



Member's claim form

05/06 ✓

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PAUL BENESFONA ✓

Constituency

MOLE VALLEY ✓

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or in

Period of claim

from 01/04/05 to 31/03/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 75 : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 733 : 14 p x ~~£684.95~~ £696.24 =  $\frac{341}{365} \times 561.21 = 524.31$

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 210 : 75 ✓

Repairs/insurance/security

£ 3463 : 11 ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 4482 : 00 p

Please Pay £ 4445.10 ✓

01 JUN 2005

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

27 May 2006

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Invoice To

Sir Paul Bercsford

# Invoice

Tax Date

Invoice #

31/03/2006

P.O. No.

Terms

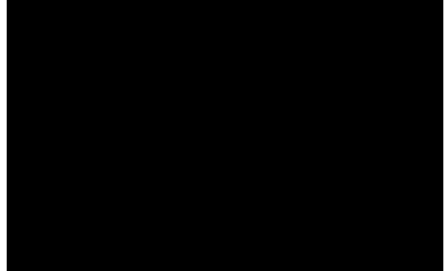
Project

| Item                 | Description               | Qty | Rate               | Amount     |
|----------------------|---------------------------|-----|--------------------|------------|
| Decoration           | Decorations to [REDACTED] |     | 4,250.00           | 4,250.00   |
| VAT SUMMARY          |                           |     | SUBTOTAL           | £4,250.00  |
| 743.75 @ 17.5% ;     |                           |     | VAT TOTAL          | £743.75    |
| Received with thanks |                           |     | <b>Total</b>       | £4,993.75  |
|                      |                           |     | Payments/Credits   | -£4,993.75 |
|                      |                           |     | <b>Balance Due</b> | £0.00      |



AMOUNT

£500.08



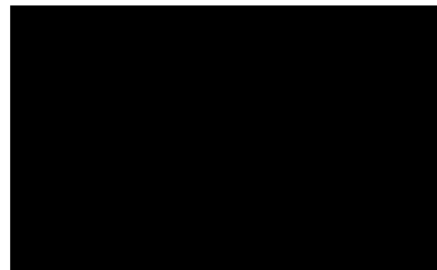




Account No:  
Type of Loan:  
Loan End Date:



