



Additional Costs Allowance

09/10

Member's claim form

26 MAR 2009

PAGE 2
ACA2

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section BNV. A
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

047408

514602

514500

Your details

Name in CAPITAL LETTERS

KEITH JEWSON

Constituency

MID NORFOLK

Office use only

Costc

MSIMPKMO

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

417496

S-S 6-4-09

Period of claim

from 07/04/09 to 30/04/09

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1,850.00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 12:99 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1862:99 p ✓

continued on page 2

514632

714636

JE
3/4

5877343

[REDACTED]

1st April 2009

1st April, 2009

Keith Simpson, Esp., M.P
The House of Commons,
Westminster,
London, SW1A 0AA

R [REDACTED]

Dear Keith

Rent for period 1st of April to 30th of April, 2009
= £1,850.00, due 1st April, 2009.

Thank you for paying rent for the above period.

[REDACTED]

[REDACTED]



Bringing it all together

Your account number

Statement number

Date
15 March 2009

If you have a query
please see reverse for
our contact details.



49114801

MR K.R SIMPSON



Your BT statement

for account number

Debit balance **£ 12.99**

No action is required. Please see below for more information on your Monthly Payment Plan



BT Total Broadband Anywhere

Wireless broadband in and out of the home.

NEW BT Broadband Anywhere comes with our top-of-the range broadband at home and also with the new BT ToGo - a phone that lets you enjoy broadband on the move. You pay nothing extra for the phone - worth £150. Read your e-mails at home or on the train. For more information visit www.bt.com/broadband/anywhere

Debit balance

Your account is in debit, which means that the amount you owe is greater than the monthly payments you have made. Please take no further action, as your monthly payments will continue as normal. If we need to change your payment amount we will advise you.

Your Monthly Payment Plan

No further action is required. You don't need to make any payment other than your usual monthly payment.

The payment dates shown on this statement are the dates we issue the Direct Debit request to your bank or building society. This is approximately two working days earlier than the date your bank or building society account will be debited. The payment will not be deducted before the agreed date.



H3H5

00001541

PR Donnelley 0312

[REDACTED]

1st May 2009

1st May, 2009

Keith Simpson, Esp., M.P
The House of Commons,
Westminster,
London, SW1A 0AA

Re [REDACTED]

Dear Keith
Rent for period 1st of May to 31st of May, 2009
£1,850.00, due 1st May, 2009.

Thank you for paying rent for the above period.

[Handwritten signature]
[REDACTED]

[REDACTED]



HOUSE OF COMMONS

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

02 JUN 2009

Office use only
Coste/Cat2

MSIMPKNO
Allowance 514602

PAAE 2

Supp/Res ID

Member's Name (CAPITAL LETTERS)

KEITH SURBON

Constituency (CAPITAL LETTERS)

MID NORFOLK

684403

Claim details

Month/period to be claimed

From

01 06 2009

To

30 06 2009

Subsistence

(No receipts required)

Number of nights spent
away from main home

@ £25.00 per night £

Exp type/
Cat5

Cost of accommodation

Mortgage interest £

514

Hotel £

514

Rent (inc deposits) £

1,850.00

514

Council Tax/rates £

514

Fixtures, fittings and furnishings

430212

SS 12-6-09

5880000
1/6

Total

514

Other household costs

(e.g. service charges, utilities,
telecommunications, maintenance
and repairs)

Total

514

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total

£ 1,850.00

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's
Signature

[Redacted Signature]

Date

1/6/09

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.
For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

About filling in this form.

If you have any questions about this form,
please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA

[REDACTED]

1st June 2009

1st June, 2009

Keith Simpson, Esp., M.P
The House of Commons,
Westminster,
London, SW1A 0AA

Re [REDACTED]

Dear Keith

Rent for period 1st of June to 30th of June, 2009
= £1,850.00, due 1st June, 2009.

Thank you for paying rent for the above period.

Yes

[REDACTED]

[REDACTED]