



HOUSE OF COMMONS

424597 05 MAY 2009  
 GP 13/5

**PAAE 2**  
 Supp/Res ID

**Member's Reimbursement Form**  
 Personal Additional Accommodation Expenditure (PAAE)

Office use only  
 Coste/Cat2  
 M MORDSNE  
 Allowance 514602

603701

Member's Name (CAPITAL LETTERS) JESSICA MORDEN Constituency (CAPITAL LETTERS) NEWPORT EAST

Claim details  
 Month/period to be claimed From 01 04 2009 To 31 04 2009

Subsistence (No receipts required) Number of nights spent away from main home 2 @ £25.00 per night £ 50 Exp type/Cat5 514637

Cost of accommodation

✓ Mortgage interest	£	<u>137.79</u>	514	<u>631</u>
Hotel	£		514	---
Rent (inc deposits)	£		514	---
Council Tax/rates	£	<u>24.41</u>	514	<u>633</u>

Fixtures, fittings and furnishings

£		
£		
£		
£		
£		
£		
Total	£	514

*5883816*  
*13/5*

Other household costs (e.g. service charges, utilities, telecommunications, maintenance and repairs)

*on file*

✓ Electricity	£	<u>37.00</u> *	* ← previously Lodged ↓
✓ Service charge	£	<u>307.89</u>	
✓ Virgin media	£	<u>17.42</u>	
✓ TV licence	£	<u>11.62</u> *	
✓ Home Insurance	£	<u>39.81</u> *	
Total	£	<u>625.94</u>	514 <u>636</u>

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 625.94

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature [Redacted] Date 18 May 09

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).



Any questions?  
**0800 096 9000**  
 Mon-Fri 8am to 8pm  
 Sat 8am to 2pm  
 account number  
 [REDACTED]

**0800 028 0247**  
 24 hours a day 7 days a week  
 bill for **8 Jan 09 - 7 Apr 09**  
 bill date **7 Apr 09**



24411  
 MISS J MORDEN  
 [REDACTED]

Page 3 of 4

*April.*



**electricity bill: £78.49**

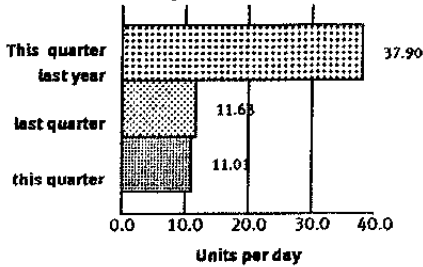
based on an **estimated** reading

**Your Payment Review**

The enclosed review letter gives you an update on your payment plan.



**Your estimated average daily electricity usage**



**bill summary**

Amount of last bill	<b>£19.56</b>
Payments	<b>-£74.00</b>
Charges this period (minus discounts)	<b>£132.93</b>
<b>Total for this period</b>	<b>£78.49</b>

*£37 DD.*

Your bill is based on more than one estimate  
 If you would like to supply us with an accurate reading, so that you only pay for the energy you have used, please visit us at [www.edfenergy.com](http://www.edfenergy.com) or call us free on **0800 015 1736**





Any questions?  
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 Mon-Fri 8am to 8pm  
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 [REDACTED]

**0800 028 0247**  
 24 hours a day 7 days a week  
 bill for **8 Jan 09 - 7 Apr 09**  
 bill date **7 Apr 09**



E = estimated reading

**bill breakdown**

payments over the last period

<b>Amount of last bill</b>	<b>£19.56</b>
<b>Payments</b>	
Direct Debit 7 Feb	-£37.00
Direct Debit 7 Mar	-£37.00
Received with thanks	
<b>Total payments</b>	<b>-£74.00</b>

**Price Decrease**

You will see a number of different unit rates on your bill. These relate to the tariff you are on and the recent price decrease which took effect from 31 March 2009.

**About your unit split**

Because of the tariff you are on, we charge you a different price for your first units than we do for the rest.

