



Communications Allowance
Direct payment of suppliers

MEMBERS

COMMUNIS 2
BUDGET 1 of 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name
in CAPITAL LETTERS

PAUL KEETCH

Constituency

HEREFORD

Office use only

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 13 / 03 / 08

to 24 / 03 / 08

Allowance year

07 / 08

Suppliers

Amount

ROYAL MAIL (DOOR TO DOOR) £ 1975.75 p

_____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

Authorisation and declaration

- I confirm the [redacted] stated are in respect of costs incurred wholly, exclusively [redacted] performance of my Parliamentary duties.

Signature

[redacted]

MP

Date

24.03.08

Data protection

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Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



CONTRACT PREFACE

RECEIVED
13 MAR 2008

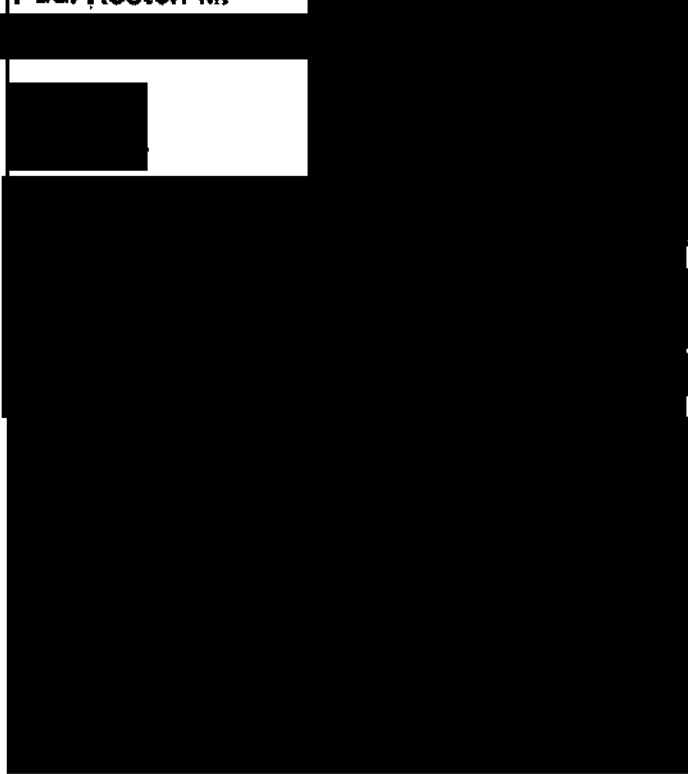
ROYAL MAIL DOOR TO DOOR



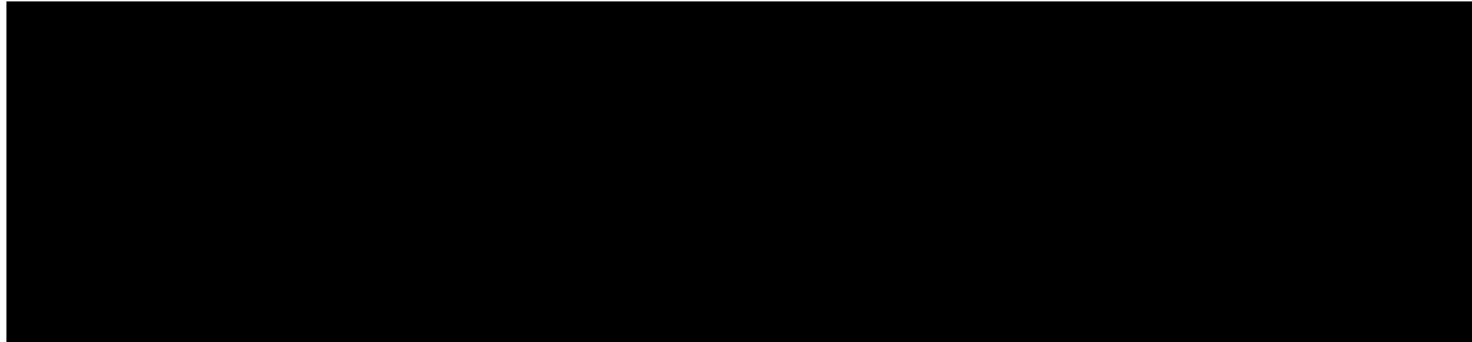
1. Customer Name and Address:

2. Registered Office (if different from Customer):

Paul Keetch MP



8. The total number of items in this contract is 39754 and the total contract charge is £1,975.75.





FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

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Your details

Name
in CAPITAL LETTERS

PAUL KEETCH

Constituency

HEREFORD.

