



Communications Allowance Direct payment of suppliers

2007/08

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

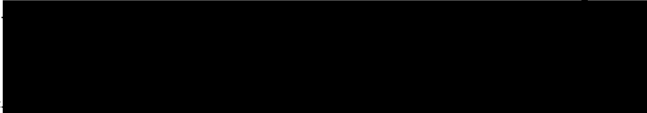
Name
in CAPITAL LETTERS

OLIVER HEALD

Constituency

NORTH EAST HERTS

Office use only



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/4/07 to 11/3/08 Allowance year 07/08 ✓

x1

Suppliers

Amount

Palace Computing

£1,762.50¹

£ : p

£ : p

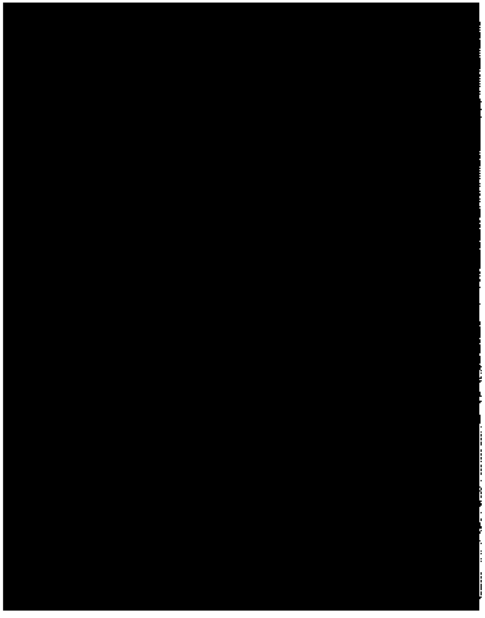
£ : p

£ : p

£ : p

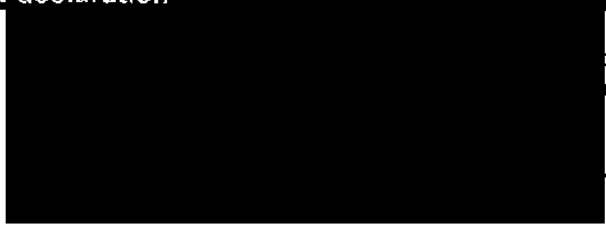
£ : p

£ : p



Authorisation and declaration

Signature



Cost of costs incurred wholly,
on Parliamentary duties.

MP

Date

11/3/08



Data protection

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments

PALACE COMPUTING



INVOICE TO

Oliver Heald MP



Invoice

TAX DATE

07/03/2008

INVOICE NO



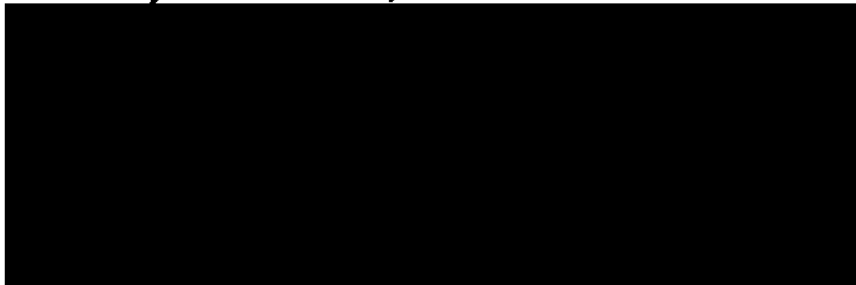
TERMS

Due By Return

VAT REG NO

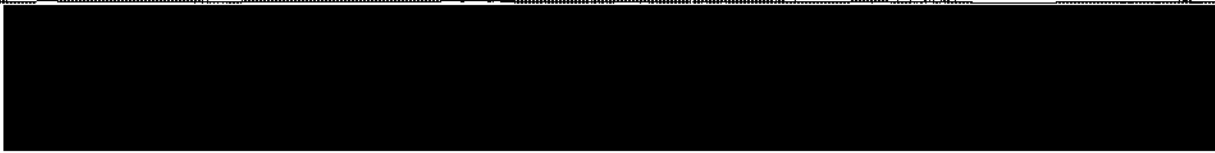


DESCRIPTION	QTY	RATE	VAT AMT	AMOUNT
Updates To Web Site: Time spent in the period to 29 Feb 2007 : 30 hours	30	50.00	262.50	1,500.00