**Electricity you've used this period.**

Meter number [REDACTED] Standard Electricity Tariff DD  
 Reading period 8 Jan 09 to 7 Apr 09

	previous	latest	units	unit split	pence	charges
Electricity used	60170 E	61073 E	903	first 202	at 18.910p	£38.20
8 Jan 09 to 31 Mar 09				next 701	at 11.530p	£80.83
Electricity used	61073 E	61150 E	77	first 17	at 17.860p	£3.04
31 Mar 09 to 7 Apr 09				next 60	at 10.890p	£6.53
<b>Total before VAT</b>						<b>£128.60</b>

Electricity charges	£128.60
Direct Debit discount	-£2.00
VAT refund	-£0.10
VAT at 5%	£6.43
<b>Total charges this period</b>	<b>£132.93</b>
<b>Total for this period</b>	<b>£78.49</b>

**Nectar points breakdown**

Loyalty points	50
Direct Debit points	100
<b>Total points to be claimed this quarter</b>	<b>150</b>
<b>Total points to be claimed this year</b>	<b>300</b>

[Redacted]  
[Redacted]

[Redacted]

Telephone: [Redacted]

MS J MORDEN  
[Redacted]

Email: [Redacted]

23 Mar 2009

Dear Lessees,

**ESTIMATED HALF-YEARLY SERVICE CHARGE ACCOUNT 01 APR 2009 TO 30 SEP 2009**

**Address:** [Redacted]

**Account No:** [Redacted]

Please find enclosed your Estimated Service Charge Account for the current period. Your statement of account is as follows:

<b>Balance Brought Forward</b>	<b>£0.00</b>
Estimated Cost of Services for the current period (See section 1 of breakdown)	196.80
Estimated Management Costs (See section 2 of breakdown)	106.09
Other costs and adjustments (See section 3 of breakdown)	5.00
<b>Total Half-Yearly Charge</b>	<b>£307.89</b>
<b>Less Payments Received</b>	<b>£0.00</b>
<b>Total Due</b>	<b>£307.89</b>

The balance can be paid by cash or cheque in person at any [Redacted] one-stop facility, by post to [Redacted] by credit or debit card using our automated phone line on [Redacted] or by direct debit. If you think you may have difficulty in paying your account, please contact us at the above address.

*Paul 1st  
AP May 09*

# ESTIMATED SERVICE CHARGE ACCOUNT HALF-YEARLY 01 APR 2009 TO 30 SEP 2009

*April*

Name: MS J MORDEN

Page 1 of 1

Address: [REDACTED]

Account Number: [REDACTED]

Number of bedspaces in your estate: [REDACTED]

Your percentage of estate costs: 0.230

Number of bedspaces in your block: [REDACTED]

Your percentage of block costs: 1.075

Number of bedspaces in your home: [REDACTED]

Level	Description	Cost	Your Proportion
<b>Balance Brought Forward</b>			<b>£0.00</b>

## BREAKDOWN OF ESTIMATED CHARGES

### Section 1 Service Costs for the Current Period

Estate	Pest Control (Estate)	100.27	0.23
Block	Building Insurance (Block)	3,009.33	32.35
Block	Communal Electricity (Block)	451.23	4.85
Block	Co-op management Costs (Block)	6,760.36	72.67
Block	Co-op Repairs (Block)	503.88	5.41
Block	Caretaking Services (Block)	6,581.48	70.75
Block	Grounds Maintenance (Block)	363.49	3.91
Block	Planned Preventative Maintenance (Block)	616.68	6.63
<b>Total Cost of Services for this Period</b>			<b>£196.80</b>

### Section 2 Management Costs for the Current Period

Unit	Accountancy and Administration		40.61
Block	Supervision & Management (Block)	6,091.64	65.48
<b>Total Management Costs for this Period</b>			<b>£106.09</b>

### Section 3 - Other Costs and Adjustments for the Current Period

	Ground Rent		5.00
<b>Total Other Costs and Adjustments for this Period</b>			<b>£5.00</b>

**Total Half-Yearly Charge** **£307.89**

**Less Payments Received** **£0.00**

**Amount Payable** **£307.89**

LANDLORD & TENANT ACT 1987 - SECTION 47 - I am required under section 47(1) of the Landlord and Tenant Act 1987 to provide you with the name and address of your landlord, (the City Council). This is

[REDACTED]

