



Communications Allowance **MEMBERS**
Direct payment of suppliers

BUDGETS

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL GOVE MP

Constituency

SURREY HEATH

Office use only

Costs

[Redacted] ✓

Claim details

You can only request

payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

you attach all supplier invoices.

Period of claim

from 1, 3, 08 to 31, 3, 08

Allowance year

07, 08 ✓

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

ROYAL MAIL GROUP LTD.

£ 106.17 p ✓

ROYAL MAIL GROUP LTD.

£ 227.92 p ✓

ROYAL MAIL GROUP LTD.

£ 151.37 p ✓

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ 485.46 ✓

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

10/4/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

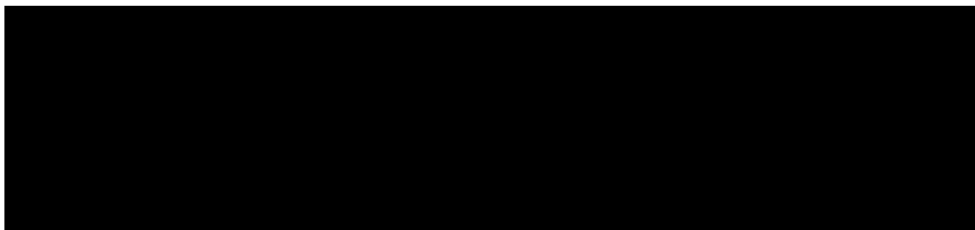
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only**Initials / Date**Validation
completed**Comments**



Royal Mail



Invoice number

Invoice date
17 Mar 2008

Page
1 of 1

Invoice

To
MICHAEL GOVE MP ✓

20 MAR 2008

Account held at
MICHAEL GOVE MP

Customer account number

Terms
10 days

Legal entity number

Please pay by
27 Mar 2008

Docket no.	Posting date Postal	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 2,835 2835 ITEMS AT 3.745 PENCE			106.17	E

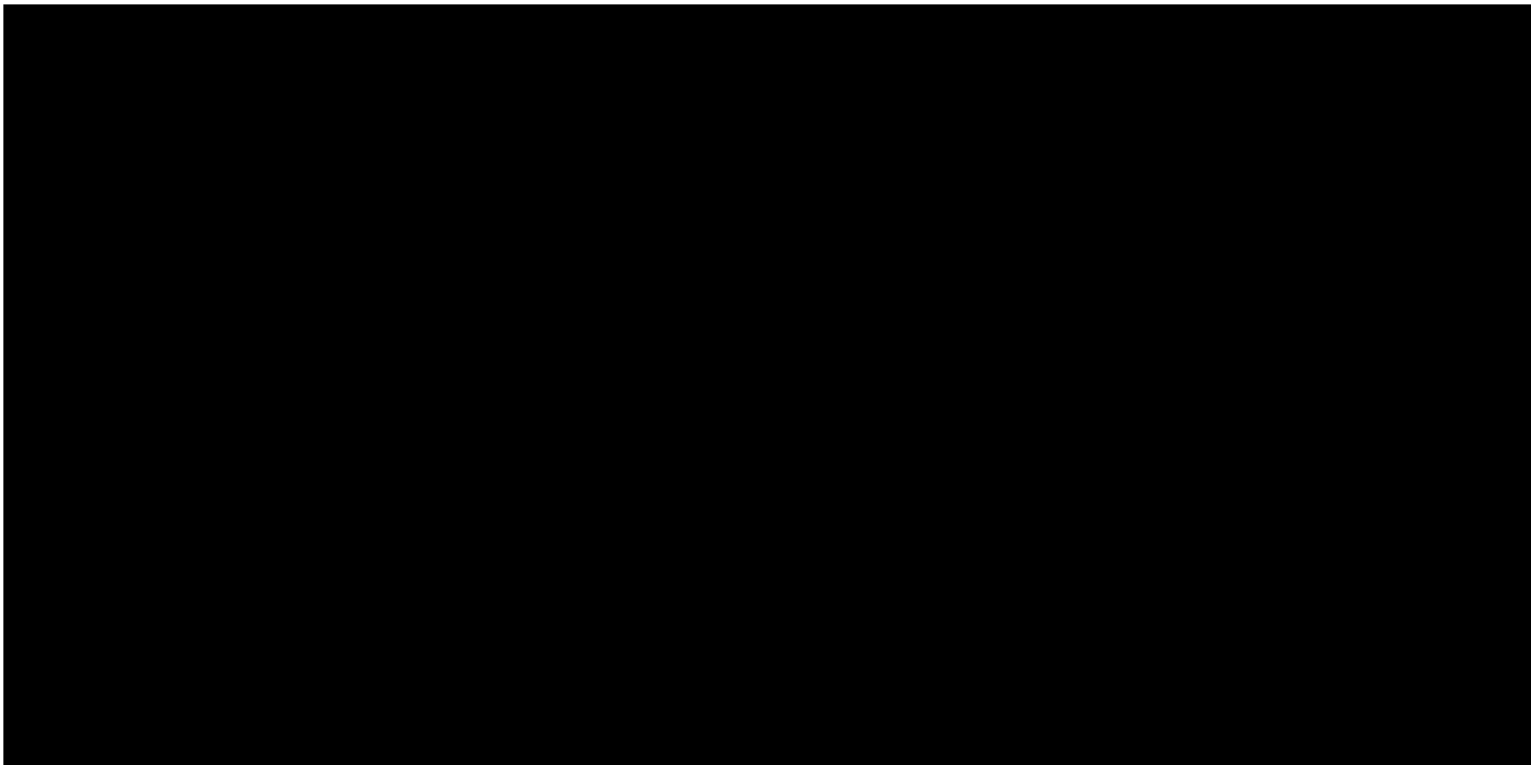
Total Net **106.17**

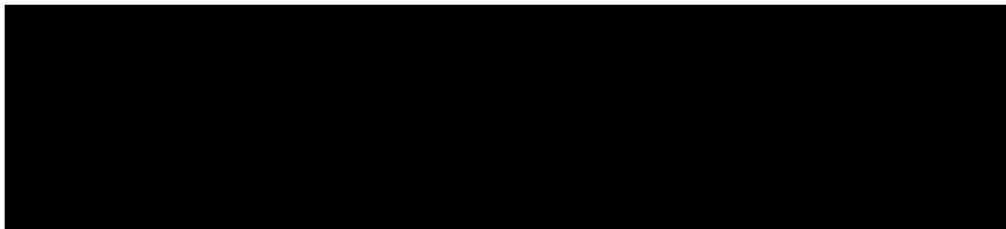
Total VAT **0.00** E = exempt

Total **106.17**

2008

210 1106





Invoice number
 Invoice date **24 Mar 2008**
 Page **1** of 1

Invoice

To **MICHAEL GOVE MP**

26 MAR 2008

Account held at
MICHAEL GOVE MP

Customer account number

Legal entity number

Terms
10 days

Please pay by
03 Apr 2008

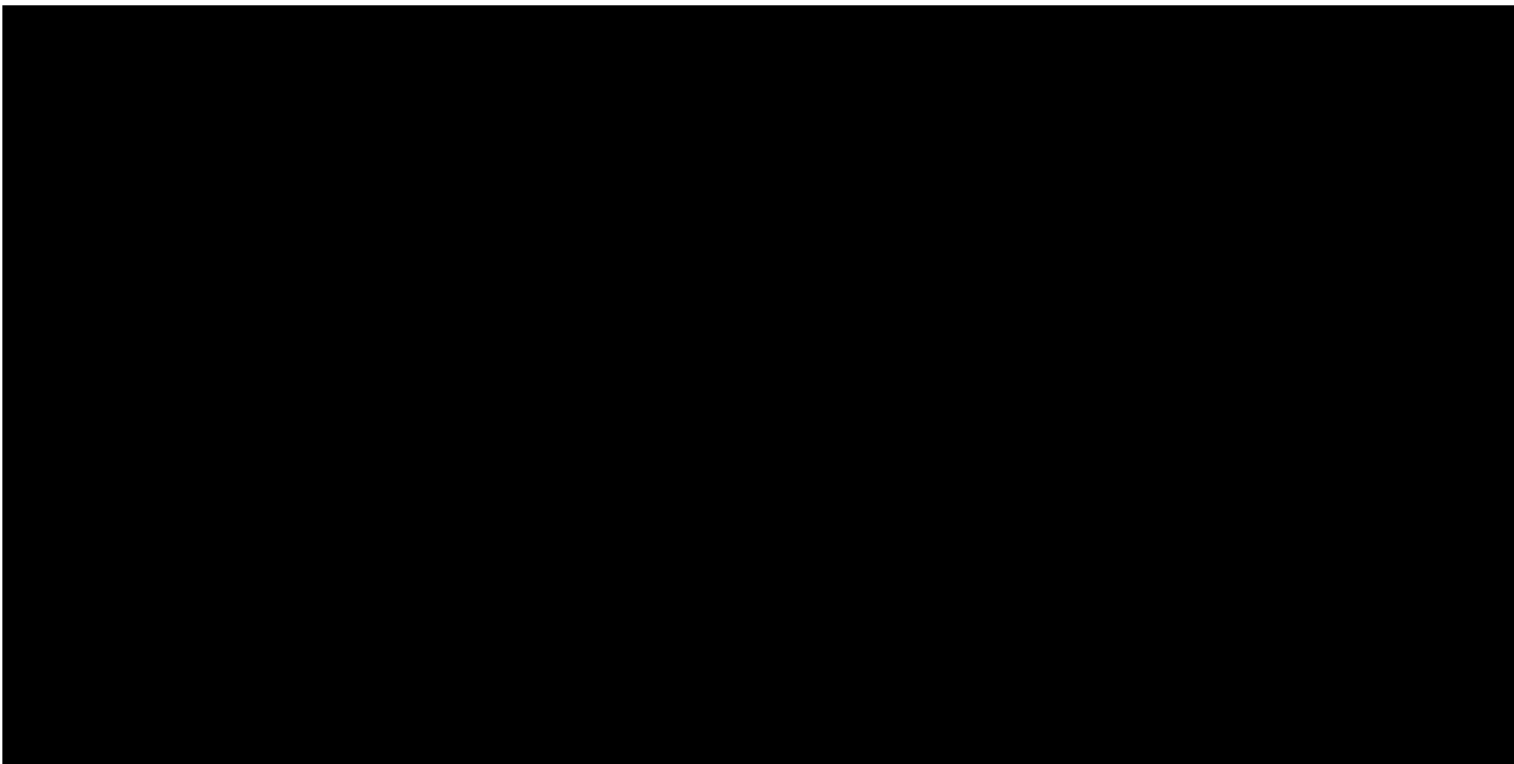
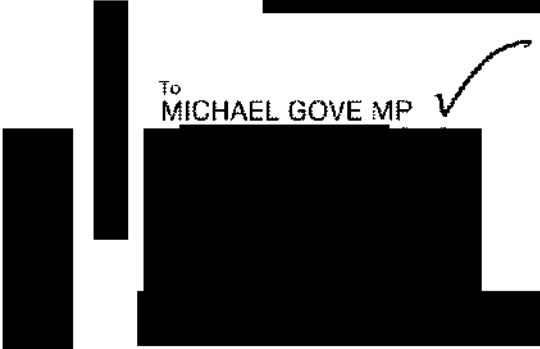
Docket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR	6,086			227.92	E
6086 ITEMS AT 3.745 PENCE									

