



Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

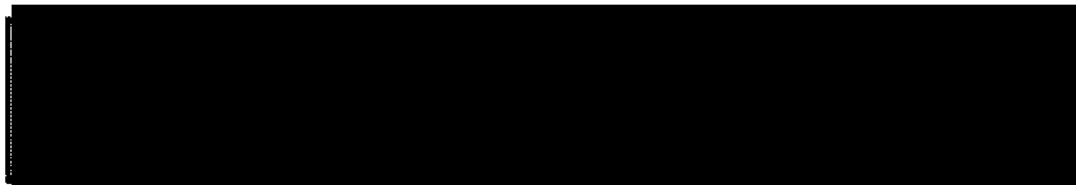
Your details

Name in CAPITAL LETTERS

Martin McGUINNESS

Constituency

Mid Ulster



Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

31 10 2006

Allowance year

2005/06

Incidental Expenses Provision claims



	Suppliers	Amount
Item 1	_____	£ : p
Item 2	_____	£ : p
Item 3	_____	£ : p
Item 4	_____	£ : p
Item 5	_____	£ : p
	Total	£ : p



Claim details *continued*

**Staffing Allowance claims**

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5

	Amount
Item 6	£ 2640 : — p
Item 7	£ : p
Item 8	£ : p
Item 9	£ : p
<b>Total</b>	<b>£ 2640 : — p</b>

**Authorisation and declaration**

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature [Redacted] MP

Date 28 / 05 / 2006

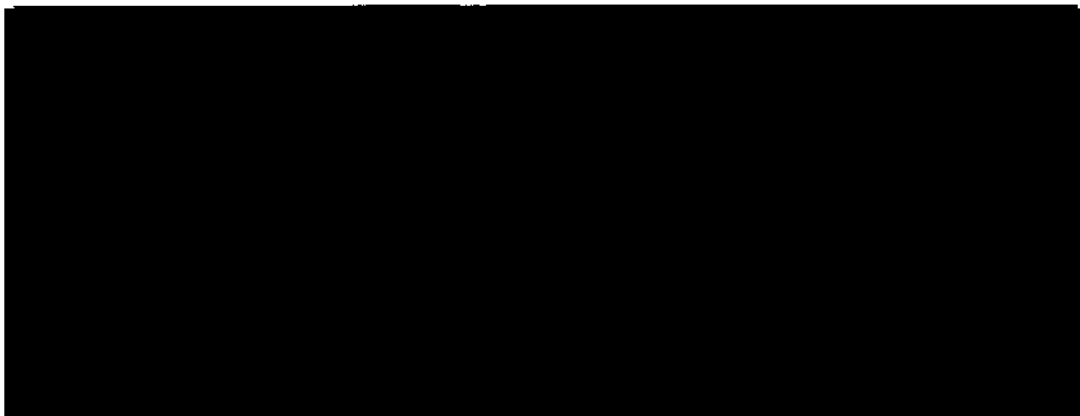
**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



[Redacted]

[Redacted]

Tax Ref:

[Redacted]

Martin McGuinness MP

[Redacted]

31 March 2006

**INVOICE**

To Professional Services .

Work carried out for period 1 November 2005 - 31 March 2006

[Redacted]

£2640

[Redacted]

[Redacted]

2318



Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for, see Green Book section 5. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Martin Mcguinness

Constituency

Mid-Ulster

Claim details

Please ensure

- your claim totals more than £100
you provide journey details of all taxi journeys
you attach all receipts or invoices for items of £250 and above
any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 01/02/2006

to 31/03/2006

Allowance year

2005/2006

Table with 3 columns: Item, Description of service or goods, Amount. Row 1: Mobile Bills x2, £ 228 : 08 p.

Office use only
Allow or Exp/
A/c code Cat 5

Total

£ 228 : 08 p

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

26/5/06.

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

**Validation**

Initials Date

Claims received

[Initials] [Date: / /]

Signature check

[Initials] [Date: / /]

Funds check

[Initials] [Date: / /]

Allowable expenditure

[Initials] [Date: / /]

Member Res ID & Costc

[Initials] [Date: / /]

Ext type/Cat 5 & subtotals added to form

[Initials] [Date: / /]

Receipts/ documentation present

[Initials] [Date: / /]

**Processing**

Input

[ ] [Date: / /]

**Input subtotals per Cat 5**

£278.08

£

£

£

£

£

£

£

£228.08

**Comments**

[Empty Comments Box]



Incidental Expenses Provision

Member's reimbursement form

04 APR 2006

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARTIN McQUINNNESS

Constituency

Mid Ulster

Claim details

Please ensure

- your claim totals more than £100
you provide journey details of all taxi journeys
you attach all receipts or invoices for items of £250 and above
any claims for petty cash do not exceed £250 per month.

