



HOUSE OF COMMONS

09/10

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

MEMBERS

- 7 APR 2009

BUDGETS  
M PRITMWR

PAAE 2

Supp/Ref ID

655601

INV. A

Member's Name (CAPITAL LETTERS)

Mark Pritchard

Constituency (CAPITAL LETTERS)

The Wrekin 514602

Claim details

Month/period to be claimed

From

2 0

To

2 0

Subsistence

(No receipts required)

Number of nights spent away from main home

13

@ £25.00 per night £ ~~325.00~~

Exp type/  
Cat5  
514

Cost of accommodation

Mortgage interest	£ 1365.16	514 631
Hotel	£	514
Rent (inc deposits)	£	514
Council Tax/rates	£	514

Fixtures, fittings and furnishings

5880070 SP  
2014

Total £ 514

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

Service charge

£ 880.74

421172  
GP 23/14

Total £ 514 636

Pay 2245.90

~~2,570.90~~

Grand Total £ ~~2,570.90~~

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Authorisation and declaration

- I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources
- I confirm that the information provided is true and correct and complies with the principles and rules contained in the Green Book.

Member's Signature

Date

4/4/06

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimates, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used without the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

APPLICATION FOR RENTS DUE

Mr Mark A Pritchard

Date: 16 Mar 2009

Our Ref: [REDACTED]

Page No: 1

*Paid 4/4/09*

RE: [REDACTED]

Date	Description	Debit	Credit	Balance
	Balance Brought Forward	877.00		877.00dr
9 Feb 2009	Payment Received - Thank You		877.00	0.00
31 Mar 2009	Interest Charged 26 Dec 2008 to 25 Mar 2009	3.74		3.74dr
1 Apr 2009	Interim S/Charge 1 Apr 2009 to 30 Jun 2009	877.00		880.74dr
	Amount Now Due			880.74dr

INTEREST IS CHARGED FOR LATE PAYMENT

PLEASE:

- 1: Make your cheque payable to [REDACTED] and remit to this office.
- 2: Note your reference [REDACTED] on the reverse of your cheque.
- 3: If you require a receipt return this form with your cheque.

OR

4: To make a payment direct into [REDACTED] Bank Account, the details are:

Bank - Royal Bank of Scotland

Sort Code - [REDACTED]

Account No - [REDACTED]

Quote your flat reference [REDACTED]

THANK YOU

NOTICE IS HEREBY GIVEN pursuant to the Landlord and Tenant Act 1987 Section 48 that all notices (including notices in proceedings) may be served upon the Landlord: [REDACTED]

**PRIVATE AND CONFIDENTIAL**

Mr Mark Pritchard MP  
House of Commons  
Westminster  
London  
SW1A 0AA

Tel : 020 7219 [REDACTED]  
Fax : 020 7219 [REDACTED]  
Email : [REDACTED]@parliament.uk

17 April 2009

Dear Mr Pritchard

**Personal Additional Accommodation Expenditure 2009/2010**

Thank you for your PAEE claim dated 4 April 2009, a copy of which is enclosed for ease of reference.

I note that you have claimed an amount of £325.00 for subsistence for 13 nights. The subsistence allowance allows members to claim £25 for each night spent at their second home. You will appreciate that as your claim was dated 4 April, it would not be possible for you to have spent 13 nights there since 1 April (when this allowance was introduced).

Please note Members should claim for the actual number of overnight stays rather than forecast how many nights they intend to stay for the period of their claim. I have therefore reduced your claim by £325.00.

You may either resubmit the claim for subsistence immediately, entering the actual number of overnight stays as at the relevant date; or wait until the end of the month before submitting a claim for the full period.

I trust this is helpful. However should you have any queries on this matter, please do not hesitate to contact the Enquiry and Advice team on the numbers listed above.