5-7 MAY 2008

VAT SUMMARY	SUBTOTAL	1,500.00
£ 262.50 @ 17.5% ;	VAT TOTAL	262.50
	Total	£1,762.50





Communications Allowance
Direct payment of suppliers

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Your details

Name
in CAPITAL LETTERS

OLIVER HEALD

Constituency

NORTH EAST HERTS

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Cost



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1, 1, 08 to 5, 3, 08 Allowance year 07, 08

Supplier  Amount

ROYAL MAIL  £2,754.09p

ROYAL MAIL  £1,825.15p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

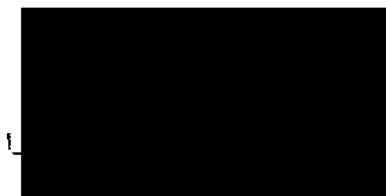
£ _____ p

£4,579.24p

Authorisation and declaration

_____ stated are in respect of costs incurred wholly,
in the performance of my Parliamentary duties.

Signature



MP

Date

6/2/08

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

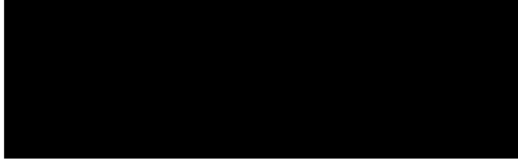
Comments

INVOICE



Invoice No. [Redacted]
Invoice Date 21.02.2008
Bill to No. [Redacted]
Your Order No. Oliver Heald MP
Sales Order/Contract No. [Redacted]
Sales Order Date 21.02.2008