You can only claim for

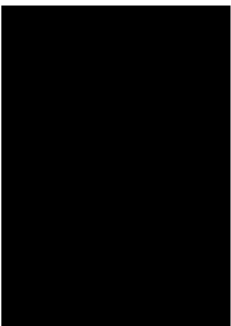
- costs you have actually paid
office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 01 / 11 / 05 to 31 / 03 / 2006

Allowance year

2005 / 2006



Description of service or goods

Amount

Item 1

£ 3250 : - p

Item 2

£ 3350 : - p

Item 3

£ 166 : 91 p

Item 4

£ 246 : 06 p

Item 5

£ 160 : - p

Item 6

£ 416 : 31 p

Item 7

£ 200 : - p

Item 8

£ 238 : 54 p

Item 9

£ 42 : 11 p

Item 10

£ : p

Total


£ 8069 : 93 p

Office use only

Allow or Exp/ A/c code Cat 5

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  MP


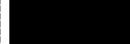
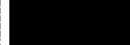
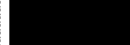
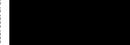
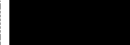
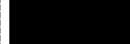
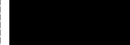
Date 26/3/2006

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			Input subtotals per Cat 5	
Validation	Initials	Date		
Claims received	<input checked="" type="checkbox"/>	<input type="text" value="1"/> <input type="text" value="1"/>		£7,831.39
Signature check	<input checked="" type="checkbox"/>	<input type="text" value="1"/> <input type="text" value="1"/>		£238.54
Funds check	<input checked="" type="checkbox"/>	<input type="text" value="1"/> <input type="text" value="1"/>		£
Allowable expenditure	<input checked="" type="checkbox"/>	<input type="text" value="1"/> <input type="text" value="1"/>		£
Member Res ID & Costc	<input checked="" type="checkbox"/>	<input type="text" value="1"/> <input type="text" value="1"/>		£
Ext type/Cat 5 & subtotals added to form	<input checked="" type="checkbox"/>	<input type="text" value="1"/> <input type="text" value="1"/>		£
Receipts/ documentation present	<input checked="" type="checkbox"/>	<input type="text" value="1"/> <input type="text" value="1"/>		£
Processing				£8,069.93
Input		<input type="text" value="1"/> <input type="text" value="1"/>		
			<b>Comments</b>	

More connections.  
More possibilities.

Your account and bill number

MR MARTIN  
MCGUINNESS SINN FEIN ADVICE

Date  
8 February 2006

for

£ 4.05

Service charges

£ 41.96

VAT

£ 8.05

**Total now due**

**£ 54.06**

*Please make sure we receive the total now due by  
19 February 2006*

Your account and bill number

Date  
8 February 2006

MR MARTIN  
MCGUINNESS SINN FEIN ADVICE

for

Cost of calls	£ 267.15
Service charges	£ 41.15
VAT	£ 53.95

**Total now due**                      **£ 362.25**

*Please make sure we receive the total now due by  
19 February 2006*

[REDACTED]

Date 1<sup>st</sup> March 2006

Mr Martin Mc Guinness [REDACTED]  
[REDACTED]

Dear Martin,

I draw your attention to your outstanding rent account. Payments are now due for the following detail:

November 2005	£650
December 2005	£650
January 2006	£650
February 2006	£650
March 2006	£650

I trust that you will make payment by return

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



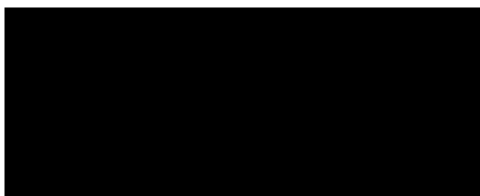
To: Martin McGuinness MP

**INVOICE**

**Rent due for period 1 January 2006 – 31 March 2006:**

3 Months @ £670

**£ 2010**



A faint, illegible signature or stamp located in the lower-right quadrant of the page, appearing to be a scribble or a very light ink mark.

