



# Communications Allowance

## Direct payment of suppliers

**Comms2**

page 1 of 2

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

MARIA MILLER

Constituency

RADINGSTOKE

Office use only

Costs

### Claim details

You can only request  
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.  
 you attach all supplier invoices.

Period of claim

from 01/01/08 to 31/01/08

Allowance year

07/08

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp.Type  
(Cat 5)

CLAR UK

£ 588 .00 p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

Signature

[Redacted Signature]

MP

Date

14/12/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

Validation completed

Comments

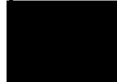


to Maria Miller MP



Invoice date  
7-Jan-08

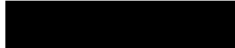
Invoice number



clearuk invoice

project/job title  
M3 Action A5 leaflet

For producing layout/electronic artwork for A5 leaflet  
PLUS printing 4 colour process one side on 150gsm art



£ 588.00

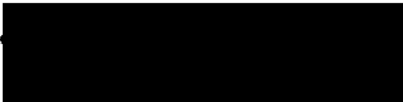


sub total £ 588.00

vat £ 0.00

total £ £ 588.00

Re



1. TO BE COMPLETED BY DEPARTMENTS

Date of Cheque: [REDACTED]

Cheque Number: [REDACTED]

Royal Mail

Cheque Payee: \_\_\_\_\_

Account Code	Amount £	p	Cost C	Piro	Who	Exp_Type	Description
[REDACTED]	431	12	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Refund from supplier
<b>Total</b>	431	12					

be  
the



Communications Allowance
Direct payment of suppliers

Comms2
page 1 of 2

23 NOV 2007

When to use this form

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Your details

Name in CAPITAL LETTERS

MARIA MILLER

Constituency

BASINGSTOKE

Office use only Costc [Redacted]

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 26/11/07 to / /

Allowance year

07/08

Suppliers

Amount

Office use only Allow. / Supp ID / Exp.Type (Cat 5)

Table with 2 columns: Suppliers, Amount. Row 1: NEWSQUEST, £ 83 25 p. Other rows are blank.

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

27/11/07

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**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed**Comments**



**LEAFLET SALES INVOICE**

MARIA MILLER MP

Date 23/11/2007

Invoice No

Your Ref

Our Ref

Terms

VAT no.

Size

Client

Order Description W'MINSTER & BASINGSTOKE REPORT (A3)

On week commencing 26/11/2007

Description	Rate per 1000	Quantity	Value
THE BASINGSTOKE EXTRA	24.00		
Sub Total		2952	70.85
Extras			
Net Total			70.85
VAT@ 17.50%			12.40
<b>TOTAL</b>			<b>83.25</b>

Payment is due BEFORE date of distribution unless otherwise agreed



Communications Allowance
Direct payment of suppliers

Comms2
page 1 of 2

20 NOV 2007

When to use this form

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About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARIA MILLER

Constituency

BASINGSTOKE

Office use only Cost

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 16/11/07 to / /

Allowance year

07/08



Amount

Office use only
Allow. / Supp ID / Exp.Type (Cat 5)

