



Communications Allowance

Comms2

page 1 of 2

Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PAUL CLARK

Constituency

GILLINGHAM

Office use only Cost

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/3/08 to 31/3/08

Allowance year

2007/2008

x1

Amount

Public Impact

£ 308 : 73p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only Allow. / Supp ID / Exp.Type

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively for Parliamentary duties.

Signature

MP

Date

16/4/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

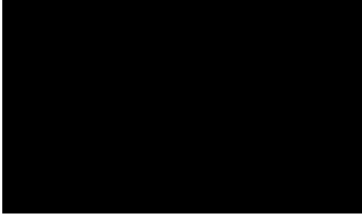
For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	
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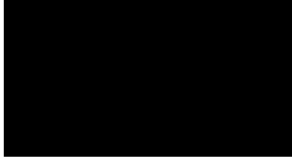




Invoice

Page 1

Paul Clark MP



Invoice No.



Invoice/Tax Date

28/03/2008

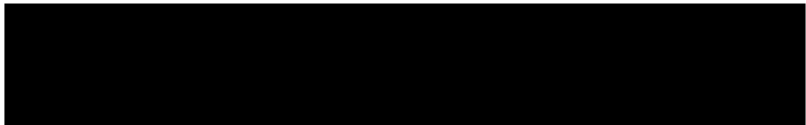
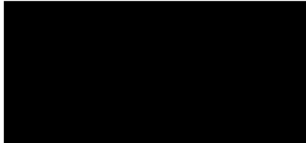
Cust. Order No.



Account Ref.

Quantity Details

	Unit Price	Net	VAT Rate	VAT
1.00 Printing of Wallet cards - 5K off	240.00	240.00	17.50	42.00
1.00 Delivery	22.75	22.75	17.50	3.98



Total Net Amount 262.75

Total VAT Amount 45.98

Invoice Terms: 30 Days

Invoice Total 308.73





Communications Allowance
Direct payment of suppliers

①

Comms2

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About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PAUL CLARK

Constituency

GILLINGHAM ✓

Office use only	Costs	
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Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1, 7, 07 to 31, 7, 07

Allowance year

2007, 2008

①

Suppliers	Amount
City Press Rochester	£ 156 : 00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only
Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I declare that the costs claimed are wholly, or partly, incurred wholly, or partly, on my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

2/9/07

Data protection

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Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**



City Press Rochester

Paul Clark MP

Invoice

Our Ref:
Your Ref:
Date & Tax Point:

DESCRIPTION	GOODS	VAT
4000 Capstone Leaflets	156.00	0.00
	GOODS	156.00
	VAT	0.00
	Total	156.00

REMITTANCE ADVICE

Paul Clark MP



Total 156.00

Our Ref:

Cheque enclosed £ _____



Communications Allowance
Direct payment of suppliers

20 FEB 2007

Comms2
page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

PAUL CLARK ✓

Constituency

GILLINGHAM

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 14 / 11 / 07 to 20 / 11 / 07

Allowance year 2007 / 2008

Suppliers

Amount

Public Impact

£ 986 : 66 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

06 JAN 2008

Office use only

Allow. / Supp ID / Exp.Type

Authorisation and declaration

I authorise the payment in respect of costs incurred wholly, or in part, for the purpose of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

12 / 12 / 07

Data protection

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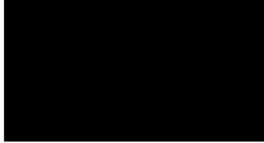
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
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Comments	

Invoice

Page 1

Paul Clark MP



Invoice No. [REDACTED]

Invoice/Tax Date

14/11/2007

Cust. Order No.

