



Member's reimbursement form

03 APR 2008

Comms1

page 1 of 2

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

LINDA RIORAN

Constituency

HALIFAX

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £25 and above.

Period of claim

from 1/3/08 to 31/3/08

Allowance year

07/08

Description of service or goods

Amount

POSTAGE STAMPS (1000)

£ 220.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 220.00 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

Date

2/4/08



Communications Allowance
Direct payment of suppliers

2 FEB 2008

26 FEB 2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

LINDA RORDAN

Constituency

HAUFAY

Office use only Cost

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/2/08 to 21/2/08 Allowance year 07/08

Suppliers X1 Amount

Public Impact

£ 1240.63

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only Allow. / Supp ID / Exp.Type

Authorisation and declaration

I declare that the amounts requested are in respect of costs incurred wholly, performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

25/2/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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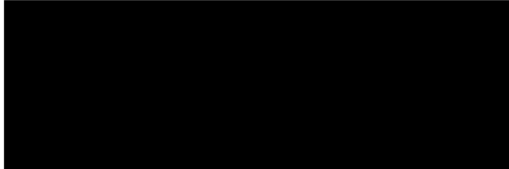
**Office use only**

Initials / Date

Validation completed

Comments

21 FEB 2008



## Invoice

Page 1

Linda Riorden MP



Invoice No.



Invoice/Tax Date

31/01/2008

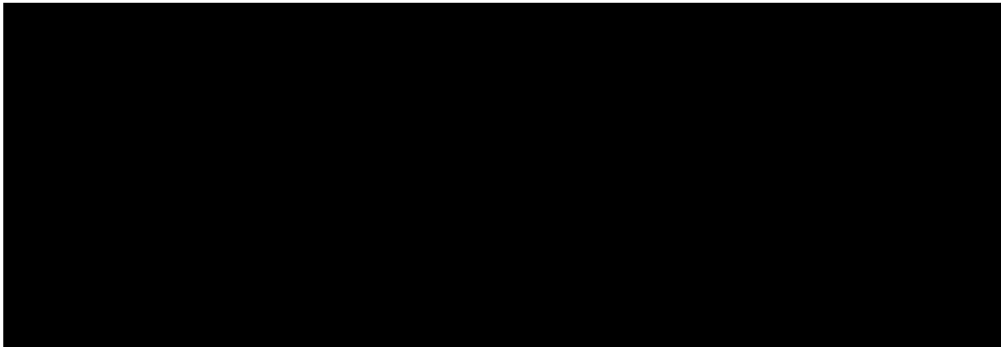
Cust. Order No.

Account Ref.



### Quantity Details

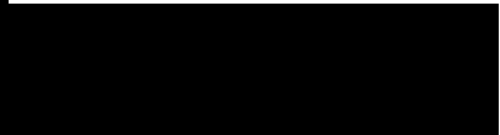
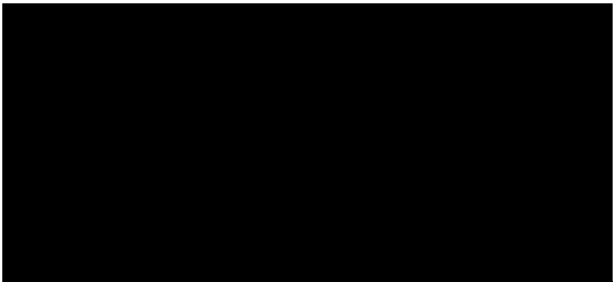
	Unit Price	Net	VAT Rate	VAT
1.00 Printing of 39K DL 2008 Surgery Leaflets as quoted	1,035.00	1,035.00	0.00	0.00
1.00 Delivery (x3 split deliveries)	175.00	175.00	17.50	30.63



**Total Net Amount 1,210.00**

**Total VAT Amount 30.63**

**Invoice Total 1,240.63**



17 JAN 2000



# Communications Allowance Member's reimbursement form

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About filling in this form  For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name in CAPITAL LETTERS LINDA RIZZOAN

Constituency HALIFAX

Office use only  
Costs

### Claim details

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/1/08 to 31/1/09 Allowance year 07/08

Description of service or goods	Amount
POSTAL CHARGES	£ 576.75 p
" "	£ 312.09 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

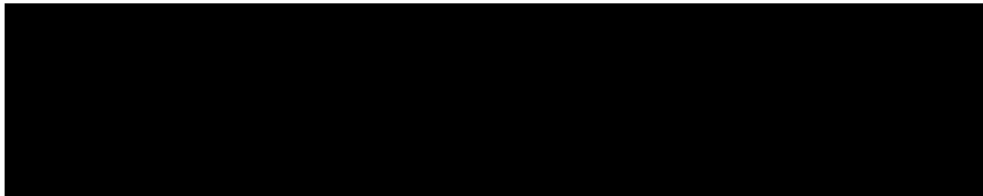
Office use only  
Allow. / Exp. Type (cat5)

Total **£ 888.84 p**

### Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature \_\_\_\_\_ MP Date 16/1/09



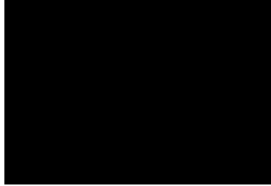
Invoice number  
[Redacted]