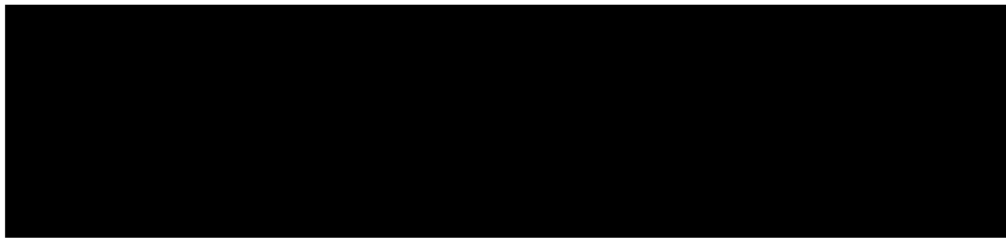
Total Net **227.92**

Total VAT E = exempt **0.00**

Total 227.92

26 MAR 2008





Invoice number [redacted] ✓
 Invoice date **25 Feb 2008** ✓
 Page 1 of 1

Invoice

To MICHAEL GOVE MP ✓



2008

Account held at MICHAEL GOVE MP



Customer account number



Legal entity number



Terms **10 days**
 Please pay by **06 Mar 2008**

Docket no.	Posting date Postbox	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[redacted]				DOOR TO DOOR 4,042 4042 ITEMS AT 3.745 PENCE			151.37	E

Total Net	161.37
Total VAT E = exempt	0.00
Total	161.37





Communications Allowance
Direct payment of suppliers

MEMBERS Comms2
page 1 of 2
7 MAR 2008
BUDGETS

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL GOVE

Constituency

SURREY HEATH

Office use only Costs [REDACTED]

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 1/3/08 to 31/3/08 Allowance year 07/08

Suppliers	Amount
Royal Mail Group Ltd-	£ 145 : 64 p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p

Office use only
Allow. / Supp ID / Exp.Type (Cat 5)

Signature and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

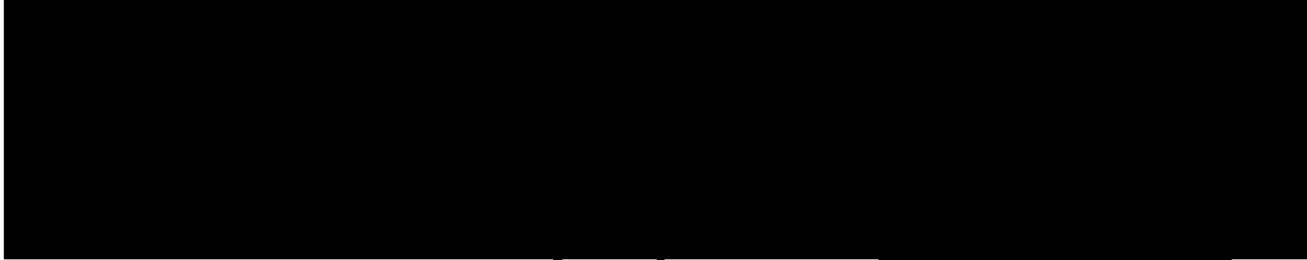
Signature

[REDACTED] MP

Date

5/3/08

Royal Mail



To MICHAEL GOVE MP

- 5 MAR 2008

Invoice

Account held at
MICHAEL GOVE MP

Customer account number

Legal entity number

Terms
10 days

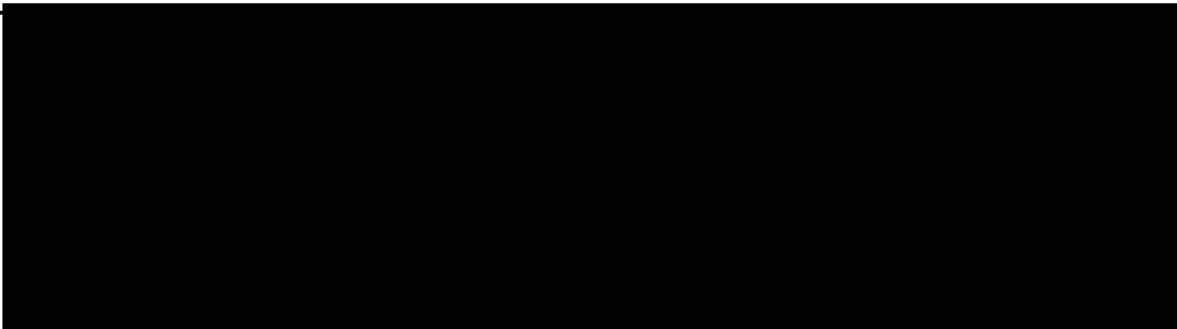
Please pay by
13 Mar 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 3,889 3869 ITEMS AT 3.745 PENCE			145.64	E

Total Net 145.64

Total VAT E = exempt 0.00

Total 145.64





Communications Allowance

Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICHAEL GOVE

Constituency

SURREY HEATH

Office use only

Costs

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/2/08 to 29/2/08

Allowance year

07/08

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

WINDRUSH GROUP N

£ 2833.00 p

BUTTERMOUNTAIN LTD

£ 881.25 p

BUTTER MOUNTAIN LTD.

£ 29.38 p

ROYAL MAIL GRP LTD

£ 72.46 p

£ : p

£ : p

£ : p

£ : p

£ 73816.09 p

3894.45 p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclud of my Parliamentary duties.

Signature

MP

Date

19/2/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

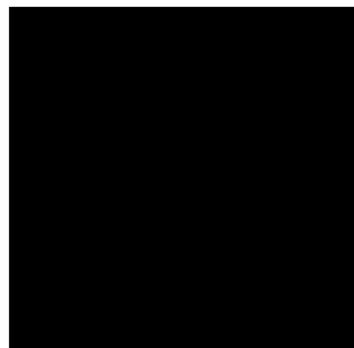
Comments

- 6 FEB 2008



INVOICE

MICHAEL GOVE MP



Your Ref.	Account	Our Ref.	Delivery	Type	Date	Number
				INV Page:1	31 JAN 08	

Description	Quantity	Price	Value
	1.00	2483.00	2483.00 0

SURREY HEATH AND ASH CHAMPION REPORTS

QTY: 43,000

INK: 4X4

STOCK: 90 GSM GLOSS

TRIM AND PACK



<-----£ VAT Analysis----->			
Code	Supplies	VAT	
0	0.00	2833.00	0.00

Net	2833.00
VAT	0.00
Total	2833.00
Due by	28 FEB 08

- 7 MAR 2008



SALES STATEMENT

MICHAEL GOVE MP

Date 1 FEB 08

Date	TypeRef.	Description	£ Debit	£ Credit	£ Balance
31 JAN 08			2833.00		2833.00

AGED ANALYSIS * = In Dispute

Current	0.00		
January	2833.00		
December	0.00		
November	0.00		
Before November	0.00		
Unallocated Credits	0.00	Total balance outstanding	£ 2833.00

Buttermountain Limited



Invoice

Page 1

Michael Gove MP



Invoice Number



Tax/Invoice Date

06/02/2008

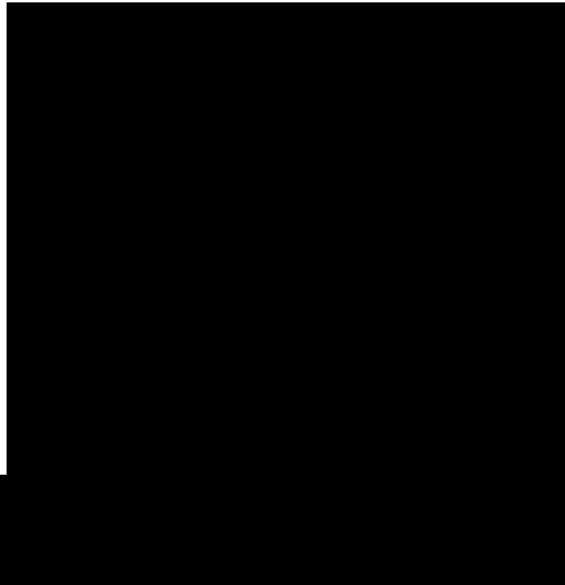
Order Number

Account Number



Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
1.00	Maintenance for [redacted] 2008 for [redacted]	750.00	750.00	17.50	131.25