Oliver Heald MP

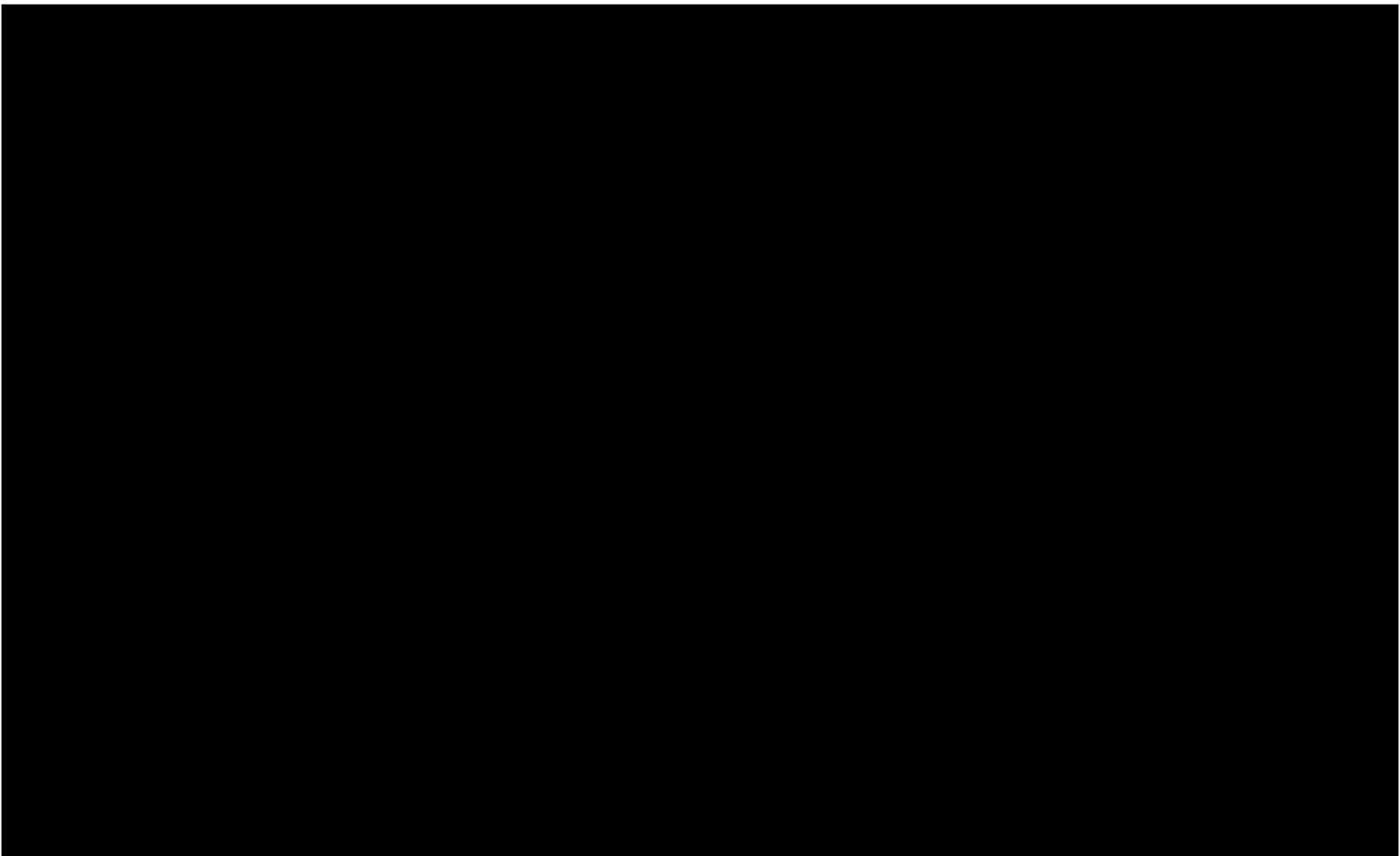


Terms of payment Payment Due Within 28 Days
Due for payment by 20.03.2008

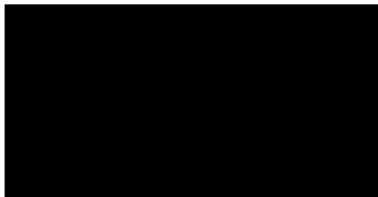
Item Ref No.	Description Product	Quantity	Price	Price Unit	Value	VAT Code
[Redacted]	[Redacted]	[Redacted]	2,754.09	EA	2,754.09	A0

NE Hertfordshire Parliamentary Constituency Mailings

Code	VAT %	Total Sales	Total VAT	Total net VAT	Value
AO	0.00	2,754.09			2,754.09
				Final amount	2,754.09



INVOICE



olton



Document
Management
Services

Invoice No. [Redacted]
Invoice Date 21.02.2008

Bill to No. [Redacted]

Your Order No. Oliver Heald MP
Sales Order/Contract No. [Redacted]
Sales Order Date 21.02.2008

Oliver Heald MP



Vat Reg ID: [Redacted]

