



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICHAEL J. MARTIN

Constituency

GLASGOW NORTH EAST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 21 APRIL 06 to 28 APRIL 06

Total cost of hotel stays attach all receipts

£ / :

Mortgage payments (interest only) or rent

£ / :

Food

£ / :

Utilities

£ / :

Council Tax/Rates

£ 2458 : 60 p ✓

Telephone and telecommunications

£ / :

Cleaning

£ / :

Service/maintenance

£ / :

Repairs/insurance/security

£ / :

Other

£ / :

▶ please specify

Other

£ / :

▶ please specify

Other

£ / :

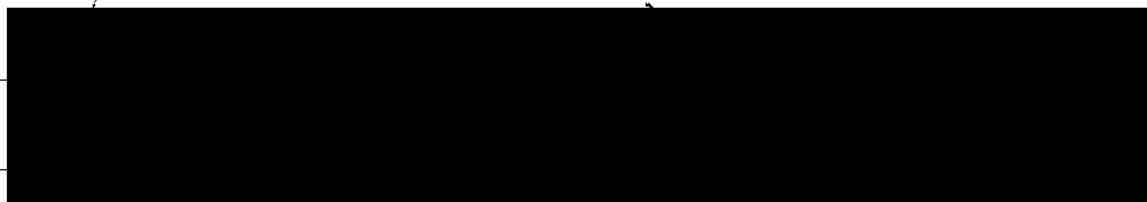
▶ please specify

Total

£ 2,458 : 60 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm [redacted] exclusively and necessarily to enable
me to [redacted] remain home for the purpose of performing
my duties [redacted]

Signature

MP

Date

21 April 06

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Council Tax bill
for year 2006 / 2007**

MR MICHAEL MARTIN

Date
01/04/06

This bill is for the period between :

01 April 2006 and 31 March 2007

| | |
|--------------|-----------------|
| Council Tax | £1867.60 |
| Water | £277.50 |
| Waste Water | £313.50 |
| Total | £2458.60 |



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Your details

Name in CAPITAL LETTERS

MICHAEL J MARTIN

Constituency

Glasgow North East

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 21/04/06 to 30/4/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 350 : p ✓

Utilities

£ 134 : p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 100 : p

Service/maintenance

£ 70 : — p

Repairs/insurance/security

£ : p

Other

£ 15 : 52 p

▶ please specify Cover for TV Videos ect.

Other

£ : p

▶ please specify

Other

£ : p

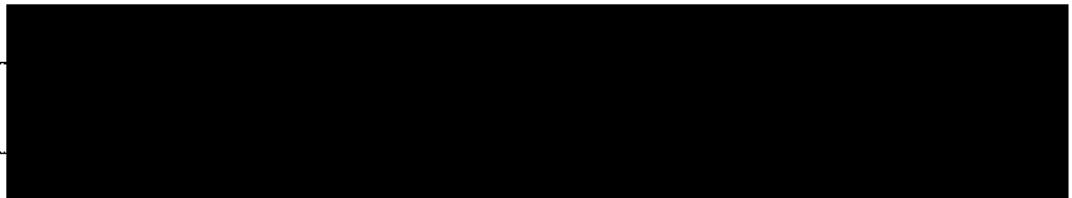
▶ please specify

Total

£ 669 : 52 p

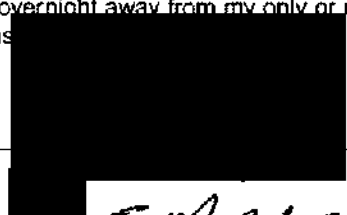
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as

Signature



MP

Date

5 MAY 06

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Additional Costs Allowance

ACA2

Member's claim form

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If you have any doubt about whether you can claim for a... please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICHAEL J MARTIN

Constituency

GLASGOW - NORTH EAST

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 MAY 06 to 30 JUNE 06 x 2

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 800 : p (1400 per month)