-7 MAR 2008



Total Net Amount	750.00
Carriage Net	0.00
Total VAT Amount	131.25
Invoice Total	881.25



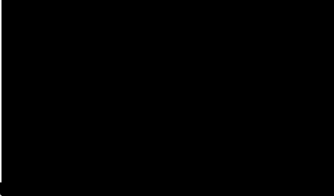
Buttermountain Limited



Invoice

Page 1

Michael Gove MP



Invoice Number



Tax/Invoice Date

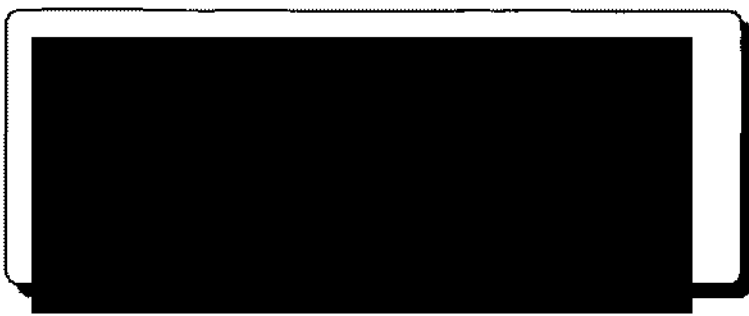
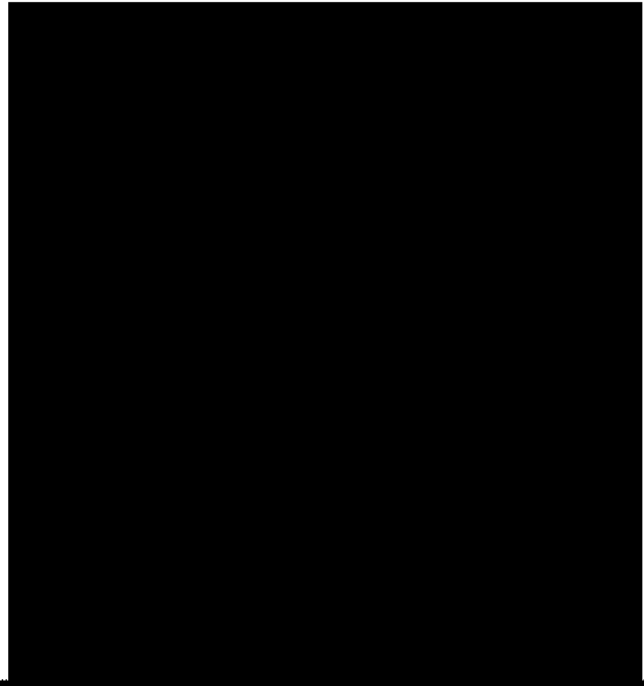
11/02/2008

Order Number

Account Number



Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
1.00	www.savetheuppergiunit.com Domain name renewal for 1 year	25.00	25.00	17.50	4.38



Total Net Amount

25.00

Carriage Net

0.00

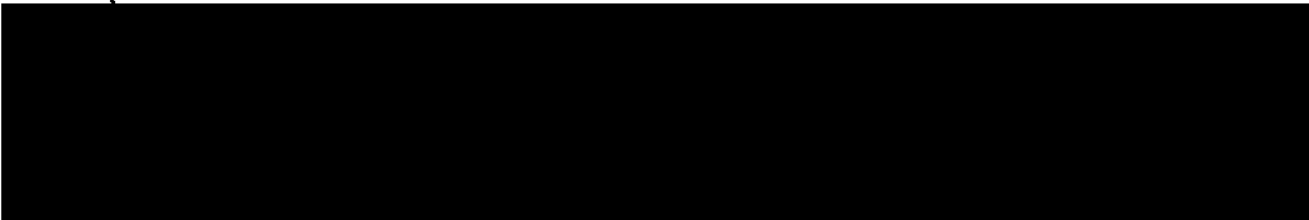
Total VAT Amount

4.38

Invoice Total

29.38



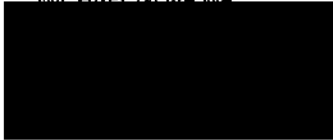


Invoice

To
MICHAEL GOVE MP



Account held at
MICHAEL GOVE MP



Customer account number



Legal entity number



Terms

10 days

Please pay by

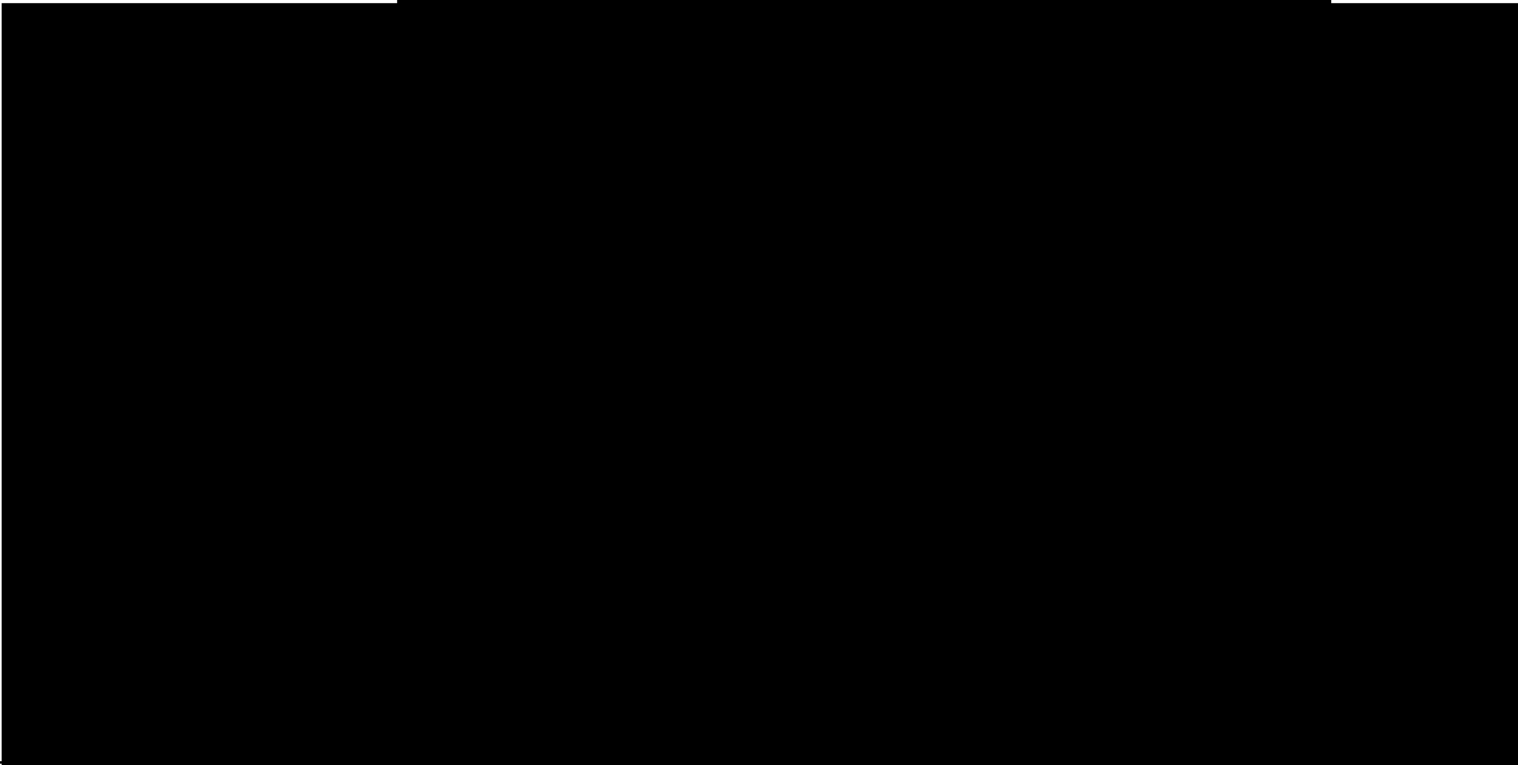
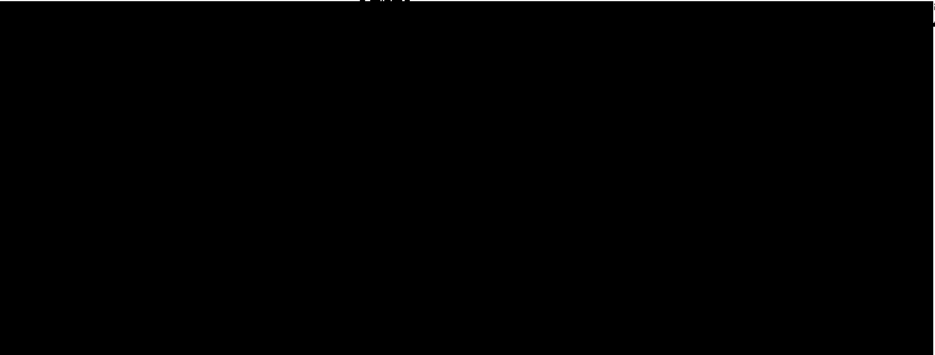
22 Feb 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 1,935 1935 ITEMS AT 3.745 PENCE			72.46	E

Total Net 72.46

Total VAT E = exempt 0.00

Total 72.46





FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance Direct payment of suppliers

MEMBERS

24 JAN 2008

BUDGETS

Comms2

page 1 of 2

When to use
this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in
this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL GOVE

Constituency

SURREY HEATH

Office use only

Costs



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/1/08 to 31/1/08

Allowance year

2007/2008

Suppliers

Amount

Royal Mail Gro Ltd.

