



Additional Costs Allowance

ACA2

09/10

Member's claim form

08 APR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

855509

Your details

Name: LYNNE JONES INV. A  
 in CAPITAL LETTERS  
 Constituency: BHAM (SEW OAK) 514602  
~~514500~~

Office use only  
 Costc: M JONES LBI Supp/Res ID: XXXXXXXXXX

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

420689

Please list

- all items costing £250 or more and include receipts -- except for food, for which receipts are not required.

Cap 22/4

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

received for services receipt

Period of claim

from 1 / 4 / 09 to 6 / 4 / 09 ✓

Total cost of hotel stays attach all receipts

£ : p

514631 150 : 93 p ✓

Food

514637 20 : 00 p

5880310

Utilities

514636 45 : 00 p Electric Gas

S-S 21-4-09

Council Tax/Rates

514633 119 : 11 p

Telephone and telecommunications

514636 24 : 46 p

Cleaning

£ : p

Service/maintenance

£ 301 : 32 p Receipt

Repairs/insurance/security

Gas 514636 17 : 00 p

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Total

£ ~~677~~ : 82 p Pay £376.50

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance

[Redacted]  
[Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

6/4/09

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

*[Handwritten signature]*

# Council Tax Bill for 2009/10

# Lambeth

Your Account number  
[REDACTED]

DR LYNNE JONES  
[REDACTED]

Date:  
**16 March 2009**

Account enquiries:  
**Call 0845 300 0328**

[REDACTED]  
021335

Your PayPoint reference:



This property is in valuation band D. The 2009/10 council tax for this band is £1235.11 (an increase of 0.0% on 2008/09)  
The tax comprises: London Borough of Lambeth £925.29 (an increase of 0.0%)  
Greater London Authority £309.82 (an increase of 0.0%)

Council tax for period 01.04.2009 to 31.03.2010

£1235.11

**Amount payable for 2009/2010**

**£1235.11**

Your payment method: **direct debit**. Payments for 2009/2010 will be debited directly from your bank account on, or shortly after, these dates:

05.04.2009	£119.11	05.09.2009	£124.00	—
05.05.2009	£124.00	05.10.2009	£124.00	
05.06.2009	£124.00	05.11.2009	£124.00	
05.07.2009	£124.00	05.12.2009	£124.00	
05.08.2009	£124.00	05.01.2010	£124.00	

007824

#### EFFICIENCY INFORMATION

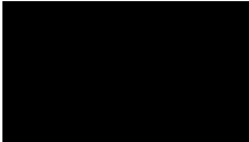
Councils are required to have regard to economy, efficiency and effectiveness in their actions. An efficiency saving occurs when the cost of an activity falls, but its effectiveness is not reduced. By the end of March 2009, efficiency savings achieved since April 2008 are forecast to be:

Forecast efficiency savings	By March 2009	As a % of 2007/08 spend
Lambeth LB	£21,416,000	4.5%
London Fire & Rescue Authority	£4,724,000	1.1%

These efficiencies equal £216 for the average Band D dwelling.

**PRIVATE AND CONFIDENTIAL**

Dr Lynne Jones MP



Tel : 020 7219 [REDACTED]  
Fax : 020 7219 [REDACTED]  
Email : enquiryandadvice@parliament.uk

17 April 2009

Dear Dr Jones

**Personal Additional Accommodation Expenditure 2009/2010**

Thank you for your PAAE claim dated 6 April 2008, which is attached for ease of reference.

Please note that with effect from 1 April 2008, the Department will not pay claims for items of £25.00 or more without submission of the required receipt. If you are unable to submit the receipt, the Department will not be able to reimburse you.

I should be grateful if you would resubmit this copy of your claim along with the required documentation in support of your claim for Service/maintenance of £301.32, at your earliest convenience and we will process your payment.

If you have any questions about this matter please do not hesitate to contact the Enquiry and Advice team on the numbers listed above.

Yours sincerely



**Validation Officer**

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT)  
**TERRY BIRD** (OPERATIONS) **HEATHER BRYSON MA FCIPD** (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
**DEPARTMENT OF RESOURCES** HOUSE OF COMMONS LONDON SW1A 0AA