Yours sincerely

[REDACTED]  
**Validation Officer**

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT)  
**TERRY BIRD** (OPERATIONS) **HEATHER BRYSON MA FCIPD** (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA





425166  
HOUSE OF COMMONS

SI 15/5  
07 MAY 2009  
09/10

PAAE 2

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

Office Use Only  
Cost/Cat2

M PRITMWR

Allowance 514602

Supp/Res ID

670704

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

MARK PITCHARD

THE WREKIN

**Claim details**

Month/period to be claimed

From 01 04 20 09 TO 30 04 20 09

**Subsistence**

(No receipts required)

Number of nights spent away from main home

8

@ £25.00 per night £

200.00

Exp type/  
Cat5

514 637 ✓

**Cost of accommodation**

5884719  
MB 15/5

Mortgage interest £

1351.00

514 63L

Hotel £

514

Rent (inc deposits) £

514

Council Tax/rates £

514

**Fixtures, fittings and furnishings**

£		
£		
£		
£		
£		
£		
Total	£	514

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

Telecommunications	£	29.84 ✓
Water / Part Bill	£	165.00 ✓
£		
£		
£		
£		
Total	£	514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 1,745.84 ✓ BM

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources
- ✓ I confirm that I have read and understand the principles and rules contained in the Green Book.

Member's Signature

Date 2/5/09

**Data Protection**

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Bringing it all together

Your account number



Bill number



Date  
**6 April 2009**

If you have a query  
please see reverse for  
our contact details.



491

MR MARK PRITCHARD



## Your BT bill

for account number

**Total now due £ 29.84**

*This amount will be debited from your bank or building society account on or after 20 April 09.*

### Welcome to BT

This is your first statement for this account number. Your payment will be collected on the date shown beneath the total now due and future statements will arrive regularly, so you will always be aware of the payment we will collect. If you need to contact us, either now or in the future, please ensure that you have your account number to hand; this is shown at the top left-hand side of this page. For more information please see the last page of this statement.

This amount will be debited from your bank or building society account on or after 20 Apr 09.

Thank you.

H2

00015080

RR Darnley 0312



Account Number  
[REDACTED]

If you like the convenience of using online services, you can pay your bill, tell us you're moving and more, simply log on to [www.thameswater.co.uk](http://www.thameswater.co.uk)

JM0174014\_1ISDP1\_2368  
AAE0713/002368/005461

49114 219 8



MR MARK PRITCHARD  
[REDACTED]

**Your water services bill for the year 1 April 2009 to 31 March 2010**

Current charges

Please pay the total shown by 1st May 09.

**£165.00**

See below

Service charges 1 April 2009 - 31 March 2010  
This is your first bill for this property

	Totals £
Water	95.00
Wastewater	70.00
<b>Charges</b>	<b>£165.00</b>

Your bill is based on our Assessed Household charge - Single occupier tariff

**Paying your bill**

If paying at a bank, please allow 7 days for payment to reach us. There is no counter fee if you pay at a branch of your bank. Full details of how to pay are shown on the back.

**Other ways to pay**

Direct Debit is the easiest way to pay - simply call our Direct Debit Hotline on 0845 6410 055 or fill in the form on the reverse and return it to us within 7 days.

*M*



Trans cash



bank giro credit



COMMERCIAL BANK Bootle Merseyside GB 0AA  
Reference (customer account number)

Credit account number

Standard fee payable at PO Counter

[REDACTED] X

[REDACTED]

£ 165.00

Cheque NOT acceptable at Post Office

Cashiers stamp and initials

Signature

Date

MR MARK PRITCHARD  
[REDACTED]

**NatWest**  
Collection Account  
Thames Water  
Utilities Ltd

Cash		
Cheques		
£		

Items Fee

Please do not write or mark below this line and do not fold this counterfoil

[REDACTED] X



Additional Costs Allowance

09/10 MEMBERS BUDGETS 15 MAY 2009

ACA2

Member's claim form

676706

About filling in this form

- For details of costs you can claim for, see Green Book section 8.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 514602 514500

Your details

Name in CAPITAL LETTERS

Mark Pritchard

Constituency

The Wrekin

Office use only

Costc MPRITMWR

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £25 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel costs.

Please list

Please attach

Period of claim

from 3/1/09 to 1/1

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 840 : 42 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 840 : 42 p

continued on page 2

BM

Handwritten notes: 427983 MB 016, 514633, and a signature.

**Details of second home** *if applicable*

**Address of second home**  
*for Additional Costs Allowance*

[Redacted address line]  
[Redacted address line] Postcode [Redacted postcode]  
[Redacted address line]

**Declaration**

I confirm that this is wholly, exclusively and necessarily to enable me to stay at my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

[Redacted signature] MP

**Date**

15/5/09

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

# Council Tax



## City of Westminster

Enquiries by post:  
 Westminster City Council, Council Tax, PO Box 165, Erith DA8 9DW  
 Send payments to:  
 Westminster City Council, PO Box 397, Warrington WA55 1GG  
 Tel: 0845 302 3400 8.30am to 6pm Monday to Friday  
 Mini-com: 0845 070 0281 (call charges will vary)  
 Email: WestminsterCouncilTax2@Capita.co.uk



Date of issue: 01-MAY-2009

MR M PRITCHARD	
[Redacted]	
[Redacted]	
Account reference	[Redacted]

Property address giving rise to charge	
[Redacted]	
[Redacted]	
Property reference	[Redacted]

### Council tax reminder notice 2009 / 2010

Our records show that you have not paid your Council Tax in accordance with your council tax bill and notice of instalments.