£ 110.92 p

Surrey & Berkshire Newspapers

£ 176.25 p

Office use only

Allow. /

Supp. /

Exp. Type /

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

22/1/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only**Initials / Date**Validation
completed**Comments**

Please quote invoice number in all correspondence

Surrey & Berkshire Newspapers Ltd

Inv. No.



Date of Order

15/1/08

Customer Tel. No

21 JAN 2008

Date

17 Jan 08

Michael Gore MP ✓

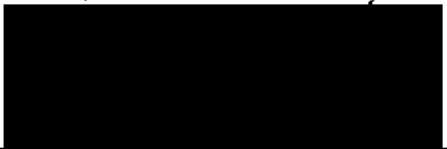


VAT No

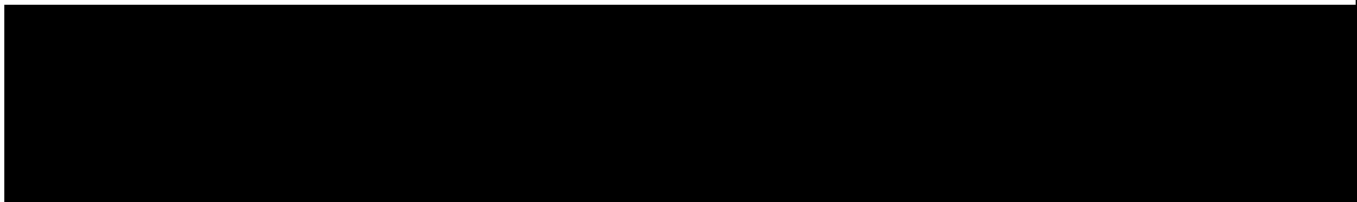


Raised By	Description	31 JAN 2008	VAT	17.5%	
	1 x QN0711290c.jpg Reproduction fee				£150.00
					£26.25
					£176.25 ✓

Invoice queries to:



TERMS: STRICTLY NETT 7 DAYS



Invoice

22 JAN 2008

To
MICHAEL GOVE MP ✓



Account held at
MICHAEL GOVE MP



Customer account number



Legal entity number

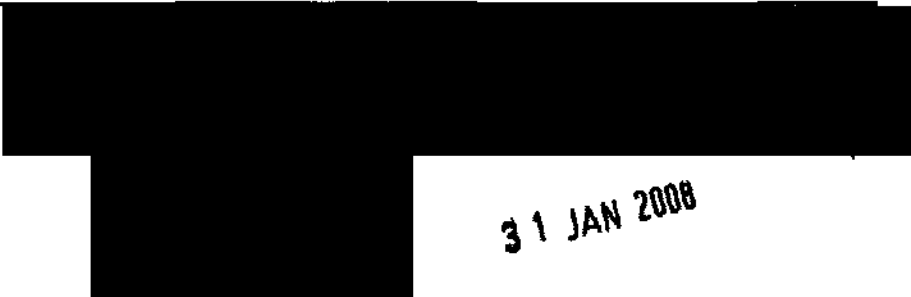


Terms
10 days

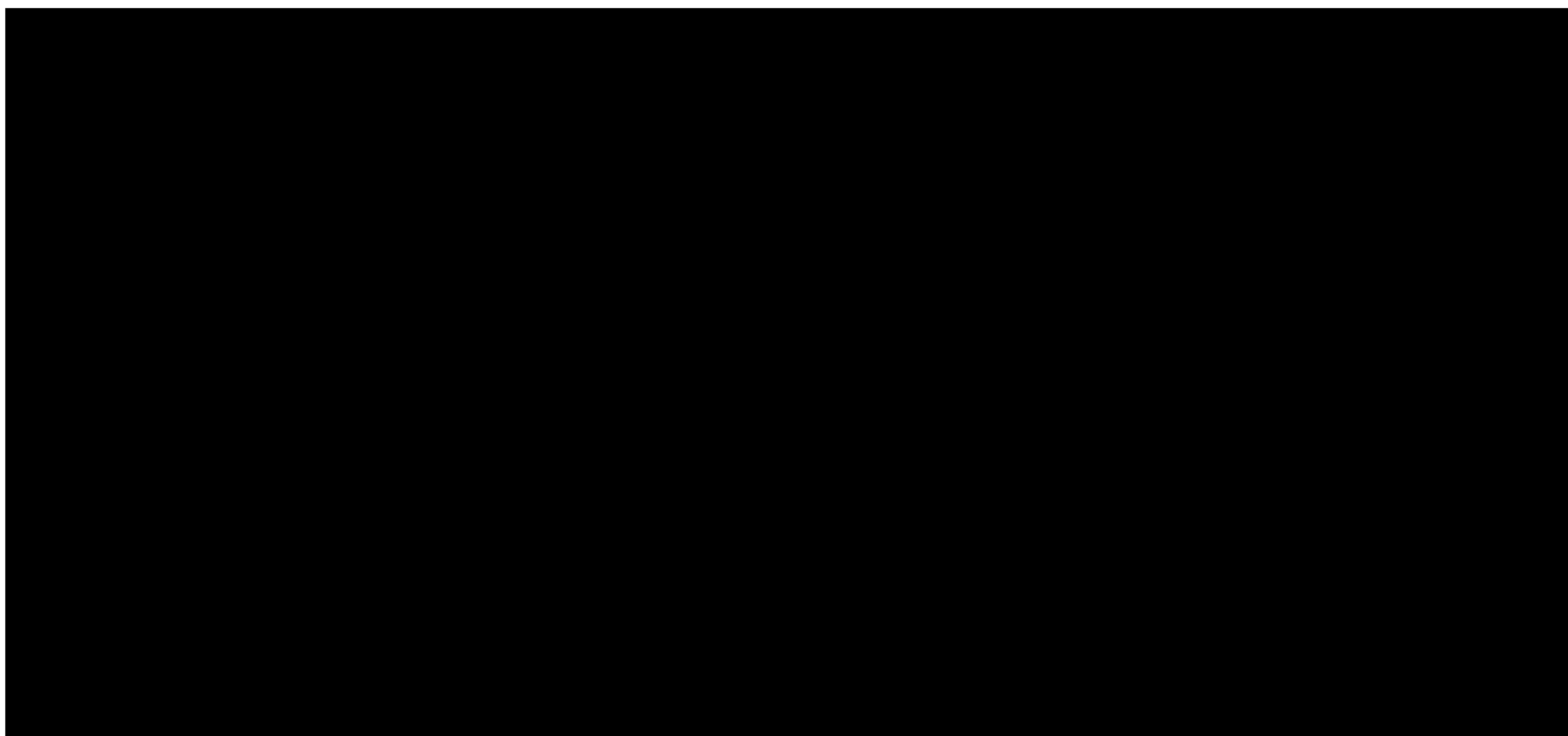
Please pay by
31 Jan 2008

Decket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
				DOOR TO DOOR 2,962 2962 ITEMS AT 3.745 PENCE			110.92	E

Total Net	110.92
Total VAT	E = exempt 0.00
Total	110.92



31 JAN 2008





Communications Allowance
Direct payment of suppliers

VALIDATION
13 DEC 2007
RECEIVED

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL GOVE

Constituency

SURREY HEATH

Office use only	Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/11/07 to 30/11/07

Allowance year

2007/2008

Suppliers	Amount
PHS Limited	£ 2,408.75 p
Sd B Newspapers Ltd	£ 60.69 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, or partly, on my Parliamentary duties.

Signature

[Signature]

MP

Date

12/12/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA


Office use only

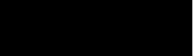
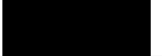
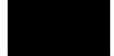
Initials / Date

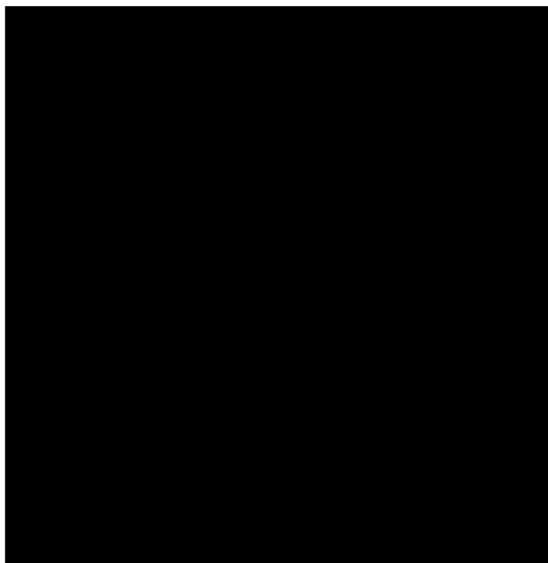
Validation
completed

Comments

Invoice

Invoice To
Michael Gove Esq MP


VAT REG NO	Tax Date	Invoice No	Ref No	Terms
	13/11/2007			Due on receipt

Description	Net Amount	VAT %	VAT AMT
Design Work 	2,050.00	17.50%	358.75



SUBTOTAL	£2,050.00
VAT TOTAL	£358.75
Total	£2,408.75



- 5 NOV 2007

INVOICE

Michael Gove M P

ACCOUNT NUMBER

INVOICE NUMBER

INVOICE DATE

URN

01-Nov-2007

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Nov 01	[REDACTED]	4x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER	
CLIENT NAME			NET TOTAL 51.65 VAT @ 17.50 % 9.04 AMOUNT DUE 60.69



Communications Allowance Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL GOVE

Constituency

SURREY HEATH

Office use only Costc

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/11/07 to 30/11/07

Allowance year 2007, 2008

Suppliers

Amount

PS Ltd	£ 2408.75
Buttermountain Ltd	£ 881.25
S&B Ltd.	£ 76.38
S&B Ltd.	£ 76.38
J&B Ltd.	£ 78.73
S&B Ltd.	£ 60.69
S&B Ltd.	£ 78.73
S&B Ltd.	£ 78.73

Office use only
Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly,
by Parliamentary duties.