[REDACTED]

To: Martin McGuinness MP

**INVOICE**

**Rent due for period 1 October 2005 – 31 December 2005 :**

3 Months @ £670

£ 2010

[REDACTED]

11/10/05 – 31/12/05

$$\frac{2}{3} \times 2010 = \underline{\underline{£ 1340}}$$

[REDACTED]

[Faint signature or stamp]

Financial Processing }

Transaction No

Registration No

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated

**Text**

**Invoice No.**

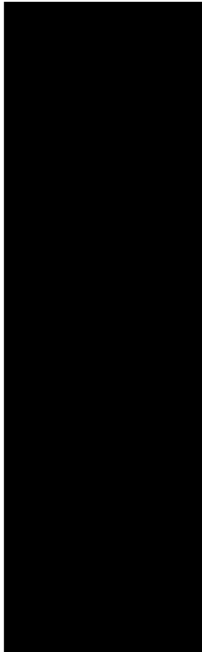
**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**Expenditure type (Cat5) :**

04\_05 / 05\_06



£ 1009.7

£ .....

£ .....

£ .....

£ .....

£ 699.16

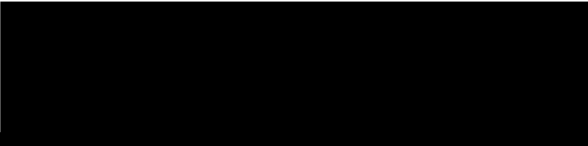
£ .....

£ .....

£ .....

£ 1708.86

**Comments:**



\* Financial Processing purposes only  
Registered by (initials & date)

..... 2 JUN 2005

Posted by (initials & date)

..... 03 JUN 2005

18 MAY 2005

Transaction code.

C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Office Costs Allowance for the period 1/1/05 to 31/3/05 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees Office use only
1	[REDACTED]	650.00	[REDACTED]
2	[REDACTED]	699.16	[REDACTED]
3	[REDACTED]	146.34	[REDACTED]
4	[REDACTED]	120.92	[REDACTED]
5	[REDACTED]	91.08	[REDACTED]
6	[REDACTED]	40.61	[REDACTED]
7	[REDACTED]	150.00	[REDACTED]
8			
9			
10			
		£ 1898.11	

REDUCE CLAIM: Balance of IEP = £1,708.86

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business

SIGNED [REDACTED] MP

PRINTED NAME MARTIN MCGUINNESS

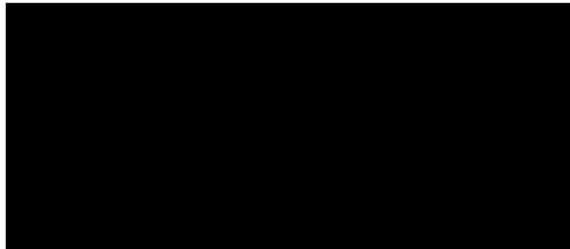
DATE 6/5/05 CONSTITUENCY MD ULSTER

Your Order No.	[REDACTED]	Account Code	[REDACTED]	Date / Tax Point	3/02/2005	Invoice No.	[REDACTED]
Ordered By:	[REDACTED]	Area Code	[REDACTED]	Our Order No.	[REDACTED]	Type	

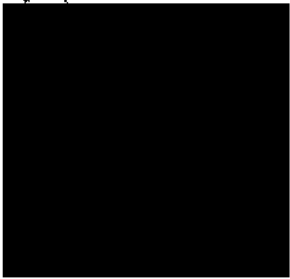
Quantity	Code	Description of Goods Sold	Price Each	Goods Total
----------	------	---------------------------	------------	-------------

Please quote your account and invoice number with your remittance. Remittances should be addressed to Credit Control [REDACTED]

1	[REDACTED]	TOS TDP-S20 PRJR	595.03	595.03
---	------------	------------------	--------	--------



Pounds Sterling (GBP) FOR VAT PURPOSES				Sub-Total	595.03 GBP
Value	Code	Rate	VAT	VAT Total	104.13
595.03	A	17.50	104.13		
VAT No	[REDACTED]			TOTAL	699.16 GBP



**Invoice**

Martin Mc Guinness MP



Martin a chara,



Rent due for February 2005 .....£650



**PAID**  
07 FEB 2005