Utilities

£ 300 : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 300 : p

Service/maintenance

£ 400 : p

Repairs/insurance/security

£ 200 : p

Other

£ 38 : 04 p

please specify Cover for TVS, Washing Machines Refuse

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 2031 : 04 p

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

2 July 06

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About filling in this form

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Your details

Name in CAPITAL LETTERS

MICHAEL J. MARTIN

Constituency

GLASGOW NORTH EAST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 July 06 to 30 Sept 06 x 3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 1200 : p

Utilities

£ 486 : ✓ p Equal to gas @ £88 per month + Electricity @ £14 per month for 3 months

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 35 : ✓ p

Cleaning

£ 300 : ✓ p £100 per month

Service/maintenance

£ 600 : ✓ p £200 per month for 3 months

Repairs/insurance/security

£ 300 : ✓ p £100 per month

Other

£ 195 : 43 p ▶ please specify House insurance

Other

£ 1492 : 57 p ✓ ▶ please specify Party & Papering + Wallpaper

Other

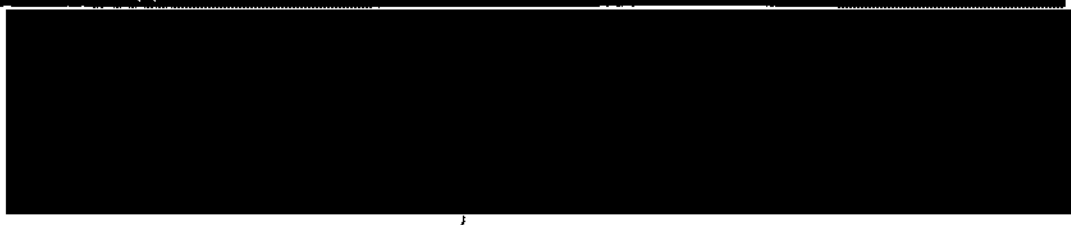
£ 1835 : 74 p ✓ ▶ please specify Carpets for 3 Rooms + Hall + Dining

Total

£ 6444 : 74 p Please pay Hall £6444.74

Details of second home *if applicable*

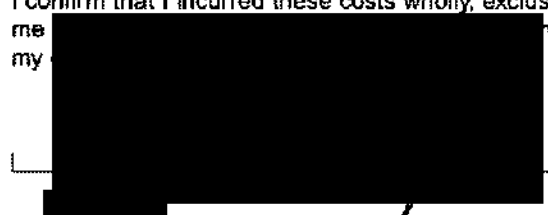
Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me [redacted] home for the purpose of performing my [redacted]

Signature



MP

Date

[redacted] 6 Oct 06]

