



**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

**Comments**

# MPServices

## invoice

Mr Humfrey Malins CBE MP

Number: [REDACTED]

Account: [REDACTED]

Date: 31 October 2007

### Orders

Order	Quantity	Product	VAT	Price
[REDACTED]	41500	- MP Newsletters	£0.00	£1,759.50

### Additional Costs

Order	Cost Description	VAT	Price
[REDACTED]	Dispatcj from printer	£0.00	£100.00
[REDACTED]	Folding	£0.00	£166.00

<b>Total (excl):</b>	<b>£2,025.50</b>
<b>VAT:</b>	<b>£0.00</b>
<b>TOTAL</b>	<b>£2,025.50</b>

13 NOV 2007

12 NOV 2007



Communications Allowance

23 OCT 2007

page 1 of 2

Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HUMFREY MALINS

Constituency

WOKING

Office use only

Cost

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

\_\_\_/\_\_\_

Amount

MAILBOX NATIONWIDE £1950.50p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

£ \_\_\_\_\_ p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

22-10-07

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Comments

# Mailbox Nationwide Ltd

[REDACTED]

[REDACTED]

HON HUMFREY MALINS CBE MP

[REDACTED]

Invoice Number: [REDACTED]

Your Ref: [REDACTED]

16th October 2007

*Delivery of Promotional Material*

[REDACTED]

41,500 | HON HUMFREY MALINS CBE MF @ £40.00 per thousand £1,660.00

VAT @ 17.5% £290.50

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Total £1,950.50

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Communications Allowance
Direct payment of suppliers

10 SEP 2007 Comms2
page 1 of 2

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Your details

Name in CAPITAL LETTERS

HUMPHREY MALINS

Constituency

WOKING

Office use only

Cost

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/04/07

to

Allowance year

Suppliers

Amount

MATLBOX Nationwide LTD

£1696.08 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, Parliamentary duties.

Signature

MP

Date

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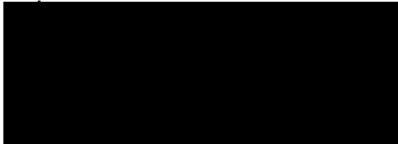
**Office use only**

Initials / Date

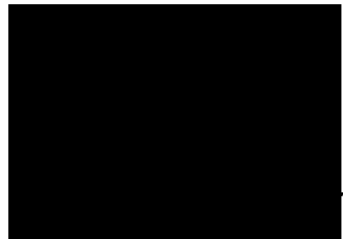
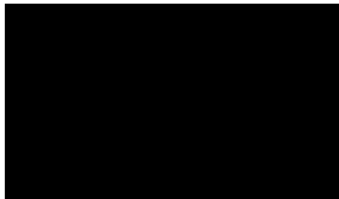
Validation completed

**Comments**

# MAILBOX NATIONWIDE LTD



HON HUMFREY MALINS CBE MP



17 SEP 2007  
Invoice Number:

Your Ref:

0

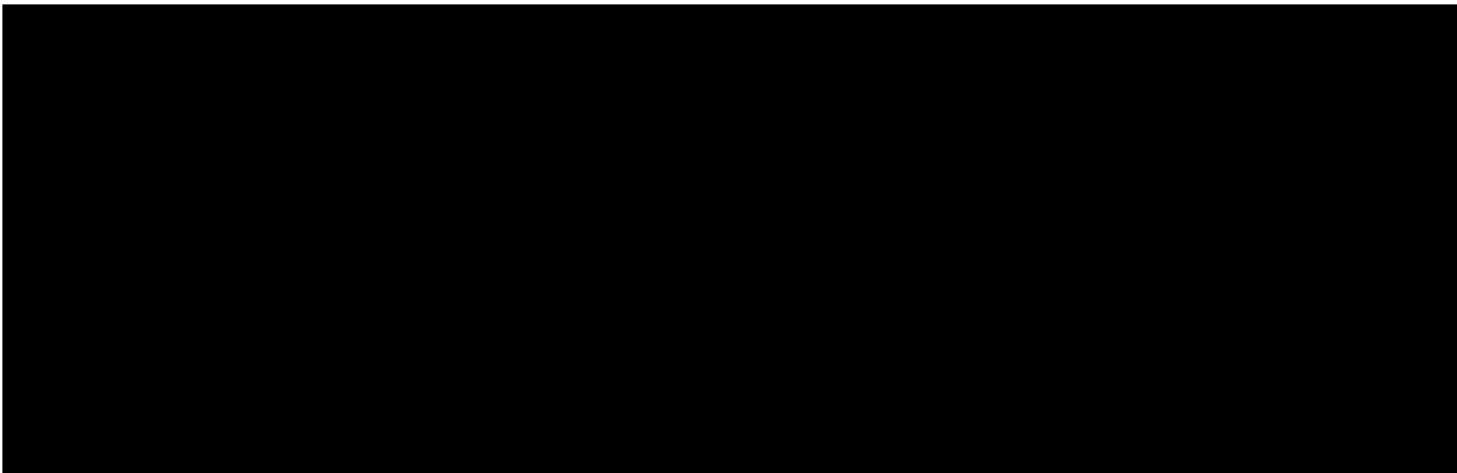
1st April 2007 ✓

## *Delivery of Promotional Material*

41,242 HON HUMFREY MALINS CBE MF @ £35.00 per thousand £1,443.47

VAT @ 17.5% £252.61

Total £1,696.08 ✓





Communications Allowance
Direct payment of suppliers

10 SEP 2007

Comms2
page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HUMPHREY MALINS

Constituency

WORKING

Office use only Cost

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 25/09/07 to

Allowance year

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Row 1: CONSERVATIVES, £ 2025.50

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

7/9/07

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<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	

# invoice



Mr Humfrey Malins CBE MP ✓



Number: [redacted] ✓

Account: [redacted]

Date: 25 April 2007 ✓

## Orders

Order	Quantity	Product	VAT	Price
[redacted]	41500	- MP Newsletters <i>Apr07</i>	£0.00	£1,759.50

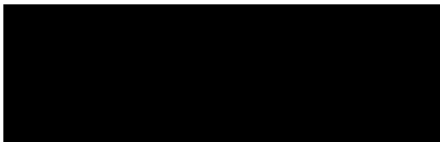
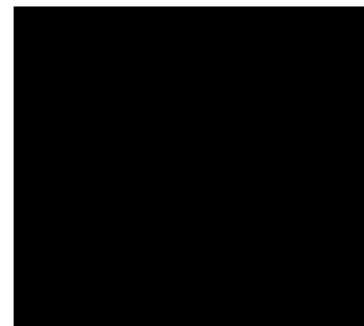
## Additional Costs

Order	Cost Description	VAT	Price
[redacted]	Dispatch from printers	£0.00	£100.00
[redacted]	Folding	£0.00	£166.00

Total (excl): £2,025.50

VAT: £0.00

**TOTAL** £2,025.50 ✓



14 SEP 2007

