



FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance Direct payment of suppliers

20 MAY 2008

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MARK HARPER

Constituency

FOREST OF DEAN

Office use only	Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 01 / 01 / 2008 to 31 / 03 / 2008 Allowance year 07 / 08

Suppliers	Amount
FOREST OF DEAN CONSERVATIVES	£ 1,749 : 89 p
(DELIVERY OF WESTMINSTER REPORT	£ : p
By ROYAL MAIL - PAID BY	£ : p
FODCA - (CHECK INVOICES ATTACHED)	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

20/5/2008

Vers

[Redacted]

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

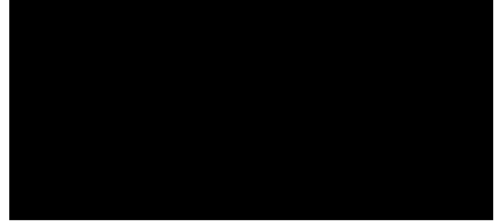
Initials / Date

Validation
completed**Comments**



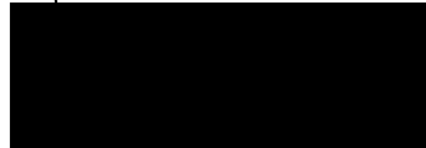
Conservatives

Mark Harper, M.P.



15th May 2008

INVOICE



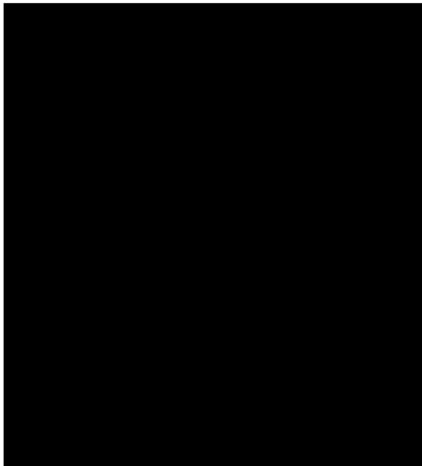
in 07/08

Royal Mail door-to-door deliveries as per attached

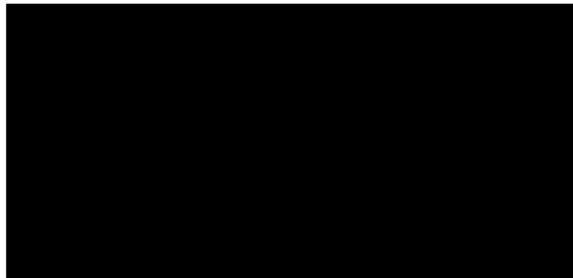
Invoices.....

£321.21 ✓
£706.93 ✓
£476.84 ✓
£67.51 ✓
£177.40 ✓

TOTAL



£1749.89 ✓

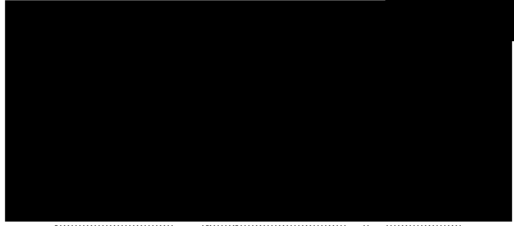




Invoice number [redacted]
 Invoice date
28 Jan 2008
 Page 1 of 1

VAT registration number 248 1780 02

Invoice



Customer account number
 [redacted]

