



Communications Allowance
Direct payment of suppliers

14 APR 2008

Comms2
page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MARTIN SALTER

Constituency

READING WEST

Office use only Costc



Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/02/08 to 31/03/08

Allowance year

07/08

Suppliers	Amount
<u>DOOR TO DOOR - ROYAL MAIL</u>	<u>£ 1527.66 p</u>
<u>" " "</u>	<u>£ 2838.39 p</u>
<u>ROYAL MAIL FREEPOST</u>	<u>£ 20.00 p</u>
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

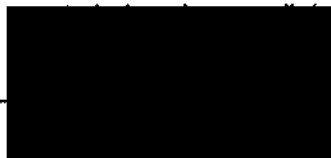
Office use only
Allow. / Supp ID / Exp.Type
(Cat 5)



Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly.
the performance of my Parliamentary duties.

Signature



MP

Date

04.04.08

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments

INVOICE

Finance Service Centre - Bolton



Document
Management
Services

Invoice No.
Invoice Date

Bill to No.

Your Order No.
Sales Order/Contract
Sales Order Date

21.02.2008

Vat Reg ID:

Page 1 of 1

Telephone Enquiries to

For payment enquiries quote your Payer Acct
No. as shown on the remittance advice

Martin Salter MP

Terms of payment Payment Due Within 28
Due for payment by 20.03.2008

Item Ref No.	Description Product	Quantity	Price	Price Unit	Value	VAT Code
	Misc Charges (Including VAT)	1	1,300.14	EA	1,300.14	AS

14783 Annual Reports wc 21st Jan.

Code	VAT %	Total Sales	Total VAT	Total net	
AS	17.50	1,300.14	227.52	VAT	1,300.14
				Final amount	1,527.66

Remittance Advice

INVOICE



Document
Management
Services

Invoice No.
Invoice Date

Bill to No.

Your Order No.
Sales Order/Contract
Sales Order Date

21.02.2008

Vat Reg ID:

Page 1 of 1

Telephone Enquiries to

For payment enquiries quote your Payer Acct
No. as shown on the remittance advice

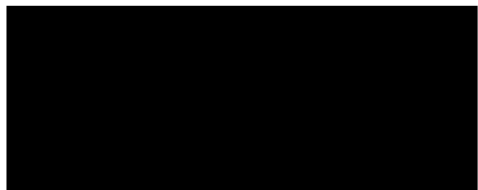
Martin Salter MP

Terms of payment Payment Due Within 28 Days
Due for payment by 20.03.2008

Item Ref No.	Description Product	Quantity	Price	Price Unit	Value	VAT Code
	Miscellaneous charges	1	2,838.39	EA	2,838.39	A0
Reading West PC Mailings						

Code	VAT %	Total Sales	Total VAT	Total net VAT	Value	
A0	0.00	2,838.39			2,838.39	
					Final amount	2,838.39

Remittance Advice



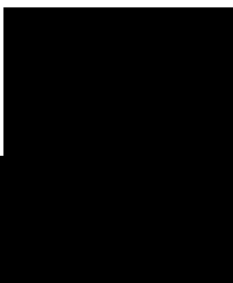
Invoice number
 Invoice date
27 Mar 2008
 Page
 1 of 2

To
 MARTIN SALTER MP



Invoice
 for your reducing credit
 balance account

Account held at
 MARTIN SALTER MP



Customer account number



Terms
 21 days
 Please pay by
17 Apr 2008

Docket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
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Opening balance on account 17.84 DR

15 Dec 2007
 Letter
 1 Item
 AUTOMATED RESPONSE SERVICES BR
 £0.220
 0.22 E

Breakdown w/e 15 Dec 2007	Mon	Tue	Wed	Thu	Fri	Sat	Total
Items @ £0.220	1	0	0	0	0	0	1
Totals	1	0	0	0	0	0	1

29 Dec 2007
 Letter
 1 Item
 AUTOMATED RESPONSE SERVICES BR
 £0.320 Saturday posting
 0.32 E

Breakdown w/e 29 Dec 2007	Mon	Tue	Wed	Thu	Fri	Sat	Total
Items @ £0.320	0	0	0	0	0	1	1
Totals	0	0	0	0	0	1	1

