



Additional Costs Allowance

30 JAN 2009

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Julie Morgan

Constituency

Cardiff North

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 4, 07 to 31, 12, 07 x 9.

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1852 : 2 p

Food

£ 866 : 0 p
244 58

Utilities

£ 106 : 28 p

Council Tax/Rates

£ 1541 : 6 p

Telephone and telecommunications

£ 101 : 09 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 135 : 50 p

please specify TV license

Other

£ 242 : 99 p

please specify Hoover

Other

£ 237 : 0 p

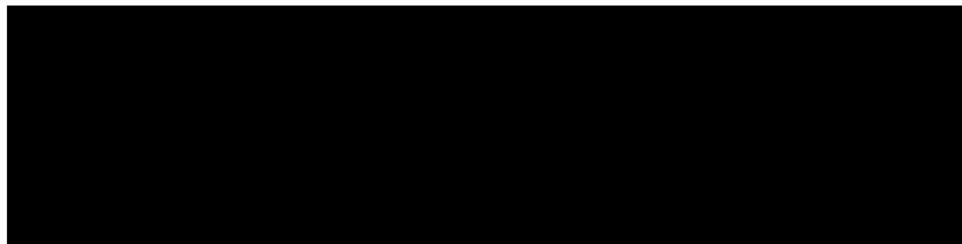
please specify Linen (pillows, duvet, towels etc)

Total

£ 5377 : 24 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

Jan. 28th 98 ✓

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Statement of account for 01.04.2007 to 31.03.2008

Breakdown of council tax due

Period 01.04.2007 to 31.03.2008

Bill number 15

Property address

Band E charge for this period:

plus legal costs:

less payments received:

Balance:

£1451.06

£90.00

-£1541.06

£0.00

Total outstanding balance for this account:

£0.00

Payments

Any payments credited to this account are listed below.

10.05.2007 -£90.00 Telephone payment

Payment applied to Bill Number

04.05.2007 -£1451.06 Cheque

Payment applied to Bill Number

Information

Your current or most recent method of payment is shown as CASH MONTHLY PAYER



Member's claim form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JULIE MORGAN INV. A ✓

Constituency

CARDIFF NORTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 1, 08 to 31, 3, 08 (x3) ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only)

£ 617 : 40 p ✓

Food

£ 288 : 00 p ✓

Utilities

£ 210 : 00 p ✓  
£ 41 : 55 p ✓  
11 03

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 101 : 06 p ✓

Cleaning

£ : p

Service/maintenance

£ 575 : 00 p ✓  
£ 483 : 91 p ✓

Repairs/insurance/security

£ 2049 : 00 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ (4376 : 95) p ✓  
£ 4376 : 59 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date



MP

20 May 08

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Mr H R & Mrs J Morgan

Date: 28 Feb 2008

Our Ref: [REDACTED]

Page No: [REDACTED]

## Application For Payment

RE: [REDACTED]

Date	Description	Debit	Credit	Balance
	Balance Brought Forward	1,000.00		£1,000.00dr
1 Mar 2007	Payment Received - Thank You		500.00	£500.00dr
6 Mar 2007	Payment Received - Thank You		1,000.00	£500.00cr
1 Oct 2007	Interim S/Charge (Service Charge Expend) 1 Oct 2007 to 31 Mar 2008	500.00		£0.00
1 Apr 2008	Interim S/Charge (Service Charge Expend) 1 Apr 2008 to 30 Sep 2008	575.00		£575.00dr
	Amount Now Due			£575.00dr

Mr H R & Mrs J Morgan

Our Ref: [REDACTED]

Amount Due: £575.00dr

MS JULIE MORGAN

**Urgent - Debt Recovery Notice for £483.91**

Paid

This invoice is overdue for payment. If you have paid this invoice within the last 7 days, please ignore this reminder. You need take no further action.

If the above debt is not paid within the next 7 days, we will have to refer it to a Debt Recovery Agency. If this happens your future credit rating may be affected.

Payment can be made at any Bank or Post Office using the payment form below. Alternatively, you can send a cheque and the completed form to the above address. You can also pay by Credit or Debit Card by phoning us on the above telephone number.

If you are unable to pay in full please phone us immediately on the above telephone number. We want to help, but we can only do so if you speak to us now.

Invoice/Payment enquiries



Invoice number

Date  
11 January 2008

**Mrs J Morgan**

**27<sup>th</sup> March 2008**

<b>Receipt</b>	
<b>Supply</b>	
<b>Thermostatic Bar Shower Mixer</b>	<b>£499.00</b>
<b>1500 x 760 Shower Tray</b>	<b>£575.00</b>
<b>Olympiad Basin and Pedestal</b>	<b>£295.00</b>
<b>Olympiad Toilet Pan, Cistern and Seat</b>	<b>£335.00</b>
<b>Quadro Tap</b>	<b>£195.00</b>
<b>4 Metres Gallery Gris Floor Tiles</b>	<b>£150.00</b>
<b>Total</b>	<b>£2049.00</b>
<b>Received With Thanks</b>	