



58791<sup>37</sup> JE 1514 09/10  
 HOUSE OF COMMONS

PAAE 2

09 APR 2009

Office use only  
 Cost/Cat

Supp/Res ID

**Member's Reimbursement Form**  
 Personal Additional Accommodation Expenditure (PAAE)

M GOV EMSU

Allowance

51700  
 INV. A 855403

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

514602

MICHAEL GOVE MP

SURREY HEATH

**Claim details**

Month/period to be claimed

From 01042009 To 30042009

**Subsistence**

(No receipts required)

Number of nights spent  
 away from main home

@ £25.00 per night £

Exp type/  
 Cat5

**Cost of accommodation**

419361 SP  
 16/4

Mortgage interest	£ 708-37	514 631
Hotel	£	514
Rent (inc deposits)	£	514
Council Tax/rates	£ 1791-75	514 633

**Fixtures, fittings and furnishings**

£	
£	
£	
£	
£	
£	
Total	£ 514

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

GAS & ELECTRICITY	£ 79-00	✓ E96 on file
HOME INSURANCE	£ 4034	✓ on file
S-EAST WATER	£ 110-69	✓
B-GAS HOMECARE	£ 48-40	✓ on file
TV LICENCE	£ 11-61	✓
Total	£ 290-04	✓ 514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 2,790-16 ✓

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's  
 Signature

[Redacted Signature]

Date 8/4/09

**Data Protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.  
 For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.  
 Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

About filling in this form.

If you have any questions about this form, please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources  
 House of Commons, London SW1A 0AA

RR 1

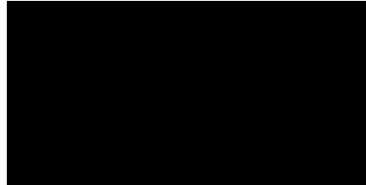


Council Offices, The Burys,  
 Godalming, Surrey, GU7 1HR.  
 Telephone: (01483) 523333  
 www.waverley.gov.uk  
 Robert Fox, IRRV  
 Head of Revenues and Benefits

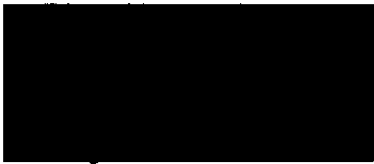
Date Issued: 10/03/09  
 Enquiries to: Revenues  
 Telephone: 01483-523500  
 (Use 01483 523333 for non-council tax calls)  
 Email: counciltax@waverley.gov.uk

Account No: [REDACTED]

Address of property giving rise to charge



Mrs Gove  
 Mr Gove



50654441

45

### COUNCIL TAX BILL 2009/2010

The council tax for your area and valuation band is made up of the planned spending requirements for each council as follows:

	£	Percentage change over previous year
Surrey County Council	1331.22	2.9%
Surrey Police Authority	240.90	4.9%
Waverley Borough Council	193.27	3.8%
Elstead Parish Council	26.36	3.7%
<b>Property Valuation Band E</b>	<b>£ 1791.75</b>	<b>3.3%</b>

Property Reference: [REDACTED]

Forecast Efficiency Savings		as a % of 2007-08 spend
Surrey County Council	£24,500,000	4.4%
Surrey Fire and Rescue Service	£1,199,000	2.7%
Waverley Borough Council	£930,000	3.7%

These efficiencies equal £70 for the average Band D dwelling.

#### THE TOTAL AMOUNT PAYABLE BY YOU IS AS FOLLOWS:

Reason for Bill: New Year Billing	£
Annual Council Tax for property from 1/4/09 to 31/3/10	1791.75
<b>AMOUNT DUE</b>	<b>£1791.75</b>

#### PAYMENT INSTRUCTIONS

Tick box if receipt required

This account is payable by cash, cheque, debit or credit card by the following instalments.

Date	Amount	Date	Amount
01/04/2009	£ 180.75	01/09/2009	£ 179.00
01/05/2009	£ 179.00	01/10/2009	£ 179.00
01/06/2009	£ 179.00	01/11/2009	£ 179.00
01/07/2009	£ 179.00	01/12/2009	£ 179.00
01/08/2009	£ 179.00	01/01/2010	£ 179.00

You must inform Waverley in writing, at the above address, of any changes of occupation or circumstances which affects your liability or entitlement to any discount or reduction shown above.





