



Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

IAN LUCAS ✓

Constituency

WREXHAM

Office use only

Cost: [REDACTED] ✓

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___ / ___ / ___ to ___ / ___ / ___ Allowance year ___ / ___

Suppliers

Amount

POST OFFICE

£110 : 55 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[REDACTED]

MP

Date

28/3/2008

Royal Mail



Invoice date
20 Mar 2008

Page
1 of 1

Invoice

for your reducing credit
balance account

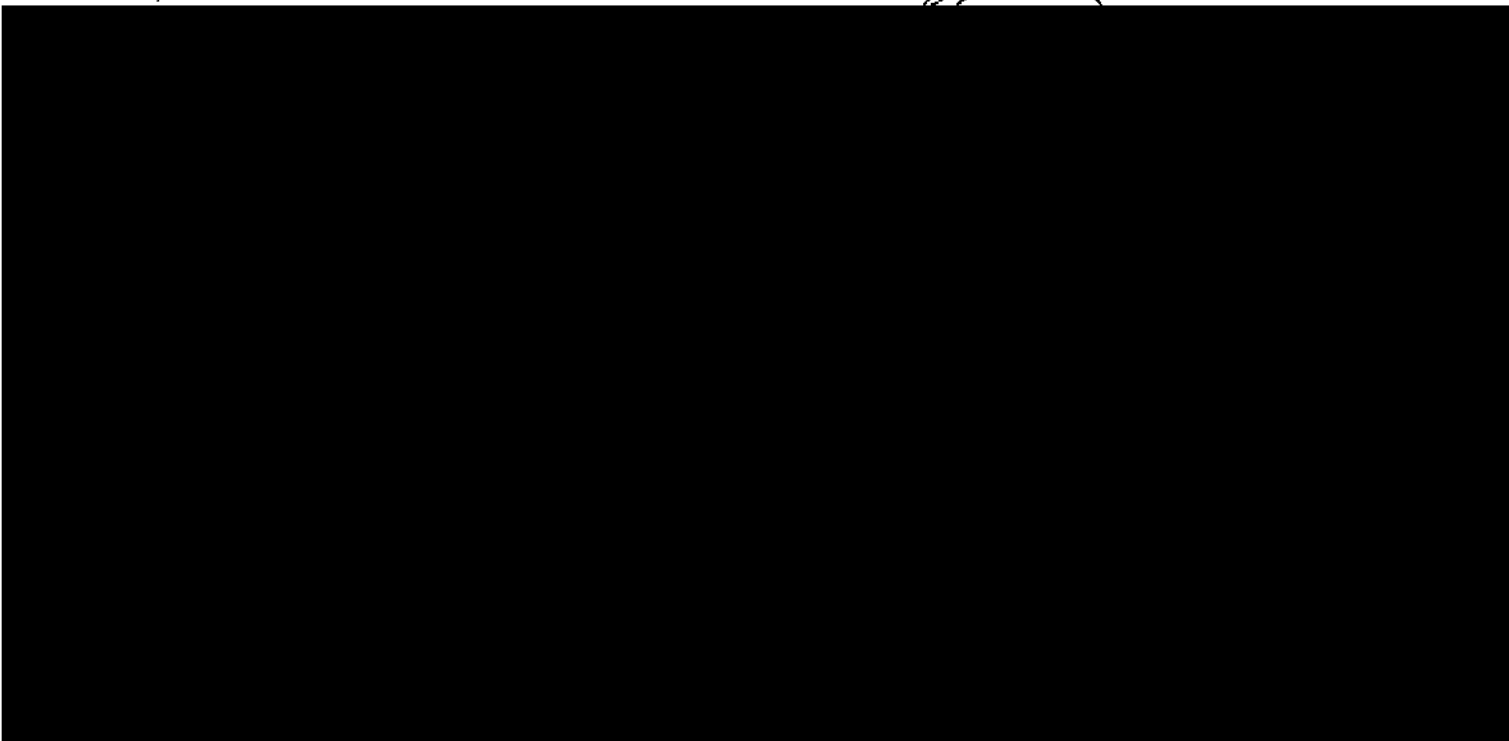
Customer account number

Terms
21 days

Please pay by
10 Apr 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	20 Mar 2008			RESPONSE SERVICES LICENCE 1			70.55	E

Total Net		70.55
Total VAT	E = exempt	0.00
Total		70.55
Including this usage your balance is now		70.55 DR
To maintain your credit balance please pay		110.55 ✓





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05 NOV 2007

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Your details

Name
in CAPITAL LETTERS

JAN LUCAS

Constituency

WREXHAM

Office use only

Costs

Claim details

*You can only request
Please ensure*

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 21/10/07 to

to

Allowance year

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp.Type

£ : p

WREXHAM LEADES

£ 300.33 p

WWW MEDIA LTD
Direct Debit

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly,
e in the performance of my Parliamentary duties.

