

12 MAY 2009



HOUSE OF COMMONS

5885734

MB 2115

Office use only  
Costs/Cat2

M KEETPHE  
Allowance - 514602

PAAE 2

Supp/Res ID

676804

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

Member's Name (CAPITAL LETTERS)

PAUL KEETPHE

Constituency (CAPITAL LETTERS)

MENEGERY

**Claim details**

Month/period to be claimed

From 01 04 2009 To 30 04 2009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

6

@ £25.00 per night £

150

Exp type/  
Cat5  
637

**Cost of accommodation**

Mortgage interest £

198'41

514 631

Hotel £

514 ---

Rent (inc deposits) £

514 ---

Council Tax/rates £

97'34

514 ---

need new c-tax bill for 09/10

**Fixtures, fittings and furnishings**

£

£

£

£

£

Total £

514 ---

426153  
JK  
2115

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

UTILITIES - All per previous claim

£

30

electric on flu

£

£

£

£

£

Total £

30.00

514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £

469'75  
373'41

RR

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date

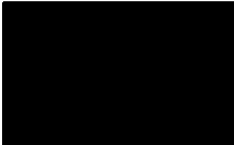
21/5/09

**Data Protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.  
For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.  
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**PRIVATE AND CONFIDENTIAL**

Mr Paul Keetch MP



Tel : 0207 219 [REDACTED]  
Fax : 0207 219 [REDACTED]  
Email : [REDACTED]@parliament.uk

19 May 2009

Dear Mr Keetch

**Personal Additional Accommodation Expenditure (PAAE) 2009/2010**

Thank you for your PAAE claim dated 11 May 2009, a copy of which is attached for ease of reference.

With effect from 1 April 2008 the Department of Resources is required to seek receipts or invoices for individual items costing £25.00 or more. In this case the relevant supporting documentation for council tax relating to the 2009/2010 financial year was not included with your claim. I should be grateful if you could submit a copy of your new council tax bill at your earliest convenience.

The remainder of your claim, totalling £373.41, has been processed and should reach your account within five working days.

If you have any questions about this matter please contact the Enquiry and Advice Team on the numbers listed above.

Yours sincerely



**Assistant Validation Officer**



HOUSE OF COMMONS

428831

4/6/09

09/10

PAAE 2

19 MAY 2009

Office use only  
Costc/Cat2

Supp/Res ID

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

M KEETPHE  
Allowance 514602

680408

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

PAUL KEETPHE

HENNERD

**Claim details**

Month/period to be claimed

From

15 05 20 09

To

15 05 20 09

**Subsistence**

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/  
Cat5

**Cost of accommodation**

Mortgage interest £

514

Hotel £

514

Rent (inc deposits) £

514

Council Tax/rates £

514

**Fixtures, fittings and furnishings**

£

£

£

£

£

Total £

514

588 7842  
JE  
7/12

**Other household costs (Unpaid)**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

~~BALANCE OF DEBITOR (UNPAID)~~

£ 509.60

Crowded RENT

£ 350.00

514636

Total £

350.00

514 514636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £

£ 350.00  
~~859.60~~

Bm

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

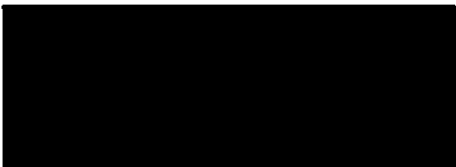
Member's  
Signature

Date

15/1/09

**Data Protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).



■ CURTAIN SERVICES ■

Proforma

Page 1

[Redacted]

VAT Reg No: [Redacted]

Paul Keetch MP



DOCUMENT No.

14/05/2009

DATE/TAX POINT

Paul Keetch

ORDER No.

ACCOUNT No.

Quantity Details

Unit Price Net Amount VAT Rate % VAT

Note: THIS IS NOT A V.A.T. INVOICE

1 To: Supply, Make & Fit Bedroom Drapes  
& Curtain Track as Quoted  
Balance of £509.60 to Pay

784.00 784.00 15.00 117.60

*Withdrawn*

Total Net Amount	784.00
Carriage Net	0.00
Total VAT Amount	117.60
Invoice Total	901.60

Mr Paul Keetch,

April 21, 2009

Dear Sir or Madam,

**Re: Ground Rent Request**

Property

Landlord

I am writing on behalf of your landlord to advise you that in accordance with the terms of your lease the ground rent for the above property fell due on the **24th March**. We apologise for the delay in writing to you.

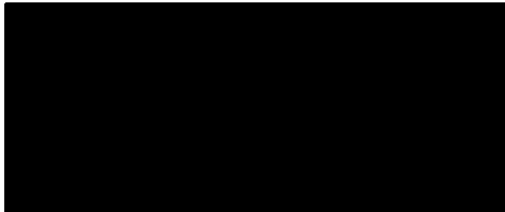
The amount payable for the forthcoming year is **£350**.

I would be grateful if you could please make your cheque payable to [redacted] and return it care of the following address:-

I trust this is satisfactory and look forward to hearing from you should you have any queries.

Sincerely,

Manager



12/11/09

Dear Matthew,

Please find enclosed a cheque for £350 for my ground rent for this year.

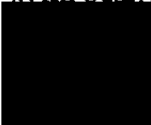
Adam may have mentioned that I saw him at the flat earlier this week. He agreed to look into fixing the door entry phone, and that he would see about the phone connections in each of my two bedrooms that are not connected.

I also mentioned problems I am having with my cellar. Lack of ventilation is causing mold to grow on things stored in the cellar, and a rather unpleasant smell. I have a specialist from [REDACTED] come and visit who suggested a number of things to rectify the situation.

1. The opening up of the air brick under the front door step. [REDACTED] said I could carry out this work.
2. The installation of an electronic fan to help air circulation in the cellar.
3. The proper sealing of the earth floor.
4. A vent in the door from the cellar to the hallway.

I intend to proceed with these items in the next few weeks at my own cost.

With best wishes,



Paul Keetch

Mobile [REDACTED]

Mr Keetch

Phoned – Withdrawn claim for balance of bedroom curtains in view of Speaker's statement.

BM 3-6-09