29 Dec 2007
 Letter
 1 Item
 AUTOMATED RESPONSE SERVICES BR
 £0.320 Saturday posting
 0.32 E

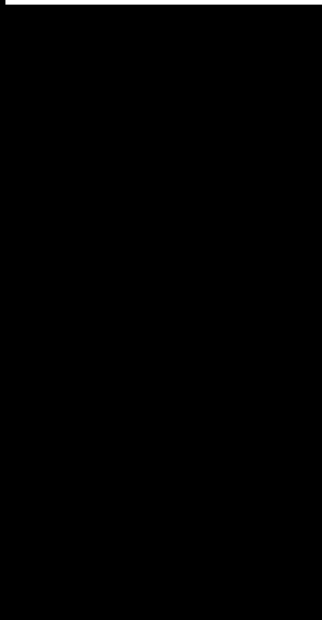
Amount carried forward to next page 0.86

Payment advice

Paying by BACS?

Total amount due

£20.00





31 JUL 2007

Communications Allowance
Direct payment of suppliers

Comms2
page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS: MARTIN BALTER
Constituency: READING WEST
Office use only: [Redacted] Cost: [Redacted]

Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance. Please ensure you attach all supplier invoices.

Period of claim from 01/07/07 to 01/08/07 Allowance year 07/08

Table with columns: Suppliers, Amount, Office use only (Allow., Supp ID, Exp. Type). Row 1: RCU Public Impact, 264.38, [Redacted]. Row 2: [Redacted], 370.13 p. Row 3: [Redacted], 105.75 p.

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, or in part, in connection with the performance of my Parliamentary duties.

Signature: [Redacted] MP Date: 27.7.07

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only**Initials / Date**Validation
completed**Comments**

RECEIVED 7 JUN 2007

Invoice

Page 1

Martin Saiter MP

Invoice No.

Invoice/Tax Date

Cust. Order No.

Account Ref.

Quantity Details

	Unit Price	Net	VAT Rate	VAT
1.00 1 years web hosting with email anti virus	225.00	225.00	17.50	39.38

Total Net Amount 225.00

Total VAT Amount 39.38

Invoice Terms: 30 Days

Invoice Total 264.38

Invoice

Page 1

Martin Salter MP

Invoice No.**Invoice/Tax Date**

30/06/2007

Cust. Order No.**Account Ref.****Quantity Details****Unit Price****Net****VAT Rate****VAT**

1.00 Fix of enquiry form - Martin Salter MP website

90.00

90.00

17.50

15.75

Total Net Amount**90.00****Total VAT Amount****15.75****Invoice Terms: 30 Days****Invoice Total****105.75**



Communications Allowance

Member's reimbursement form 01 AUG 2007

VALIDATION RECEIVED

Comms1 page 1 of 2

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARTIN SALTER

Constituency

READING WEST

Office use only: Costs, Supp/Res ID

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01 / 07 / 07 to 01 / 08 / 07

Allowance year

07 / 08

[Redacted]

Table with 2 columns: Description of service or goods, Amount. Row 1: stamps, £ 72 : 00 p

Office use only: Allow. / Exp. Type (cat5)

[Redacted]

Total

£ 72 : 00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

27/7/07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

	
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£	00
---	----

£	
---	--

Comments





Royal Mail

INVOICE

Invoice to:

Martin Soltar
Martin Soltar MP

Despatch to:

Martin Soltar
Martin Soltar MP

Customer Code:

Invoice Date: 3/07/07

Your reference:

Despatch Date: 3/07/07

Stock Code	Description	Quantity	Price	Discount	VAT	Total
RMDCAT	RMD CATALOGUE	1	.00	.00	.00	.00
SDN2	2C X 100 SELF ADHESIVE STAMP	7	24.00	.00	.00	168.00
PAID						
TOTALS		8		.00	.00	168.00

Thank you for your Credit Card payment



Communications Allowance Direct payment of suppliers

VALIDATION
21 DEC 2007
RECEIVED

Comms2
page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MARTIN SALTER /

Constituency

READING WEST /

Office use only

Cost

[Redacted]