NEWSQUEST

£ 117.12 p

£ : p

£ : p

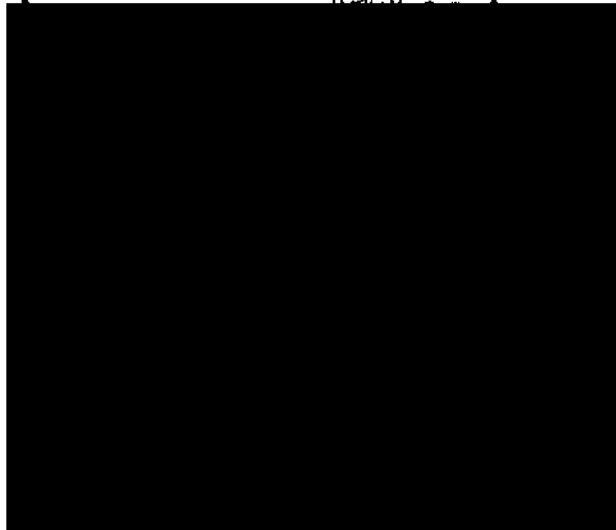
£ : p

£ : p

£ : p

£ : p

£ : p



Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

12/11/07

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

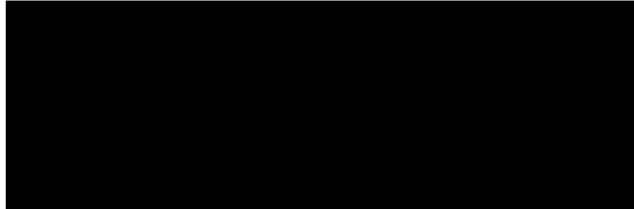
Initials / Date

Validation completed

**Comments**

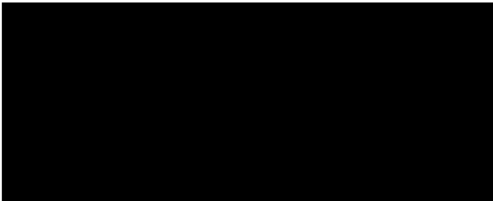
# NEWSQUEST

*Hampshire & Dorset*  
Distribution and Leaflet Services



007

THE HOUSE OF COMMONS



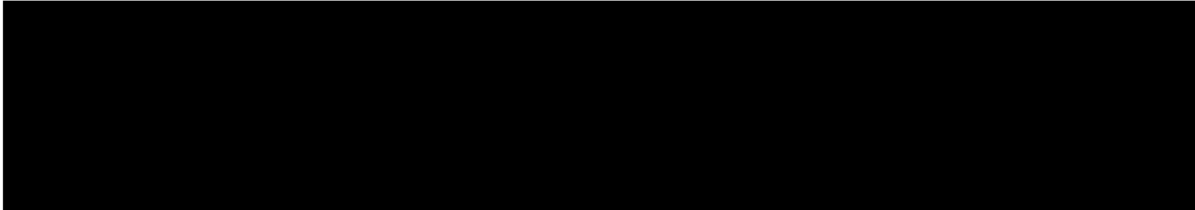
Date: 16/11/2007  
 Invoice No: [Redacted]  
 Your Ref: [Redacted]  
 Our Ref: [Redacted]  
 Terms

Account no: [Redacted]

VAT no: [Redacted]  
 Size: [Redacted]

Order description           BASINGSTOKE AND W'MINSTER NEWS (A3)  
 On week commencing      15/10/2007

Description	Rate per 1000	Quantity	Value
THE BASINGSTOKE EXTRA	22.00		
	Sub total	4531	99.68
	Extras		
<b>Payment is due BEFORE date of distribution unless otherwise agreed</b>	Net total		£99.68
	VAT @ 17.50%		£17.44
	<b>Total</b>		<b>£117.12</b>





**Communications Allowance**  
**Direct payment of suppliers**

0 20 07 2007  
[Redacted]

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

**Name**  
in CAPITAL LETTERS

MARIA MILLER

**Constituency**

BASINGSTOCK ✓

Office use only Cost

**Claim details**

*You can only request*

payment to suppliers for goods and services directly relating to Communications Allowance.

*Please ensure*

you attach all supplier invoices.

**Period of claim**

from 06/11/07 to / /

**Allowance year**

07 / 08

**Suppliers**

**Amount**

Office use only

Allow. / Supp ID / Exp. Type

ROYAL MAIL

£ 6 : 04 p

WINDRUSH

£ 1850 : 00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ 8 : 04 p

£1856 04

**Authorisation and declaration**

I declare that the above is a true and correct account of costs incurred wholly, or in part, in connection with the performance of my Parliamentary duties.

**Signature**

MP

**Date**

8/11/07

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

**Comments**

INVOICE

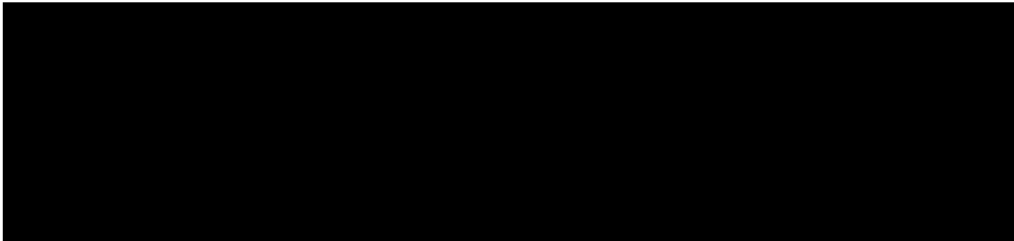
MARIA MILLER M P

Your Ref.	Account	Our Ref.	Delivery	Type	Date	Number
				INV Page:1	31 OCT 07	
Description			Quantity	Price		Value *
				1700.00		1700.00 0
BASINGSTOKE WESTMINSTER REPORT						
INK: 4X4						
STOCK: 90 GSM BOND						
TRIM FOLD AND PACK FOR ROYAL MAIL						
				150.00		150.00 0

