



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

KELVIN HOPKINS MP

Constituency

LUTON NORTH

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

07/08

Period of claim

from 01 10 3 12008 to 31 1 03 12008

Total cost of hotel stays attach all receipts

£ 227 : - p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 227 : - p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

_____ Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

_____ P

Date

21/11/2008 ✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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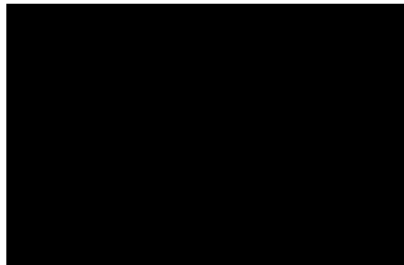
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Booking Confirmation

Reservation Number : [REDACTED]
 Reservation Date : [REDACTED]



Reservation Detail					
Guest : Mr. Kelvin Hopkins		Check-In Date [REDACTED]			
Party Of : 1 Adults		Check-Out Date [REDACTED]			
Description	Check-in Period	Rate/Night (GBP)	#of Rooms	#of Nights	Total Purchase (GBP)
Double Room (Single Occ.)	[REDACTED]	92	1	1	92
Total					92

HOPKINS KELVIN

Invoice :

Ref :

Date : 19.03.2008

Stay : HOPKINS KELVIN / Room :
 From

Date	Sales	Qty	Item VAT exc	Tot. VAT exc	VAT	Item VAT in	Tot. VAT inc
		1					-135.00
		1					135.00
		1					-135.00
		1	114.89	114.89	C	135.00	135.00

Code	Rate	VATable Amt.	VAT Amount	Total VAT Inc	
C	17.50	114.89	20.11	Paid	135.00
				TO BE PAID	0.00



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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 2008 to 29 10 2008

Total cost of hotel stays attach all receipts

£ 170 : 38 p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 170 : 38 p

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

_____ Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

_____ MP

Date

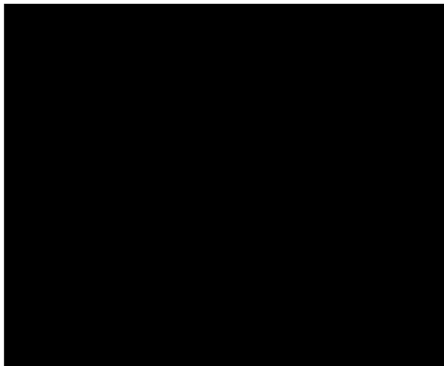
29/02/2008

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 Department of Finance & Administration, House of Commons, London SW1A 0AA



TOTAL

£140.00

MR K P HOPKINS





TOTAL

£30.38

MR. K. P. HOPKINS



Mr Kelvin Hopkins

Original Tax Invoice

VAT No. :

Ext. Res. N :

Room No. :
Arrival :
Departure :
Page No. :
Folio No. :
Cashier No. :
User ID :
Date :

Date	Text	Charges GBP	Credits GBP
		145.00	
		25.38	
			140.00
			30.38
Total:		170.38	170.38

Balance 0.00 GBP
Total incl. VAT 170.38 GBP
Net Amount 145.00 GBP
VAT 17.5% 25.38 GBP (170.38)



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KELVIN HOPKINS MP

Constituency

LUTON NORTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/01/2008 to 31/01/2008

Total cost of hotel stays attach all receipts

£ 337 : 00 p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 337 : 00 p

Details of second home *if applicable*

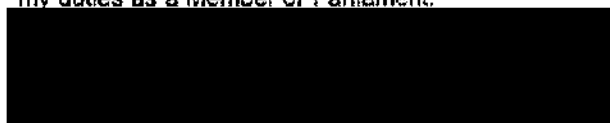
Address of
second home
for Additional
Costs Allowance

