



Communications Allowance

Direct payment of suppliers

06 MAY 2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARGARET MORAN MP

Constituency

LUTON SOUTH

Office use only	Costs

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
 you attach all supplier invoices.

Period of claim from 01 / 03 / 08 to 31 / 03 / 08 Allowance year 07 / 08

Suppliers	Amount
[REDACTED]	£ 500 .00 p
ROYAL MAIL	£ 1514 .55 p
	£ . . p
	£ . . p
	£ . . p
	£ . . p
	£ . . p
	£ . . p

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

[REDACTED]

Signature

[REDACTED]

MP

Date

18-04-08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

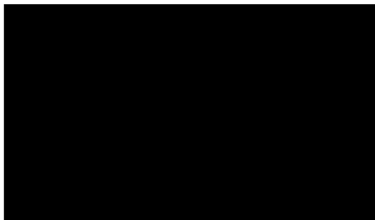
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

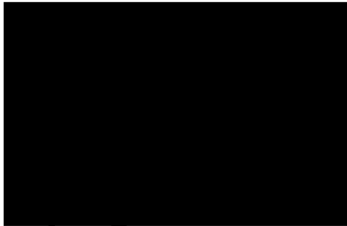
Initials / Date

Validation completed

Comments



Attention: Margaret Moran MP



Date:

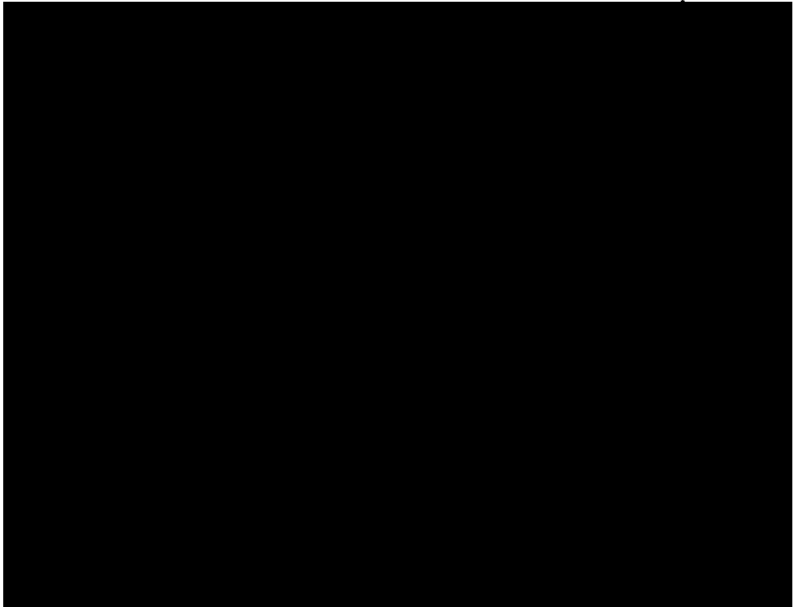
Design and build of website



Total Due

£500

Please make cheque payable to





Communications Allowance

Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MARGARET MORAN MP

Constituency

LUTON SOUTH

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £25 and above

Period of claim from 01 / 03 / 08 to 31 / 03 / 08

Allowance year 07 / 08

Description of service or goods

Amount

LUTON ON SUNDAY

£ 760 : 81 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 760 : 81 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

Date 18-04-08

Version

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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£

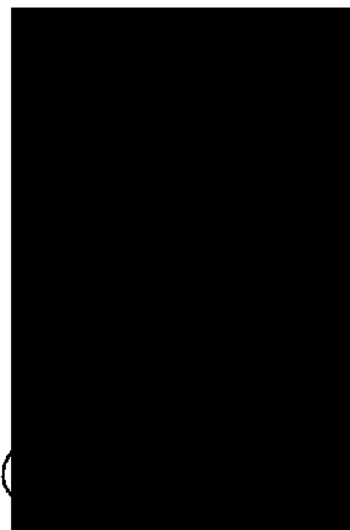
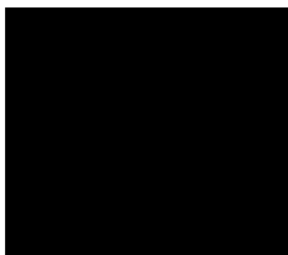
£

