



## Communications Allowance

### Direct payment of suppliers

#### When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

#### About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

NATASCHA ENGEL MP.

Constituency

NORTH EAST DERBYSHIRE

Office use only

Costs

### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from / /

to 31 / 03 / 08

Allowance year

2007 / 2008

Suppliers

Amount

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)

x4  
HELM PUBLICATIONS

£ 3280.00 p

BAYLISS PRINTING

£ 576.93 p

YELL

£ 165.68 p

COMMUNITAS PUBLIC RELATIONS

£ 364.25 p

£ : p

£ : p

£ : p

£ : p

### Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

31.03.08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

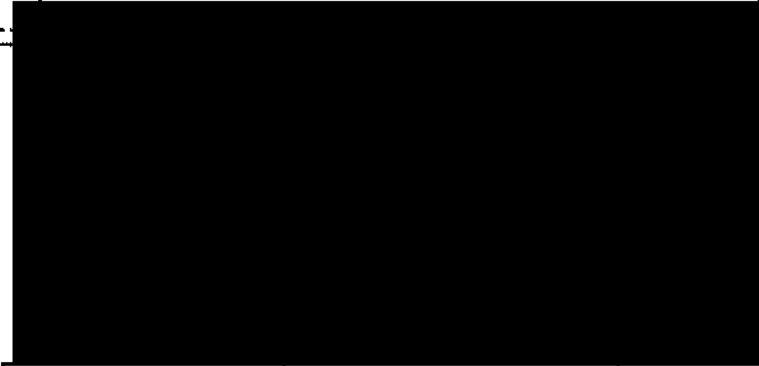
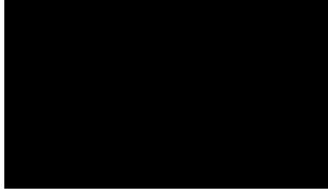
Initials / Date

Validation  
completed**Comments**

RECEIVED  
20 MAR 2008

**HERON**  
PUBLICATIONS

[REDACTED]  
c/o Natascha Engel Constituency Office



Invoice Number: <i>(Please quote on payment)</i>	[REDACTED]
Invoice Date:	20th March 2008
Order Number: <i>If Applicable</i>	-

# INVOICE

*dromfield*  
EYE

DETAILS	NET AMOUNT	VAT
4 Page Advertisement Issue 30 [REDACTED]	1600.00	280.00
Run Ons [REDACTED]	1400.00	NO VAT
[REDACTED]		
	<b>Total Goods</b>	3000.00
	<b>VAT</b>	280.00
	<b>Invoice Total</b>	3280.00

**PAYMENT TERMS STRICTLY 14 DAYS:**  
THIS COMPANY UNDERSTAND AND WILL  
EXERCISE ITS STATUTORY RIGHT TO  
INTEREST AND COMPENSATION FOR DEBT  
RECOVERY COSTS UNDER THE LATE  
PAYMENT LEGISLATION IF IT IS NOT PAID  
ACCORDING TO AGREED CREDIT TERMS

**Bayliss Printing Company Limited**

**INVOICE**

**RECEIVED**

- 7 MAR 2008

Natascha Engel MP

Invoice Number

Date

28/2/2008

VAT Number

Account

Placed By

Order Number

Description	Qty	Price	Per	Discount	VAT%	Net Amount	VAT Amount
Job No [REDACTED] 10,000 A4 Letterheads	1	491.000	1		17.50	491.00	85.93

Deliver to

Terms 30 Days Net E&OE

Goods 491.00

Code VAT S

VAT % 17.50

VAT 85.93

**TOTAL DUE 576.93**

# INVOICE

Thank you for advertising with Yell

By phone

Online  
or by email

By post

Page  
Tax point date

Invoice number

Yell reference  
Account number  
Customer's name

1 of 1  
22-02-2008

## THIS IS A VAT INVOICE

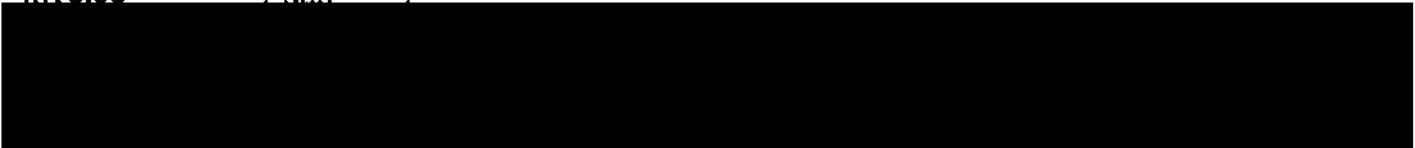
Order number - line Purchase order	Product or service and publication date Advertisement details	Cost £ exc VAT	Promotional offer £ exc VAT	VAT £	Total £ inc VAT
	<b>YP Chesterfield &amp; Mansfield Feb 2008</b> Classification: Political Organisations & Representatives Ad Type: 30mm Deep Logo	188.00	47.00	24.68	165.68

Please ensure your payment reaches us by the date opposite.