30 14 15:03 2007



Royal Mail



Invoice number

Invoice date  
**01 Nov 2007**

Page  
**1** of 1 ✓

To  
MARIA MILLER MP

# Invoice

Account held at  
MARIA MILLER MP

Customer account number

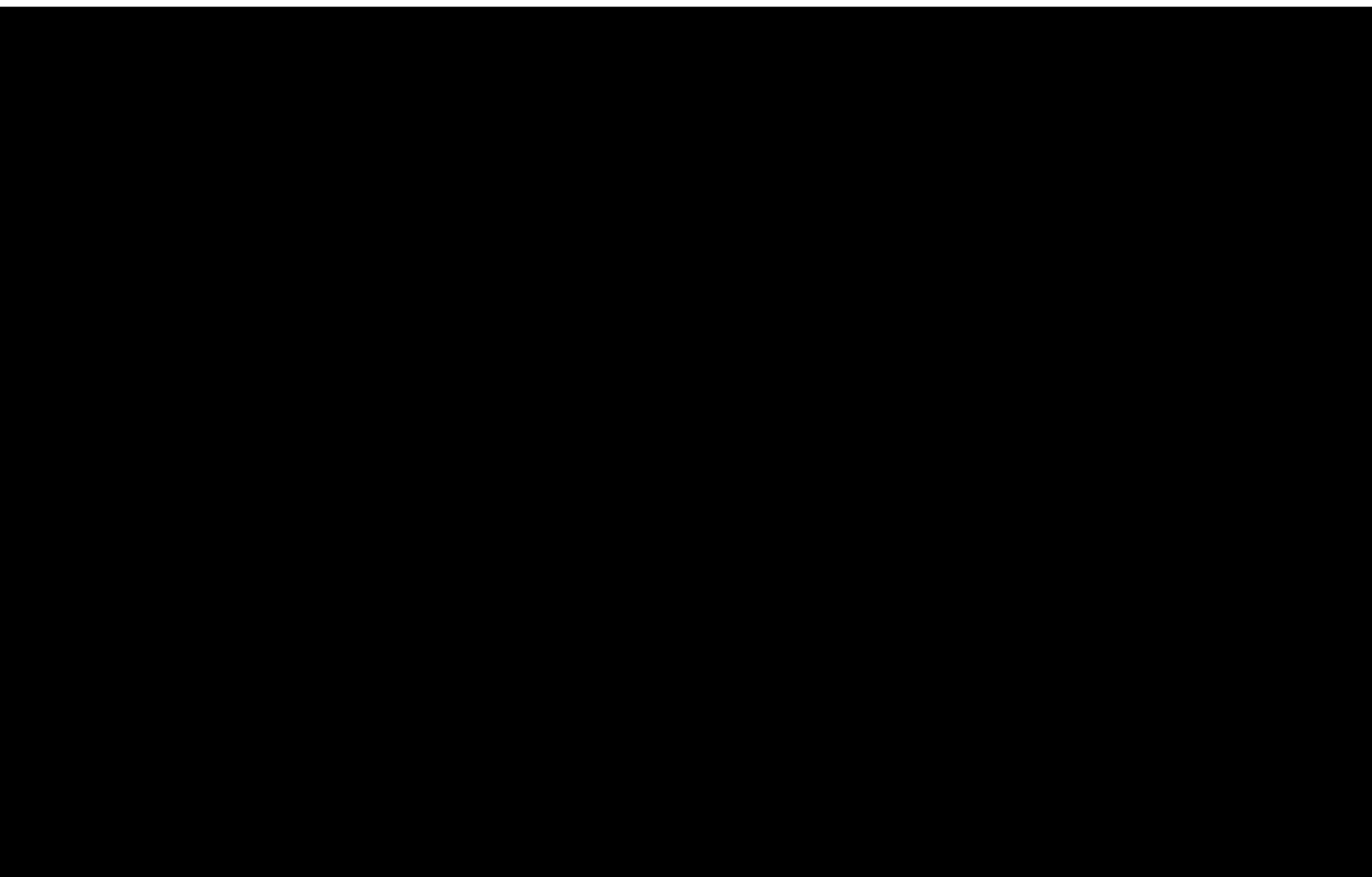
Terms  
**10 days**

Legal entity number

Please pay by  
**11 Nov 2007**

Docket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight (kg)	Unit cost (€)	Net value	VAT
	29 Oct 2007			DOOR TO DOOR	1,548			6.04	E
				OUTSIDE OF CONTRACT SPEC.					

Total Net	6.04
Total VAT	E = exempt 0.00
<b>Total</b>	<b>6.04</b>





Communications Allowance
Direct payment of suppliers

01 NOV 2007

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARIA MILLER

Constituency

BASINGSTOKE

Office use only Cost

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 20/10/07 to / /

Allowance year

07/08

Suppliers

Amount

NEWSQUEST

£ 101 : 46 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

Signature

[Redacted signature area]

of costs incurred wholly, by Parliamentary duties.

MP

Date

30/10/07

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

Validation completed

**Comments**



**LEAFLET SALES INVOICE**

THE HOUSE OF COMMONS