_____ Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

30/1/08

Data protection

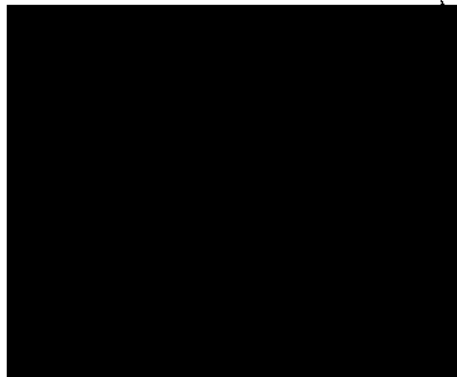
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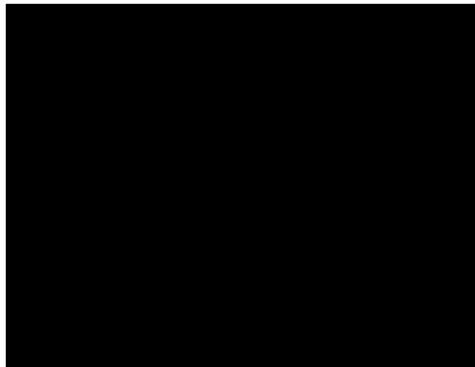
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



TOTAL

£99.00



Mr Kelvin Hopkins

Bill
Date
Room
Arrival
Departure

Date	Description	Supplement	Qty.	Price	Amount
					-99,00
			Total		0.00
			Paid		-99,00
			Balance		-99.00
			Gross	Vat	Net

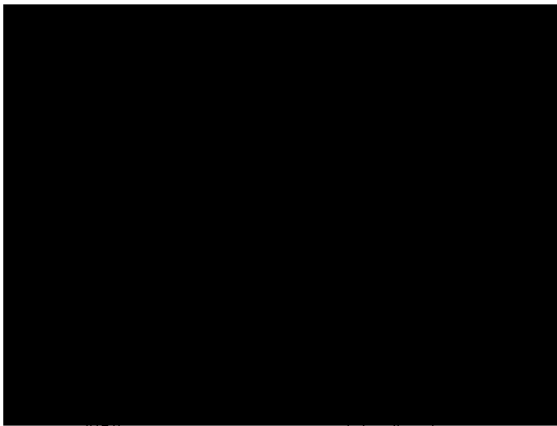
Guest Signature: _____

Mr Kelvin Hopkins

Bill
Date
Room
Arrival
Departure

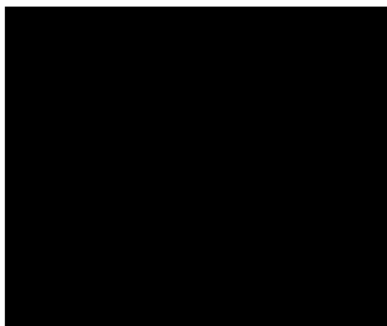
Date	Description	Supplement	Qty.	Price	Amount
					-119.00
			Total		0.00
			Paid		-119.00
			Balance		-119.00
			Gross	Vat	Net

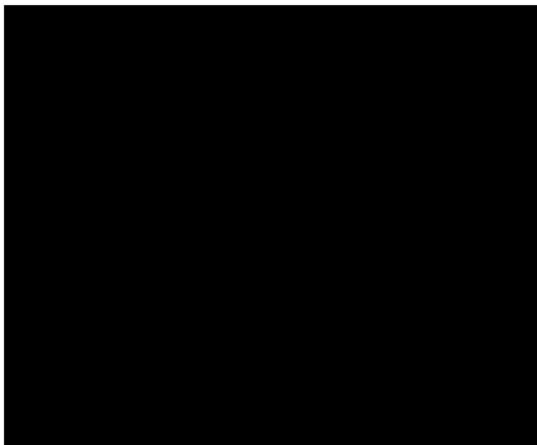
Guest Signature: _____



TOTAL

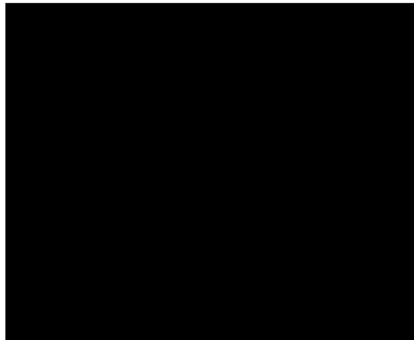
£119.00





TOTAL

£119.00



Mr Kelvin Hopkins

Bill
Date
Room
Arrival
Departure

Date	Description	Supplement	Qty.	Price	Amount
					-119.00
			Total		0.00
			Paid		-119.00
			Balance		-119.00
			Gross	Vat	Net

