

Financial Processing }

Transaction No.

Registration No.

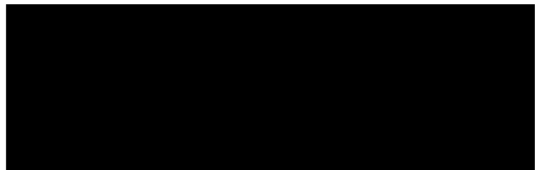


Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID



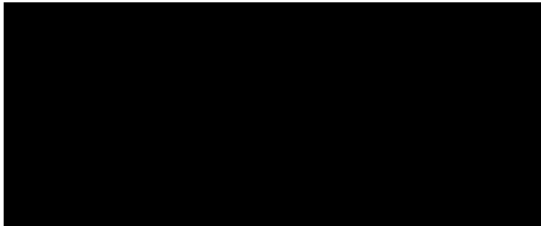
Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text

(i.e. period of claim)

Invoice No.



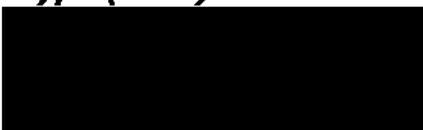
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



£1002-26.

* Validation purposes only (please tick to indicate compliance)

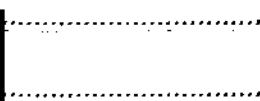
Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

* Financial Processing purposes only

Registered by (initials & date)



Posted by (initials & date)





Member's claim form

15 MAR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

John BAKON

Constituency

Billerica

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 02 / 05

to 28 / 02 / 05

Total cost of hotel stays attach all receipts

£ — : — p

Mortgage payments (interest only) or rent

£ 1204 : 53 p

Food

£ 35 : — p

Utilities

£ 78 : 09 p

Council Tax/Rates

£ : — p

Telephone and telecommunications

£ : — p

Cleaning

£ : — p

Service/maintenance

£ : — p

Repairs/insurance/security

£ : — p

Other

£ : — p

▶ please specify

Other

£ : — p

▶ please specify

Other

£ : — p

▶ please specify

Total

£ 1317 : 62 p

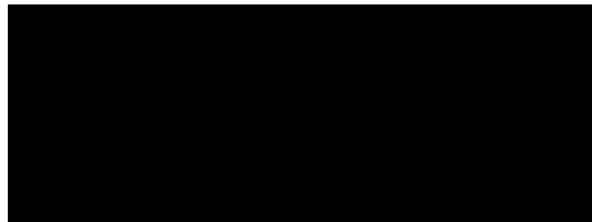
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

Date



ively and necessarily to enable
ome for the purpose of performing

MP

11.03.05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



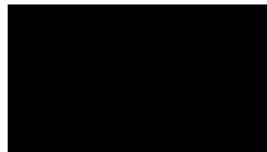
Member's claim form

22 FEB 2005

Members' Allowances

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Your details

Name in CAPITAL LETTERS

JOHN BAKON

Constituency

BILLERICA

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 12 / 04 to 31 / 01 / 05 ✓

Total cost of hotel stays
attach all receipts

£ / : p [Redacted]

Mortgage payments
(interest only) or rent

£ 2409 : 06 p

Food

£ 190 : / p

Utilities

£ 35 : / p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 34 : 29 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 250 : / p

▶ please specify

Repairs, etc.

Other

£ 365 : / p

▶ please specify

Garden

Other

£ 185 : / p

▶ please specify

Maintenance

Total

£ 3468 : 35 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

Date

20.02.05

Data protection

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INVOICE No. :



Date :