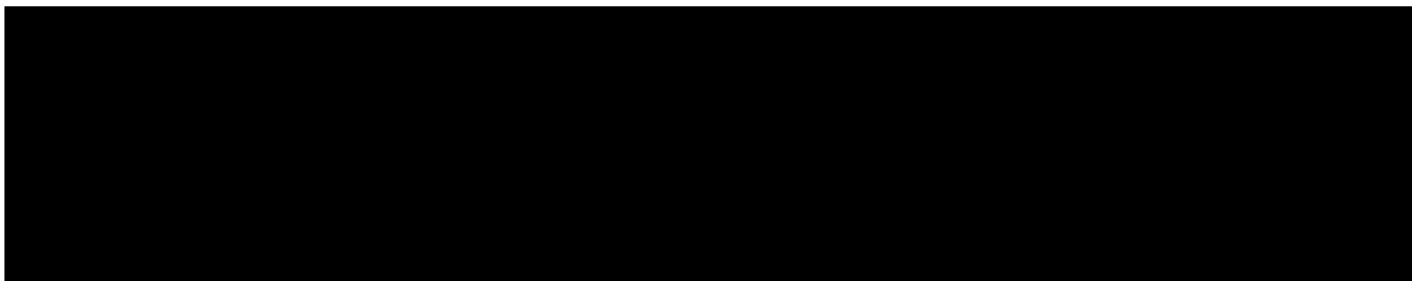
Date 19/10/2007 ✓  
 Invoice No [Redacted] ✓  
 Your Ref [Redacted]  
 Our Ref [Redacted]  
 Terms [Redacted]

VAT no. [Redacted]  
 Size 2 (A3)  
 Client BASINGSTOKE AND

Order Description BASINGSTOKE AND W'MINSTER NEWS (A3)  
 On week commencing 22/10/2007

Description	Rate per 1000	Quantity	Value
THE BASINGSTOKE EXTRA	22.00		
Sub Total		3925	86.35
Extras			
Net Total			86.35
VAT@ 17.50%			15.11
<b>TOTAL</b>			<b>101.46</b>

Payment is due **BEFORE** date of distribution unless otherwise agreed





Communications Allowance
Direct payment of suppliers

19 OCT 2007

Comms2

page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARIA MILLER

Constituency

BASINGSTOKE

Table with columns: Office use only, Cost

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 16 / 10 / 07 to / /

Allowance year

07 / 08

Amount

Office use only
Allow. / Supp ID / Exp.Type

Table with columns: Description, Amount. Row 1: ROYAL MAIL, £ 233.53 p

Authorisation and declaration

Signature

[Redacted signature]

I declare that the above is in respect of costs incurred wholly, or in part, for the performance of my Parliamentary duties.