Page 1 of 1

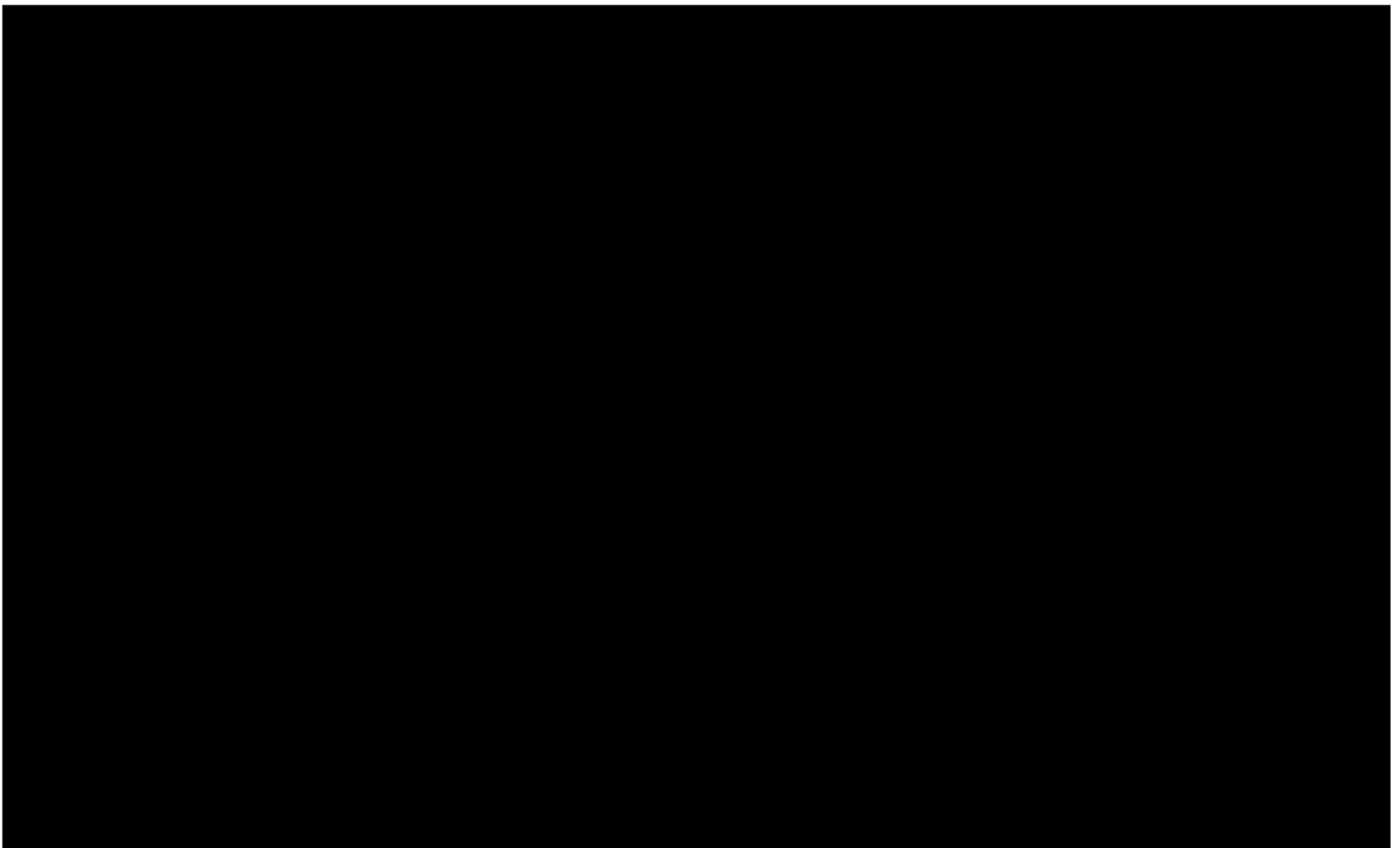


Terms of payment Payment Due Within 28 Days
Due for payment by 20.03.2008

Item Ref No.	Description Product	Quantity	Price	Price Unit	Value	VAT Code
[Redacted]	[Redacted]	(Including VAT)	1,553.32	EA	1,553.32	AS

NE Hertfordshire PC BM Fulfilment 18357 Annual Reports wc 28th Jan

Code	VAT %	Total Sales	Total VAT	Total net	
AS	17.50	1,553.32	271.83	VAT	1,553.32
				Final amount	1,825.15





INVOICE NO: [REDACTED]

Thank you for your valued custom

OLIVER HEALD
OLIVER HEALD

Date: 18/01/2008

Account: [REDACTED]

Sub-ref: [REDACTED]

Job-ref: [REDACTED]

Job-ref	Order-no	Quantity	Description	Price	VAT
[REDACTED]	[REDACTED]	42,000	OLIVER A3 TO A5 LEAFLET	£2,017.00	T0

INVOICE

Net: £2,017.00

Vat: £0.00

Total: £2,017.00



Communications Allowance

Direct payment of suppliers

26 FEB 2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

OLIVER HEALD

Constituency

NORTH EAST HERTS

Office use only

Costs

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/2/08 to 15/2/08 Allowance year 07/08

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Row 1: Character Press Ltd, £2017.00 p. Row 2: (Entry - Annual Rep - 18/2/07), £ : p.

Office use only

Allow / Supp ID / Exp Type

Authorisation and declaration

- I confirm that the above information is correct and that I am responsible for the payment of costs incurred wholly, exclusively or mainly in connection with the performance of my Parliamentary duties.

X

Signature

MP

Date 15.2.08



Communications Allowance
Member's reimbursement form

21 JAN 2008
VALID Comms1
RECEIVED
page 1 of 2

When to use this form

■ Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

■ For details of costs you can claim for please refer to booklet on Communications Allowance.
■ If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

OLIVER HEALD

Constituency

NORTH EAST HERTS

Claim details

You can only claim for

■ costs you have actually paid.

