



Communications Allowance Member's reimbursement form

07/08 3 MAY 2007

Comms1

page 1 of 2

3 MAY 2007

(11)

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

J. FITZPATRICK

Constituency

POPULAR

Office use only

Costs M Supp/Res ID 71

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from ___/___/___ to ___/___/___

Allowance year 07/08

Description of service or goods

Amount

INK - Mt. Blanc

£ 25 : 80 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 25 : 80 p

Office use only

Authorisation and declaration

I claim in the p costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

Date

30.5.07

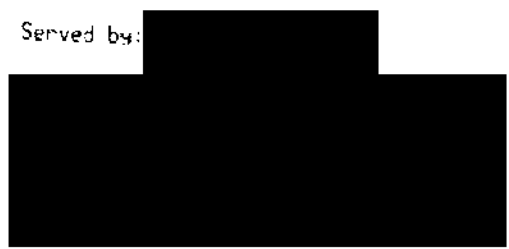
MONT BLANC



Customer:

| | | | | |
|---|------------|-------------|-----|-------|
| 1 | 18275 | | | |
| | INKCARTP | BLACK 1PAC | | |
| | 6.00 | 2.15 | | 12.90 |
| 2 | 18278 | | | |
| | INKCARTR | BLUES 1PACK | | |
| | 6.00 | 2.15 | | 12.90 |
| | TOTAL | | GBP | 25.80 |
| | VISA | | GBP | 25.80 |
| | 17.50% VAT | | GBP | 3.84 |

Served by:





Communications Allowance
Direct payment of suppliers

31 MAY 2007

Comms2

page 1 of 2

U

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

J. FIRZPATRICK

Constituency

POPLAR

Office use only

Cost



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___ / ___ / ___ to ___ / ___ / ___

Allowance year

07, 08

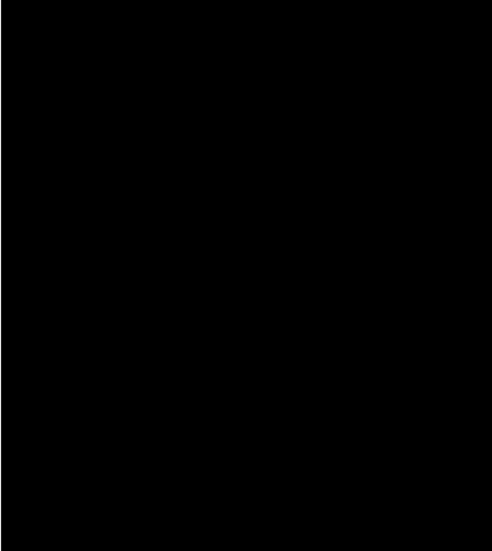
Suppliers

Amount

| | |
|--------|--------------|
| BT | £ 73 : 85 p |
| Banner | £ 75 : 05 p |
| u | £ 27 : 06 p |
| Banner | £ 3 : 55 p |
| u | £ 6 : 47 p |
| | £ : p |
| | £ : p |
| | £ 175 : 96 p |

Office use only

Allow / Supp ID / Exp Type



Authorisation and declaration

- I confirm that the above costs are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

I



MP

Date

30.5.07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

| | |
|--|----------------------|
| Office use only | |
| | Initials / Date |
| Validation completed | <input type="text"/> |
| Comments | |
| | |

Credit Note

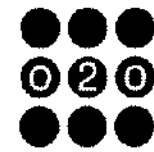
 * CREDIT NOTE
 * *****

Credit To :

Jim Fitzpatrick MP

Credit To :

Jim Fitzpatrick MP



office2office

Banner Business Supplies Limited

Page 1 Of 1 Date 22/05/2007

Acc.No. Order Date 20/05/2007

Order

C.A.R.