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

INVOICE TO: Mr M.Martin



DATE:28/9/06

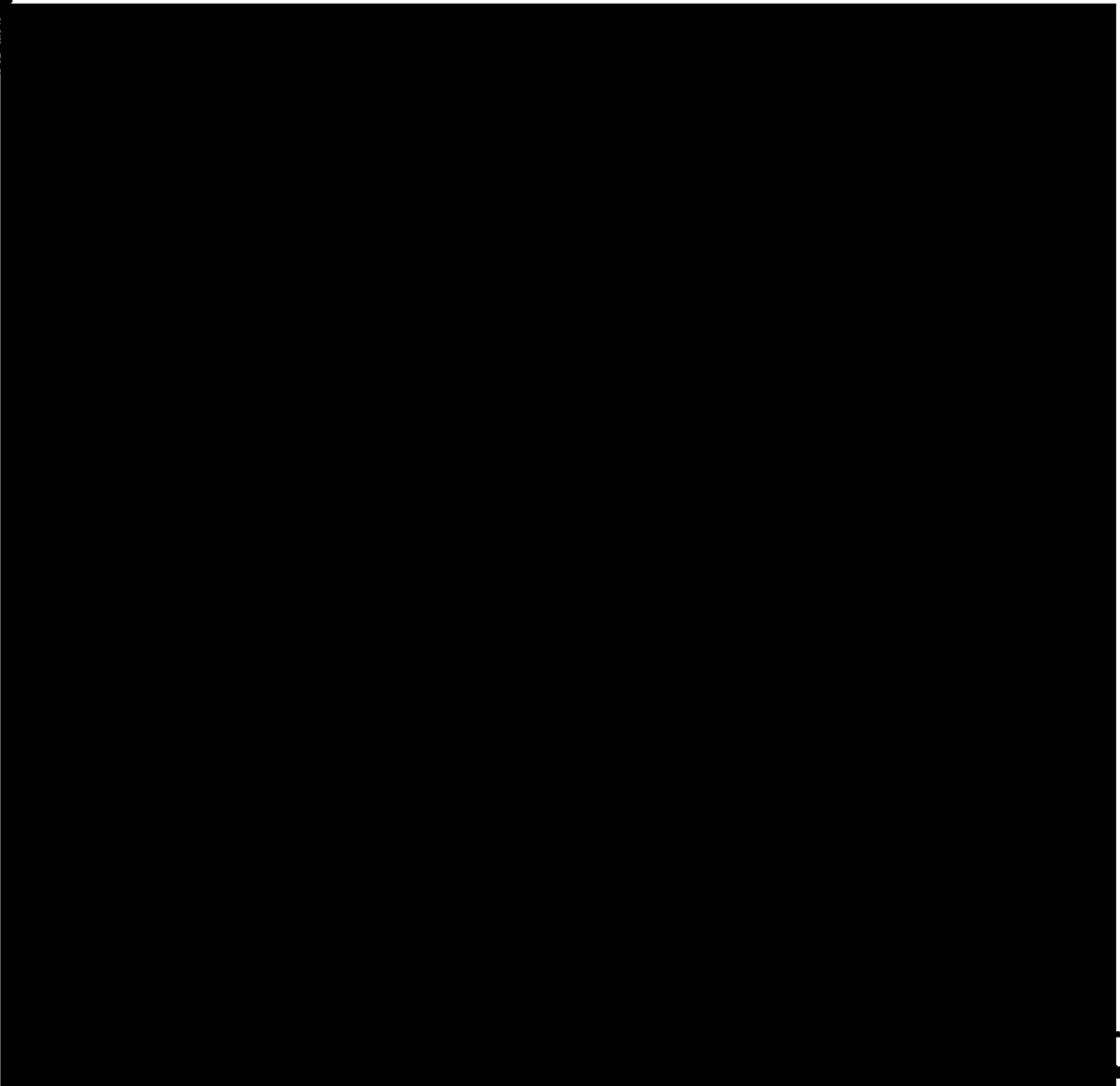
Interior Decoration

For work carried out at the above address.

Price for Job Including Materials £1,106.00. ✓

Price For Wallpaper £ 386.57.

Overall Cost £1,492.57. ✓



ESTIMATE Mr. M. Martin. [REDACTED]

Date: 15/8/06...

Interior Decoration

For work to be carried out at the above address.

Entrance Vestible And Hall

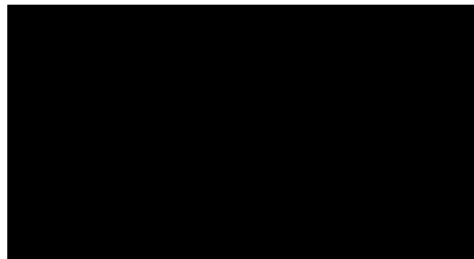
Ceilings : Apply 1ct emulsion paint.

Cornice : Repair where necessary.

Walls : Strip, prepare, rehang finished paper.

Woodwork : Prepare, apply 1ct undercoat 1ct gloss finish.

Cost For Job Including Materials (excluding wallpaper) £1,106.00.



| CUSTOMER | | |
|----------|----------|---------|
| TITLE | INITIALS | SURNAME |
| | Mrs M. | Martin |

| AREA TO MEASURE | RANGE NAME | COLOUR | METRIC WIDTH | METRIC UNIT PRICE | PROMOTIONAL OFFER |
|-------------------------------------|------------------------|------------------------|--------------|-------------------|-------------------|
| Large Diner HISL 3x Bedrooms. | | Paprika. | | | -60% |
| | * fitting + delivery * | | | | |
| | | Underlay + grippe. own | | | |

| | |
|-------------------|-------------------|
| TOTAL SALE | 1835.74 ✓ |
| CASH TAKEN | 1735.71 |
| PREVIOUS PAYMENTS | 100.00 |
| BALANCE PAYABLE | 100.00 |

Should you wish to accept this arrangement the payment direct to the fitter is:

✓ 261.00



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Your details

Name in CAPITAL LETTERS

MICHAEL J MARTIN M.P.