Please ensure

■ you attach all receipts or invoices for items of £25

Period of claim

from 1/12/07 to 18/1/08

Allowance year 107/08

Description of service or goods	Amount
ROYAL MAIL	£ 153 : 75 p
(delivery of approved leaflet)	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Total

£ 153 : 75 p

Office use only

Authorisation and declaration

Signature

[Redacted Signature]

costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

MP

Date

18.1.08



Invoice date
14 Jan 2008
 Page
1 of 1

Invoice

To
OLIVER HEALD MP



Account held at
OLIVER HEALD MP



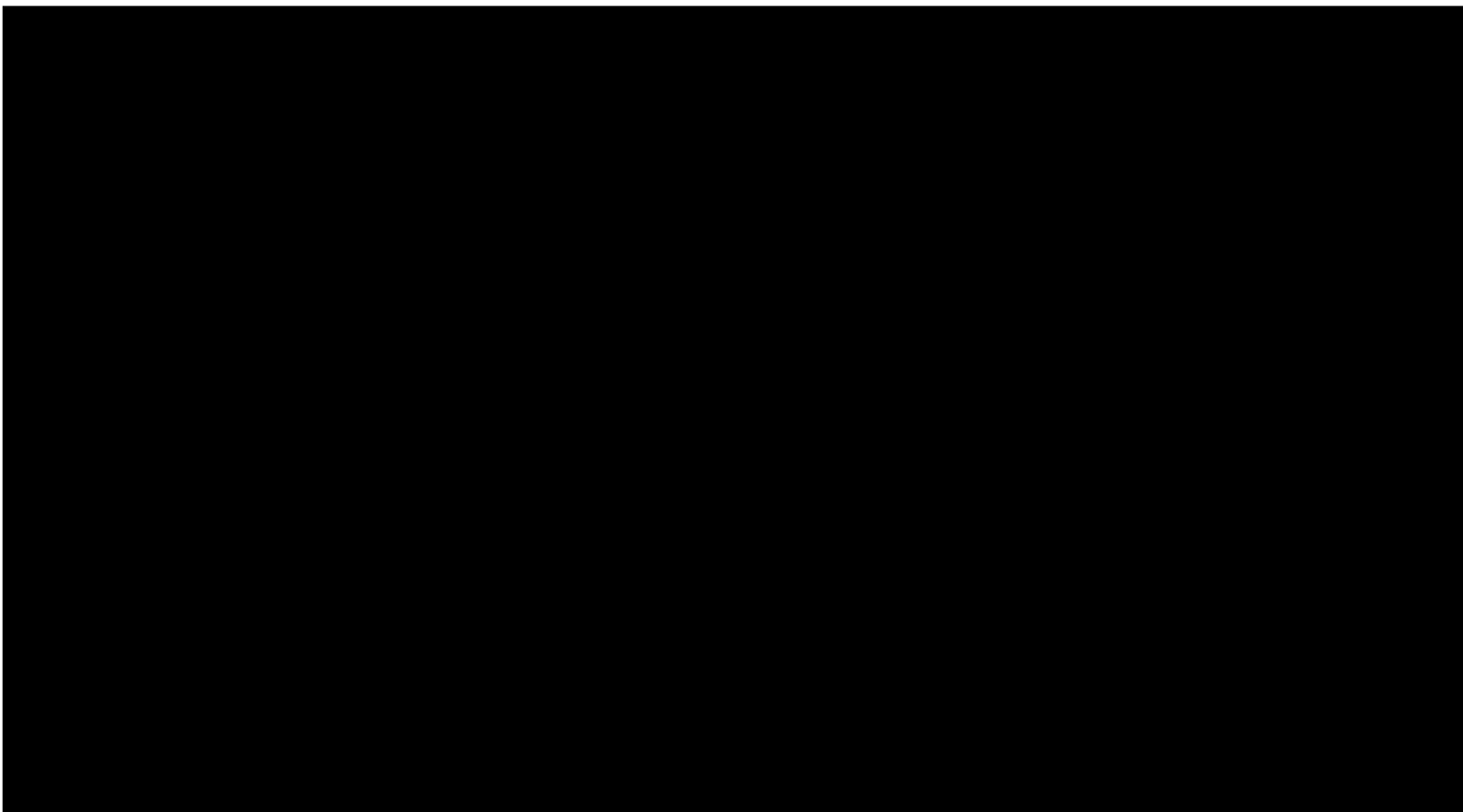
Customer account number



Terms
10 days
 Please pay by
24 Jan 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit Cost (£)	Net value	VAT
[Redacted]	11 Jan 2008	[Redacted]		DOOR TO DOOR 4,393			153.75	E
				4393 ITEMS AT 3.500 PENCE				