23/8/04 LABOUR

£20.00

13/9/04 LABOUR

£10.00

13/9/04

have paid John £345

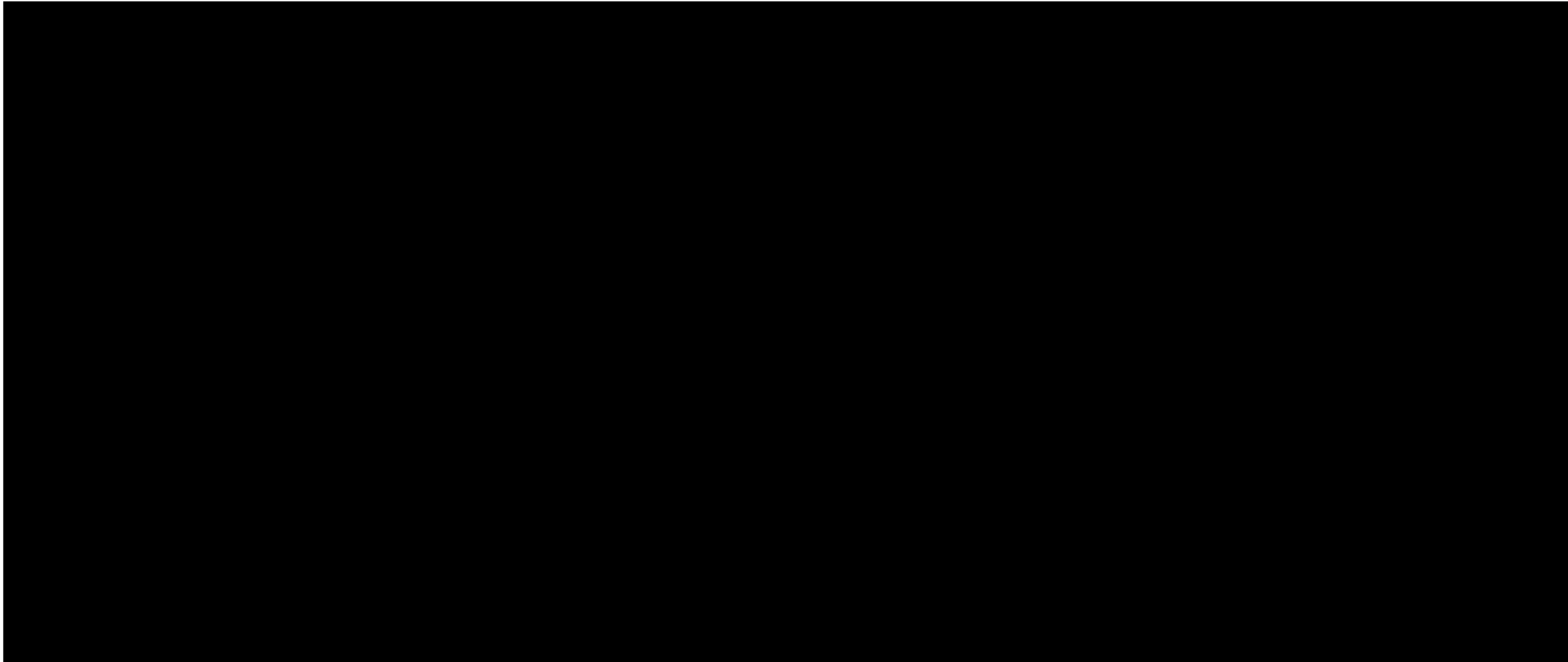
and ask him for

Receipts - too include

£20 for work done 13/9

TOTAL DUE :

£. £30.00.





Member's claim form

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

JOHN BARKON

Constituency

Bullerican

Claim details

Notes

You can only claim for

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 06 / 04 to 31 / 07 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1893 : 57 p

Food

£ 310 : - p

Utilities

£ 40 : - p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 34 : 94 p

Cleaning

£ : p

Service/maintenance

£ 25 : - p

Repairs/insurance/
security

£ 82 : 54 p

Other

£ 969 : - p

▶ please specify

Blinds to House.

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3355 : 05 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

Date

ely and necessarily to enable
me for the purpose of performing

MP

21.08.04.

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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INVOICE

Customer Details:

FOR BACON

Invoice No:

Invoice

Date: 23.07.2004

Order No:

System Order No:

16.07.2004

Customer No:

Agency Name/No:

Van Run:

FOR SERVICE AND SUPPORT

please contact:

on telephone number:

Payment Terms: Payment in full on fitting

Currency: Pounds Sterling

010
020
030
040
050
060
070
080

DS

Date 30/7/04

GOODS TOTAL:

524.68

VAT @

17.50 %

104.82

Date 30/7/04

INVOICE TOTAL:

629.50



Additional Costs Allowance

Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

JOHN BAKON

Constituency

Billerica

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 04 / 04 to 31 / 05 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1719 : 98 p

Food

£ 725 : - p

Utilities

£ 117 : 64 p

Council Tax/Rates

£ 777 : 18 p

Telephone and telecommunications

£ 41 : 12 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 82 : 54 p

Other

£ 77 : 64 p

▶ please specify

Lawnmower

Other

£ 200 : - p

▶ please specify

Mortgage services

Other

£ : p

▶ please specify

Total

£ 3741 : 10 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

Signature

[Redacted Signature]

and necessarily to enable
for the purpose of performing

MP

Date

03.07.04

Data protection

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Date of issue: 11/03/2004

Mr John Baron

REFERENCE:

Address of property giving rise to Council Tax (if different)

Council Tax for period 01/04/2004 to 31/03/2005

£1555.18

Total Amount Payable

£1555.18



Member's claim form

Members' Allowances

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- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

John Bakon

Constituency

Bullerican

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 10 / 04 to 30 / 11 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 2409 : 06 p