Constituency

GLASGOW NORTH EAST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for those for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 1 Oct 106 to 30 Nov 106 (x2)

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 800 : p

Utilities

£ 180 : p

Council Tax/Rates

£ — : p

Telephone and telecommunications

£ — : p

Cleaning

£ 200 : p

2 months

Service/maintenance

£ 350 : p

2 months

Repairs/insurance/security

£ 200 : p

2 months

Other

£ 31 : 04 p

please specify

Insurance Cover TV Washing Machines

Policy Other =

£ 223 : — p

please specify

Building Insurance for

Other

£ : p

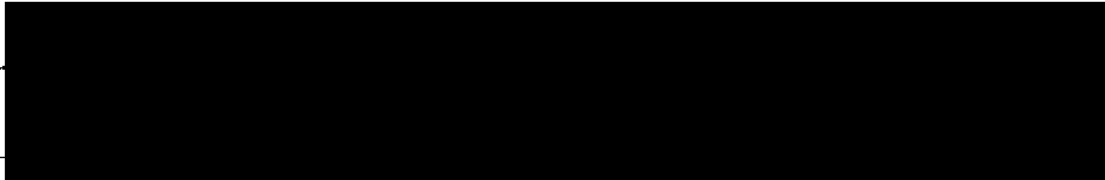
please specify

Total

£ 1984 : 04 p

Details of second home *if applicable*

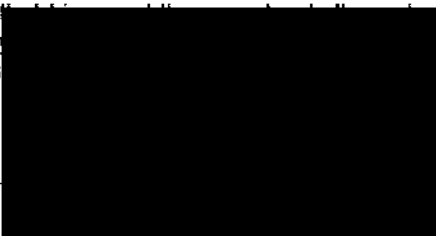
Address of second home
for Additional Costs Allowance



Declaration

I confirm that I have provided the information above truthfully and necessarily to enable me to state my income for the purpose of performing my duties

Signature



MP

Date

3 Dec 06

Data protection

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£

Payment Instruction
Customer name **Mr M Martin**

Annual Premium of £223.00



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Your details

Name in CAPITAL LETTERS

MICHAEL J MARTIN

Constituency

GLASGOW NORTH EAST



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 1 / DEC / 06 to 31 / Jan / 07 (x 2)

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 800 : - p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Dec. Jan. Cleaning

£ 200 : p

Service/maintenance

£ 266 : p Dec Jan

Repairs/insurance/security

£ 150 : p Dec Jan

Other

£ 31 : 04 p Dec Jan

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1447 : 04 p

Dec Jan
Dec Jan
Dec Jan please specify Cover for TV. Working/Production
please specify
please specify
Please Pay £1447.04

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my d

Signature

[Redacted Signature]

MP

Date

31 Jan 07

✓

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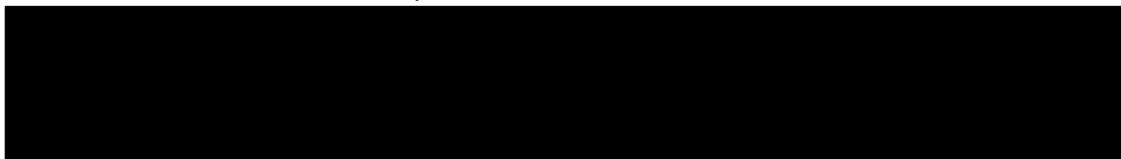
Your details

Name in CAPITAL LETTERS

MICHAEL J. MARTIN

Constituency

GLASGOW NORTH EAST



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 Jul 07 to 28 Feb 08 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 400 : p