Invoice date  
**31 Dec 2007**

Page  
1 of 1

# Invoice

To  
LINDA RIORDAN MP



Customer account number  
[Redacted]

Terms  
10 days

Legal entity number  
[Redacted]

Please pay by  
**10 Jan 2008**

Docket no.	Posting date Poste	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	28 Dec 2007	[Redacted]		DOOR TO DOOR 6,435 6435 ITEMS AT 4.850 PENCE			312.09	E

Total Net		312.09
Total VAT	E = exempt	0.00
<b>Total</b>		<b>312.09</b>

Total amount due

**£312.09**





Royal Mail



Invoice number

Invoice date  
**07 Jan 2008**

Page  
**1 of 1**

# Invoice

To  
LINDA RIORDAN MP  
HOUSE OF COMMONS



2 MW

Customer account number



Terms  
**10 days**

Legal entity number



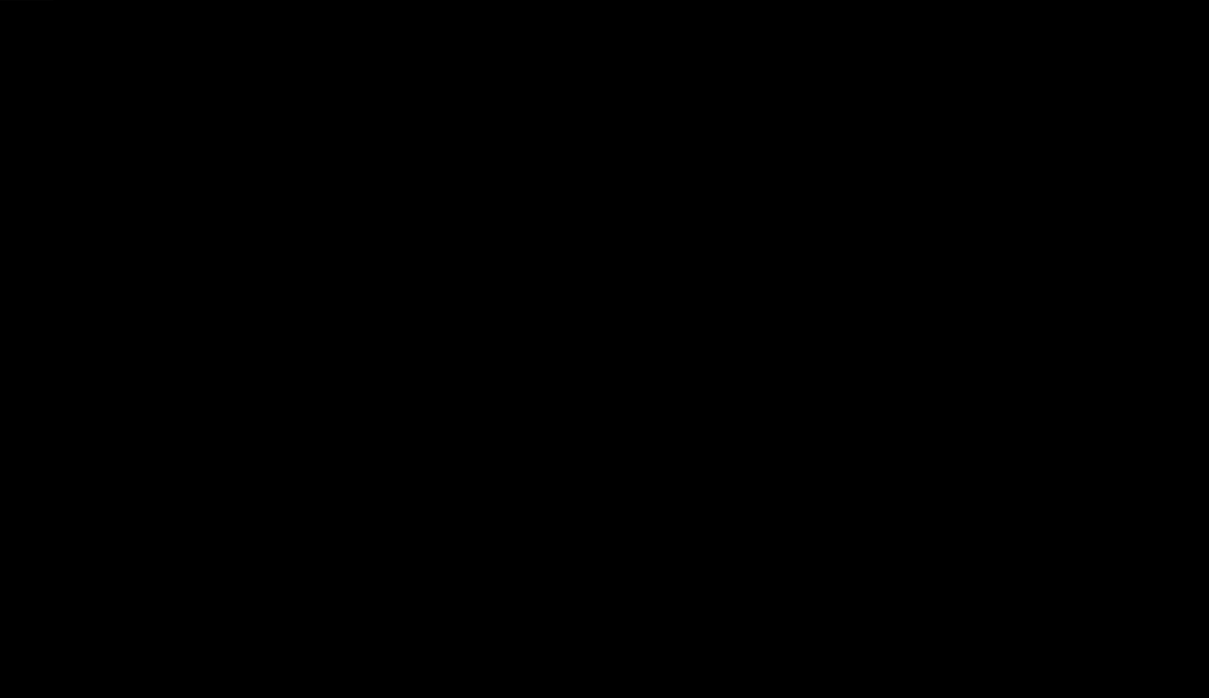
Please pay by  
**17 Jan 2008**

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	04 Jan 2008			DOOR TO DOOR 11,892 11892 ITEMS AT 4.850 PENCE			576.75	E

Total Net **576.75**

Total VAT E = exempt **0.00**

**Total 576.75**



Total amount due  
**£576.75**



Member's reimbursement form

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Your details

Name in CAPITAL LETTERS WINDA RORRAN
Constituency HALIFAX

Office use only
Costs M

Claim details

You can only claim for costs you have actually paid.
Please ensure you attach all receipts or invoices for items of £250 and ab

Period of claim from 1/1/08 to 31/1/08 Allowance year 1

Unseen 26/01/08

Table with 2 columns: Description of service or goods, Amount. Row 1: Postage, £ 986.82p. Total: £ 986.82p

Office use only

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily duties.

Signature [Redacted] MP Date 19/1/08

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	<input type="text" value="£"/>
	<input type="text"/>	514525	<input type="text" value="£"/>

**Comments**



Royal Mail



Invoice number  
[Redacted]

Invoice date  
**14 Jan 2008**

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1 of 1

# Invoice

To  
LINDA RIORDAN MP

16 JAN 2008



Customer account number  
[Redacted]

Terms  
10 days

Legal entity number  
[Redacted]

Please pay by  
**24 Jan 2008**

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	11 Jan 2008	[Redacted]		DOOR TO DOOR 20,347 20347 ITEMS AT 4.850 PENCE			986.82	E

Total Net **986.82**

Total VAT E = exempt **0.00**

**Total 986.82**

Total amount due  
**£986.82**