5890861 SP v 236  
HOUSE OF COMMONS

22 JUN 2009

PAAE 2

Office use only  
Costs/Cat2

Supp/Res ID

M GOVEM SU  
Allowance 514602

[Redacted]

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

693801

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

MICHAEL GOVE MP

SURREY HEATH

**Claim details**

Month/period to be claimed

From 01052009 To 31052009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/  
Cat5

**Cost of accommodation**

<input checked="" type="checkbox"/> Mortgage interest	£ 708-37	514 636
Hotel	£	514
Rent (inc deposits)	£	514
Council Tax/rates	£	514

432678

of 25/6

**Fixtures, fittings and furnishings**

£		
£		
£		
£		
£		
£		
Total	£ 708-37	514

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

ELECTRICITY  
 GAS  
office  HOME INSURANCE

£	34-00	
£	51-00	
£	40-34	
£		
£		
£		
Total	£ 125-34	514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 833-71 ✓

**Authorisation and declaration**

- I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

19 JUN 2009

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About filling in this form.  
If you have any questions about this form,  
please call 020 7219 1340

Send your completed form to:  
Operations Directorate, Department of Resources  
House of Commons, London SW1A 0AA



# Southern Electric

energy made better

MR & MRS M GOVE



506



your**gas**account

Bill date 19 May 2009



We'd like to send you an accurate bill. Please call us with your meter reading and customer account number.

Meterline 0800 220 995 (24 hr)

8am - 8pm Mon - Fri, 9am - 2pm Sat

(You can leave a message outside office hours)

Dear Mr & Mrs M-Gove,

Thank you for paying by Direct Debit. You have received our maximum discount by paying this way.

This is your gas statement for 11 November 2008 until 18 May 2009.

As you are spreading your gas costs throughout the year, we will carry forward the balance you owe of **£75.34**.

Please turn over for details of how we have calculated your charges and discount.

As part of our ongoing commitment to the environment we want to reduce the amount of paper we use and we have also listened to our customers who tell us they don't like estimated bills. So you now receive a statement every 6 months to coincide with when we have called to try to read your meter.

Since this statement covers a 6 months period we have adjusted the number of standard and discounted units, where applicable, to cover the longer period and ensure your charges are generally the same as if we had billed you over 2 separate quarters.

## Give your postie a break!

With paperless billing you save paper and help the environment.

[www.southern-electric.co.uk](http://www.southern-electric.co.uk)

Meter Point Reference



**Have a question or moving home?**

It's quicker and easier for us to answer your questions straightaway if you call us on the number below. Or if you are moving home please call us on the same number with your final meter reading and new address details. Thank you.

0800 912 3000

Customer Service, Southern Electric,  
PO Box 7506, Perth PH1 3QR

www.southern-electric.co.uk

Please note: to help us improve our service further, we may record customer phone calls from time to time.

**Emergencies**

Smell gas? Call 0800 111 999 immediately (open 24 hours).

**Our commitment to you**

If you would like to know more about the service standards we promise to all our customers, visit our website for details of our Domestic Energy Customer Charter or call us.

If we have let you down in any way, please call us. If our adviser can't help, please ask for a manager. If you remain unhappy, write to our Head of Customer Service at Inveralmond House, 200 Dunkeld Road, Perth PH1 3AQ or send an email to headofcustomerservice@southern-electric.co.uk. If you are still not satisfied, you can contact the Energy Ombudsman on 0845 055 0760 or www.energy-ombudsman.org.uk or Consumer Direct who can offer impartial, clear and practical advice on 08454 04 05 06 or www.consumerdirect.gov.uk

**Your gas transporter**

For details of your gas transporter, call us. Lines are open 8am to 8pm Monday to Friday and 8am to 2pm Saturday.

VAT registration number 553 7696 03

Tax point date 19 May 2009

Your usage this period was 76.69 kWh per day on average. Your usage this period last year was 79.48 kWh per day on average. This has been calculated using estimated meter readings so may not be accurate.

# Your gas statement explained

**This bill is for the period 11 Nov 2008 to 18 May 2009**

**TOTAL FROM PREVIOUS BILL** -£83.1

Payment received 14 Nov 2008	-£45.00
Payment received 14 Dec 2008	-£51.00
Payment received 14 Jan 2009	-£51.00
Payment received 14 Feb 2009	-£51.00
Payment received 14 Mar 2009	-£51.00
Payment received 14 Apr 2009	-£51.00
Payment received 14 May 2009	-£51.00

**LESS YOUR PAYMENTS, THANK YOU** -£351.0

**YOUR GAS USAGE - ESTIMATED**

Meter:	Reading last time	Reading this time	Units
Gas Unrestricted	319 (E)	779 (E)	460 kWh
460 units x factor 100 x correction factor 1.02264			47041.44
47041.44 x conversion factor 0.0283			1331.27
1331.27 cu mtrs x calorific value 39.2 / conversion factor 3.6			14496.05
Units converted to kilowatt hours			14496.05 kWh

**YOUR GAS BILL**

Your Tariff is General Saver

**11 Nov 2008 - 29 Mar 2009**

Standard energy	
11199 kWh at 3.370p each	£377.41
Standing charge at 13.360p for 139 day(s)	£18.57