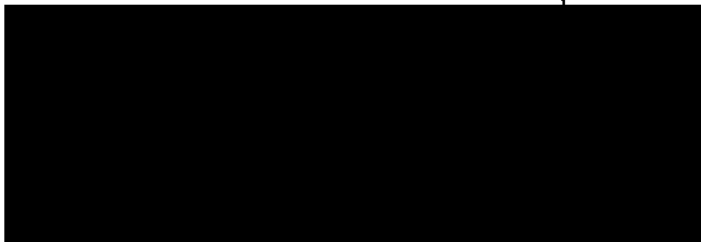

Comments

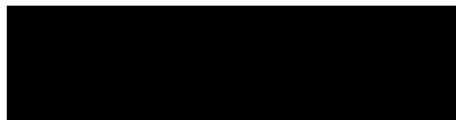
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SALES INVOICE

TO: MS M MORAN



Order Description ANNUAL REPORT (A3)			
On week ending	@	per thousand	
29/03/2008	17.50		
LUTON ON SUNDAY			
			
	Booked	37000	647.50
	Discount	0.00	0.00
	Surcharge	0.00	0.00
	Extras		0.00 0.00 0.00
	Net Total		647.50
	VAT@ 17.50		113.31
	TOTAL		760.81





Communications Allowance

Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name MARGARET MORAN
In CAPITAL LETTERS

Constituency LUTON SOUTH

Office use only	Cost

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 01 / 03 / 08 to 07 / 03 / 08 Allowance year 07 / 08

Suppliers	Amount
<u>Luton Irish Forum</u>	£ <u>220</u> : <u>00</u> p
<u>Greatledge</u>	£ <u>1950</u> : <u>00</u> p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
	<u>2170</u> . <u>00</u> <u>00</u>

Office use only		
Allow.	Supp ID	Exp.Type

Authorisation and declaration

Signature

I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

MP Date 07-03-08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Luton Irish Forum

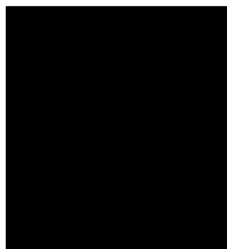
Invoice

Date	Invoice No.
15/02/2008	

Invoice To
Margaret Moran MP

Description	Qty	Terms	Project
		Rate	Amount
		220.00	220.00

Many thanks for your continued invaluable support	SUBTOTAL	£220.00
	Total	£220.00
	Payments/Credits	£0.00
	Balance Due	£220.00



invoice

Customer name Margaret Moran MP Address _____
 Tel No. _____
 Contact name _____
 Date of delivery / collection 7/3/08 _____

Please accept our delivery note and invoice as follows

Quantity	Description	Price £
37000	A3 Parliamentary Report 4 colour	1950.00

Received by _____	Sub Total 1950.00
Amount Paid _____	Vat @ % -
Cheque / Cash _____	Total Inc. Vat 1950.00





Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Margaret Moran MP

Constituency

Luton South

Office use only Cost

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 14 / 3 / 08

to 14 / 3 / 08

Allowance year

07 / 08

Suppliers

Amount

Greatledge

£ 2350.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only
Allow. / Supp ID / Exp.Type

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

17 March 2008

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA


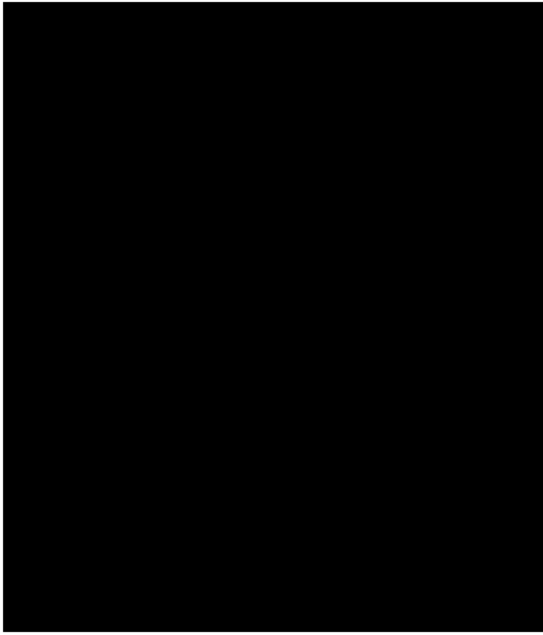
Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



Invoice

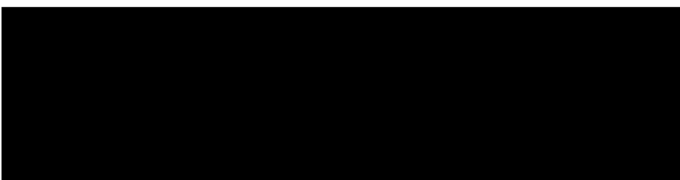
Customer name Margaret Moran MP Address _____
 Tel No. _____
 Contact name _____
 Date of delivery / collection 14/3/08 _____