Total Net	153.75
Total VAT	E = exempt 0.00
Total	153.75





Communications Allowance
Member's reimbursement form

24 JAN 2008

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

OLIVER HEALD

Constituency

NORTH EAST HERTS

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above

Period of claim from 1/1/08 to 23/1/08 ✓ Allowance year 07/08 ✓

Description of service or goods	Amount
ROYAL MAIL	£ 135 : 48 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only

Total

£ 135 : 48 p ✓

Authorisation and declaration

I declare that the costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

23.1.08 ✓

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Data

Input subtotals per Cat 5

Validation completed

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	£ 135.48
	£

Comments

Invoice date
21 Jan 2008

Page
1 of 1

Invoice

To
OLIVER HEALD MP

Account held at
OLIVER HEALD MP

Terms
10 days

Please pay by
31 Jan 2008

Invoice no.	Posting date	Sender's ref.	Invoice no.	Service	Quantity	Weight	Unit cost (£)	Net value	VAT	
	18 Jan 2008			DOOR TO DOOR	3,871			135.48	E	
								3271 ITEMS AT 5.500 PENCE		

Total Net		135.48
Total VAT	E = exempt	0.00
Total		135.48

Registered Charity No [REDACTED]
<http://www.mrsaactionuk.net>
RSVP



Communications Allowance
Member's reimbursement form

Comms1
page 1 of 2

VALIDATION
15 JAN 2008
RECEIVED

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Your details

Name
in CAPITAL LETTERS

OLIVER HEALD

Constituency

NORTH EAST HERTS



Claim details

You can only claim for costs you have actually paid.

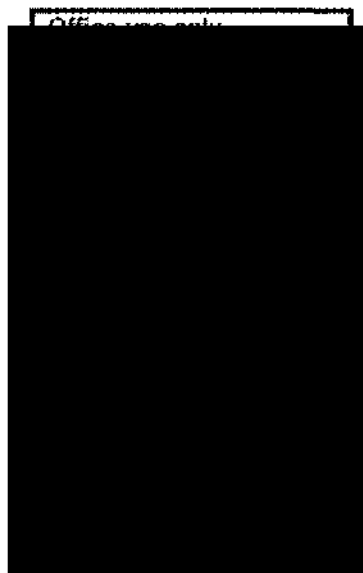
Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/12/07 to 11/1/08 Allowance year 07/08

Description of service or goods	Amount
ROYAL MAIL DELIVERY	£ 59.50 p
ROYAL MAIL DELIVERY	£ 429.06 p
(LEAFLET CLEARED WITH DFA)	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Total

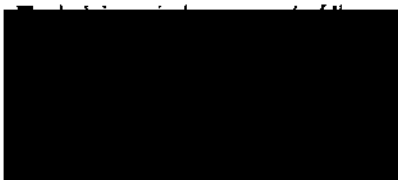
£ 488.56 p



Authorisation and declaration

I declare that the above costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature



MP

Date

11/1/08

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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£