Signature

MP

Date

2/11/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments

Leaflet Sales Invoice

TO:

IAN LUCAS MP

Date
Invoice No.
Your Ref
Our Ref
Account no.

25/10/2007

Order Description
On week ending 27/10/2007
Leaflet Size A4 / 4

Area/Town	Rate per '000	QUANTITY	AMOUNT
WREXHAM LEADER	£ 18.00	14200	
	Sub Total		£ 255.60
	Discount		£ 0.00
	Surcharge		£ 0.00
	Extras		£ 0.00 £ 0.00 £ 0.00
	Net Total		£ 255.60
	VAT@		£ 44.73
	TOTAL		£ 300.33



FINANCE & ADMINISTRATION HOUSE OF COMMONS

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Comms2

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2007 100 2 (2)

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Your details

Name in CAPITAL LETTERS

JAN LUCAS

Constituency

WREXHAM

Office use only Coste [Redacted]

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim from / / to / / Allowance year /

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Rows include Frozen Moon (£3995.00p) and David A Picken (£100.00p).

Office use only Allow. / Supp ID / Exp.Type (Cat 5)



Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

9/10/07

Data protection

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form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

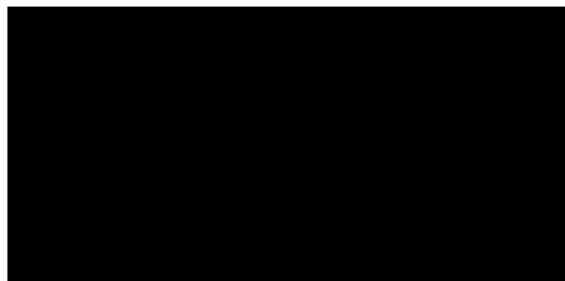
Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

01/10/2007 10:00:00 AM

Invoice

Bill to:

Ian Lucas ✓



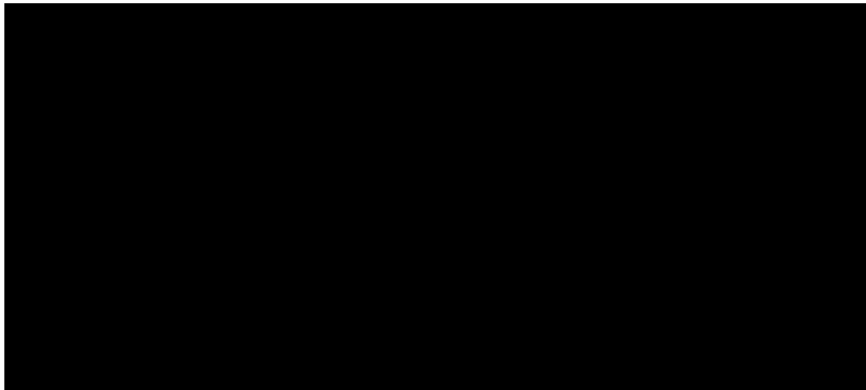
Invoice No.	
Invoice Date.	
Customer ID	

Date	Your Order No.
01/10/2007	

01 NOV 2007

Quantity	Description	Unit Price	Total
		£3,400.00	£3,400.00
Subtotal			£3,400.00
Miscellaneous			
VAT			£595.00
Balance Due			£3,995.00 ✓

Frozen Moon Productions Ltd



With Compliments



David A Picken



ENCLOSED AS PER YOUR ORDER

Item(s) enclosed : 1000 CARDS

(Cost is £ 10 . 00 per 100 CARDS)

Total due : £ 100 : 00 ~~plus whatever the postage costs (see front of envelope).~~

Please make cheques/PO's payable to **D A PICKEN**



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19 JUL 2007

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RECEIVED

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Name
in CAPITAL LETTERS

IAN LUCAS

Constituency

WREXHAM

Office use only

Cost

Claim details

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Please ensure*

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Period of claim

from ___ / ___ / ___ to ___ / ___ / ___

Allowance year

07 / 08

Amount

①

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

RON - BENTLEY + SONS LTD

£ 871 : 20 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly,
in the performance of my Parliamentary duties.

Signature

1

MP

Date

13/7/07

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Office use only**Initials / Date**Validation
completed**Comments**

RECEIVED
04 JUL 2007

Ron Bentley
& Sons Ltd.

Ian Lucas MP

Invoice

29th June, 2007

Job No	Quantity	Description	Goods	V.A.T.
26878	10,000	Parliamentary News	871.20	.00

Goods	871.20	.00
VAT	.00	
Total £	871.20	