Terms
10 days

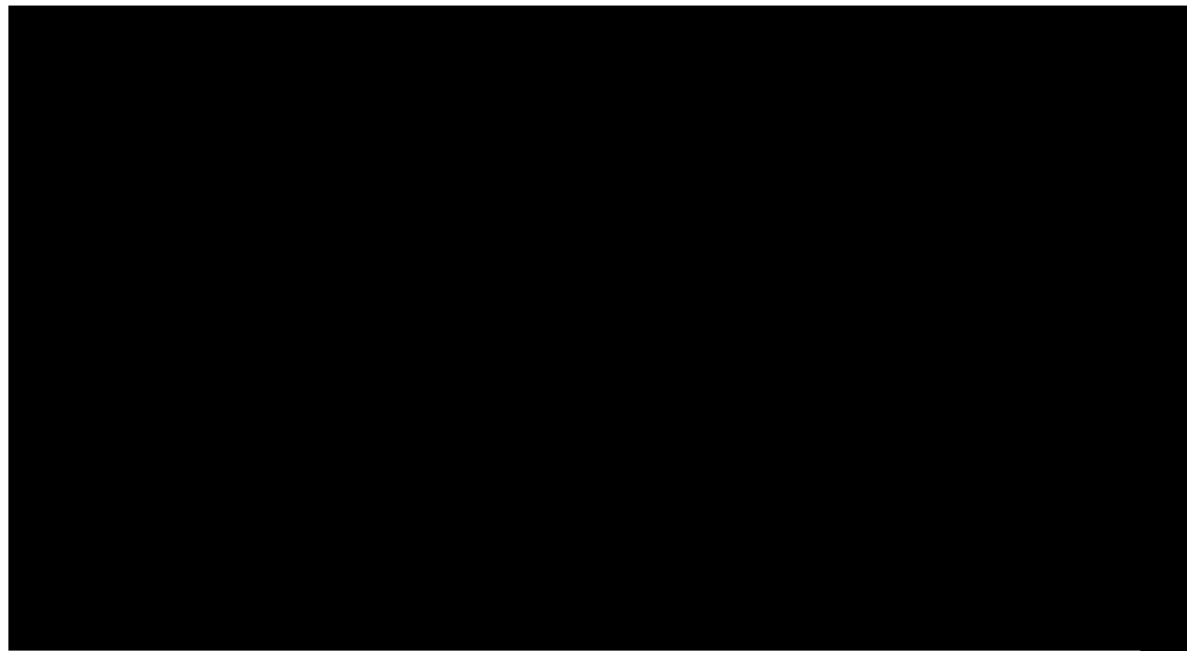
Legal entity number
 [redacted]

Please pay by
07 Feb 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[redacted]	25 Jan 2008 GL3 4AD	[redacted] J038605		DOOR TO DOOR 6,623			321.21	E
				6623 ITEMS AT 4.850 PENCE				
[redacted]	25 Jan 2008 GL3 4AD	[redacted] J038605		DOOR TO DOOR 6,470			350.70	E
				6470 ITEMS AT 5.575 PENCE				

Total Net		681.91
Total VAT	E = exempt	0.00
Total		681.91

£1389/yr



Total amount due
£681.91

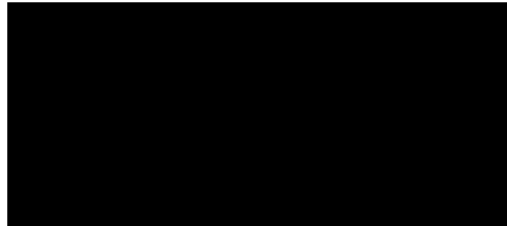


Invoice number [redacted]

Invoice date
12 Feb 2008

Page
1 of 1

Invoice



Customer account number
[redacted]