Guest Signature: _____



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Your details

Name in CAPITAL LETTERS

KELVIN HOPKINS

Constituency

LUTON NORTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/11/07 to 30/11/07

Total cost of hotel stays attach all receipts

£ 129 : 00 p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : 94 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 129 : 94 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

_____ Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

4/12/08

Data protection

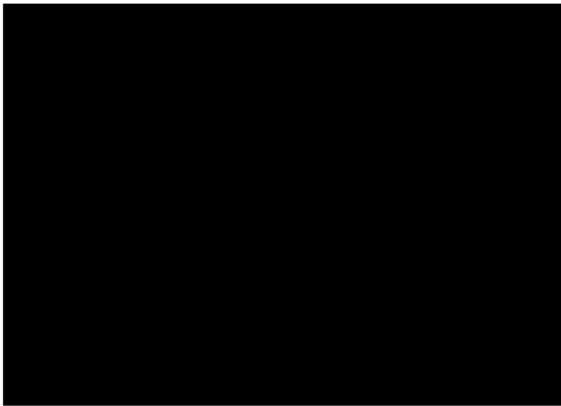
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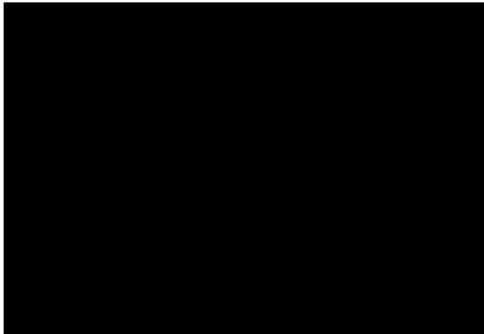
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



TOTAL

£129.94



Mr Kelvin Hopkins

Bill
Date
Room
Arrival
Departure

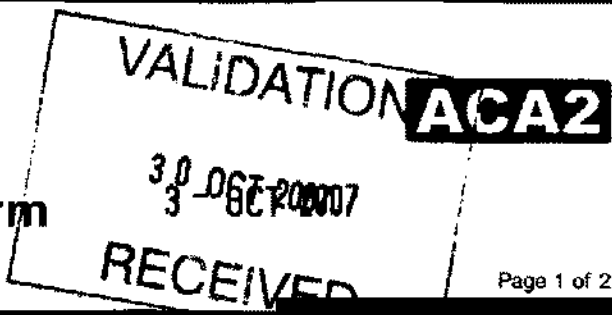
Date	Description	Supplement	Qty.	Price	Amount
	Accommodation		1	129.00	129.00
	Telephone		1		0.09
	Telephone		1		0.85
					-129.94
				Total	129.94
				Paid	-129.94
				Balance	0.00
				Gross	
				VAT 17.50%	
				129.94	
				Vat	
				19.35	
				Net	
					110.59

Guest Signature: _____



Additional Costs Allowance

Member's claim form



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Your details

Name in CAPITAL LETTERS

KELVIN HOPKINS MP

Constituency

Office use only

Costs/Cat 2

Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 10 / 07 to 31 / 10 / 07

Total cost of hotel stays attach all receipts

£ 129 : - p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 129 : - p

Details of second home *if applicable*

Address of
second home

for Additional
Costs Allowance

_____ ✓
_____ Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

30/10/07 ✓

Data protection

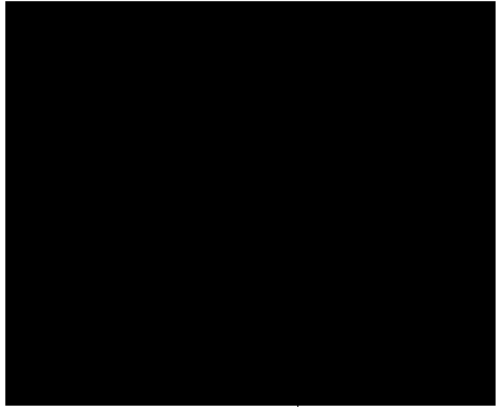
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Send your completed
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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



