



**Communications Allowance**  
**Member's reimbursement form**

**When to use this form** Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in this form** For details of costs you can claim for please refer to booklet on Communications Allowance.  
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

**Name**  
In CAPITAL LETTERS

MARTYN JONES MP

**Constituency**

CLWYD SOUTH

Office use only

Costs

**Claim details**

*You can only claim for* costs you have actually paid.

*Please ensure* you attach all receipts or invoices for items of £250 and above.

**Period of claim**

from 22/1/07 to 22/1/07

**Allowance year**

07/08

**Description of service or goods**

**Amount**

Communications

£ : P

Annual Report (Additional)

£ 246.47 P

£ : P

£ : P

£ : P

£ : P

£ : P

**Total**

£ 246.47 P

Office use only

Allow. / Exp. Type (cat5)

**Authorisation and declaration**

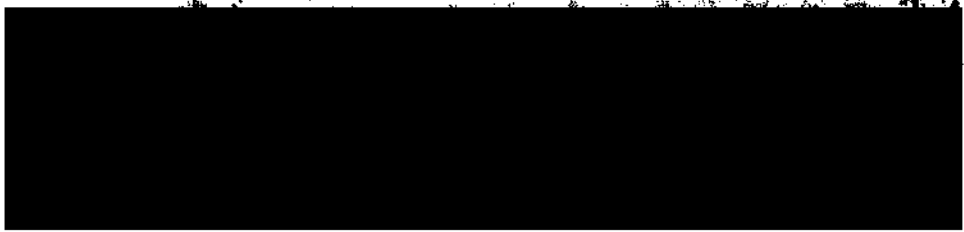
I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

**Signature**

MP

Date 22.1.08





Invoice number  
 Invoice date  
**19 Nov 2007**  
 Page  
**1** of 1

# Invoice

To  
**MARTIN JONES MP**



Account held at  
**MARTIN JONES MP**



Customer account number



Terms  
**10 days**

Legal entity number



Please pay by  
**29 Nov 2007**

Docket no.	Posting date	Sender's ref. Contract no.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	15 Nov 2007			DOOR TO DOOR	16,310			505.61	E
				16310 ITEMS AT 3.100 PENCE					

Total Net		<b>505.61</b>
Total VAT	E - exempt	<b>0.00</b>
<b>Total</b>		<b>505.61</b>

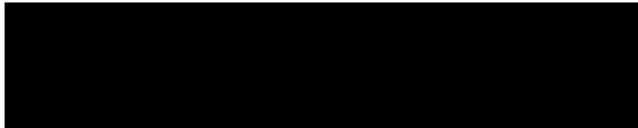


Date: 21.01.2008

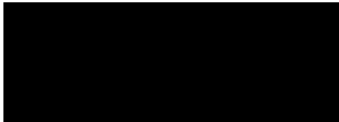
Page  
2

Inv. Number	Inv. Date	Amount	Due Date
[REDACTED]	23.12.2007	3,834.24	20.01.2008
Total of due items		3,834.24	
Balance of account		3,834.24	