Utilities

£ 198 : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 35 : p

Cleaning

£ 100 : p

Service/maintenance

£ 100 : p

Repairs/insurance/security

£ 15 : 94 p

Other

£ 293 : - p

Other

£ 180 : p

Other

£ 200 : p

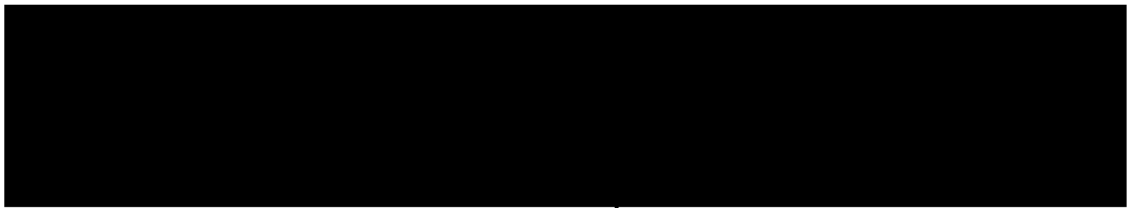
Total

£ 1521 : 94 p

Insurance for TV + Washing Machine & Videos
 ▶ please specify Pest Control as per Invoice
 ▶ please specify 1/2 of Costs to Sence Repairs Storm Repairs
 ▶ please specify Roof Repairs & Fitting Gas Vent
 Chimney Pot


Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties in my current employment.

Signature

I,  MP

Date

 9 March 07

Data protection

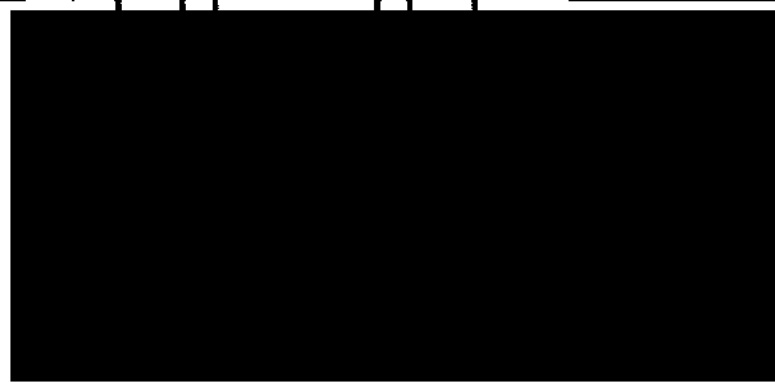
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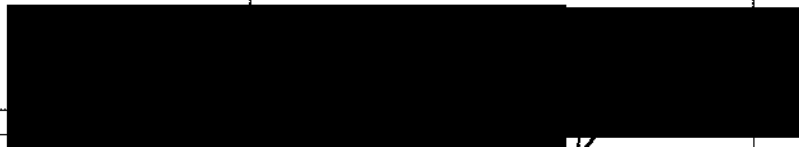
Michael Martin