Delivered To :

Jim Fitzpatrick MP

Sales Order No

| Line No. | Line Ref. | Product Code | Product Description | Quantity | U.O.M. | Unit Price | Tax Date | Line Total excl VAT | VAT Rate | Line VAT |
|----------|-----------|--------------|---|----------|--------|------------|--|---------------------|----------|----------|
| 6 | | 9240028 | BANNER RUBBER GRIP GEL INK PEN BLUE Quantity returned : 2 This credit refers to original order D3266682 and Invoice No 17747437 | -2 | BOX10 | 1.5100 | 20/05/07 20/05/07 20/05/07 20/05/07 | -3.02 | 17.50 | -0.53 |

Th
pa



V.A.T. Summary

| Rate | Taxable Sum | V.A.T. Amount |
|-------|-------------|---------------|
| 17.50 | -3.02 | -0.53 |

Sales Order Total (VAT excl)

-3.02

VAT Registration : GB

| | |
|---------------------|--------------|
| CREDIT GOODS | -3.02 |
| CREDIT V.A.T. | -0.53 |
| CREDIT TOTAL | -3.55 |

Settlement : None
 Discount Terms :



Credit Note

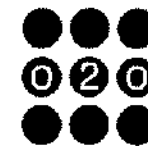
 * CREDIT NOTE *

Credit To :

Jim Fitzpatrick MP

Credit To :

Jim Fitzpatrick MP



office2office

Banner Business Supplies Limited

Page 1 Of 1 Date 22/05/2007

Acc.No. Order Date 20/05/2007

Order

C.A.R.

Delivered To

Jim Fitzpatrick MP

Sales Order N

| Line No. | Line Ref. | Product Code | Product Description | Quantity | U.O.M. | Unit Price | Tax Date | Line Total excl VAT | VAT Rate | Line VAT |
|----------|-----------|--------------|--|----------|--------|------------|--|---------------------|----------|----------|
| 2 | | 0500690 | PAPERMATE STICK 2020 MEDIUM PEN BK Quantity returned : 1 This credit refers to original order D3266682 and Invoice No 17747437 | -1 | BOX50 | 5.5100 | 20/05/07 20/05/07 20/05/07 20/05/07 | -5.51 | 17.50 | -0.96 |



| V.A.T. Summary | | | Sales Order Total (VAT excl) | |
|----------------|-------------|---------------|------------------------------|---------------------|
| Rate | Taxable Sum | V.A.T. Amount | | |
| 17.50 | -5.51 | -0.96 | VAT Registration : GB | |
| | | | | -5.51 |
| | | | | CREDIT GOODS -5.51 |
| | | | | CREDIT V.A.T. -0.96 |
| | | | | CREDIT TOTAL -6.47 |

Settlement : None
 Discount Terms :



Invoice



* INVOICE NO. [REDACTED] *

Invoice To :

Jim Fitzpatrick MP
[REDACTED]

Charge To :

Jim Fitzpatrick MP
[REDACTED]

Banner Business Supplies Ltd
[REDACTED]

Page 1 of 1 Date 23/05/2007

Acc. No. [REDACTED] Order Date 22/05/2007

Order [REDACTED]

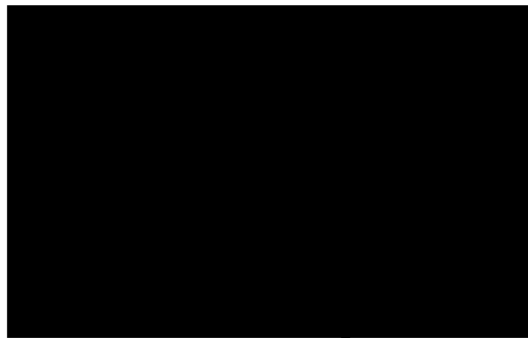
C.A.R.

Delivered To :

Jim Fitzpatrick MP
[REDACTED]

Sales Order: [REDACTED]

| Line No. | Line Ref. | Product Code | Product Description | Quantity | U.O.M. | Unit Price | Tax Date | Line Total (excl VAT) | VAT Rate | Line VAT |
|----------|-----------|--------------|------------------------------------|----------|--------|------------|----------|-----------------------|----------|----------|
| 1 | | 0405122 | CRYSTALFILE FS LINKED SUSP FILE GN | 1 | BOX50 | 23.0300 | 22/05/07 | 23.03 | 17.5 | 4.03 |



V.A.T. Summary

| Rate | Taxable Sum | V.A.T. Amount |
|-------|-------------|---------------|
| 17.50 | 23.03 | 4.03 |

Sales Order Total (VAT excl) 23.03

| | |
|----------------------|--------------|
| INVOICE GOODS | 23.03 |
| INVOICE V.A.T. | 4.03 |
| INVOICE TOTAL | 27.06 |

VAT Registration : GB [REDACTED]

Settlement : None
Discount Terms :



Your account number



Date
22 May 2007

If you have a query
please see reverse for
our contact details.

