

Additional Costs Allowance

PAAEZ

CA/IC 30 MAR 2009

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 647305
514602
514500

Your details

Name in CAPITAL LETTERS John Hemming
Constituency Birmingham (Yardley)

Costs

M H E M M S B I

Supp/Res ID

7100

Claim details

You can only claim for

costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel costs.

Period of claim	from	to		
	2009	2010		
Total cost of hotel stays <i>attach all receipts</i>	£	:	p	5877285
Mortgage payments <i>(interest only) or rent</i>	£	:	p	JE
Food	£	:	p	3/4
Utilities	£	:	p	
Council Tax/Rates	£	:	p	
Telephone and telecommunications	£	:	p	
Cleaning	£	:	p	
514636 Service/maintenance	£	651.43	p	
Repairs/insurance/security	£	:	p	
Other	£	:	p	TV Licence
Other	£	:	p	please specify
Other	£	:	p	please specify

651.43

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date 30th March 2009

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

[REDACTED]
[REDACTED]
MR JOHN HEMMING
[REDACTED]

[REDACTED]
Telephone: [REDACTED]

Email: [REDACTED]

23 Mar 2009

Dear [REDACTED]

ESTIMATED HALF-YEARLY SERVICE CHARGE ACCOUNT 01 APR 2009 TO 30 SEP 2009

Address: [REDACTED]

Account No: [REDACTED]

Please find enclosed your Estimated Service Charge Account for the current period. Your statement of account is as follows:

Balance Brought Forward	£0.00
Estimated Cost of Services for the current period (See section 1 of breakdown)	513.53
Estimated Management Costs (See section 2 of breakdown)	132.90
Other costs and adjustments (See section 3 of breakdown)	5.00
Total Half-Yearly Charge	£651.43
Less Payments Received	£0.00
Total Due	£651.43

The balance can be paid by cash or cheque in person at any City of Westminster one-stop facility, by post to City Hall, by credit or debit card using our automated phone line on [REDACTED] or by direct debit. If you think you may have difficulty in paying your account, please contact us at the above address.

[REDACTED]