Signature

[Signature]

MP

Date

21/11/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

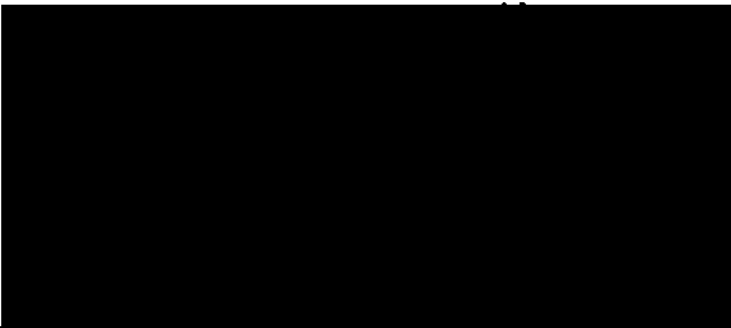
Office use only

Initials / Date

Validation
completed

Comments

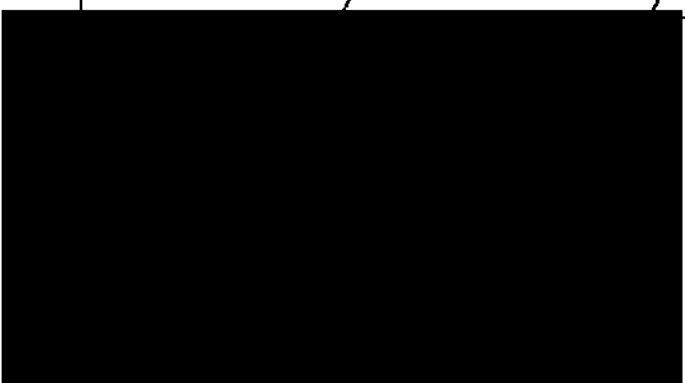
Invoice



Invoice To
Michael Gove Esq MP
[Redacted]

VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[Redacted]	13/11/2007	[Redacted]	[Redacted]	Due on receipt

Description	Net Amount	VAT %	VAT AMT
Research & Office Support	2,050.00	17.50%	358.75



SUBTOTAL	£2,050.00
VAT TOTAL	£358.75
Total	£2,408.75



- 5 NOV 2007

Invoice

Page 1

Michael Gove MP

Invoice Number

Tax/Invoice Date

Order Number

Account Number

01/11/2007

Quantity Details

Unit Price Net Amount VAT Rate VAT

1.00 Maintenance

750.00 750.00 17.50 131.25

Total Net Amount

750.00

Carriage Net

0.00

Total VAT Amount

131.25

Invoice Total

881.25



20 NOV 2007

Surrey & Berkshire Media Ltd

COPY INVOICE

Michael Gove M P

ACCOUNT NUMBER [REDACTED]
 INVOICE NUMBER [REDACTED]
 INVOICE DATE 15-Jun-2007
 URN [REDACTED]

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Jun 15	[REDACTED]	5x2
[REDACTED]			

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	65.00
CLIENT NAME				VAT @ 17.50 %	11.38
				AMOUNT DUE	76.38







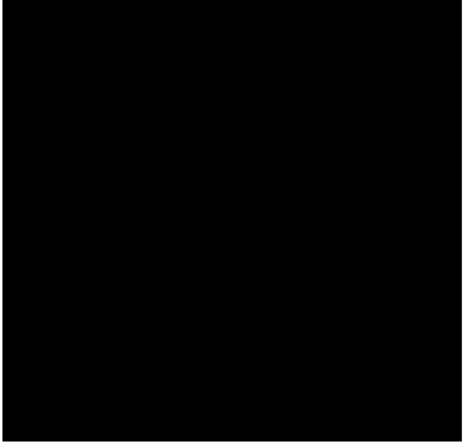
20 NOV 2007

Surrey & Berkshire Media Ltd

COPY INVOICE

Michael Gove M P


ACCOUNT NUMBER 
 INVOICE NUMBER 
 INVOICE DATE 13-Jul-2007
 URN  A

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Jul 13		5x2
			

PAYMENT DUE Within 30 days				
CATCHLINE	Michael Gove MP	ORDER NUMBER		
CLIENT NAME			NET TOTAL	65.00
			VAT @ 17.50 %	11.38
			AMOUNT DUE	76.38


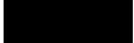




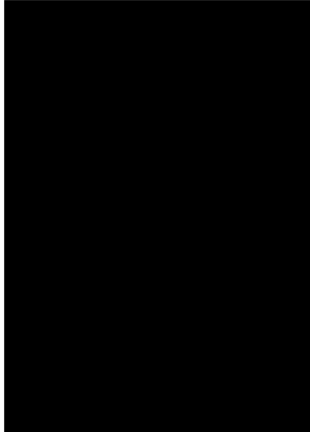
20 NOV 2007

Surrey & Berkshire Media Ltd

COPY INVOICE

Michael Gove M P


ACCOUNT NUMBER 
 INVOICE NUMBER 
 INVOICE DATE 31-Aug-2007
 URN 

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Aug 31		5x2
			

PAYMENT DUE Within 30 days				
CATCHLINE	Michael Gove MP	ORDER NUMBER		
CLIENT NAME			NET TOTAL	67.00
			VAT @ 17.50 %	11.73
			AMOUNT DUE	78.73





20 NOV 2007

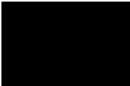
Surrey & Berkshire Media Ltd

COPY INVOICE

Michael Gove M P



ACCOUNT NUMBER



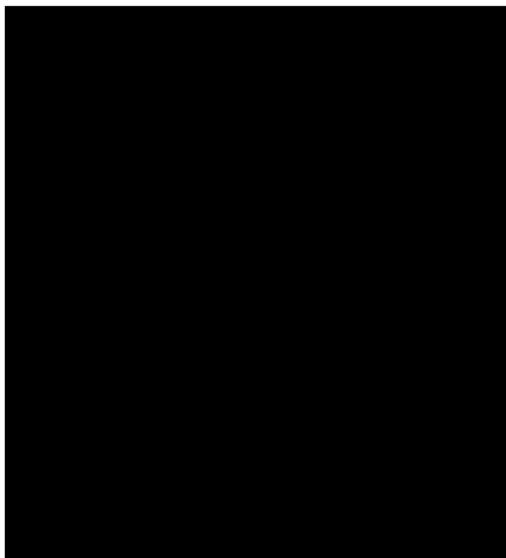

INVOICE NUMBER

INVOICE DATE

06-Sep-2007

URN



PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Sep 06 		4x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER		NET TOTAL	51.65
CLIENT NAME				VAT @ 17.50 %	9.04
				AMOUNT DUE	60.69





20 NOV 2007

Surrey&Berkshire Media Ltd

COPY INVOICE

Michael Gove M P
 [Redacted]

ACCOUNT NUMBER [Redacted]
 INVOICE NUMBER [Redacted]
 INVOICE DATE 07-Sep-2007
 URN [Redacted]

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Sep 07	[Redacted]	5x2
[Redacted]			

PAYMENT DUE Within 30 days				
CATCHLINE	Michael Gove MP	ORDER NUMBER		
CLIENT NAME			NET TOTAL	67.00
			VAT @ 17.50 %	11.73
			AMOUNT DUE	78.73



20 NOV 2007

Surrey&Berkshire Media Ltd

COPY INVOICE

Michael Gove MP

ACCOUNT NUMBER

INVOICE NUMBER

INVOICE DATE

17-Aug-2007

URN

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Aug 17		5x2
[REDACTED]			

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	67.00
CLIENT NAME				VAT @ 17.50 %	11.73
				AMOUNT DUE	78.73



Communications Allowance
Member's reimbursement form

VALIDATION

Comms1

page 1 of 2

2 2 NOV 2007

RECEIVED

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICHAEL GOVE MP

Constituency

SURREY HEATH

Office use only

Cost

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

2 8 NOV 2007

Period of claim

from 1/11/07 to 30/11/07 ✓

Allowance year 2007, 2008 ✓

Description of

Amount

S&B Ltd - [REDACTED]	£ 78 : 73 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only

Allow / Exp. Type (of 5)

Total

£ 78 : 73 p ✓

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[REDACTED]

MP

Date

21/11/07 ✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Initials / Date		Input subtotals per Cat 5	
Validation completed		514500	£
		514525	£
<p>Comments</p>			



- 5 NOV 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove MP

ACCOUNT NUMBER

INVOICE NUMBER

INVOICE DATE

02-Nov-2007

URN

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Nov 02		5x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	67.00
CLIENT NAME				VAT @ 17.50 %	11.73
				AMOUNT DUE	78.73



Communications Allowance
Direct payment of suppliers

C 8 NOV 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL GOVE

Constituency

SURREY HEATH

Office use only Cost

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1, 10, 07 to 31, 10, 07

Allowance year

2007, 2008

Suppliers

Amount

Office use only		
Allow.	Supp ID	Exp Type (Cat 5)
✓		

S&B Media	£ 78.73 p
S&B Media	£ 60.69 p
S&B Media	£ 60.69 p
S&B Media	£ 78.73 p
Cellhive Inv	£ 54.51 p
	£ : p
	£ : p
	£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exc: [redacted] nance of my Parliamentary duties.