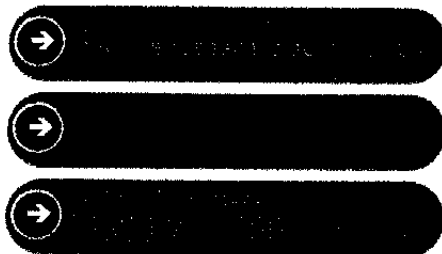
**30 Mar 2009 - 18 May 2009**

Standard energy	
3297.05 kWh at 3.240p each	£106.82
Standing charge at 13.360p for 50 day(s)	£6.68
Less your Monthly Direct Debit Discount	-£24.21

Total charges before VAT	£485.27
VAT at 5.00% on charges of £485.27	£24.26

**TOTAL CHARGES THIS BILL INCLUDING VAT** £509.53

**TOTAL FOR YOUR ACCOUNT** £75.34



MR & MRS M GOVE



your **electricity** account



506



Bill date 19 May 2009



We'd like to send you an accurate bill. Please call us with your meter reading and customer account number.

**Metertime 0800 220 995 (24 hr)**

9am - 8pm Mon - Fri, 9am - 2pm Sat

(You can leave a message outside office hours)

**Give your postie a break!**

**With paperless billing you save paper and help the environment.**

[www.southern-electric.co.uk](http://www.southern-electric.co.uk)

Dear Mr & Mrs M Gove,

Thank you for paying by Direct Debit. You have received our maximum discount by paying this way.

This is your electricity statement for 11 November 2008 until 18 May 2009.

As you are spreading your electricity costs throughout the year, we will carry forward the balance we owe you of **£305.10** as payment towards your future bills.

Please turn over for details of how we have calculated your charges and discount.

As part of our ongoing commitment to the environment we want to reduce the amount of paper we use and we have also listened to our customers who tell us they don't like estimated bills. So you now receive a statement every 6 months to coincide with when we have called to try to read your meter.

Since this statement covers a 6 months period we have adjusted the number of standard and discounted units, where applicable, to cover the longer period and ensure your charges are generally the same as if we had billed you over 2 separate quarters.

**Have a question or moving home?**

It's quicker and easier for us to answer your questions straightaway if you call us on the number below. Or if you are moving home please call us on the same number with your final meter reading and new address details. Thank you.

0800 912 3000

Customer Service, Southern Electric,  
PO Box 7506, Perth PH1 3QR

www.southern-electric.co.uk

Please note: to help us improve our service further, we may record customer phone calls from time to time.

**Emergencies**

Power cut? Call 08000 72 72 82.

**Our commitment to you**

If you would like to know more about the service standards we promise to all our customers, visit our website for details of our Domestic Energy Customer Charter or call us.

If we have let you down in any way, please call us. If our adviser can't help, please ask for a manager. If you remain unhappy, write to our Head of Customer Service at Inveralmond House, 200 Dunkeld Road, Perth PH1 3AQ or send an email to headofcustomerservice@southern-electric.co.uk. If you are still not satisfied, you can contact the Energy Ombudsman on 0845 055 0760 or www.energy-ombudsman.org.uk or Consumer Direct who can offer impartial, clear and practical advice on 08454 04 05 06 or www.consumerdirect.gov.uk

VAT registration number 553 7696 03

Tax point date 19 May 2009

Your usage this period was 3.69 units per day on average. Your usage this period last year was 3.91 units per day on average. This has been calculated using estimated meter readings so may not be accurate.

# Your electricity statement explained

**This bill is for the period 11 Nov 2008 to 18 May 2009**

**TOTAL FROM PREVIOUS BILL** **-£182.2**

Payment received 14 Nov 2008	-£34.00
Payment received 14 Dec 2008	-£34.00
Payment received 14 Jan 2009	-£34.00
Payment received 14 Feb 2009	-£34.00
Payment received 14 Mar 2009	-£34.00
Payment received 14 Apr 2009	-£34.00
Payment received 14 May 2009	-£34.00

**LESS YOUR PAYMENTS, THANK YOU** **-£238.01**

**YOUR ELECTRICITY USAGE - ESTIMATED**

Meter	Reading last time	Reading this time	Units
██████████	65274 (E)	65972 (E)	<b>698</b>

**YOUR ELECTRICITY BILL**

Your Tariff is General Domestic

**11 Nov 2008 - 29 Mar 2009**

Standard energy units	
<b>534</b> at 12.59p each	£67.23
Standing charge at 15.070p for 139 day(s)	£20.95

**30 Mar 2009 - 18 May 2009**

Standard energy units	
<b>164</b> at 11.52p each	£18.89
Standing charge at 13.720p for 50 day(s)	£6.86
Less your Monthly Direct Debit Discount	-£4.30

Total charges before VAT £109.63

VAT at 5.00% on charges of £109.63 £5.48

**TOTAL CHARGES THIS BILL INCLUDING VAT** **£115.11**

**TOTAL FOR YOUR ACCOUNT** **-£305.10**

The £305.10 we owe you will be carried forward to your next bill