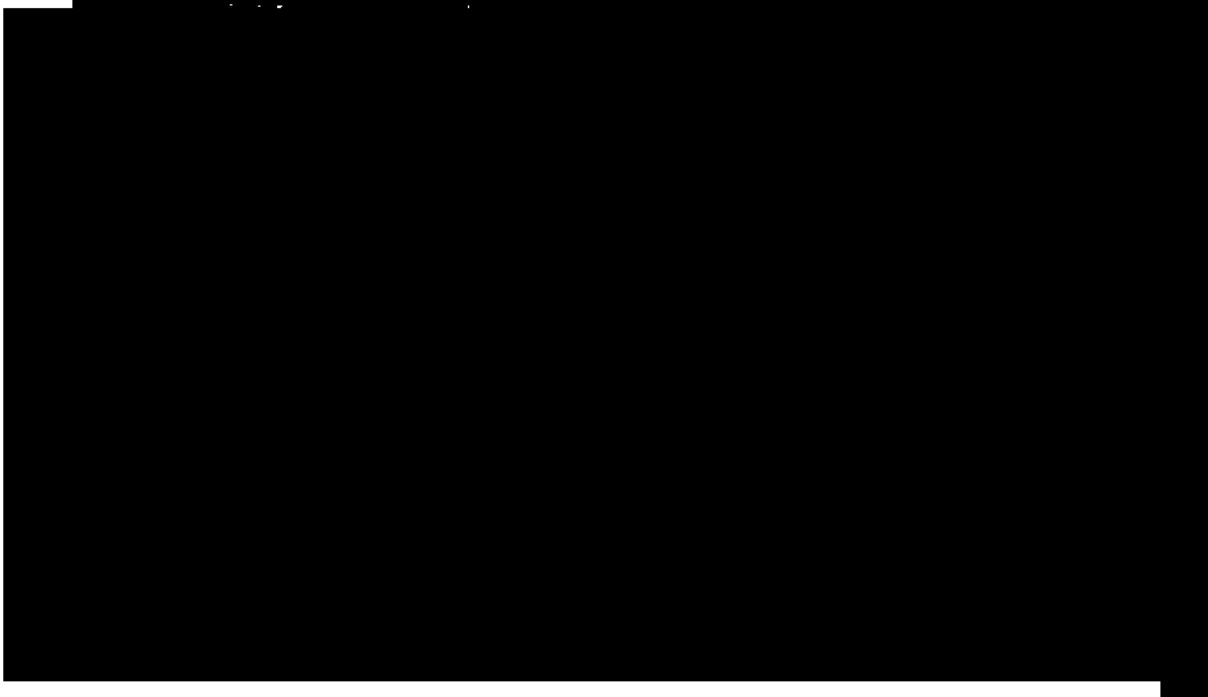
Terms
10 days

Legal entity number
[redacted]

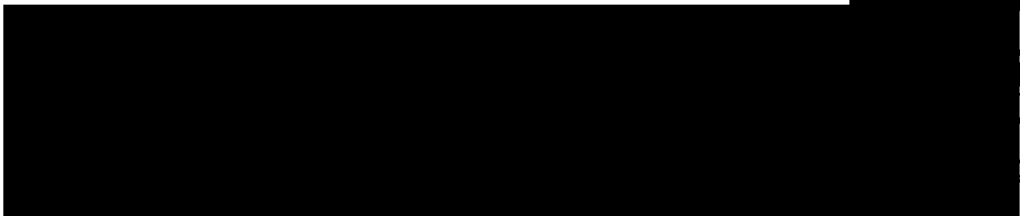
Please pay by
22 Feb 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (€)	Net value	VAT
[redacted]	09 Feb 2008 GL3 4AD	[redacted] J038605		DOOR TO DOOR 14,576 14576 ITEMS AT 4.850 PENCE			706.93	E