Office use only



Claim details

*You can only request
Please ensure*

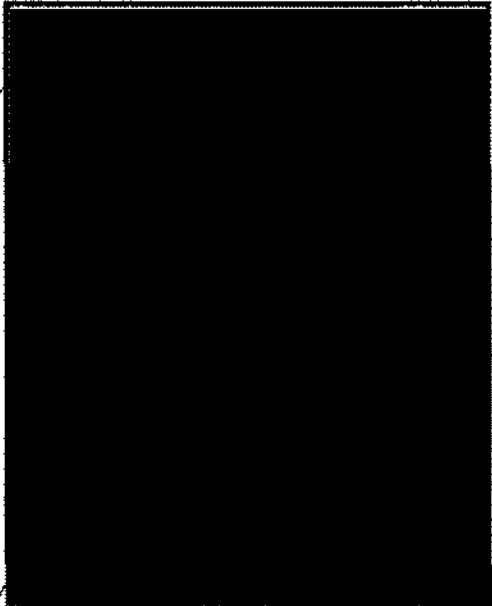
- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 27 / 03 / 08 to 27 / 03 / 08 Allowance year 07 / 08 ✓

Suppliers

Amount

<u>PRINT PLUS</u>	<u>£ 2025 : 00 p</u> ✓
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
	<u>£ 2025.00</u> ✓



Authorisation and declaration

- I confirm that the costs requested are in respect of costs incurred wholly, exclusively for the performance of my Parliamentary duties.

Signature

_____ MP Date 31.03.08

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
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Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

INVOICE

**PRINT
PLUS**

PAUL KEETCH MP

RECEIVED

01 APR 2008

Date and Tax Point:

27/03/2008

Invoice No:

Order No:

Description

Nett
£ p

VAT
Code

VAT
£ p

43,000 MP Report Leaflets

2,025.00

T0

0.00

**Please send payment
direct to Print Plus.**
THANK YOU

SUB TOTAL

2,025.00

VAT

0.00

TOTAL

2,025.00



FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

Comms2

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20080101

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Your details

Name
in CAPITAL LETTERS

PAUL KEETCH

Constituency

HEREFORD

Office use only

Costs

Claim details

*You can only request
Please ensure*

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 27 / 02 / 08

to 27 / 02 / 08

Allowance year

07 / 08

Suppliers

Amount

PAUL HEARTFIELD LTD

£ 220 : 00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

12/3/08

Authorisation and declaration

- I declare that the costs requested are in respect of costs incurred wholly, or in part, in the performance of my Parliamentary duties.

Signature

MP

Date

07.03.08

Data protection

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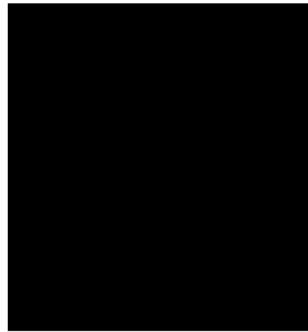
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Initials / Date

Validation completed

Comments

RECEIVED
8 3 MAR 2008



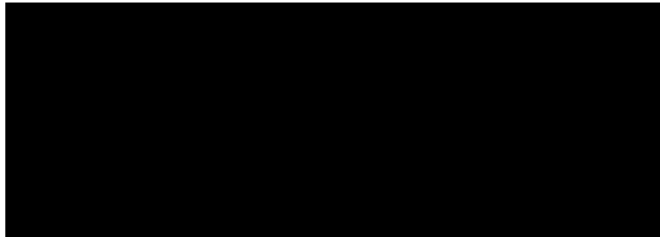
PAUL KEETCH MP



INVOICE NO:



JOB DESCRIPTION:



MEDIA USAGE:

TIME OF USAGE:

TERRITORY:

FEES:

£220.00

EXPENSES:

ASSISTANT:

DIGITAL FEE:

TRAVEL:

TOTAL EXPENSES:

BASE USAGE RATE (INVOICE TOTAL EX VAT)

VAT @ 17.5%:

BASE USAGE RATE (INVOICE TOTAL INC VAT)

£220.00



Communications Allowance
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04 FEB 2008

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If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

PAUL KEETCH

Constituency

HEREFORD

Office use only Cost [redacted]

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim from 22 / 12 / 07 to 22 / 12 / 07 Allowance year 07 / 08

Suppliers

Amount

NEWSQUEST LTD

£ 423 .47*

£ : P

£ : P

£ : P

£ : P

£ : P

£ : P

£ : P

Authorisation and declaration

I confirm that the [redacted] stated are in respect of costs incurred wholly, exclusively and [redacted] performance of my Parliamentary duties.

Signature

MP

Date

29.01.08

Data protection

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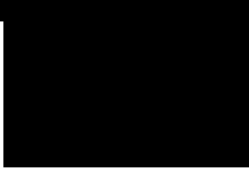
Validation completed

Comments

NEWSQUEST
 (Midlands South) Ltd



RECEIVED
 25 JAN 2008

Mr P Keetch


Your Order Reference		Client Reference	
Telephone Number		Classification	
Advertisement Catchline			Size 17x4

Publication(s) & Insertion Date(s)	Charge	Amount
Hereford Times 20/12	GROSS AMOUNT	360.40
Retail On Line 22/12		
		£360.40
VAT @ 17.50%		£63.07
Sub-Total		£423.47
Late Payment Surcharge		£90.10
TOTAL DUE		£513.57