Signature

[redacted]

MP

Date

5/11/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

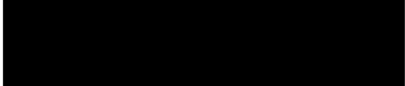


22 OCT 2007

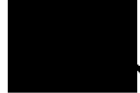
Surrey&Berkshire Media Ltd

INVOICE

Michael Gove M P



ACCOUNT NUMBER



INVOICE NUMBER

INVOICE DATE

07-Oct-2007

URN



PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Oct 05		5x2
	14 NOV 2007		

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	67.00
CLIENT NAME				VAT @ 17.50 %	11.73
				AMOUNT DUE	78.73



22 OCT 2007

Surrey & Berkshire Media Ltd

INVOICE

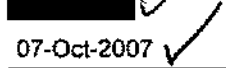
Michael Gove M P



ACCOUNT NUMBER



INVOICE NUMBER




INVOICE DATE

07-Oct-2007 ✓

URN



PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Oct 04  <i>3 5 NOV 2007</i>		4x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER	
CLIENT NAME			

NET TOTAL	51.65 ✓
VAT @ 17.50 %	9.04
AMOUNT DUE	60.69





22 OCT 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P

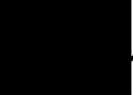


ACCOUNT NUMBER

INVOICE NUMBER



INVOICE DATE

URN




18-Oct-2007 ✓



PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Oct 18  14 NOV 2007		4x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER	
CLIENT NAME			

NET TOTAL	51.65 ✓
VAT @ 17.50 %	9.04 ✓
AMOUNT DUE	60.69



29 OCT 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P



ACCOUNT NUMBER



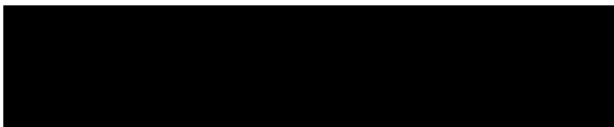

INVOICE NUMBER

INVOICE DATE


26-Oct-2007

URN



PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Oct 26  29 NOV 2007		5x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER	
CLIENT NAME			




NET TOTAL	67.00
VAT @ 17.50 %	11.73
AMOUNT DUE	78.73

invoice

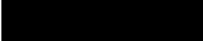


cellhire[™]
 mobile solutions

 Michael Gove ✓


 Invoice Date : 11 October 07 ✓
 Invoice No : 
 Account No : 
 RA Number : 

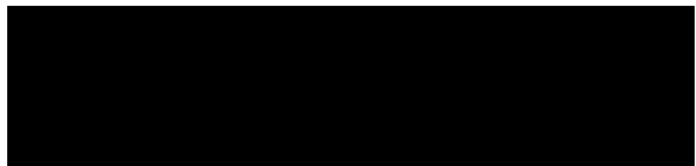
For the rental of the following equipment:-

 Small Blackberry SIM Tel.No. 

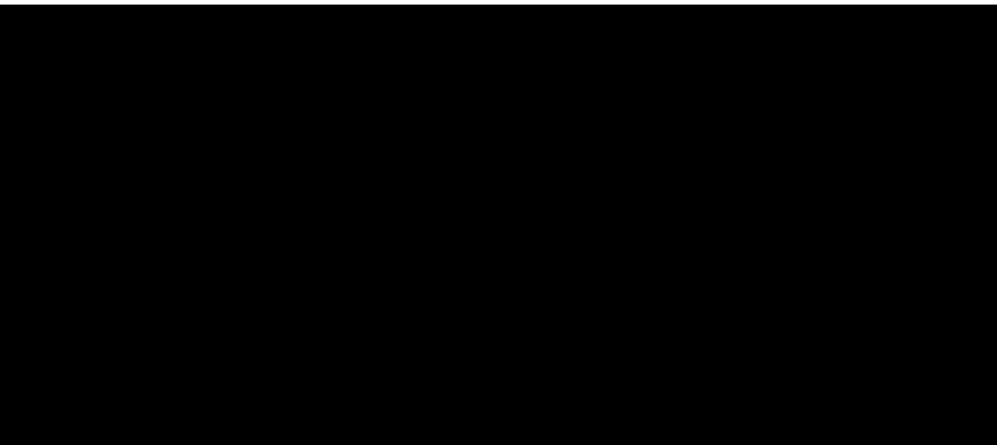
 Between 01 Sep 07 @ 12:00
 and 01 Oct 07 @ 12:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	34.00	34.00
MANAGED SERVICE	1 month	12.00	12.00
CALLS			0.39
ITEMISED BILLING	1	0.00	0.00



11 OCT 2007



 Sub-total 46.39
 VAT @ 17.50 % 8.12
Amount Due £ 54.51 ✓



Communications Allowance
Direct payment of suppliers

25 OCT

Comms2

page 1 of 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
In CAPITAL LETTERS

MICHAEL GOVE MP

Constituency

SURREY HEATH

Office use only Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

2007, 2008

Suppliers

Amount

SEB Media	£ 78 : 73 p
SEB media	£ 78 : 73 p
SEB media	£ 78 : 73 p
SEB Media	£ 60 : 69 p
SEB Media	£ 78 : 73 p
Cellhire	£ 56 : 33 p
	£ : p
	£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Signature]

MP

Date

22/10/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

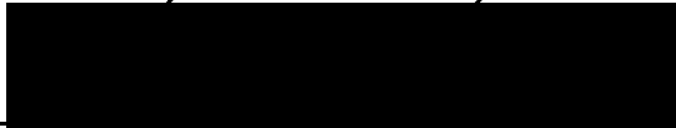
Initials / Date

Validation completed

Comments


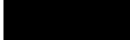




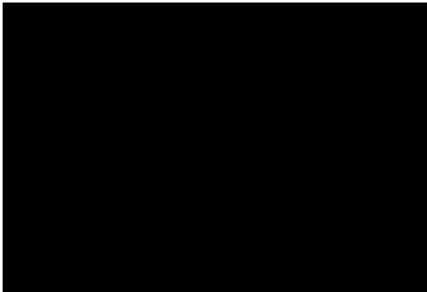
Surrey & Berkshire Media Ltd



INVOICE

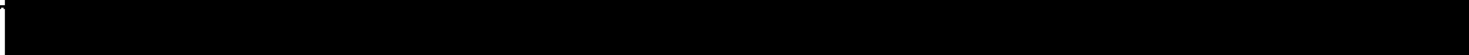
Michael Gove M P


ACCOUNT NUMBER  ✓
 INVOICE NUMBER 
 INVOICE DATE 14-Sep-2007 ✓
 URN 

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Sep 14		5x2
			

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	67.00
CLIENT NAME				VAT @ 17.50 %	11.73
				AMOUNT DUE	78.73





Surrey & Berkshire Media Ltd

INVOICE

Michael Gove MP

ACCOUNT NUMBER

INVOICE NUMBER

INVOICE DATE

URN

20-Sep-2007

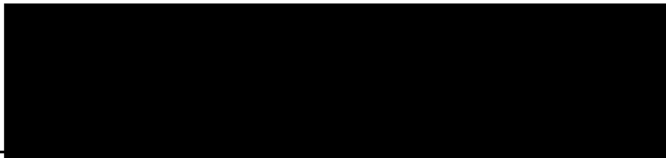
PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Sep 20		4x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER	
CLIENT NAME			NET TOTAL 51.65 VAT @ 17.50 % 9.04 AMOUNT DUE 60.69







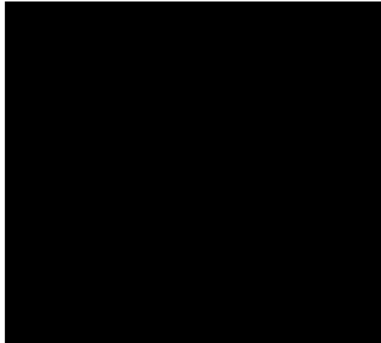
Surrey & Berkshire Media Ltd



INVOICE

Michael Gove M P


ACCOUNT NUMBER 
 INVOICE NUMBER 
 INVOICE DATE 21-Sep-2007
 URN 

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Sep 21		5x2
			

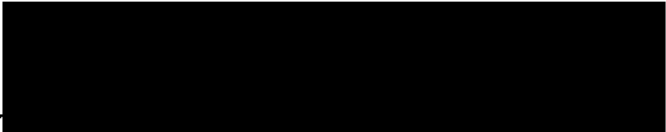
PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	67.00
CLIENT NAME				VAT @ 17.50 %	11.73
				AMOUNT DUE	78.73









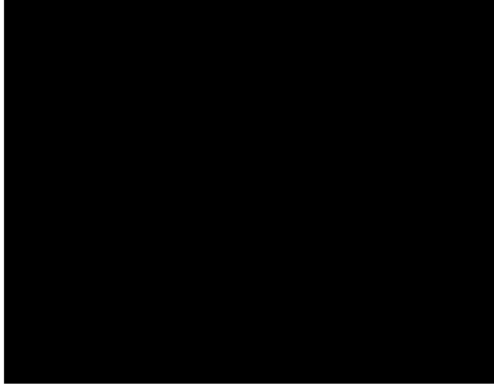
Surrey & Berkshire Media Ltd



INVOICE

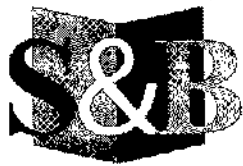
Michael Gove M P 

ACCOUNT NUMBER 
 INVOICE NUMBER 
 INVOICE DATE ✓ 28-Sep-2007
 URN 

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Sep 28		5x2
			

PAYMENT DUE Within 30 days			
CATCHLINE	Michael Gove MP	ORDER NUMBER	
CLIENT NAME			
NET TOTAL			67.00
VAT @ 17.50 %			✓ 11.73
AMOUNT DUE			78.73





17 OCT 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M.P.

ACCOUNT NUMBER

INVOICE NUMBER

INVOICE DATE 12-Oct-2007

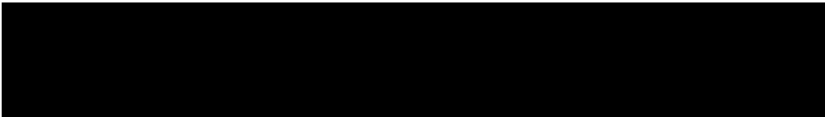
URN

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Oct 12		5x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	67.00
CLIENT NAME				VAT @ 17.50 %	11.73
				AMOUNT DUE	78.73

invoice



Michael Gove



Invoice Date : 11 September 07 ✓
Invoice No :
Account No :
RA Number :