MP

Date

17/10/07

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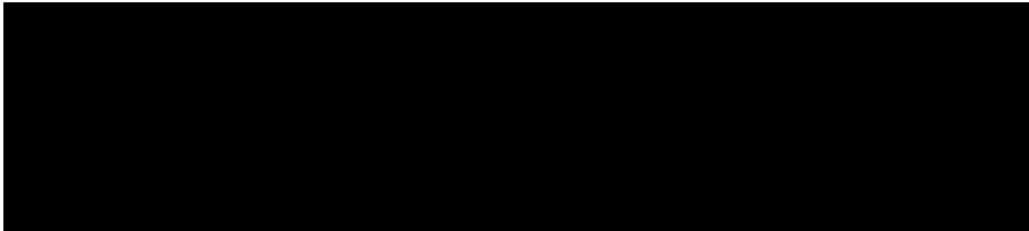
**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

**Office use only**

Initials / Date

Validation  
completed**Comments**



Invoice number  
[Redacted]

Invoice date  
**08 Oct 2007**

Page  
**1** of 1

# Invoice

To  
MARIA MILLER MP



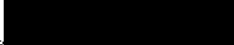
Account held at  
MARIA MILLER MP



Customer account number



Legal entity number



Terms  
**10 days**

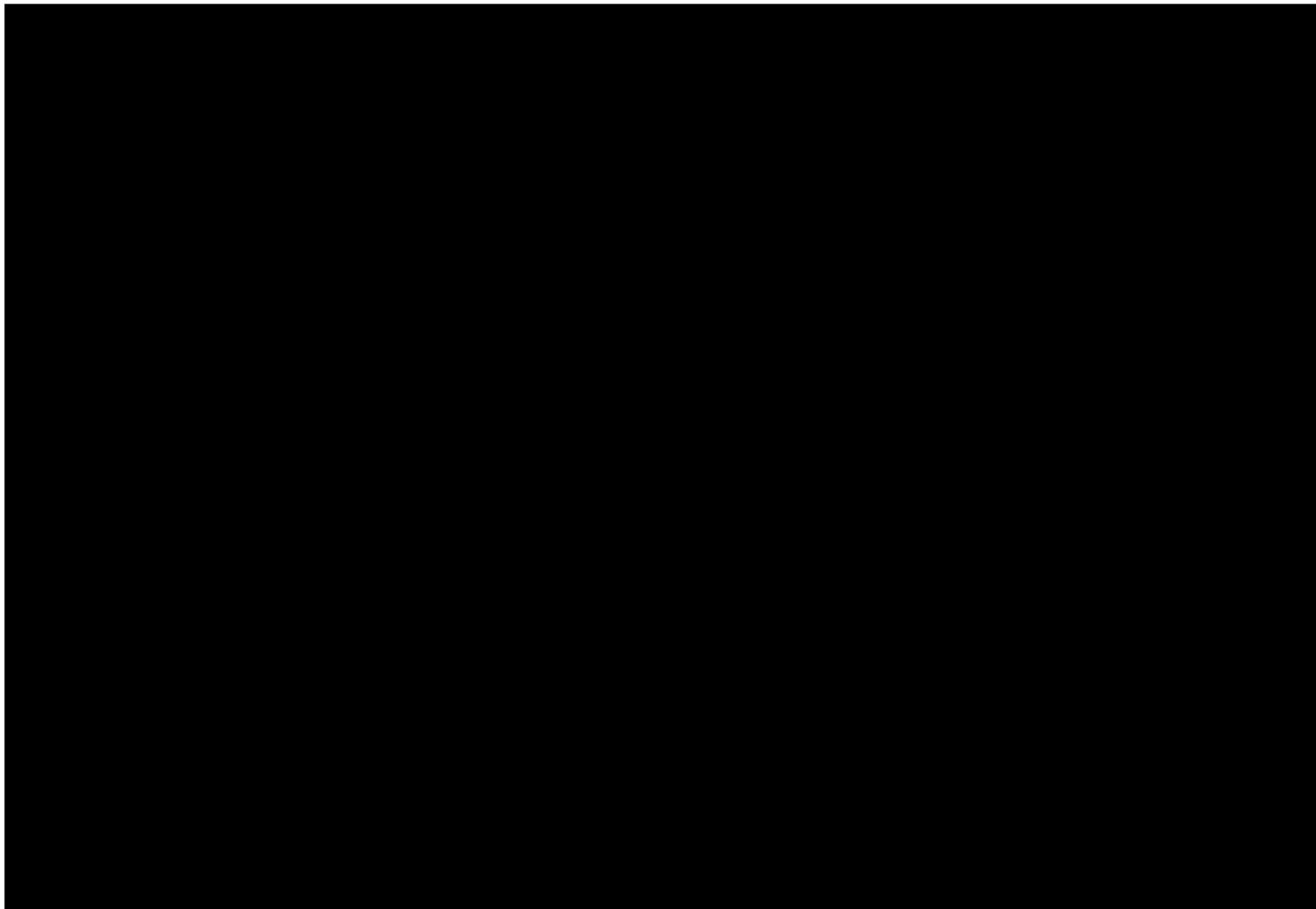
Please pay by  
**19 Oct 2007**

Docket no.	Posting date Postage	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	05 Oct 2007	[Redacted]	[Redacted]	DOOR TO DOOR 4,189 4189 ITEMS AT 5.575 PENCE			233.53	E

Total Net **233.53**

Total VAT E = exempt **0.00**

Total **233.53**





**Communications Allowance**  
**Direct payment of suppliers**

007 100 8 0

**Comms2**

page 1 of 2

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

MARIA MILLER ✓

Constituency

BASINGSTOKE

Office use only      Costc

**Claim details**

You can only request  
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.  
 you attach all supplier invoices.

Period of claim

from 01/10/07 to 1/1/08

Allowance year

07/08

Suppliers

Amount

Office use only  
Allow. / Supp ID / Exp.Type  
(C015)