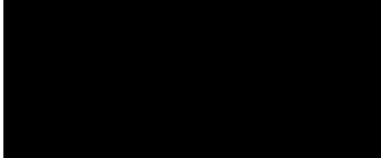
See **What Happens Next** section for a range of ways to pay your account.

### DATE PAYMENT DUE: 23-03-2008

Total cost excluding VAT £	188.00
Total promotional offer excluding VAT £	47.00
Total excluding VAT £	141.00
VAT at 17.5% £	24.68
<b>Total payment due including VAT £</b>	<b>165.68</b>



TO NATASCHA ENGEL MP



Invoice No: [redacted]  
Invoice 18/02/2008  
Our Job No: [redacted]

To setting up the generic address and the MySQL database on Natascha's website as agreed on July 2007

Net	VAT	
185.00	32.38	£217.38



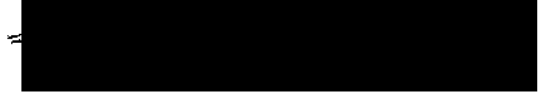
To renewal of nataschaengelp.org.uk (expires 20/2/09)

<del>39.95</del>	2.00	£46.99
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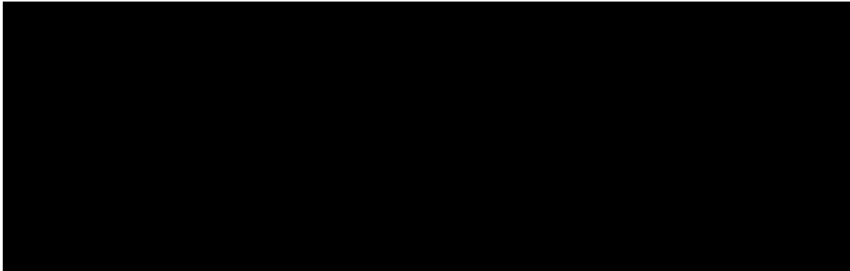


To 12 months webhosting

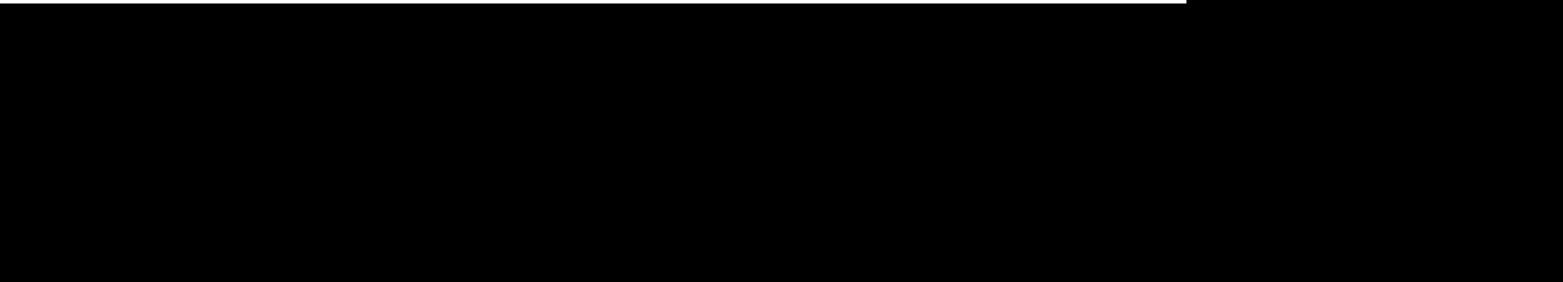
<del>85.00</del>	14.88	£99.88
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RECEIVED  
19 FEB 2008



<b>Total Net</b>	309.99
<b>Total VAT</b>	54.26
<b>Total Inv. Amount</b>	364.25





Communications Allowance
Direct payment of suppliers

19 SEP 2007

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NATASCHA ENGEL

Constituency

NORTH EAST DERBYSHIRE

Office use only

Costs

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from / / to / /

Allowance year

2007, 2008

Suppliers

Amount

FREELANCE OFFSET SERVICES £ 2579.13 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID

Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

14-09-07

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

Validation completed

Comments

**PLEASE NOTE OUR TERMS**

Machines: Payment upon Delivery

Supplies & Service : 30 Days from Invoice Date

Service Contracts: Due upon Acceptance

NATASHA ENGEL MP

DOCUMENT No.

DATE/TAX POINT

23/08/2007 ✓

ORDER No.

ACCOUNT No.

This Document is issued in accordance with our Terms and Conditions of Sale which are available on request.

Stock Code	Quantity	Details	Unit Price		Net Amount	Vat Amount
Z796	1.00	D-TEK HF-220 FOLDING MACHINE SERIAL NO [REDACTED]	2195.00	0.00	2,195.00	384.13

Delivery Address

Total Net Amount 2,195.00

Total VAT Amount 384.13

Carriage 0.00

Invoice Total 2,579.13