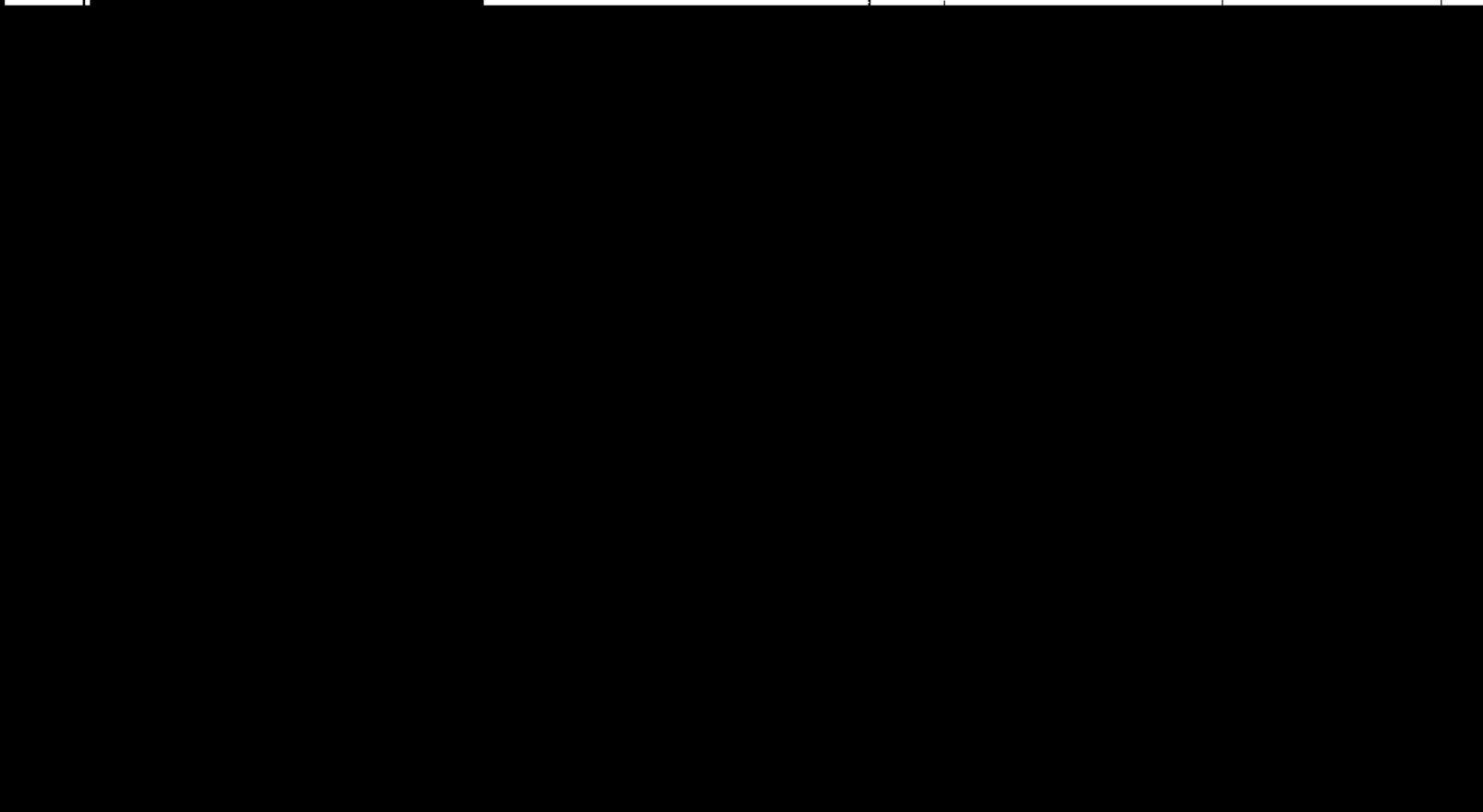
Copy 1
Page 1

| | |
|----------------|--------------|
| DATE | 20/03/07 |
| ACCOUNT NUMBER | [REDACTED] 1 |

| DATE | TYPE | INV / CR REF | ITEM | DESCRIPTION | ORIGINAL AMOUNT | AMOUNT OUTSTANDING |
|------------|------|--------------|------|-------------|-----------------|--------------------|
| [REDACTED] | INV | [REDACTED] | 1 | [REDACTED] | 293.75 | 293.75 |



| | |
|-------------|--------|
| TOTAL DUE £ | 293.75 |
|-------------|--------|



25 February 2007

Mr Martin



Dear Mr Martin

Invoice: Repair Fence

Removed two large sections of fencing and dug out post foundations. Replaced with two new treated posts and concreted foundations. Existing sections of fencing reinstated

On carrying out the above work we discovered a third post was broken, this was replaced with a new treated post and concreted