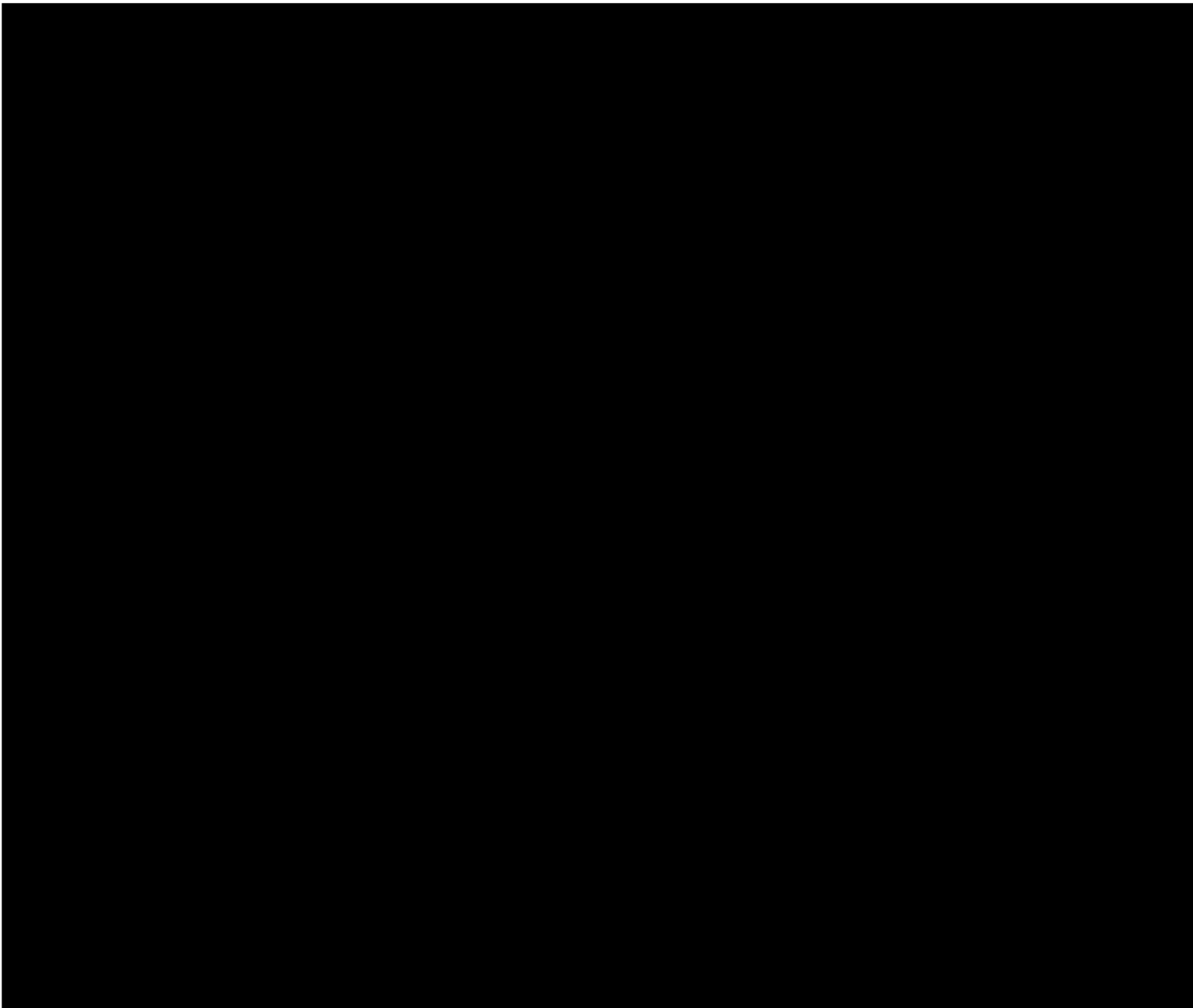
25/01/2015



#### 2005 PAYMENT DETAILS

|                           |        | Notes |
|---------------------------|--------|-------|
| Gross Interest            | 351.11 |       |
| New Repayment<br>at 6.70% | 351.11 |       |

After taking into consideration interest rate, tax and insurance premium changes during 2004, a monthly payment of £351.11 calculated at the interest rate of ~~6.70%~~ per annum is required with effect from February. You should continue to make your current payment for January.





Additional Costs Allowance

Member's claim form

05/06

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.



Your details

Name in CAPITAL LETTERS

PAUL BENEFORD

Constituency

MOLE VALLEY

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/04/05 to 30/03/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3133.41 p

MORTGAGE INTEREST ONLY
BEING 5% £477.88

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

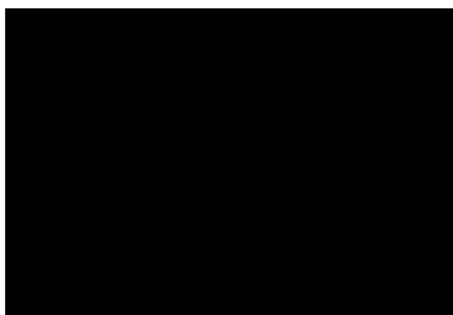
Other

£ : p

please specify

Total

£ 3133.41 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature \_\_\_\_\_ MP

Date \_\_\_\_\_

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on **020 7219 3659**, who acts on behalf of the Data Controller, Clerk of the House.