Total Net	706.93
Total VAT	E = exempt 0.00
Total	706.93



Total amount due
£706.93



Invoice number

Invoice date
8 Feb 2008

Page
of 1

Invoice



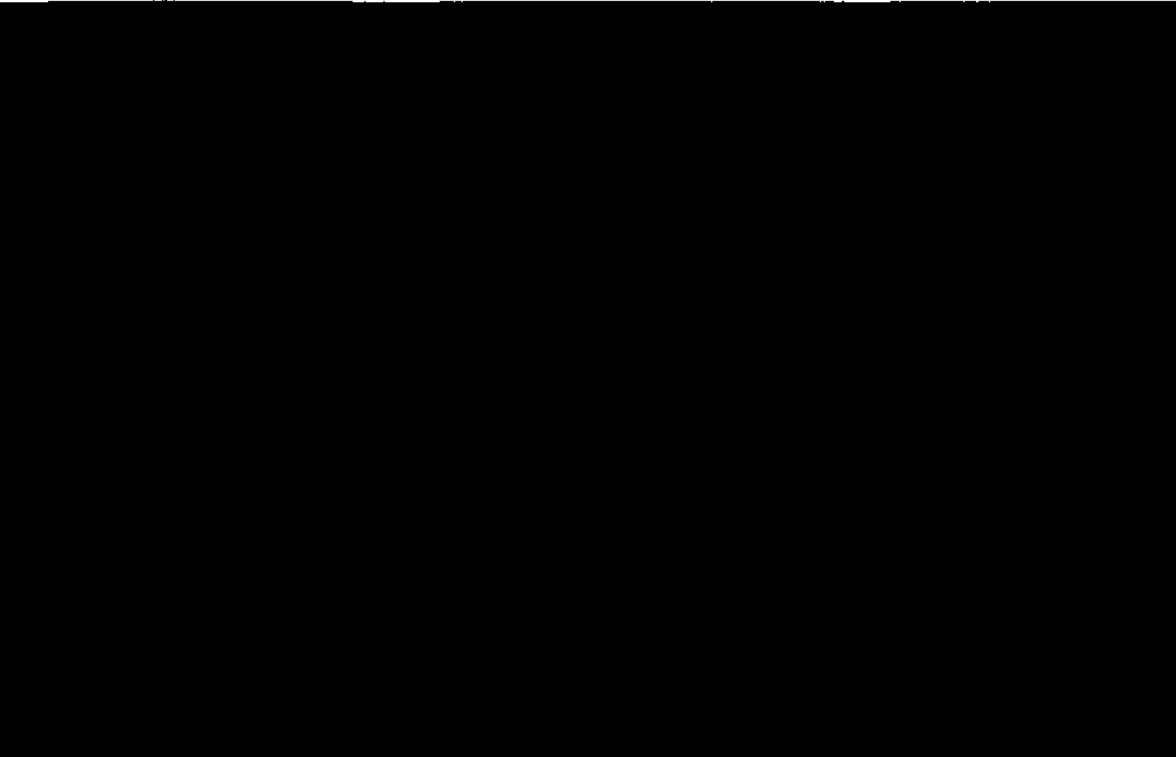
Legal entity number

10 days

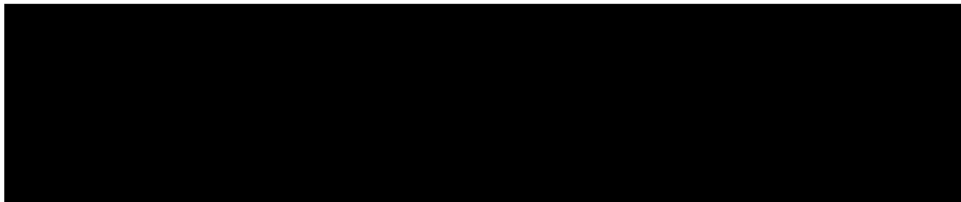
Please pay by
28 Feb 2008

Docket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	15 Feb 2008 GL3 4AD	[Redacted]		DOOR TO DOOR	9,832			476.84	E
				9832 ITEMS AT 4.850 PENCE					

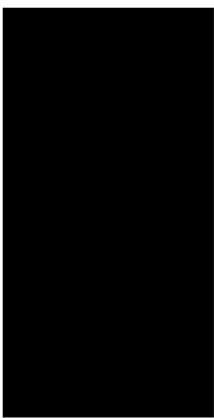
Total Net		476.84
Total VAT	E = exempt	0.00
Total		476.84



Total amount due
£476.84



Invoice no. [redacted]
 Invoice date
25 Feb 2008
 Page
1 of 1



Invoice

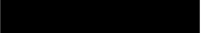


Customer account number



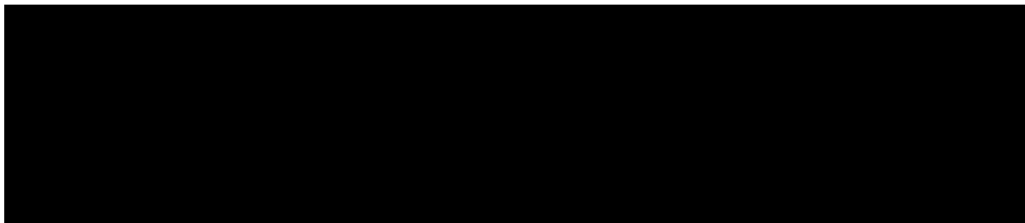
Terms
10 days

Legal entity number



Please pay by
06 Mar 2008

Docket no.	Posting date Poste	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (€)	Net value	VAT
[redacted]	22 Feb 2008 GL3 4AD	[redacted]		DOOR TO DOOR 1,392 1392 ITEMS AT 4.850 PENCE			67.51	E
Total Net							67.51	
Total VAT							E = exempt	0.00
Total							67.51	