*Paid  
18 May  
09.*

APRIL



# City of Westminster

**Enquiries by post:**

Westminster City Council, Council Tax, PO Box 165, Erith DA8 9DW

**Send payments to:**

Westminster City Council, PO Box 397, Warrington WA55 1GG

Tel: 0845 302 3400 8.30am to 6pm Monday to Friday

Minicom: 0845 070 0281 (call charges will vary)

Email: WestminsterCouncilTax2@Capita.co.uk



Date of Issue: 16-MAR-2009

MS J MORDEN	
Account reference	

Address of property	
Property reference	

## Council tax demand notice 2009/2010

The property above has been placed in **band B**. For properties in this band within the City of Westminster (not including the Montpelier Square area) the amounts set for the financial year 2009 to 2010 are as follows.

	Percentage (%) change from last year	
City of Westminster	0.0 % Increase	293.85
Greater London Authority	0.0 % Increase	240.97
<hr/>		
Council tax for your property 2009 to 2010	0.0 % Increase	534.82
<hr/>		
Charge for period 01-APR-2009 to 31-MAR-2010		534.82
<b>Adjustments</b>	<b>Period</b>	
Discount 50% : job related 2nd home	01-APR-2009 31-MAR-2010	-267.41
		<b>Total</b>
		<b>267.41</b>

If you would like us to send your future bills by email, please send a request to [wccctax.dd@capita.co.uk](mailto:wccctax.dd@capita.co.uk), quoting your council tax account number(s) and the email address that you would like them sent to.

If you believe you are no longer entitled to a discount, you must notify the City Council within 21 days or you may be subject to a penalty charge.

The amounts shown below are currently payable by direct debit. **NO FURTHER ACTION IS REQUIRED.**

Date of payment	Amount due	Date of payment	Amount due
25-APR-2009	24.41 ✓	25-OCT-2009	27.00
25-MAY-2009	27.00	25-NOV-2009	27.00
25-JUN-2009	27.00	25-DEC-2009	27.00
25-JUL-2009	27.00	25-JAN-2010	27.00
25-AUG-2009	27.00		
25-SEP-2009	27.00		

### Efficiency information

Councils and Fire Authorities must consider economy, efficiency and effectiveness in their actions. An efficiency saving occurs when the cost of an activity falls but its effectiveness does not. By the end of March 2009, efficiency savings since April 2008 are forecast to be:

	Efficiency savings	as a % of 2007/08 spending
Westminster City Council	£16,980,000	4.5%
London Fire and Emergency Planning Authority	£4,724,000	1.1%

000259596V1/05/03/09



000207

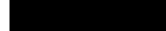


April

Your area reference



Your account number



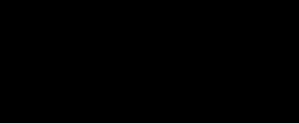
Bill date

21 April 2009

This is not a tax invoice



298 TBVC249A FDUAT3 B  
Ms Jessica Morden



### Your services

Balance brought forward £0.00

Service charges £17.42

**Amount due £17.42**

Includes VAT at the appropriate rate(s)

Thank you for paying your last bill.

This bill is for information only.

The 'Amount due' will be collected by Direct Debit on or just after 7 May 2009.

To find out more about Virgin Media and to make the most of your service, please visit [www.VirginMedia.com](http://www.VirginMedia.com)



**PRIVATE AND CONFIDENTIAL**

Ms Jessica Morden MP



Tel : 020 7219 [REDACTED]  
Fax : 020 7219 [REDACTED]  
Email : [REDACTED]@parliament.uk

8 May 2009

Dear Ms Morden

**Personal Additional Accommodation Expenditure (PAAE) 2009/2010**

Thank you for your PAAE claim dated 8 May 2009, a copy of which is enclosed for ease of reference.

I note that the home insurance premium has increased from £33.51 to £39.81 and therefore I should be grateful if you will send us documentation in support of the new amount for our records.

I thank you in advance for your co-operation in this matter.

Please do not hesitate to contact the Enquiry & Advice Team on the numbers shown above if you have any questions.

Yours sincerely



**Validation Officer**

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT)  
**TERRY BIRD** (OPERATIONS) **HEATHER BRYSON MA FCIPD** (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA