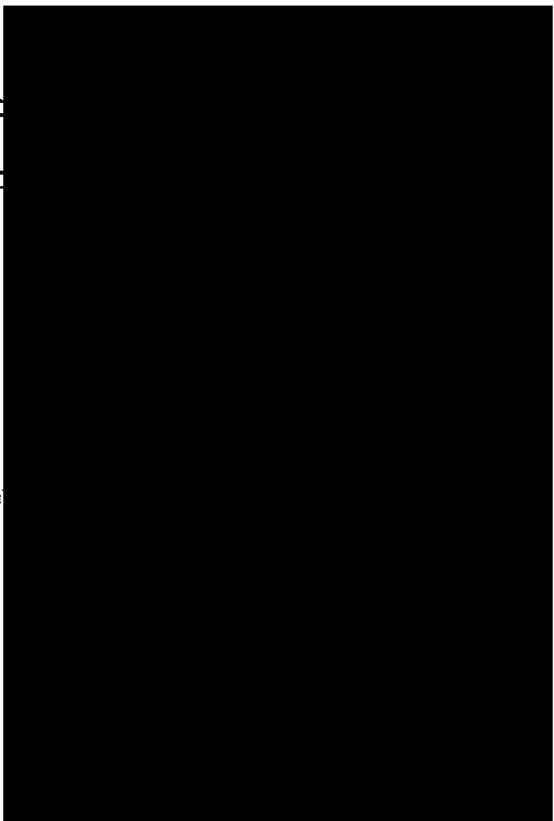
Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No

Registration No



**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedica

**Text**



**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / ~~05\_06~~

**Expenditure type (Cat5) :**



*Please pay £1255.16.*

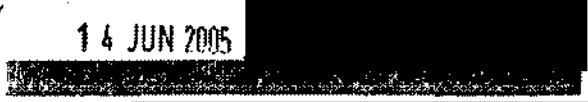
\* Validation purposes only (please tick to indicate compliance)

|   |                                     |
|---|-------------------------------------|
| Mortgage documentation held                     | <input checked="" type="checkbox"/> |
| Addresses comply with central records           | <input checked="" type="checkbox"/> |
| Invoices relate to 2 <sup>nd</sup> home address | <input checked="" type="checkbox"/> |
| Budget checked                                  | <input checked="" type="checkbox"/> |
| Claim signed                                    | <input checked="" type="checkbox"/> |
| Claim correctly dated                           | <input checked="" type="checkbox"/> |

\* Financial Processing purposes only

14 JUN 2005

Registered by (initials & date)



Posted by (initials & date)





Member's claim form

01 JUN 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

SER PAUL BENESONA

Constituency

MOLE VALLEY

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/01/05 to 30/03/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1255 : 16 p

BEING 75% of £418.39 FOR 3 MONTHS

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1255 : 16 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

30-05-05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No.

Registration No.

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicate

**Text**

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

05\_06

**Expenditure type (Cat5) :**

£115.05

\* Validation purposes only (please tick to indicate compliance)

|   |
|---|
| Mortgage documentation held                     |
| Addresses comply with central records           |
| Invoices relate to 2 <sup>nd</sup> home address |
| Budget checked                                  |
| Claim signed                                    |
| Claim correctly dated                           |

|  |
|--|
|  |
|  |
|  |
|  |
|  |
|  |

\* Financial Processing purposes only

Registered by (initials & date)

[Redacted] 14/6/05

Posted by (initials & date)

[Redacted] 14/6/05

Financial Processing }

Transaction No.

Registration No.

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated

**Text**

JAN - MAR

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**Expenditure type (Cat5) :**

~~05-06~~

(04/05)

£944.37

\* Validation purposes only (please tick to indicate compliance)

|   |
|---|
| Mortgage documentation held                     |
| Addresses comply with central records           |
| Invoices relate to 2 <sup>nd</sup> home address |
| Budget checked                                  |
| Claim signed                                    |
| Claim correctly dated                           |

|                                     |
|-------------------------------------|
| <input checked="" type="checkbox"/> |
| <input type="checkbox"/>            |
| <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> |

\* Financial Processing purposes only

Registered by (initials & date)

Posted by (initials & date)