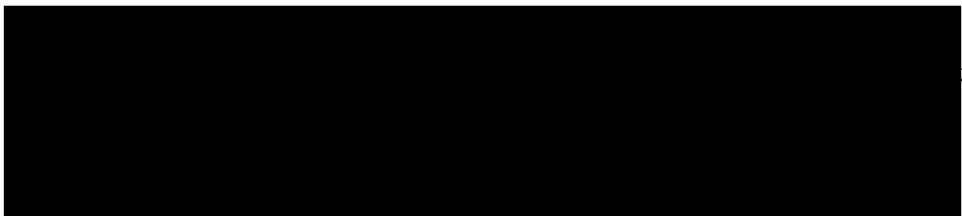
£

Comments

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Royal Mail



Invoice date
24 Dec 2007

Page
1 of 1

Invoice

OLIVER HEALD MP

Account held at
OLIVER HEALD MP

Terms
10 days

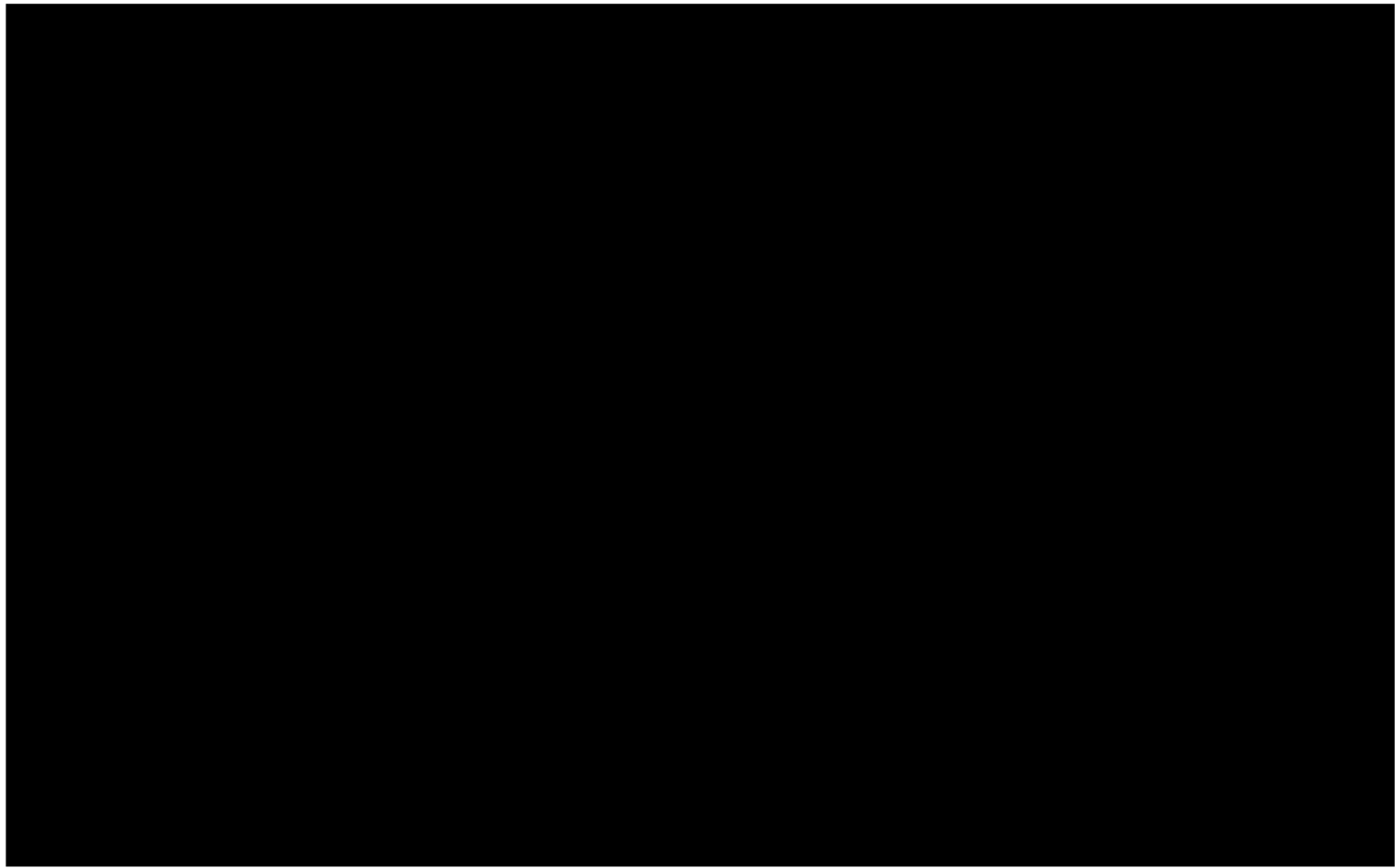
Please pay by
03 Jan 2008

Docket no.	Posting date Poster	Bender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	21 Dec 2007			DOOR TO DOOR 12,259 12259 ITEMS AT 3.500 PENCE			429.06	E