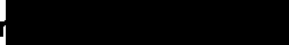


MR J FITZPATRICK



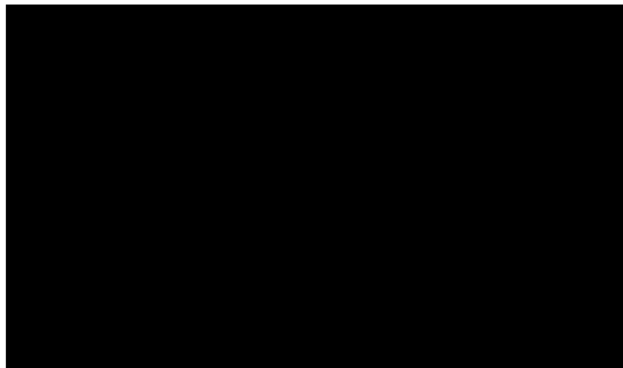
Bringing it all together

BT Together Option 1

Bill for 

Total now due **£ 73.85**

*Please make sure we receive the total now due by
2 June 2007.*



Invoice

 * INVOICE NO. [REDACTED] *

 Invoice To :

Jim Fitzpatrick MP
 [REDACTED]

Charge To :

Jim Fitzpatrick MP
 [REDACTED]



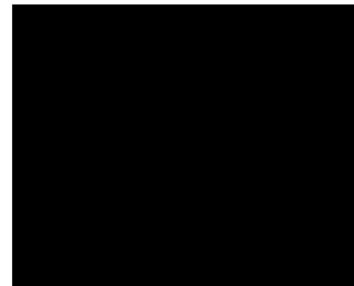
Banner Business Supplies Ltd
 [REDACTED]

Page 1 Of 1 Date 20/05/2007
 Acc.No [REDACTED] Order Date 15/05/2007
 Order [REDACTED]
 C.A.R.

Delivered To [REDACTED]
 Jim Fitzpatrick MP
 [REDACTED]

Sales Order No [REDACTED]

| Line No. | Line Ref. | Product Code | Product Description | Quantity | U.O.M. | Unit Price | Tax Date | Line Total (excl VAT) | VAT Rate | Line VAT |
|----------|-----------|--------------|--|----------|--------|------------|----------|-----------------------|----------|----------|
| 1 | | 0986871 | TONER CARTRIDGE DELL 1600N 3K CARTRIDGE P/N K4671 REF: 593-10044 | 1 | EACH | 49.4200 | 18/05/07 | 49.42 | 17.5 | 8.65 |
| 2 | | 0500690 | PAPERMATE STICK 2020 MEDIUM PEN BK | 1 | BOX50 | 5.5100 | 15/05/07 | 5.51 | 17.5 | 0.96 |
| 3 | | 9310038 | BANNER E/TEAR ADH TAPE 24mmx33m | 1 | ROLL | 0.7300 | 15/05/07 | 0.73 | 17.5 | 0.13 |
| 4 | | 0410067 | BLU TACK ADHESIVE 120g | 1 | PACK | 0.9700 | 15/05/07 | 0.97 | 17.5 | 0.17 |
| 5 | | 9095005 | BANNER SELF STICK NOTE 76x127mm YE | 1 | PACK12 | 1.7700 | 15/05/07 | 1.77 | 17.5 | 0.31 |
| 6 | | 9240028 | BANNER RUBBER GRIP GEL INK PEN BLUE | 2 | BOX10 | 1.5100 | 15/05/07 | 3.02 | 17.5 | 0.53 |
| 7 | | 9330003 | BANNER ABS 2H PERFORATOR 12SHT BK | 1 | PUNCH | 2.4500 | 15/05/07 | 2.45 | 17.5 | 0.43 |



V.A.T. Summary

| Rate | Taxable Sum | V.A.T. Amount |
|-------|-------------|---------------|
| 17.50 | 63.87 | 11.18 |

Sales Order Total (VAT excl) 63.87

| | |
|----------------------|--------------|
| INVOICE GOODS | 63.87 |
| INVOICE V.A.T. | 11.18 |
| INVOICE TOTAL | 75.05 |

Settlement : None
 Discount Terms :