22 JAN 2008



Communications Allowance
Direct payment of suppliers

Comms2
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When to use this form

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About filling in this form

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If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

PAUL KEETCH

Constituency

HEREFORD

Office use only Cost [redacted]

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 19 / 12 / 07

to 20 / 12 / 07

Allowance year

07 / 08

Suppliers

Amount

MIDLAND NEWS ASSN. LTD

£ 117 : 50p

ROSS GAZETTE LTD

£ 126 : 90 p

[redacted]

£ : p

[redacted]

£ : p

[redacted]

£ : p

[redacted]

£ : p

[redacted]

£ : p

[redacted]

£ : p

Authorisation and declaration

I declare that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[redacted]

MP

Date

21.01.08

Data protection

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Office use only

Initials / Date

Validation
completed**Comments**

Midland News Association

INVOICE

Paul Keetch MP

PAID
3 JAN 2008
117.50

Invoice Date: 19-Dec-2007

Account Number:

Order Number:

Client:

Publication	Insertion Date(s)	Size	Catchline		£
Hereford/Leominster	Dec 19	10 X 3	Paul Keetch	Gross Cost	100.00
				Net before VAT	100.00
				VAT @17.5%	17.50

Amount Due: 117.50

Due Date: 28-Jan-2008

Queries will only be accepted if received in writing within 14 days of invoice date.



To: PAUL KEETCH MP



Invoice Date: 20/12/07

Invoice No:



Account No:

I N V O I C E

description

amount

Display ad. in ROSS GAZETTE 20/12/07, Pg. 12



£108.00

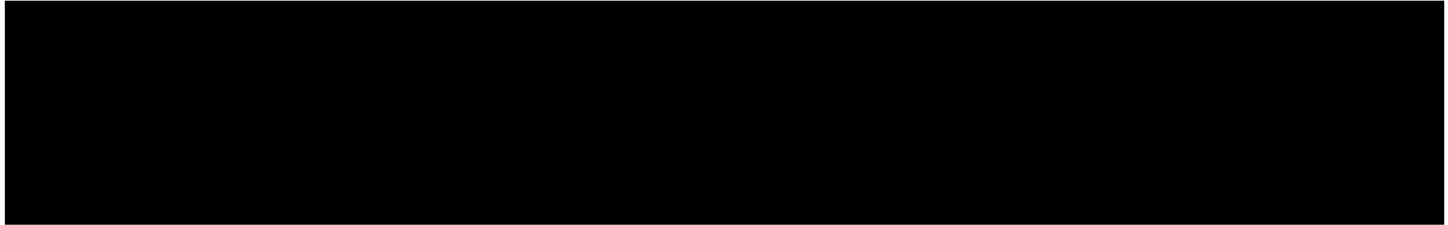
RECEIVED
07 JAN 2008



NET TOTAL £108.00 /

VAT at 17.50% £18.90 /

TOTAL TO BE PAID £126.90 /





Communications Allowance
Direct payment of suppliers

01 OCT 2007

Comms2

page 1 of 2

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Your details

Name in CAPITAL LETTERS

PAUL KEETCH

Constituency

HEREFORD

Office use only Cost [REDACTED]

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 05 / 06 / 07 to 05 / 06 / 07 Allowance year 07 / 08

Suppliers

Amount

Suppliers	Amount
HUFC LTD	£ 293 : 75 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Authorisation and declaration

- I confirm [REDACTED] requested are in respect of costs incurred wholly, exclusive [REDACTED] the performance of my Parliamentary duties.

Signature

[REDACTED] MP

Date 28.09.07.

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HEREFORD UNITED F.C. (1939) LTD



5th June 2007

Paul Keetch MP

DESCRIPTION

Programme Advertising
Season 2007/2008
1/4 Page Advert

QUANTITY

1.0 @ £250.00

COST

£250.00

VAT@17.5%

£43.75

Please note new BACS details. All BACS payments should be made to the following account:

Total Cost £250.00
Total VAT@17.5%: £43.75
Invoice Total: £293.75



Club Sponsor



Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

06 SEP 2007

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About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name
in CAPITAL LETTERS

PAUL KEETCH

Constituency

HEREFORD

Office use only	Costs	[redacted]
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Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 30 / 08 / 07 to 30 / 08 / 07 Allowance year 07 / 08

Suppliers	Amount
<u>BRIDGNORTH PRINT SERVICES LTD</u>	<u>£ 411 : 25 p</u>
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, or partly, in the performance of my Parliamentary duties.

Signature

[redacted signature]

MP

Date

05.09.07.

Data protection

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Send your completed
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Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

Bridgnorth Print Services Ltd



INVOICE

Invoice No.	Date	Account	Order Ref.
[REDACTED]	30 August 2007	[REDACTED]	[REDACTED]

Supply of A3 Folding Machine to Paul Keetch's Hereford office.

£350 + VAT (£61.25)

TOTAL £411.25 **RECEIVED**

Payment Details	Terms & Conditions
[REDACTED]	14 days within receipt of goods