Please accept our delivery note and invoice as follows

Quantity	Description	Price £
37,000	Margaret Moran MPs A3 Survey, 4 col 4 page A4 on Laser Quality Paper  	2000.00

Received by _____
 Amount Paid _____
 Cheque / Cash _____

Sub Total	2000.00
Vat @ %	350.00
Total Inc. Vat	2350.00





Communications Allowance
Direct payment of suppliers

19.12.11.2008

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Your details

Name
in CAPITAL LETTERS

MARGARET MORAN MP

Constituency

LUTON SOUTH

Office use only Costc [REDACTED]

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
 you attach all supplier invoices.

Period of claim

from 01 / 04 / 2007 to 31 / 05 / 08

Allowance year

2007 / 2008

Suppliers	Amount	Office use only Allow. / Supp ID / Exp.Type (Cat 5)
GREAT EDGE PRINTERS	£ 1,640.00 p	[REDACTED]
[REDACTED]	£ _____ p	
[REDACTED]	£ _____ p	
[REDACTED]	£ _____ p	
[REDACTED]	£ _____ p	
[REDACTED]	£ _____ p	
[REDACTED]	£ _____ p	
[REDACTED]	£ _____ p	

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and [REDACTED] of my Parliamentary duties.

Signature

[REDACTED]

MP

Date

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Send your completed
form to

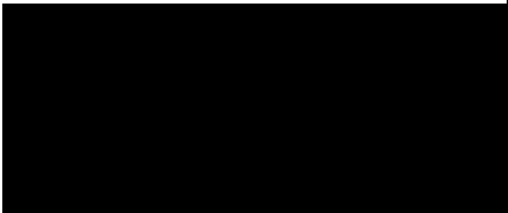
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments



Delivery Note / Invoice

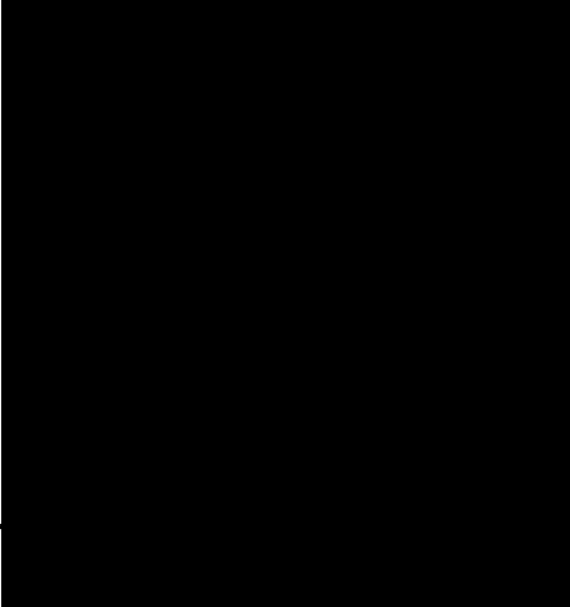
Customer name MURPHY'S MODERN MA [redacted] address

Tel No. _____

Contact name _____

Date of delivery / collection 17/8/07.

Please accept our delivery note and invoice as follows

Quantity	Description	Price £
36000	A3 <u>u colour</u> 	1640-

Received by _____

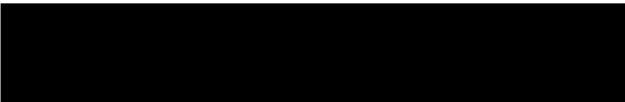
Amount Paid _____

Cheque / Cash _____

Sub Total 1640-

Vat @ % -

Total Inc. Vat 1640-00





Communications Allowance
Direct payment of suppliers

Comms2
page 1 of 2

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Your details

Name
in CAPITAL LETTERS

MARGARET MORAN MP

Constituency

LUTON SOUTH

Office use only Costc

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 01 / 04 / 07 to 31 / 03 / 08 Allowance year 07 / 08

Suppliers	Amount
GREATLEDGE PRINTERS	£1,640.00 p
VIRING STREET	£ 174.93 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only
Allow. / Supp ID / Exp.Type

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature _____ MP Date 12-12-07

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form to

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Initials / Date

Validation
completed

Comments