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from NOV / / to DEC / /

Allowance year

07 / 08

Suppliers	Amount
Public Impact [Redacted]	£ 545 : 83 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only
Allow. / Supp ID / Exp. Type

[Redacted]

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

10/12/07

Data protection

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Office use only

Initials / Date

Validation
completed

Comments

Invoice

Page 1

Martin Salter MP

Invoice No. [REDACTED]

Invoice/Tax Date

14/11/2007 ✓

Cust. Order No. [REDACTED]

Account Ref. [REDACTED]

Quantity Details

	Disc%	Disc Amount	Net	VAT Rate	VAT
1.00 Leaflets - 2008 Surgery Details 2pp DL Colour 10K	0.00	0.00	505.00	0.00	0.00
1.00 Delivery Scale B	0.00	0.00	34.75	17.50	6.08

04 JAN 2009

Total Net Amount 539.75

Total VAT Amount 6.08

Invoice Terms: 30 Days

Invoice Total 545.83 ✓



Communications Allowance
Direct payment of suppliers

When to use this form

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About filling in this form

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Your details

Name in CAPITAL LETTERS

MARTIN SALTER

Constituency

READING WEST

Office use only Cost

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 28 / 01 / 08 to 28 / 01 / 08

Allowance year

Suppliers

Amount

Royal mail

£ 1,072.48 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only Allow. / Supp ID / Exp. Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, performance of my Parliamentary duties.

Signature

MP

Date

28.01.08

Data protection

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Send your completed form to

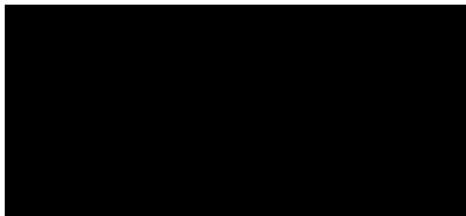
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Invoice number
[Redacted]