You should therefore pay the amount overdue, shown below, within seven days.

If you fail to pay this amount within seven days, you will lose your right to pay by instalments and will have to pay in full the total unpaid balance due for the financial year of **£ 840.42**.

If you then do not pay the full amount within a further seven days, we will take legal action against you **without further notice, and you will incur additional court costs of £95.00.**

Please contact our Council Tax Office on the above telephone number if you have a query.

Details of how and where to pay are given overleaf.

Total amount now due: £ 168.42

Director of Finance

*Paid by personal card 15/5/09*

Alternatively, if you'd like to talk to us about a new mortgage product, please call us on 0800 7076702 to find a product that's right for you.

If you've already spoken to someone at Abbey about your mortgage, please ignore this letter.

Yours sincerely

Customer Service

Abbey National, PO Box 287, Stockton-On-Tees TS17 6QQ

00033485V/1/181208

09 JUN 2009



HOUSE OF COMMONS

MA

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

Office use only  
Costs/Cat2

M PR1MWR

Allowance 514602

**PAAE 2**

Supp/Res ID

688005

Member's Name (CAPITAL LETTERS)

MARK PRITCHARD

Constituency (CAPITAL LETTERS)

THE WREKIN

**Claim details**

Month/period to be claimed

From

01 05 2009 To 31 05 2009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

10

@ £25.00 per night £

250.00

Exp type/  
Cat5

514637

**Cost of accommodation**

8889716  
RS 16/06

Mortgage interest £

104.28

514636

Hotel £

514

Rent (inc deposits) £

514

Council Tax/rates £

514

**Fixtures, fittings and furnishings**

£

£

£

£

£

Total £

514

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

Telecomms. (phone bill)

£

15.64

£

£

£

£

£

Total £

514 636

430757  
JE 16/06

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 369.92

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources
- ✓ I confirm that the amounts claimed are in accordance with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date

31/5/09

**Data Protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**PRIVATE AND CONFIDENTIAL**

Mr Mark Pritchard MP  
House of Commons  
Westminster  
London  
SW1A 0AA

Tel : 020 7219 [REDACTED]  
Fax : 020 7219 [REDACTED]  
Email : [REDACTED]@parliament.uk

15 June 2009

Dear Mr Pritchard

**Personal Additional Accommodation Expenditure (PAAE) 2009/2010**

As you will be aware Members are required to lodge with us, on an annual basis, mortgage interest statements or other documentation from a mortgage lender, which clearly show the amount of interest that has been paid (the Green Book, page 18, section 2.1.5 refers). Unfortunately, the relevant documentation which we hold is dated 1 December 2007.

I should be grateful if you would provide us with your most recent mortgage interest statement as soon as possible. This will help to avoid delays in the processing of future claims.

If you have any questions regarding this matter please contact the Enquiry and Advice team on the numbers listed above.

Yours sincerely

[REDACTED]  
**Validation Officer**

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **TERRY BIRD** (OPERATIONS)  
**HEATHER BRYSON MA FCIPD** (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
**CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT) **BONNIE MOHAN MCIPS** (COMMERCIAL SERVICES)  
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA





Bringing it all together

Your account number

Bill number

Date  
**10 May 2009**

If you have a query  
please see reverse for  
our contact details.



491

MR MARK PRITCHARD



## Your BT bill

for account number

Rental charges	£ 13.60
VAT	£ 2.04

**Total now due £ 15.64**

*This amount will be debited from your bank or building society account on or after 24 May 09.*

### This bill is for Rental charges only

#### About this bill

It shows your Rental charges for:  
• BT Broadband Option 1  
• the period 1 May 09- 31 May 09.

#### VAT information

The VAT on your Rental charges is at 15%.

ACA

09/06/09

This amount will be debited from your bank or building society account on or after 24 May 09.

Thank you.

H5

00006367

RR Donistley 0312