TOTAL

£129.00



Mr Kelvin Hopkins

Bill
Date
Room
Arrival
Departure

Date	Description	Supplement	Qty.	Price	Amount
					-129.00
			Total		0.00
			Paid		-129.00
			Balance		-129.00
			Gross	Vat	Net

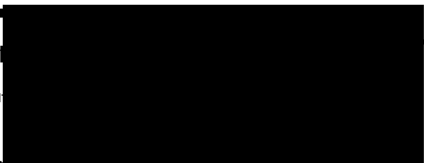
Guest Signature



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Your details

Name in CAPITAL LETTERS

KELVIN HOPKINS MP

Constituency

LUTON NORTH

Office use only

Costs/Cat 2

[Redacted] ✓

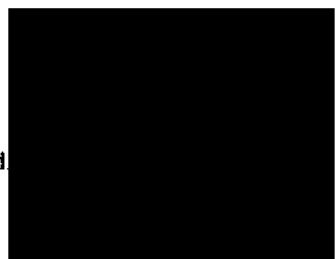
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach



Period of claim

from 01 107 12007 to 31 107 12007 ✓

Total cost of hotel stays attach all receipts

£ 248 : 36 p ✓

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

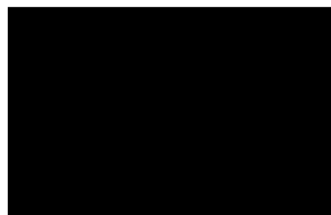
Other

£ : p

▶ please specify _____

Total

£ 248 : 36 p ✓



Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

24/7/07

Data protection

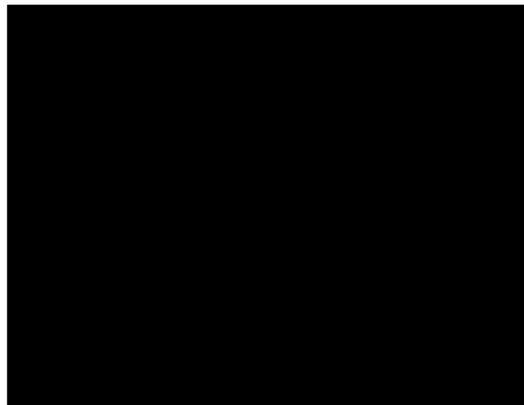
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TOTAL

£119.36



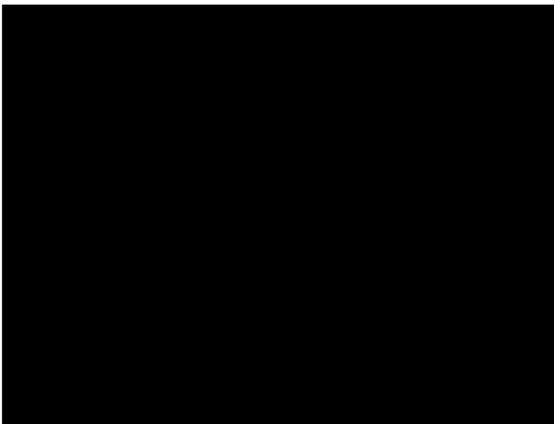
Mr Kelvin Hopkins

Bill
Date
Room
Arrival
Departure

Date	Description	Supplement	Qty.	Price	Amount
	Accommodation		1	119.00	119.00
	Telephone		1		0.36
					-119.36
				Total	119.36
				Paid	-119.36
				Balance	0.00
				Gross	
				VAT 17.50%	119.36
				Vat	17.78
				Net	101.58

We thank you for your visit and wish you a safe trip.

Guest Signature:



TOTAL

£129.00



KELVAN Hopkans

Bill
Date
Room
Arrival
Departure
Guest

KELVAN Hopkans

Date	Description	Supplement	Qty.	Price	Amount
			1	129.00	129.00
					-129.00
			Total		129.00
			Paid		-129.00
			Balance		0.00
			Gross	Vat	Net
		VAT 0%	129.00		129.00

Guest Signature: _____