Invoice date
23 Jan 2008

Page
1 of 1

Invoice

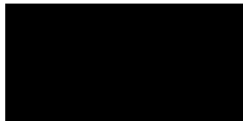
To
MARTIN SALTER MP



Account held at
MARTIN SALTER MP



Customer account number



Terms
10 days

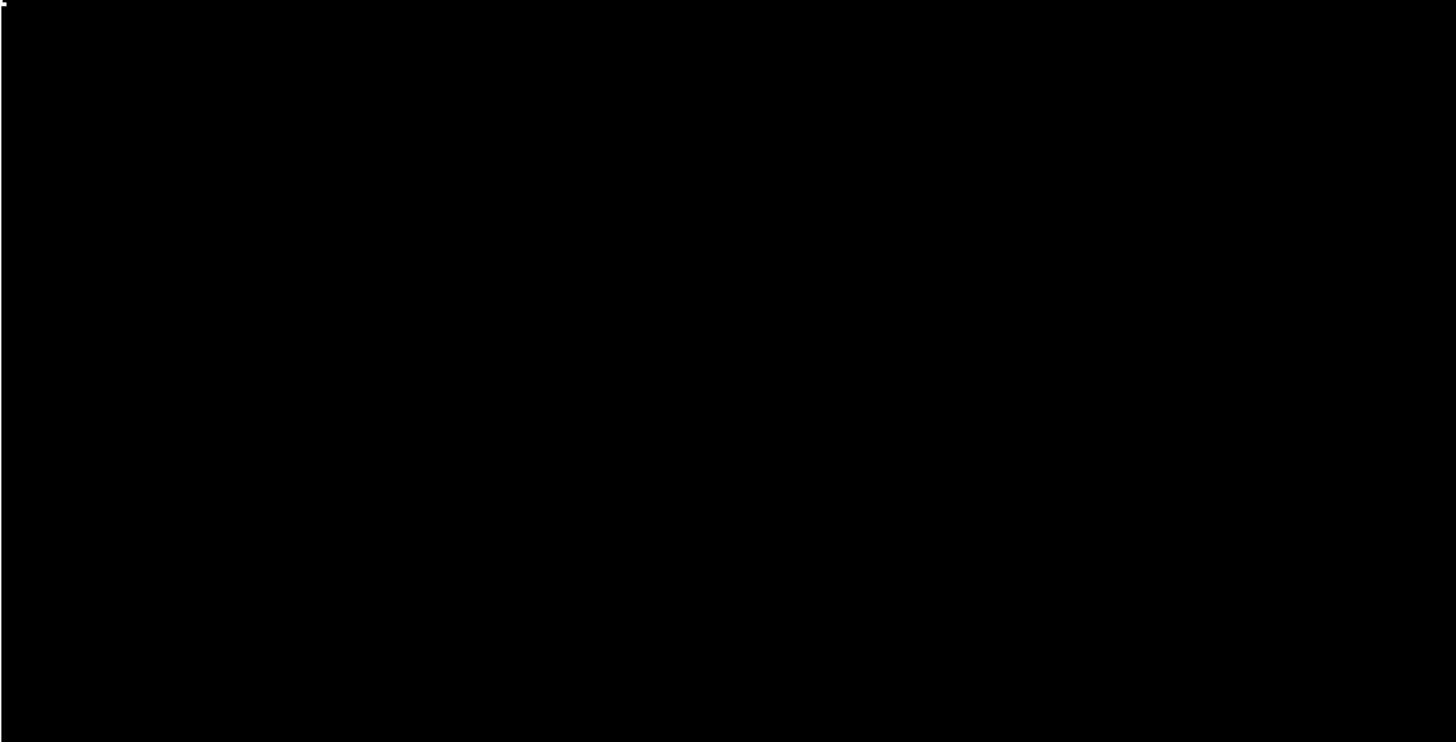
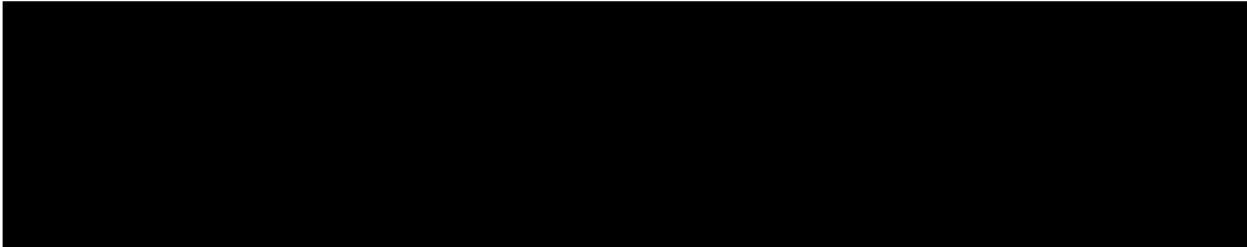
Please pay by
02 Feb 2008

Desket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	14 Dec 2007	[Redacted]		DOOR TO DOOR			975.54	E
				CHQ T706023744				
[Redacted]	21 Dec 2007	[Redacted]		DOOR TO DOOR			96.94	E
				CHQ T706023745				

Total Net **1,072.48**

Total VAT E = exempt **0.00**

Total 1,072.48





Communications Allowance
Direct payment of suppliers

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Your details

Name in CAPITAL LETTERS

MARTIN SALTER

Constituency

READING WEST

Office use only

Costs

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 31 / 01 / 08 to 31 / 01 / 08 Allowance year 07 / 08

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Row 1: IMPACT, £ 2855.81 p. Other rows are blank.

Office use only
Allow. / Supp ID / Exp.Type

Declaration

I confirm that the payments requested are in respect of costs incurred wholly, in respect of my Parliamentary duties.

Signature

[Redacted signature]

MP

Date 31-01-08

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

RECEIVED 13 JAN 2008

Invoice

Page 1

Martin Salter MP

Invoice No. [REDACTED]

Invoice/Tax Date

31/12/2007

Cust. Order No.

Account Ref. [REDACTED]

Quantity	Details	Unit Price	Net	VAT Rate	VAT
1.00	Printing of 40K A4 4pp Parliamentary Report Leaflets	2,565.00	2,565.00	0.00	0.00
1.00	4 deliveries to Post Office (3 batches, 29, 3, 5) and balance to office (12) boxes	247.50	247.50	17.50	43.31

Total Net Amount 2,812.50

Total VAT Amount 43.31

Invoice Total 2,855.81

Invoice Terms: 30 Days