REMITTANCE ADVICE



MR MARTYN JONES MP



Date 21/12/2007  
Page 1 of 1

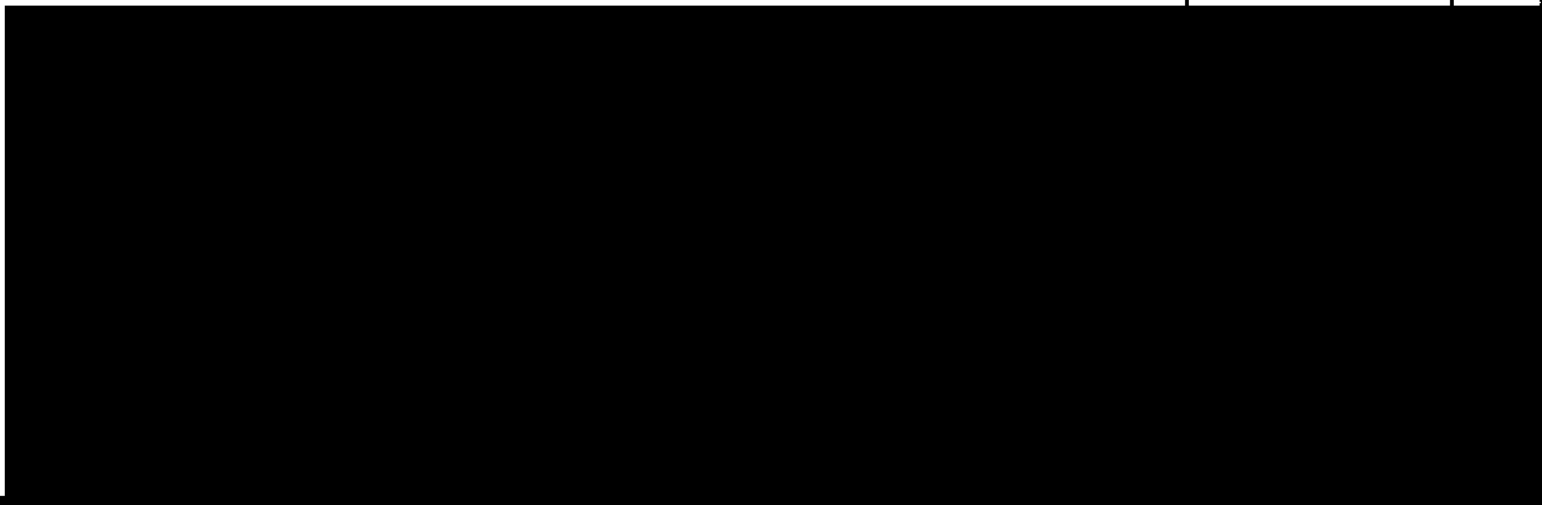


NOTE:

Fax no:

Email:

10/12/2007		Additional Costs Allowance ACA 10/12/07	764.00
11/12/2007		Communications Allowance COMMS 1 11/12/07	4,093.38
<b>Paid into your bank</b>			<b>4,857.38</b>





**Communications Allowance**  
**Direct payment of suppliers**

**Comms2**

page 1 of 2

10 JAN 2008

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

**Name in CAPITAL LETTERS**

MARTYN JONES MD

**Constituency**

CLWYD SOUTH

Office use only

Costs



**Claim details**

*You can only request*  
*Please ensure*

payment to suppliers for goods and services directly relating to Communications Allowance.  
you attach all supplier invoices.

**Period of claim**

from 10/1/08 to 10/1/08

**Allowance year**

07/08

**Suppliers**

**Amount**

WT EVANS PRINTERS

£ 2888.63 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)



**Authorisation and declaration**

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

**Signature**



MP

**Date**

10-1-2008

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

Comments



INVOICE

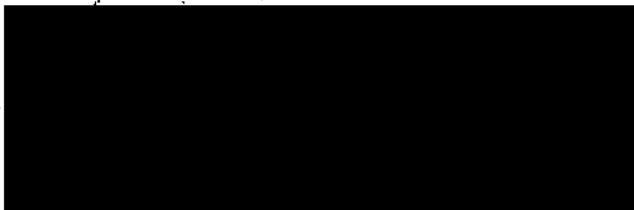
Maryn Jones MP



**COPY.**

Invoice no.	[Redacted]
Invoice date:	[Redacted]
Order No/Ref.	[Redacted]
Cust. Acc.	[Redacted]

Quantity & Description	Unit Price	Net Amount	VAT Amount
32,000 Parliamentary Report 2006-07 Brochures	0.00	2,683.00	0.00



Total Net Amount	2,683.00
Total VAT Amount	0.00
Carriage	175.00
Invoice Total	2,858.00

*Printed Name*

2888.63



**Communications Allowance  
Member's reimbursement form**

**VALIDATION** **Comms1**  
13 DEC 2007  
**RECEIVED**  
page 1 of 2

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

**Name in CAPITAL LETTERS**

MARTYN JONES MP

**Constituency**

CLWYD SOUTH

Office use only

Costs

**Claim details**

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

**Period of claim**

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

**Allowance year**

07, 08

**Description of service or goods**

**Amount**

Delivery of Annual Report

£4093 : 38 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

**Total**

£4093 : 38 p

Office use only

Allow.  Exp. Type (cat)

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

**Signature**

[Redacted Signature]

MP

**Date**

11.12.07

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£4093.38

£

Comments



Communications Allowance  
Direct payment of suppliers

VALIDATION

13 DEC 2007

RECEIVED

Comms2

page 1 of 2

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Your details

Name in CAPITAL LETTERS

MARTYN JONES MP

Constituency

CLW40 SOUTH

Office use only

Costs



Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance. Please ensure you attach all supplier invoices.

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from 6/12/2007 to 12/12/07

Allowance year

07/08

Suppliers

Amount

ICE AGE MEDIA

£ 80 .00 p

£ . . p

£ . . p

£ . . p

£ . . p

£ . . p

£ . . p

£ . . p

Office use only

Allow.

Supp ID

Exp. Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

11.12.07

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form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed

Comments



**Invoice**

Invoice Date: 06.12.2007 ✓  
Customer ID: [Redacted]

Bill To:

[Redacted] Martyn Jones MP ✓  
[Redacted]

Items	Total
<b>Web Page addition:</b> One extra section to the existing Martyn Jones MP website, including changes to the navigation and uploading	£80.00
<b>Total Balance Due</b>	<b>£80.00</b> ✓