For the rental of the following equipment:-

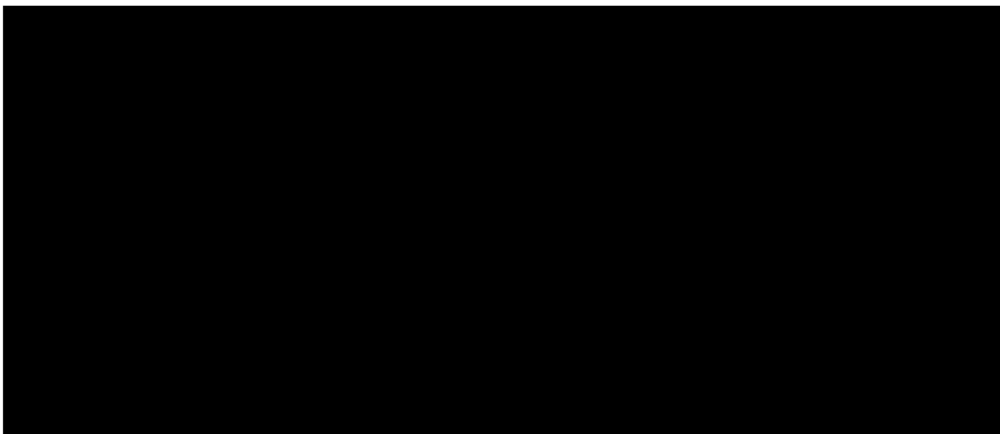
Small Blackberry SIM Tel.No



Between 01 Aug 07 @ 12:00
and 01 Sep 07 @ 12:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	34.00	34.00
MANAGED SERVICE	1 month	12.00	12.00
CALLS			1.94
ITEMISED BILLING	1	0.00	0.00



Sub-total 47.94
VAT @ 17.50 % 8.39
Amount Due £ 56.33 ✓





Communications Allowance
Direct payment of suppliers

31 AUG 2007

Comms2
page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICHAEL GOVE MP

Constituency

SURREY HEATH

Office use only Cost

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from / / to / / Allowance year /

Suppliers

Amount

S & B Limited

£ 60.69 p

S & B Limited

£ 78.73 p

Office use only
Allow. / Supp ID / Exp Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

30-8-07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments

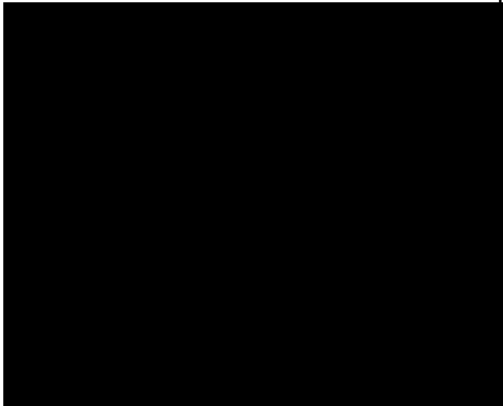


Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P ✓
 [Redacted]

ACCOUNT NUMBER [Redacted]
 INVOICE NUMBER [Redacted] ✓
 INVOICE DATE 23-Aug-2007 ✓
 URN [Redacted]

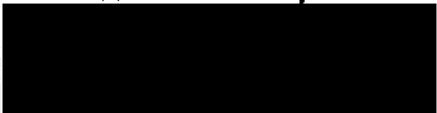
PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Aug 23	[Redacted]	4x2
 27 SEP 2007			




PAYMENT DUE Within 30 days			
CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER	
CLIENT NAME		NET TOTAL	51.65
		VAT @ 17.50 %	9.04
		AMOUNT DUE	60.69 ✓


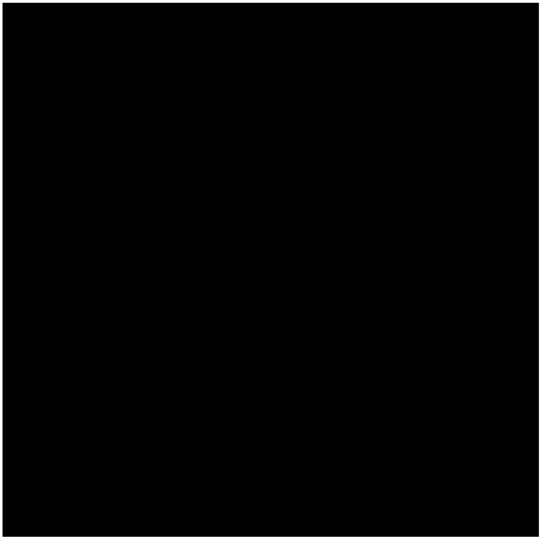


Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P ✓


ACCOUNT NUMBER 
 INVOICE NUMBER  ✓
 INVOICE DATE 24-Aug-2007 ✓
 URN 

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Aug 24		5x2
			

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	67.00
CLIENT NAME				VAT @ 17.50 %	11.73
				AMOUNT DUE	78.73 ✓





Communications Allowance
Direct payment of suppliers

22 AUG 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL GOVE MP

Constituency

SURREY HEATH

Office use only

Costs

Claim details

*You can only request
Please ensure*

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/8/07 to 31/8/07

Allowance year

1

Suppliers

Amount

✓	Buttermountain Limited	£ 881 : 25 p
✓	S&B Media Limited	£ 60 : 69 p
✓	S&B Media Limited	£ 78 : 73 p
✓	S&B Media Limited	£ 78 : 73 p
✓	S&B Media Limited	£ - 76 : 37 p
✓	S&B Media Limited	£ 78 : 73 p
		£ : p
		£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I certify that the costs requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

MP

Date

21-08-07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimates, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed


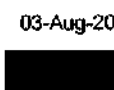

Comments


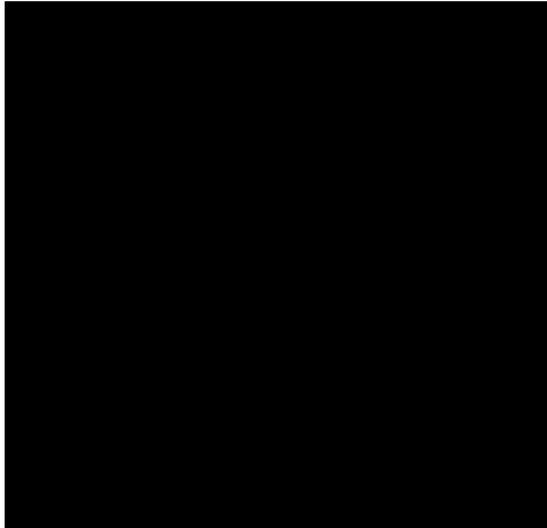


Surrey&Berkshire Media Ltd

COPY INVOICE

Michael Gove M P


ACCOUNT NUMBER 
 INVOICE NUMBER 
 INVOICE DATE 03-Aug-2007
 URN 

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Aug 03		5x2
			

PAYMENT DUE Within 30 days			
CATCHLINE	Michael Gove MP	ORDER NUMBER	
CLIENT NAME			
NET TOTAL			67.00
VAT @ 17.50 %			11.73
AMOUNT DUE			78.73



Surrey & Berkshire Media Ltd

CREDIT NOTE

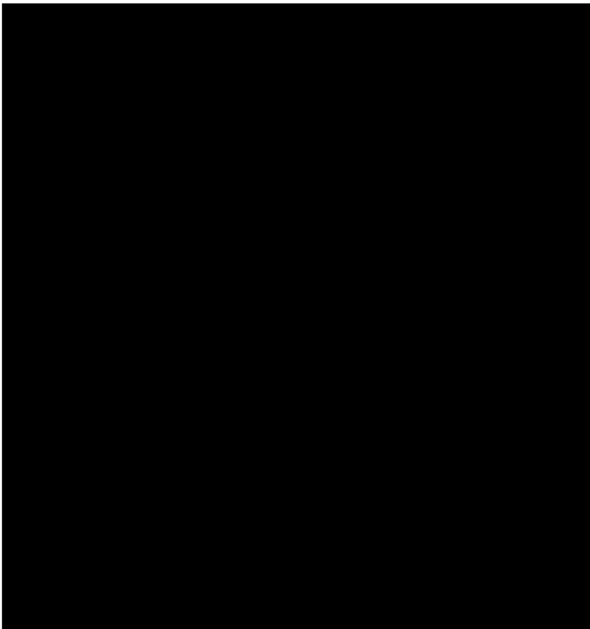
Michael Gove M.P.

