



23 MAY 2008

ACA2

Member's claim form

08/09

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

407304

Your details

Name in CAPITAL LETTERS

PATRICIA HEWITT INV. A

Constituency

LEICESTER WEST 514602
514500

Office use only

Cost/Cat 2

M HEWITPLE

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

365 408
CP 5/6

Please list

Please attach

Period of claim

from 1 1 4 108 to 31 15 108 (x2)

Total cost of hotel stays
attach all receipts

£ : p

~~Mortgage payments~~
(interest only) or rent

£ 1912 : 00 p ✓

Food

£ 250 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ ~~25~~ : 00 p Receipt?

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 2187 : 00 p

Pay: £2162.00

5830280
JE
5/6

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted]

[Redacted]

Postcode

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

20 Nov 2008

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

PRIVATE AND CONFIDENTIAL

Rt Hon Patricia Hewitt MP



Tel : 020 7219 [REDACTED]

Fax : 020 7219 [REDACTED]

Email : [REDACTED]@parliament.uk

30 May 2008

Dear Ms Hewitt

Additional Costs Allowance (ACA) 2008/2009

Thank you for your Additional Costs Allowance claim, dated 20 May 2008, a copy of which is attached for ease of reference.

You will now be in receipt of Simon Patrick's letter of 28 March 2008 in which Members are made aware of the decision made by the Members Estimate Committee in its First Report of Session 2007-08 (Review of Members' Allowances: Threshold for receipts, HC 415, 2007-08). This decision "instructed the Department of Resources that, with effect from 1 April 2008, no claim against allowances of £25 or more per item will be reimbursed unless it is accompanied by a receipt ... except for food to which the current £400 level still applies."

In this instance, and with reference to the above, the Department of Resources is required to withhold the amount of £25.00 in respect of 'cleaning' pending a receipt from you. Please attach the receipt to the attached copied claim when replying. The remainder of your claim, totalling £2,162.00, has been processed and should reach your account in due course.

If you have any questions about this matter please contact the Enquiry and Advice Team on the numbers listed above.

Yours sincerely



Assistant Validation Officer

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**
ELIZABETH HONER (DEPUTY DIRECTOR)
DIRECTORATES: **TERRY BIRD** (OPERATIONS) **CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT)
HEATHER BRYSON MA FCIPD (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA



INVESTOR IN PEOPLE

02 JUL 2008

ACA2



Member's claim form

About filling in this form

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INV. A 503103
514602
514500

Your details

Name in CAPITAL LETTERS

PATRICIA HEWITT

Constituency

LEICESTER WEST

Office use only

Costc/Cat 2

M HEWITTE

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

RR

Period of claim

from 1/6/08 to 30/6/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (Interest only) or

£ 986 : 00 p

Food

£ 200 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 35 : 00 p

Repairs/insurance/security

£ : p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 1221 : 00 p

[21 days at £956 per night
9 " " £1056 per night. See attached from landlord]

58 362 09

JK 9/7

See attached invoice

9/7
371905
BB

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address fields]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

30.6.08

Data protection

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Send your completed form to


Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA




Patricia Hewitt


15th June 2008

Dear Patricia,


Further to our conversation I confirm that the renewed rent to be received by you by direct debit is to be  include all bills as before.

At the moment the direct debit comes into my account on 21st of each month. I suggest that from 21st June this payment be  I am happy for you to make your first increased payment on 21st July and thereafter.

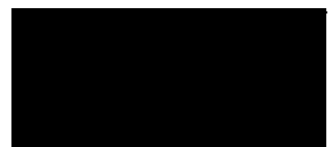
I am glad to hear that you are enjoying the apartment

 ly

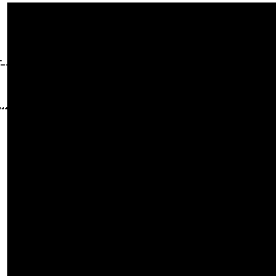

 O'Neill







Patricia Hewitt
[REDACTED]



*paid
30/6/08*

2nd May 08

Invoice No: [REDACTED]

Invoice.

Cleaning of apartment on Feb 21st, Mar 20th & April 24th

90.00

Purchase & Change Light Fittings in both bedrooms

35.00

Total

125.00

Thank you for using [REDACTED] we would be grateful for your remittance within 7 days.





Additional Costs Allowance

VALIDATION

ACA2

Member's claim form

05 AUG 2008

RECEIVED

About filling in this form

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Your details

Name in CAPITAL LETTERS

PATRICIA HEWITT

Constituency

LEICESTER WEST

Office use only

Cost/Cat 2

M HEWITPLE

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

INV. A 524904
514602
514500

RR

Period of claim

from 1 17 08 to 31 17 08

Total cost of hotel stays
attach all receipts

£ : p

5841554

Mortgage payments
(interest only) or rent

£ 1056 : 00 p ✓

S-S 11/8/08

Food

£ 180 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1236 : 00 p ✓

377667
11/8/08

Details of second home *if applicable*

Address of second home for Additional Costs Allowance

[Redacted address fields]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

[Redacted signature]

MP

Date

28.08

Data protection

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432.482
20/8/11

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

21 OCT 2008

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PATRICIA HEWITT

INV. A 581705

Constituency

LEICESTER WEST

514602

514500

Office use only

Costs/Cat 2

M HEWITPLE

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 18 108 to 30 19 108 (x2)

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only)

£ 2112 : 00 p ✓

Food

£ 200 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 2312 : 00 p ✓

5851684

24/10

389340

S.S 27/10/08

BM.