Total Net **429.06**

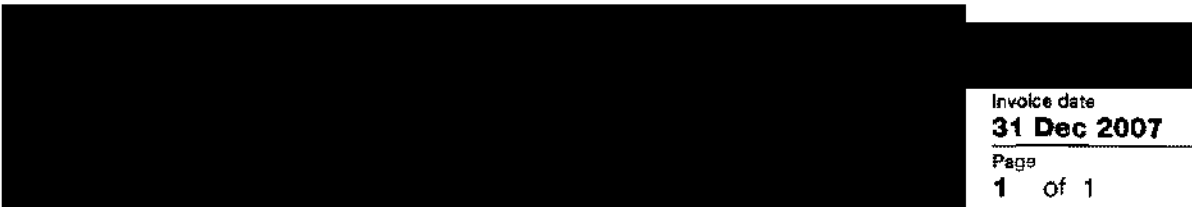
Total VAT **0.00** E = exempt

Total **429.06**





Royal Mail



Invoice date
31 Dec 2007
Page
1 of 1

Invoice

To
OLIVER HEALD MP

Account held at
OLIVER HEALD MP

Customer account number

Terms
10 days
Please pay by
10 Jan 2008

Doc ref no.	Posting date	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	28 Dec 2007			DOOR TO DOOR 1,700 1700 ITEMS AT 3.500 PENCE			59.50	E

Total Net	59.50
Total VAT	E = exempt 0.00
Total	59.50

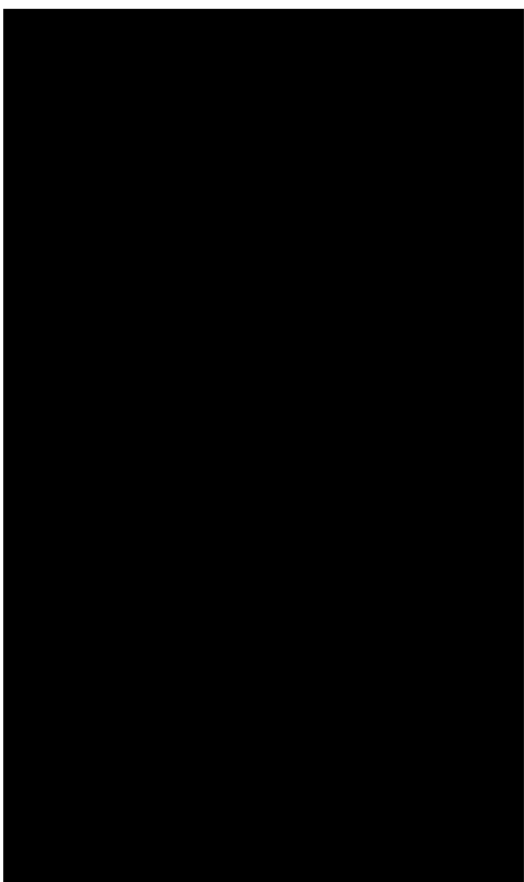




Post Office Ltd



Post Label 1		
1 @	1.38	1.38
S/a 2ndx100		
5 @	24.00	120.00
TOTAL DUE TO POST OFFICE		121.38





Communications Allowance
Member's reimbursement form

3rd OCT 2007 **Comms1**
page 1 of 2

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

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Your details

Name in CAPITAL LETTERS: OLIVER HEALD
Constituency: NORTH EAST HERTS



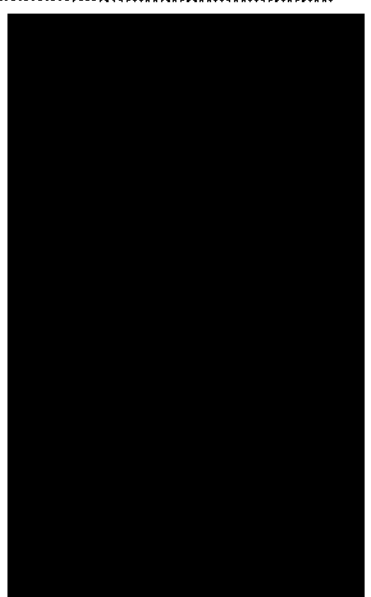
Claim details

You can only claim for costs you have actually paid.


Please ensure you attach all receipts or invoices for items of £250 and above. - 6 NOV 2007

Period of claim from 1/10/07 to 23/10/07 Allowance year 07/08

Description of service or goods	Amount
<u>STAMPS</u>	£ <u>120</u> : <u>00</u> p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
Total	£ <u>120</u> : <u>00</u> p



Authorisation and declaration

Signature:  which I incurred wholly, exclusively and necessarily for my Parliamentary duties.
MP Date: 23.10.07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
	<input type="text"/>
	Input subtotals per Cat 5
	£ <input type="text"/>
	£ <input type="text"/>
Comments	
<input type="text"/>	