Account Ref. [REDACTED]

Quantity Details	Disc%	Disc Amount	Net	VAT Rate	VAT
1.00 Leaflets - 2008 Surgery Details 2pp DL Colour 30K	0.00	0.00	905.00	0.00	0.00
1.00 Delivery Scale E	0.00	0.00	69.50	17.50	12.16

Total Net Amount 974.50

Total VAT Amount 12.16

Invoice Terms: 30 Days

Invoice Total 986.66





Communications Allowance
Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

PAUL CLARK

Constituency

GILLINGHAM

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above

Period of claim

from 1/09/2007 to 30/09/07

Allowance year

2007/2008

Description of service or goods	Amount
<u>UMSA - McGeeters Fair Deal Universities</u>	<u>£ 100 : 00 p</u>
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only

Allow. / Exp. Type (cat5)

Total

£ 100 : 00 p

Authorisation and declaration

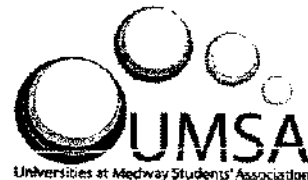
incurred wholly, exclusively and necessarily

Signature

MP

Date

20/3/07



RECEIVED 2 - OCT 2007

Invoice

Page 1

VAT Reg No: [REDACTED]

[REDACTED]
PAUL CLARK MP
[REDACTED]

Invoice No. [REDACTED]
Invoice/Tax Date 27/09/2007
Cust. Order No [REDACTED]
Account No. [REDACTED]

Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
1.00	Freshers Fair Stand 26th September 2007	100.00	100.00	0.00	0.00

[REDACTED]

[REDACTED]

Terms: 30 days from date of invoice

Total Net Amount	100.00
Carriage Net	0.00
Total VAT Amount	0.00
Invoice Total	100.00

[REDACTED]

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only					
Initials / Date	Input subtotals per Cat 5				
Validation completed	<table border="1"><tr><td></td><td>£</td></tr><tr><td></td><td>£</td></tr></table>		£		£
	£				
	£				
Comments 					



Communications Allowance
Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you incur on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PAUL CHARR

Constituency

Chesham

Office use on
Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £25 and above.

Period of claim from 01 / 03 / 08 to 31 / 03 / 08 Allowance year 2007 / 08

Description of service or goods	Amount
PUBLIC IMPACT : Parliamentary Reports;	£ _____ : _____ P
Contacting sheets & leaving Surgery	£ 3250 : 00 P
	£ _____ : _____ P
Paper Folding Machine	£ 569 : 88 P
Roller Benches for Community Mtgs	£ 379 : 53 P
	£ _____ : _____ P
	£ _____ : _____ P

Office use only
Allow. / Exp. Type (cat5)

Total £ 4199 : 41 P

Authorisation and declaration

- I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

26/5/08

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

input subtotals per Cat 5

Validation completed

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£

£

Comments



Invoice

Page 1

Paul Clark MP



Invoice No.

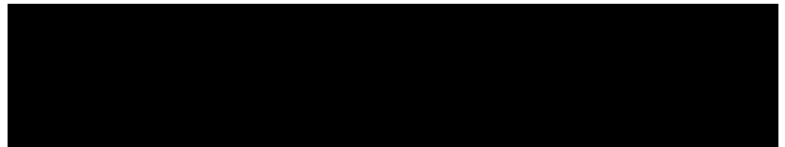
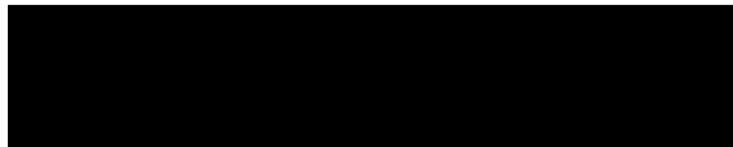
Invoice/Tax Date

28/03/2008

Cust. Order No.

Account Ref.

Quantity	Details	Unit Price	Net	VAT Rate	VAT
1.00	Printing of 30K 4pp Parliamentary Report Leaflets as quoted	2,205.00	2,205.00	0.00	0.00
1.00	20K How to Contact Your MP DL	750.00	750.00	0.00	0.00
1.00	10K A5 roving surgery leaflets	295.00	295.00	0.00	0.00



Total Net Amount 3,250.00

Total VAT Amount 0.00

Invoice Terms: 30 Days

Invoice Total 3,250.00