ACCOUNT NUMBER

CREDIT NOTE

CREDIT DATE

17-Aug-2007

DESCRIPTION	VALUE
Invoiced Booked into wrong publication 	65.00

ORIGINAL INVOICE NUMBER :

Credit

NET TOTAL 65.00

VAT @ 17.50 % 11.37

CREDIT AMOUNT 76.37



Surrey&Berkshire Media Ltd

INVOICE

Michael Gove M P



ACCOUNT NUMBER



INVOICE NUMBER

INVOICE DATE

17-Aug-2007

URN



PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Aug 17		5x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	67.00
CLIENT NAME				VAT @ 17.50 %	11.73
				AMOUNT DUE	78.73





Surrey & Berkshire Media Ltd

8 Tessa Road, Reading, Berkshire, RG1 8NS
Telephone: 0118 918 3005 Fax: 0118 950 3592

INVOICE

Michael Gove M P
House Of Commons
London, SW1A 0AA

ACCOUNT NUMBER [REDACTED]
INVOICE NUMBER [REDACTED]
INVOICE DATE 09-Aug-2007
URN [REDACTED]

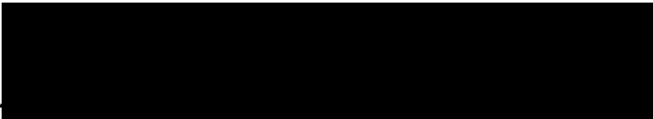
PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Aug 09	[REDACTED]	4x2
	[REDACTED]		
	[REDACTED]		

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER		NET TOTAL	51.65
CLIENT NAME				VAT @ 17.50 %	9.04
				AMOUNT DUE	60.69


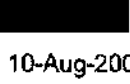
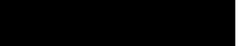


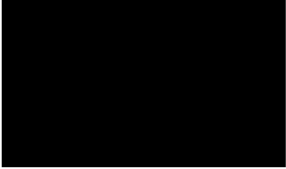


Surrey & Berkshire Media Ltd



INVOICE

Michael Gove M P


ACCOUNT NUMBER 
 INVOICE NUMBER 
 INVOICE DATE 10-Aug-2007
 URN 

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Aug 10  		5x2

PAYMENT DUE Within 30 days			NET TOTAL 67.00 VAT @ 17.50 % 11.73 AMOUNT DUE 78.73
CATCHLINE	Michael Gove MP	ORDER NUMBER	
CLIENT NAME			



Buttermountain Limited



Invoice

Page 1

Michael Gove MP



Invoice Number



Tax/Invoice Date

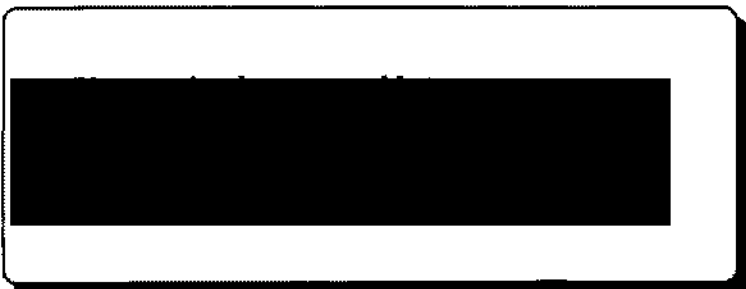
01/08/2007

Order Number

Account Number



Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
1.00	Maintenance f	750.00	750.00	17.50	131.25



Total Net Amount

750.00

Carriage Net

0.00

Total VAT Amount

131.25

Invoice Total

881.25





Communications Allowance

Direct payment of suppliers

- 1 AUG 2007

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICHAEL GOVE MP

Constituency

SURREY HEATH

Office use only Cost

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1, 7, 07 to 31, 7, 07

Allowance year 2007, 2008

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Rows include S&B Media Ltd with amounts 76.38, 78.73, 60.69.

Office use only Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclu... by Parliamentary duties.

Signature

MP

Date

30/7/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments



23 JUL 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P



ACCOUNT NUMBER



INVOICE NUMBER

INVOICE DATE

20-Jul-2007

URN



PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Jul 20		5x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	65.00
CLIENT NAME				VAT @ 17.50 %	11.38
				AMOUNT DUE	76.38





30 JUL 2007

Surrey&Berkshire Media Ltd

INVOICE

Michael Gove M P

ACCOUNT NUMBER

INVOICE NUMBER

INVOICE DATE

27-Jul-2007

URN

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Jul 27		5x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	67.00
CLIENT NAME				VAT @ 17.50 %	11.73
				AMOUNT DUE	78.73



30 JUL 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P

ACCOUNT NUMBER

INVOICE NUMBER

INVOICE DATE

26-Jul-2007

URN

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Jul 26		4x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER		NET TOTAL	51.65
CLIENT NAME				VAT @ 17.50 %	9.04
				AMOUNT DUE	60.69



Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

20 JUL 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL GOVE

Constituency

SURREY HEATH

Office use only

Cost

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/7/07 to 31/7/07

Allowance year 2007, 2008

Suppliers

Amount

S & B Media	£ 76.38 p
S & B Media	£ 60.69 p
S & B Media	£ 76.38 p
S & B Media	£ 76.38 p
S & B Media	£ 60.69 p
	£ : p
	£ : p
	£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I declare that the above is a true and correct account of costs incurred wholly, or in part, for my Parliamentary duties.

Signature

MP

Date

16/7/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



25 JUN 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P [REDACTED]

ACCOUNT NUMBER [REDACTED]
 INVOICE NUMBER [REDACTED]
 INVOICE DATE 22-Jun-2007
 URN [REDACTED]

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Jun 22	[REDACTED]	5x2
[REDACTED]			

PAYMENT DUE Within 30 days			
CATCHLINE	Michael Gove MP	ORDER NUMBER	
CLIENT NAME		NET TOTAL	65.00
		VAT @ 17.50 %	11.38
		AMOUNT DUE	76.38





= 2 JUL 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P

ACCOUNT NUMBER

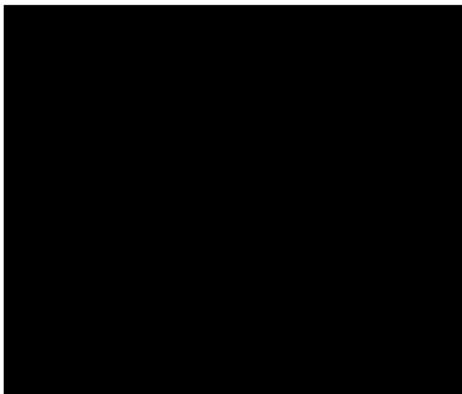
INVOICE NUMBER

INVOICE DATE

28-Jun-2007

URN

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Jun 28		4x2



PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER		NET TOTAL	51.65
CLIENT NAME				VAT @ 17.50 %	9.04
				AMOUNT DUE	60.69

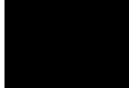





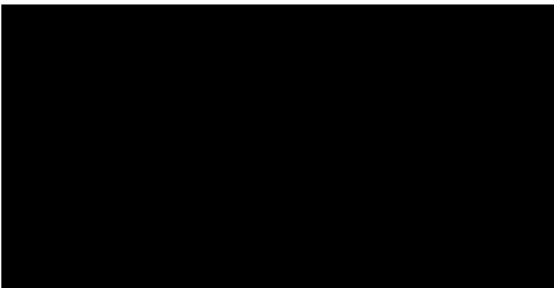
- 4 JUL 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P


ACCOUNT NUMBER 
 INVOICE NUMBER 
 INVOICE DATE 29-Jun-2007
 URN 

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Jun 29		5x2
			

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER		NET TOTAL	65.00
CLIENT NAME				VAT @ 17.50 %	11.38
				AMOUNT DUE	76.38





- 9 JUL 2007

Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M.P.

ACCOUNT NUMBER [REDACTED]

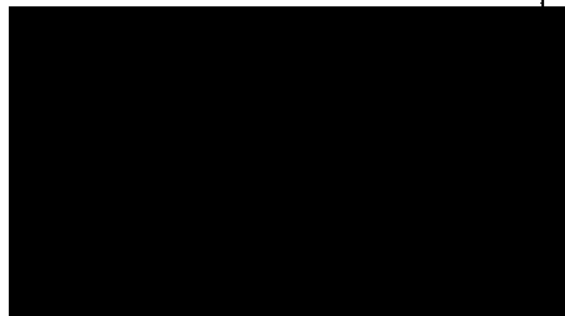
INVOICE NUMBER [REDACTED]

INVOICE DATE

06-Jul-2007

URN [REDACTED]

PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
Aldershot News	Jul 06	[REDACTED]	5x2



PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP	ORDER NUMBER	
CLIENT NAME			

NET TOTAL	65.00
VAT @ 17.50 %	11.38
AMOUNT DUE	76.38



16 JUL 2007

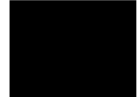
Surrey & Berkshire Media Ltd

INVOICE

Michael Gove M P



ACCOUNT NUMBER



INVOICE NUMBER

INVOICE DATE

12-Jul-2007

URN



PUBLICATIONS	DATE(S) OF INSERTION	CLASS CODE	SIZE
The Star	Jul 12		4x2

PAYMENT DUE Within 30 days

CATCHLINE	Michael Gove MP FC pic	ORDER NUMBER		NET TOTAL	51.65
CLIENT NAME				VAT @ 17.50 %	9.04
				AMOUNT DUE	60.69





Communications Allowance
Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL GOVE MP

Constituency

SURREY HEATH

Office use only Costs

Claim details

*You can only request
Please ensure*

payment to suppliers for goods and services directly relating to Communications Allowance.
 you attach all supplier invoices.

Period of claim

from 1/5/07 to 31/5/07

Allowance year 2007, 2008

Suppliers

Amount

Suppliers	Amount
<u>BUTTERMOUNTAIN LTD.</u>	£ <u>881.25</u> p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Office use only
Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

Signature

[Redacted Signature]

costs incurred wholly,
Parliamentary duties.

MP

Date

23/5/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

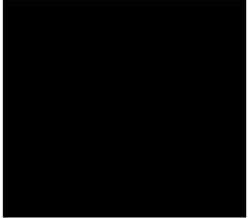
Office use only

Initials / Date

Validation completed

Comments

Buttermountain Limited



Invoice

Page 1

Michael Gove MP



Invoice Number



Tax/Invoice Date

07/05/2007

Order Number

Account Number



Quantity Details

Unit Price Net Amount

VAT Rate

VAT

1.00 Maintenance

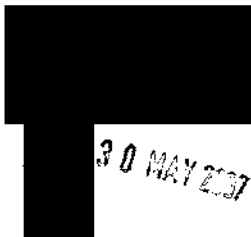


750.00

750.00

17.50

131.25



30 MAY 2007

Total Net Amount

750.00

Carriage Net

0.00

Total VAT Amount

131.25

Invoice Total

881.25