ROYAL MAIL

£ 255 : 71 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

**Authorisation and declaration**

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

4/10/07

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

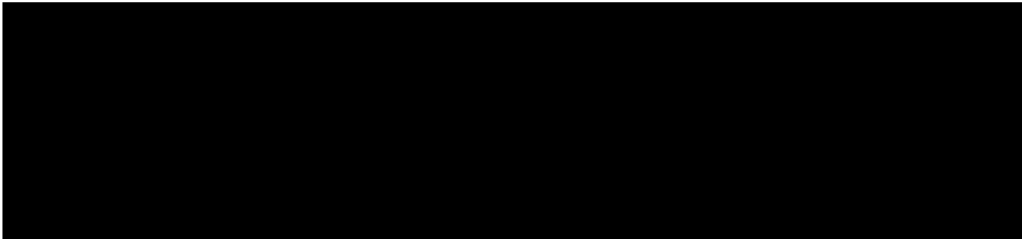
Initials / Date

Validation completed

**Comments**



Royal Mail



Invoice number

Invoice date

01 Oct 2007

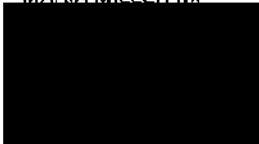
Page

01/1

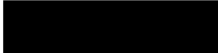
# Invoice

To  
MARIA MILLER MP

Account held at  
MARIA MILLER MP



Customer account number



Legal entity number



Terms

10 days

Please pay by

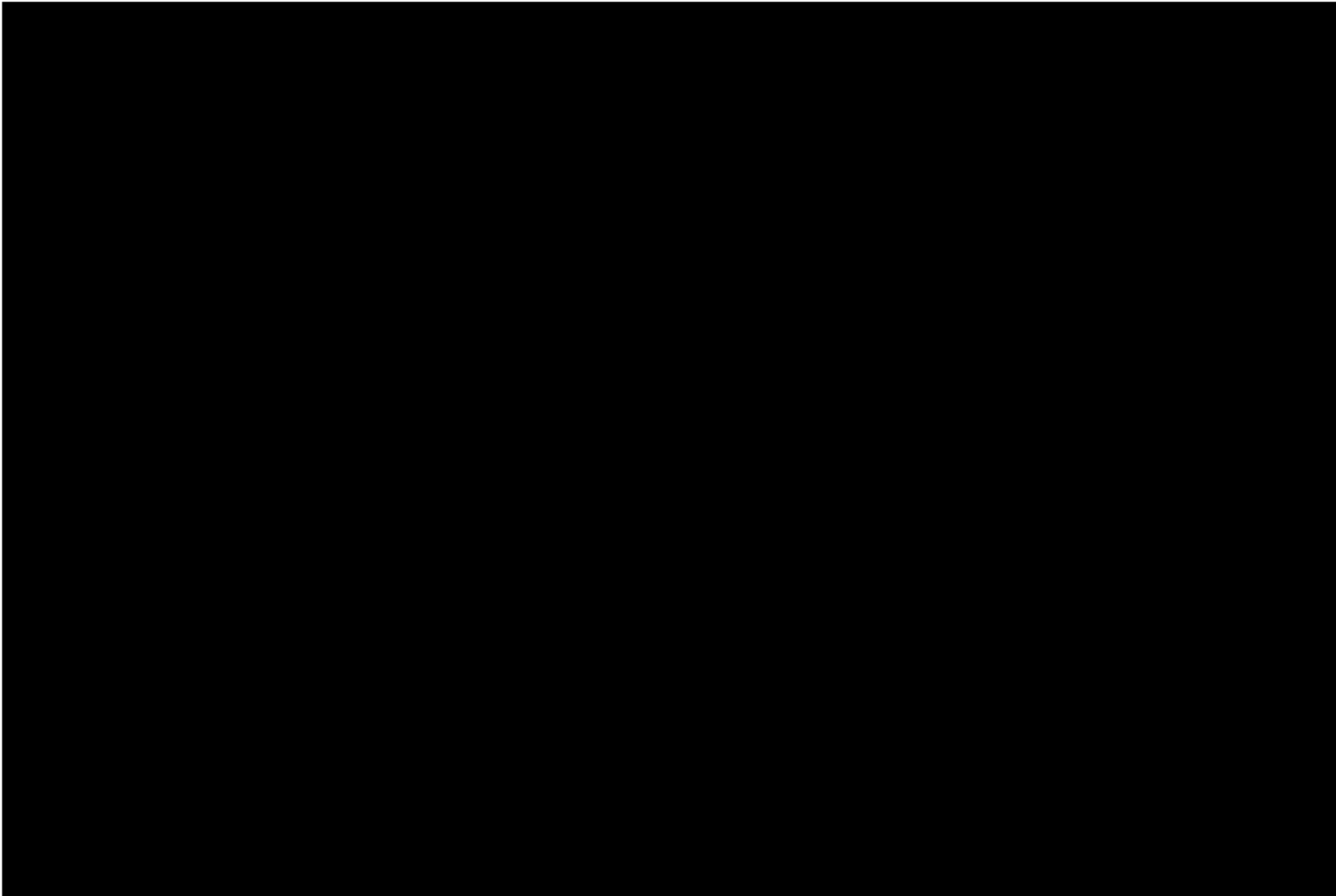
11 Oct 2007

Docket no.	Posting date Postal	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	28 Sep 2007	[Redacted]		DOOR TO DOOR 4,587			255.71	E
				4587 ITEMS AT 5.576 PENCE				

Total Net 255.71

Total VAT E = exempt 0.00

Total 255.71





Communications Allowance  
Direct payment of suppliers

21 JUN 2007

When to use  
this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in  
this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name  
in CAPITAL LETTERS

MARIA MILLER

Constituency

RASINGSTOKE

Office use only      Cost

Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01 / 04 / 07 to 31 / 03 / 08 Allowance year 07 / 08



Suppliers

Amount

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)

Suppliers	Amount	Office use only Allow. / Supp ID / Exp.Type (Cat 5)
PALACE COMPUTING	£ 1762 : 50p	
	£ : p	
	£ : p	
	£ : p	
	£ : p	
	£ : p	
	£ : p	
	£ : p	

Authorisation and declaration

- I declare that the above is a true and correct account in respect of costs incurred wholly, or in part, for the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

21/6/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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# PALACE COMPUTING



INVOICE TO

Maria Miller MP



## Invoice

TAX DATE	INVOICE NO	TERMS	VAT REG NO
14/06/2007		Due By Return	

DESCRIPTION	QTY	RATE	VAT AMT	AMOUNT
Web Space And Domain Services For One Year: 1st 	1	1,000.00	175.00	1,000.00
Online Surgery Costs	1	500.00	87.50	500.00



VAT SUMMARY

£ 262.50 @ 17.5% ;

SUBTOTAL 1,500.00

VAT TOTAL 262.50

**Total** £1,762.50