Food

£ 290 : - p

Utilities

£ 96 : 17 p

Council Tax/Rates

£ 778 : - p

Telephone and telecommunications

£ 34 : 69 p

Cleaning

£ : p

Service/maintenance

£ 29 : - p

Repairs/insurance/
security

£ : p

Other

£ 121 : - p

▶ please specify

TV Licence

Other

£ 1142 : - p

▶ please specify

Gardener

Other

£ : p

▶ please specify

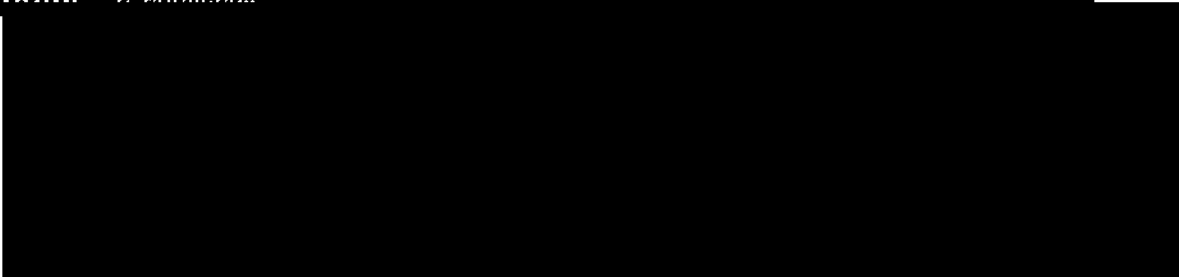
Total

£ 4899.92 p

3757.92

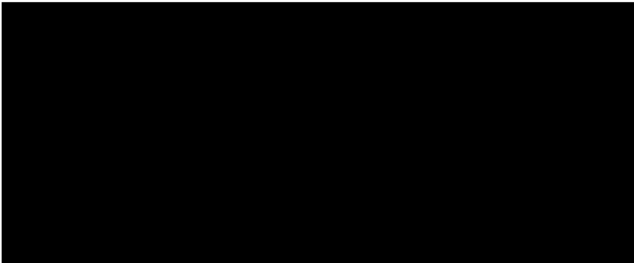
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

Signature



and necessarily to enable
for the purpose of performing

MP

Date

10.12.04

Data protection

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Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Mr & Mrs J Baron

29th October 2004

INVOICE

£1,142.00

Total excluding VAT

£971.92

VAT at 17.5%

£170.08

PAYMENT NOW DUE

£1,142.00



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

John BARKON

Constituency

Bullerica

Claim details

Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01, 10, 04 to 30, 11, 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 2409 : 06 p

Food

£ 290 : - p

Utilities

£ 96 : 17 p

Council Tax/Rates

£ 778 : - p

Telephone and telecommunications

£ 34 : 69 p

Cleaning

£ : p

Service/maintenance

£ 29 : - p

Repairs/insurance/security

£ : p

Other

£ 121 : - p

£ 1142 : - p

▶ please specify

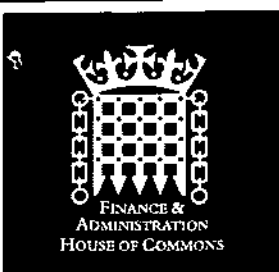
TV Licence
Gardener

£ : p

▶ please specify

£ 4899 : 92 p

2575-1 017



Member's claim form

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

JOHN BARON

Constituency

Bullerican

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 08 / 04 to 30 / 09 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 2330 : 95 p

Food

£ 220 : - p

Utilities

£ 122 : 33 p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 408 : 90 p

Service/maintenance

£ 30 : - p

Repairs/insurance/
security

£ 578 : 14 p

Other

£ 745 : - p

Other

£ : p

Other

£ : p

Total

£ 4435 : 32 p

▶ please specify

Gardening

▶ please specify

▶ please specify

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

Date

[Redacted Signature]

11.10.04

and necessarily to enable
for the purpose of performing

MP

Data protection

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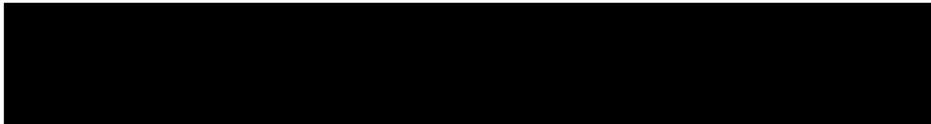
Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



INVOICE No. :

Date :

MR J. BARON



GARDEN MAINTENANCE

12/7	LABOUR	£25.00
2/8	LABOUR	£15.00
23/8	LABOUR	£20.00
3/18	LABOUR	£35.00
13/9	LABOUR	£10.00
27/9	LABOUR + MATERIALS	£650.00
28/9	WEED + FEED	£15.00

PAID