Top of fences were coated with an anti climb grease

Total Amount Due£360.00

Yours faithfully



1/2 Paid by Self

26 February 2007

Mr Martin



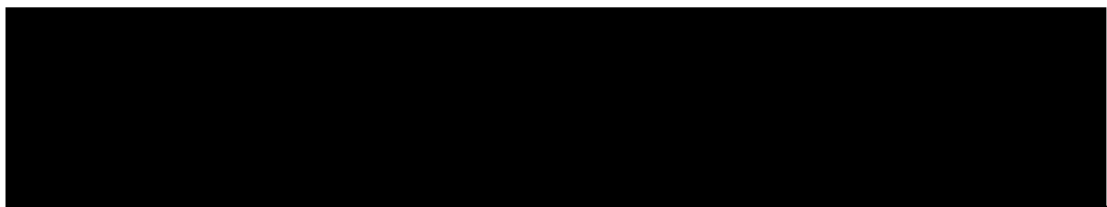
Dear Mr Martin

Invoice:

Repair carried out to damaged dry ridge. Fitted new gas vented chimney pot and re nailed
facia board at back of house

Total Amount £200.00

Yours faithfully



TRANSACTION REFERENCE
(for Finance Office use)

RO/

NOTIFICATION OF CHEQUE RECEIPT - MEMBERS VOTE

**THIS FORM SHOULD ONLY BE USED TO NOTIFY THE FINANCE OFFICE OF CHEQUE RECEIPTS.
CASH RECEIPTS SHOULD BE TAKEN IN AS PETTY CASH.**

This form serves as the authority to bank and account for cheques as well as the Finance Office's computer input document. Please ensure that the form is completed as fully as possible before passing to the Finance Office. Incomplete or inaccurate details may result in the form being returned by the Finance Office.

This form may be used for multiple cheques which are coded to the same account and analysis codes. In this case, the total value of cheques should be given in the amount column and a note of the number of cheques included in the total should be made in the remarks box. A general description for the receipts may be given, but details of the invoice/reference for each payment should be written on the reverse of each cheque.

1. TO BE COMPLETED BY DEPARTMENTS

Date of Cheque: 1 | 4 | 1 | 1 | 0 | 7



House of Commons - Members

Cheque Payee: _____

| Account Code | Amount £ | p | Cost C | Piro | Who | Exp_Type | Description |
|--------------|-------------|----|------------|------------|------------|------------|---------------------------------|
| [REDACTED] | 180 | 00 | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | Refund [REDACTED] fence repairs |
| | | | | | | | |
| | | | | | | | |
| Total | 180 | 00 | | | | | |

COMPLETED BY:

Signature: _____

Name: [REDACTED]

Date: 26/11/07

REMARKS:

RT HON MICHAEL MARTIN MP

Please send this form together with the cheque and any background documentation (e.g. invoice or request for payment) to the Finance Office for processing.

See overleaf for Finance Office action.



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Your details

Name in CAPITAL LETTERS

MICHAEL J MARTIN

Constituency

GLASGOW NORTH EAST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 March 07 to 31 March 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 400 : p

Utilities

£ 198 : p

Gas £88 Electric £110

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 35 : p

Cleaning

£ 60 : p

Service/maintenance

£ 50 : p

Repairs/insurance/security

£ 30 : p

Other

£ 15 : 94 p

please specify Insurance Cover for TV, Videos, World, Medicine

Other

£ : p

please specify

Other

£ : p

please specify

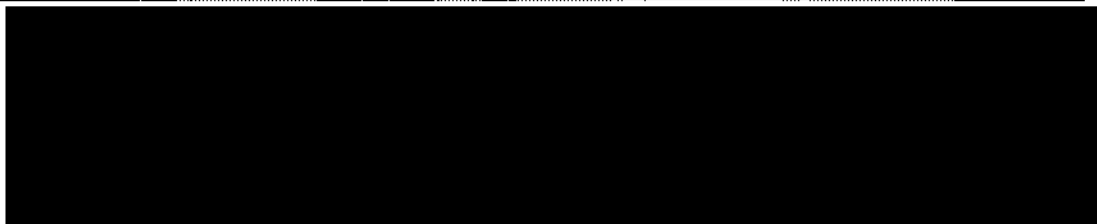
Total

£ 788 : 94 p

Please Pay £788.94

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [redacted] only or main home for the purpose of performing my duties as a [redacted] MP.

Signature

[redacted] MP

Date

9 APRIL 07

✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA