



Communications Allowance  
Member's reimbursement form

Comms1  
page 1 of 2

VALIDATION  
17 JAN 2008  
RECEIVED

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PAUL TRUSWELL

Constituency

RUDSBY

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 1/4/07 to 31/12/07

Allowance year

07/08

Description of service or goods

Amount

ROTORO

£ 789.00

ROYAL MAIL

£ 605.12

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 1394.12 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

Date

4/1/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA


**Office use only**

Initials / Date

Validation completed

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Input subtotals per Cat 5

	£ <input type="text"/>
	£ <input type="text"/>

**Comments**

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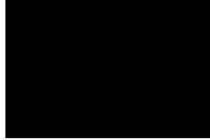
**STATEMENT**

From:



To:

Paul Truswell MP



Account No.



Date

31/10/2007

Page

1

**NOTE: All values are shown in Pound Sterling**

Date	Details	Debit	Credit
29/10/07	Goods/Services	789.00	

**Aged Debt Analysis**

Current	30 Days	60 Days	90 Days	120+ Days
£ 789.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00

**Amount Due**

£ 789.00



Invoice number

Invoice date  
**01 Oct 2007**

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**1 of 1**

# Invoice

To  
**PAUL TRUSWELL MP**



Account held at  
**PAUL TRUSWELL MP**



Customer account number



Legal entity number

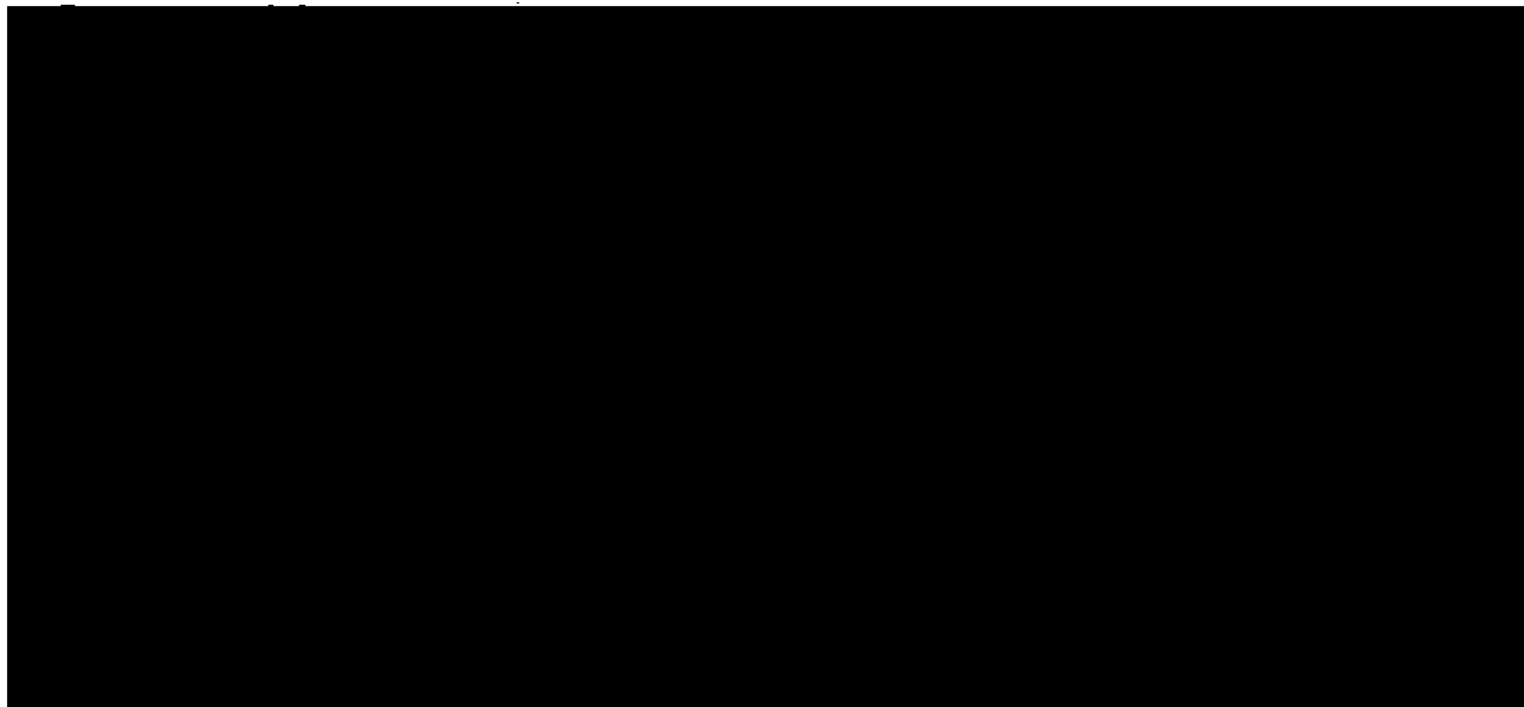


Terms  
**10 days**

Please pay by  
**11 Oct 2007**

Bucket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 11,637 11637 ITEMS AT 5.200 PENCE			605.12	E

Total Net	<b>605.12</b>
Total VAT	E = exempt 0.00
Total	<b>605.12</b>





FINANCE & ADMINISTRATION  
HOUSE OF COMMONS

# Communications Allowance Member's reimbursement form

**Comms1**  
page 1 of 2

21 MAY 2008

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**About filling in this form**

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 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

PAUL TRUSWELL

Constituency

RUDSEY

Office use only

Costs

### Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £25 and ab

Period of claim

from 1/1/08 to 31/3/08

Allowance year

07/08

Description of service or goods

Amount

Office use only

Allow / Exp. Type (cat5)

PRINTING

£ 2119.00

POSTAGE

£ 1660.39 p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 3779.39 p

### Authorisation and declaration

I declare

that the costs incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

15/5/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£
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£
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**Comments**

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# INVOICE

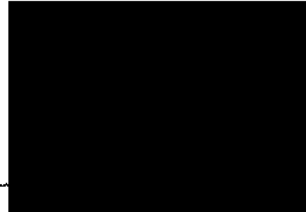


### CUSTOMER ADDRESS

Paul Truswell MP



### DELIVERY ADDRESS



ACCOUNT NO	TRANSACTION	JOB NUMBER	YOUR ORDER NUMBER	INVOICE DATE	INVOICE NO
[REDACTED]	INVOICE	[REDACTED]	[REDACTED]	11/02/08	[REDACTED]

QUANTITY	DESCRIPTION	UNIT PRICE	PRICE PER	AMOUNT	VAT
<del>2119</del>	Leaflets			2119	00

INVOICE GOODS	INVOICE VAT	INVOICE TOTAL
2119.00	0.00	2119.00

Attention is drawn to conditions of sale set out overleaf.

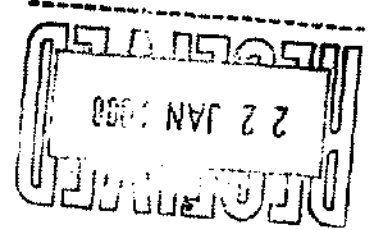
Invoice number

Invoice date  
**21 Jan 2008**

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Mail

# Invoice



To  
PAUL TRUSWELL MP

Account held at  
PAUL TRUSWELL MP

Customer account number

Terms  
10 days

Legal entity number

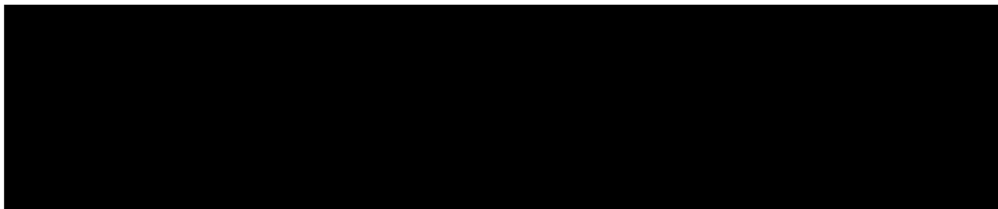
Please pay by  
**31 Jan 2008**

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 5,182 5182 ITEMS AT 4.800 PENCE			238.37	E

Total Net **238.37**

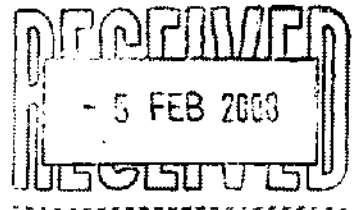
Total VAT E = exempt **0.00**

Total **238.37**



Invoice number  
 Invoice date  
**04 Feb 2008**  
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**Invoice**



To  
 PAUL TRUSWELL MP

Account held at  
 PAUL TRUSWELL MP

Customer account number

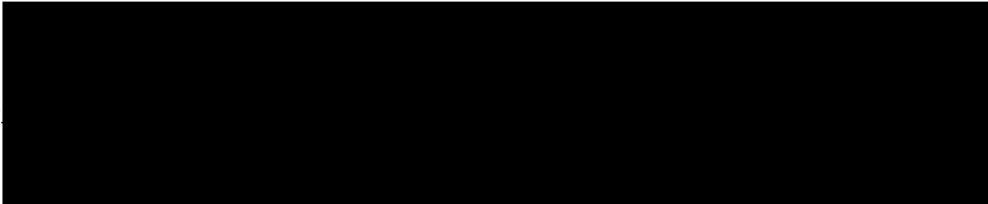
Terms  
 10 days

Legal entity number

Please pay by  
**14 Feb 2008**

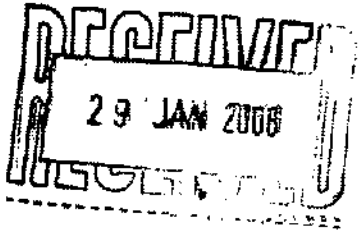
Docket no.	Posting date Postal	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 5,571			256.26	E
				5571 ITEMS AT 4.600 PENCE				
				DOOR TO DOOR 6,036			277.65	E
				6036 ITEMS AT 4.600 PENCE				
<b>Total Net</b>							<b>533.91</b>	
<b>Total VAT</b>							<b>0.00</b>	E = exempt
<b>Total</b>							<b>533.91</b>	





Invoice number  
 Invoice date  
**28 Jan 2008**  
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**Invoice**