Invoice number [redacted]
 Invoice date
03 Mar 2008
 Page 1 of 1

Invoice



Customer account number



Legal entity number



10 days
 Please pay by
13 Mar 2008

Docket no.	Posting date Postcode	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[redacted]	09 Feb 2008 GL3 4AD	[redacted]		DOOR TO DOOR 3,658 3658 ITEMS AT 4.850 PENCE			177.40	E
[redacted]	09 Feb 2008 GL3 4AD	[redacted]		DOOR TO DOOR 6,328 6328 ITEMS AT 4.860 PENCE			306.90	E

Total Net **484.30**

Total VAT E = exempt **0.00**

Total **484.30**





Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK HARPER

Constituency

FOREST OF DEAN

Office use only Coste [Redacted]

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from 16 / 09 / 2007 to 31 / 12 / 2007 Allowance year 07 / 08

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Row 1: FOREST OF DEAN CONSERVATIVES, £1,295:44p. Row 2: (WHO HAS PAID MANDAY INVOICE), £: p. Subsequent rows are empty.

Office use only Allow. / Supp ID / Exp.Type (Cat 5) [Redacted]

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

19/3/2008

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**




Mark Harmer, M.P.,


12th December 2007

INVOICE

For distribution of the Westminster Report

Mailbox invoice.....	£1102.50
V.A.T.	£ 192.94
TOTAL.....	£1295.44





Communications Allowance
Direct payment of suppliers

20 SEP 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MARK HARPER

Constituency

FOREST OF DEAN

Office use only	Cost:	[REDACTED]
-----------------	-------	------------

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 01/04/2007 to 15/09/2007 Allowance year 07/08

Approved by QA 20/09/07

Suppliers	Amount
FOD CONSERVATIVES	£ 35.25 p
WHITEHOUSE PRESS	£ 2159.00 p
[REDACTED]	£ : p
[REDACTED]	£ : p
[REDACTED]	£ : p
[REDACTED]	£ : p
[REDACTED]	£ : p
[REDACTED]	£ : p

Office use only	Allow	Supp ID	Exp.Type
[REDACTED]	[REDACTED]	[REDACTED]	(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[REDACTED]

MP

Date

15/9/2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

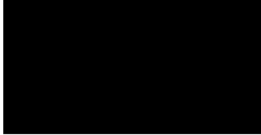
Validation completed

Comments



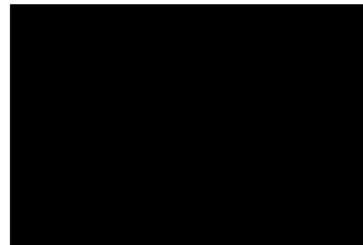
**Forest of Dean
Conservatives**

Mark Harper, M.P.

