



Communications Allowance

Comms1

page 1 of 2

Member's reimbursement form

VALIDATION

17 AUG 2007

RECEIVED

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

LYNNE JONES

Constituency

BHAM (NEW OAK)

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 1/1/07 to 15/8/07

Allowance year

27 AUG 2007

Description of service or goods

Amount

Printer Man - pre paid had class envelopes

£ 132 : 00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 132 : 00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

15/8/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£ 132.00
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£
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Comments

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Your details

Name in CAPITAL LETTERS

LYNNE JONES

Constituency

BHAM (SOUTH OAK)

Office use only

Cost

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from / / to 31 / 3 / 08

Allowance year

07 / 08

Royal Mail

£1271.99 p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

31/3/08

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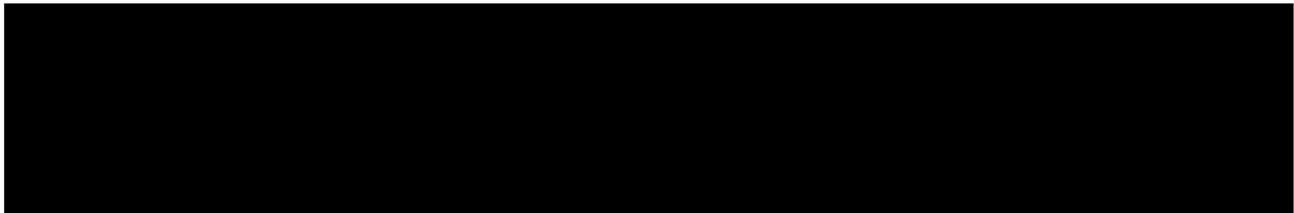
Validation completed

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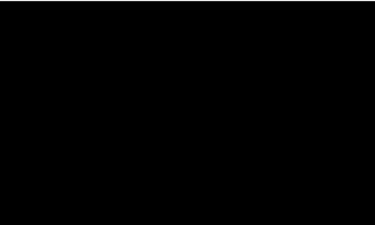


£
£

**Comments**



To  
LYNNE JONES



# Invoice

Account held at  
LYNNE JONES



Customer account number



Legal entity number



Terms  
30 days

Please pay by  
**09 Apr 2008**

Docket no.	Posting date Foster	Sender's ref. Contract no.	Format	Service	Quantity	Weight(kg)	Unit cost(£)	Net value	VAT
	06 Mar 2008			MAILSORT 2	6,500	104.000		1,271.99	E
SUB TOTAL								£1,271.99	

2.54 ASBOF levy has been included on this invoice

Total Net

**1,271.99**





FINANCE &  
ADMINISTRATION  
HOUSE OF COMMONS

# Communications Allowance

## Direct payment of suppliers

**Comms2**

page 1 of 2

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

LYNNE JONES

Constituency

B'HAM (SEWY SMK)

Office use only

Costs

[Redacted box with checkmark]

### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to 4/2/08 Allowance year \_\_\_/\_\_\_

Suppliers

Amount

Suppliers	Amount
Public Impact	£ 326 : 25 p
(see attached)	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p



### Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

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form to**

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Department of Finance & Administration, House of Commons, London SW1AA

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Validation completed	<input type="text"/>
<b>Comments</b>	



Communications Allowance
Member's reimbursement form

23 JAN 2008

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS LYNNE JONES
Constituency Bham (Selly Oak)

Claim details

You can only claim for costs you have actually paid. Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/1/08 to 21/01/08 Allowance year 07/08

Approved 25/01/08

Table with 2 columns: Description of service or goods, Amount. Row 1: Postage, £ 149.47 p. Total: £ 149.47 p.

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature [Redacted] MP Date 21/01/08

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Input subtotals per Cat 5

£	
£	

Comments

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