To  
**PAUL TRUSWELL MP**

Account held at  
**PAUL TRUSWELL MP**

Customer account number

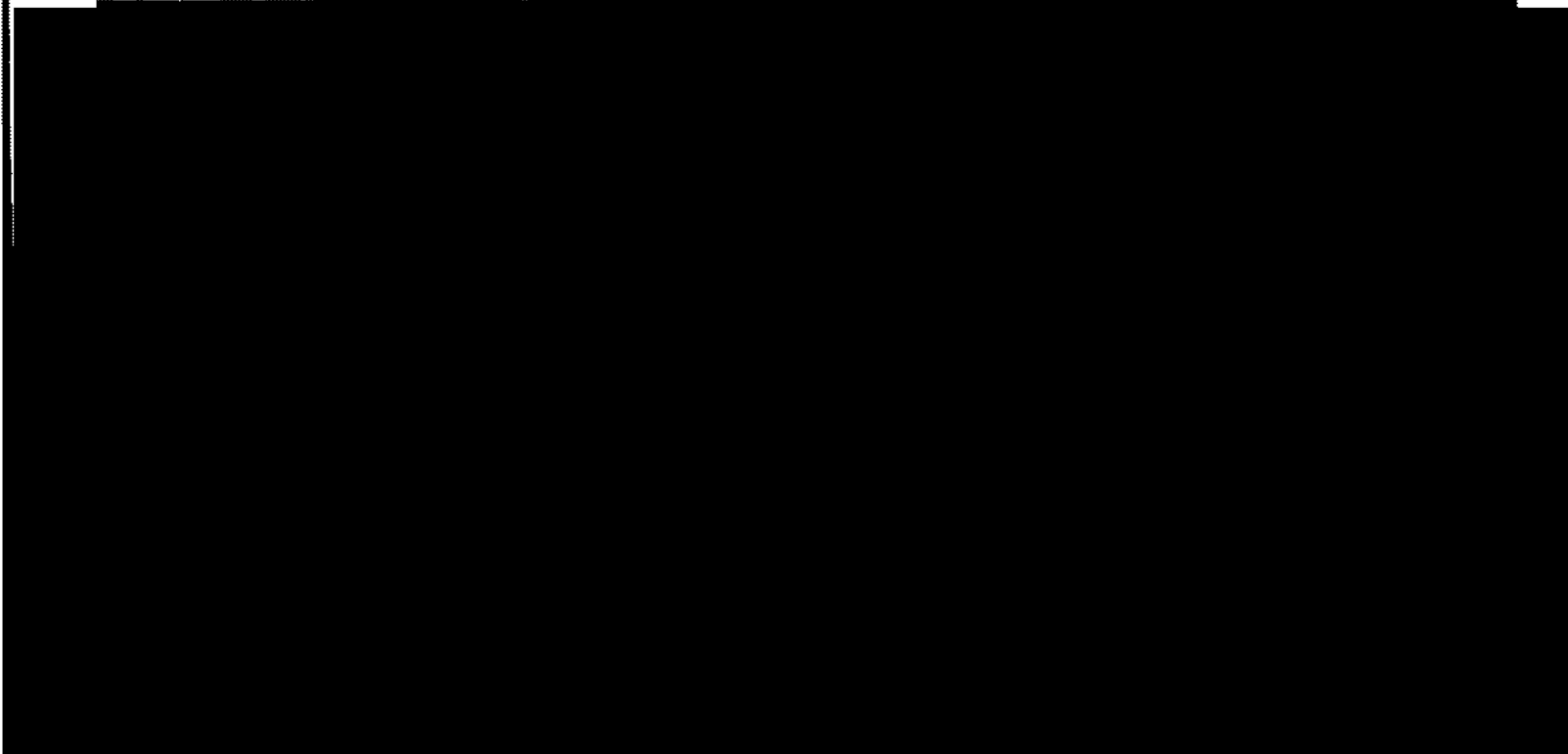
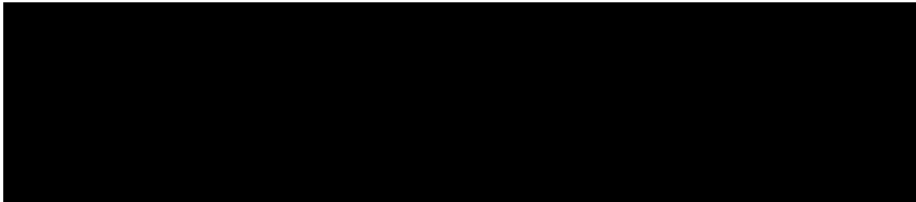
Terms  
**10 days**

Legal entity number

Please pay by  
**07 Feb 2008**

Ocket no.	Posting date Postage	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 11,076			509.49	E
				11076 ITEMS AT 4.600 PENCE				

Total Net	509.49
Total VAT	E = exempt 0.00
<b>Total</b>	<b>509.49</b>





Invoice number  
 Invoice date  
**14 Jan 2008**  
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# Invoice

To  
**PAUL TRUSWELL MP**



Account held at  
**PAUL TRUSWELL MP**



Customer account number



Legal entity number



Terms  
**10 days**

Please pay by  
**24 Jan 2008**

DocRef no.	Posting date Postal	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 8,231			378.62	E
				8231 ITEMS AT 4.600 PENCE				

Total Net		<b>378.62</b>
Total VAT	E = exempt	<b>0.00</b>
<b>Total</b>		<b>378.62</b>