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]
[Redacted] Postcode [Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

20.10.08

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



09 DEC 2008

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

NV. A 587505
514602
514500

Your details

Name in CAPITAL LETTERS

PATRICIA HEWITT

Constituency

LEICESTER WEST

Office use only

Costs/Cat 2

M H E W I T T L E

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

RR
BC ✓

Period of claim

from 1 1 10 108 to 30 11 108 x 2

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 2112 : 00 p ✓ ÷ 2

Food

£ 290 : 00 p ✓

Utilities

£ / : p

Council Tax/Rates

£ / : p

Telephone and telecommunications

£ / : p

Cleaning

£ 25 : p x receipt

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 2427 : 00 p

please pay
£2,402.00 ✓

39775B p 15/12/8
5869530
CC 12/12

Details of second home *if applicable*

Address of second home
for Additional
Costs Allowance

[Redacted address] [Redacted] Postcode [Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing [Redacted] as a Member of Parliament.

Signature

[Redacted signature] MP

Date

5.12.08

Data protection

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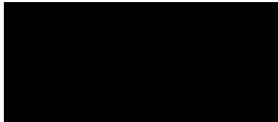
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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

PRIVATE AND CONFIDENTIAL

Rt Hon Patricia Hewitt MP



Tel : 0207 219 [REDACTED]
Fax : 0207 219 [REDACTED]
Email : [REDACTED]@parliament.uk

10 December 2008

Dear Ms Hewitt

Additional Costs Allowance (ACA) 2008/2009

Thank you for your Additional Costs Allowance claim dated 5 December 2008, a copy of which is attached for ease of reference.

With effect from 1 April 2008 the Department of Resources is required to seek receipts or invoices for individual items costing £25.00 or more, except for food to which the current £400.00 monthly maximum still applies. In this case the relevant supporting documentation for cleaning, totalling £25.00 was not included with your claim. If you are unable to submit the receipt, the Department will not be able to reimburse you.

I should be grateful if you would submit the required documentation with the attached copy of your claim at your earliest convenience, in order for us to complete the payment.

The remainder of your claim, totalling £2,402.00, has been processed and should reach your account within five working days.

If you have any questions about this matter please contact the Enquiry and Advice Team on the numbers listed above.

Yours sincerely

2 | 211 1/2
1056 p r e -



Assistant Validation Officer



Member's claim form

20 JAN 2009 Page 1 of 2

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

608802

Your details

Name in CAPITAL LETTERS

PATRICA HEWITT

INV. A

514602

Constituency

LEICESTER WEST

514500

Office use only

Costc/Cat 2

M HEWITPLE

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

404738
CC 26/09

Period of claim

from 1 12 08 to 31 12 08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only)

£ 1056 : 00 p MCHARGE written 22/11/09

Food

£ 250 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 30 : 00 p (Nov 6 - see invoice)

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1336 : 00 p

5865685
JE
26/11

BM

Details of second home *if applicable*

**Address of
second home**
for Additional
Costs Allowance

[Redacted]
[Redacted] Postcode [Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

13.1.09

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Patricia Hewitt




1st Dec 08

Invoice No: 

Invoice.

Cleaning of apartment on Nov 6th	30.00
Total	30.00

Thank you for using , we would be grateful for your remittance within 7 days.



Paid





Member's claim form

About filling in this form

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INV. A 617805
514602
514500

Your details

Name in CAPITAL LETTERS

PATRICIA HEWITT

Constituency

LEICESTER WEST

Office use only

Costs/Cat 2

MHEWITPLE

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

RR

BC

Please list

Please attach

5867988

S-S 9/2/09

Period of claim

from 1/1/09 to 31/1/09

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1056 : 00 p ✓

Food

£ 200 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1316 : 00 p ✓

407024
CC 10/02.

Invoice attached - not sure if I've already claimed for 4/2/09.

Details of second home *if applicable*

**Address of
second home**
for Additional
Costs Allowance

[Redacted]

[Redacted]

Postcode

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

2.2.09

Data protection

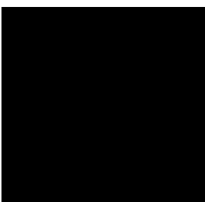
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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Patricia Hewitt



30th Jan 09

Invoice No:

Invoice.

Cleaning of apartment on Dec 4th & Jan 28th

60.00

Total

60.00

Thank you for using , we would be grateful for your remittance within 7 days.





17 MAR 2009

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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INV. A 641609
514602
514500

Your details

Name in CAPITAL LETTERS

PATRICIA HEWITT

Constituency

LEICESTER WEST

Office use only

Costc/Cat 2 MHEWIPLE

Supp/Res ID [REDACTED]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

RR
Bc ✓

Please list

Please attach

Period of claim

from 1 12 09 to 28 12 09

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1056 : 00 p ✓

Food

£ 210 : 00 p ✓

Utilities

£ - : p

Council Tax/Rates

£ - : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

£ 1266 : 00 p ✓

414859
S-S 20-3-09
5874814
CC 20/03.

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address fields] Postcode [Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to spend overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

16.3.09

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

unscanned

Additional Costs Allowance

ACA2

08 APR 2009

Member's claim form



About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

654800

Your details

Name in CAPITAL LETTERS

PATRICIA HEWITT INV. A

Constituency

LEICESTER WEST 514602

Office use only

Costo/Cat 2

M HEWITTE

Supp/Res ID

514500

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

BC
5879503
MB 16/4

Period of claim

from 1/3/09 to 31/3/09 ✓ 419635

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1050 : 00 p ✓

Food

£ 160 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1210 : 00 p ✓

continued on page 2

BC
BM

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted Address]

[Redacted] Postcode [Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

3-4-09

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