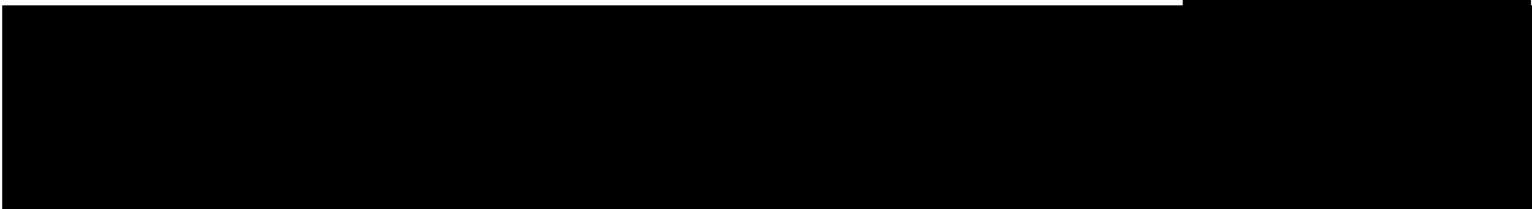
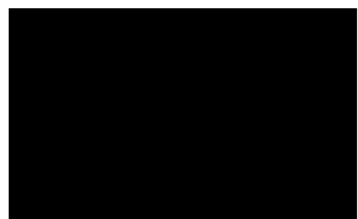
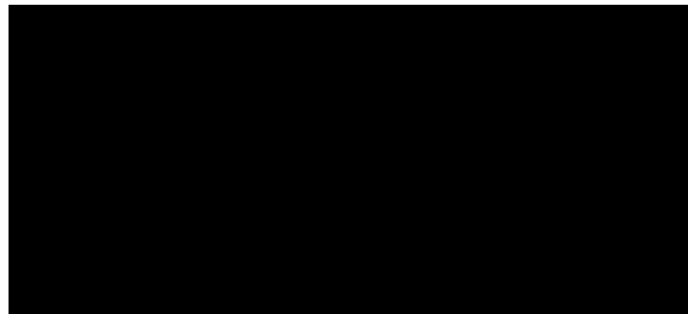


5th September, 2007 ✓

INVOICE



Display ad in Forest of dean and Wye Valley Review..... £35.25 ✓



INVOICE



THE WHITEHOUSE PRESS LTD



Invoice No. [REDACTED]

Page 1

Delivery Note No. [REDACTED]

Order No.

Account No. [REDACTED]

Date 31/08/07

Quantity	Description	Code	VAT	Cost	VAT
[REDACTED]	Westminster Newsletters A4 4 page, 4 colour	Z		2159.00	
VAT SUMMARY					
Code	%	Goods	Tax	Total Goods	2159.00
Z	0.00	2159.00	0.00	Total VAT	0.00
				INVOICE TOTAL	2159.00





FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

15 APR 2008

Comms2

page 1 of 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MARK HARPER

Constituency

FOREST OF DEAN

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 01 / 03 / 2008 to 31 / 03 / 2008 Allowance year 07 / 08

Suppliers

Amount

Office use only
Allow. / Supp ID / Exp.Type
(Cat 5)

WHITHOUSE PAPER LTD £ 2,284 : 00 p

(SPRING 2008 WESTMINSTER REPORT £ : p

- CONTENT APPROVED BY F&A) £ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

10/4/2008

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**

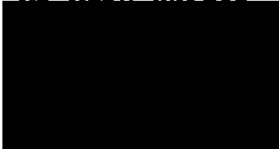
INVOICE



THE WHITEHOUSE PRESS LTD



Mr Mark Harper



Page



Delivery Note No.
Order No.

Account No



Date

18/03/08

Quantity	Description	Code	VAT	Cost	VAT
37500	Westminster Newsletter Spring 2008	Z		2284.00	
					
					
VAT SUMMARY					
Code	%	Goods	Tax		
Z	0.00	2284.00	0.00		
				Total Goods	2284.00
				Total VAT	0.00
				INVOICE TOTAL	2284.00





Direct payment of supplies

Comms2

page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK HARPER

Constituency

FOREST OF DEAN

Office use only

Costs

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01 / 10 / 2007

to 30 / 09 / 2008

Allowance year

07 / 08

Suppliers

Amount

HAECCEITAS LTD

1858.88 p

E P

E P

E P

E P

E P

E P

E P

Office use only

Allow. / Supp ID / Exp Type

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

23/3/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

haecceitas

invoice

Mark Harper MP

invoice number

November

service

amount

vat

12 months support, hosting, security management and software upgrades for constituency website to include site visitor reporting and analysis software constituent identifier (Postal Address File) licences Oct 1 '07 - Sept 30 '08

£1565.00

£273.88

£1565.00

£273.88

total now due: £1838.88

payment term: on presentation please

please send remittance to:
haecceitas ltd
golden cross house