

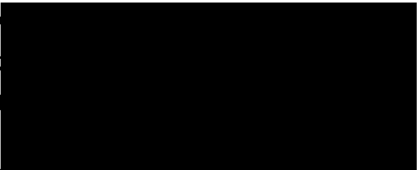


Member's claim form

03 APR 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

HUGH BAYLEY

Constituency

CITY OF YORK



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 11 / 1 / 06 to 31 / 3 / 06 X3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3675 : 00 p

Food

£ 1200 : 00 p ✓

Utilities

£ 354 : 00 p ✓

Council Tax/Rates

£ 170 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

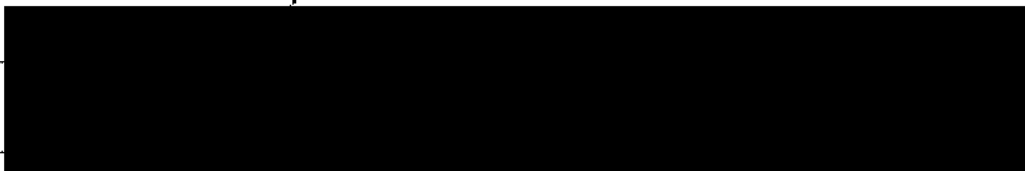
£ 5399 : 00 p Please Pay £ 3954.18

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

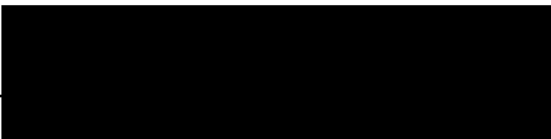
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_



MP

Date

\_\_\_\_\_ 1/4/06 \_\_\_\_\_

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

About filing in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HUGH BAYLEY

Constituency

CITY OF YORK

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please list

Please attach

Period of claim

from 15 / 11 / 05 to 31 / 12 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1892 : 88 p

Food

£ 600 : 00 p

Utilities

£ 139 : 50 p

Council Tax/Rates

£ 134 : 74 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 442 : 05 p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 3269 : 17 p

£2827.12

+ See attached letter from Nottingham Building Society

+ Insurance premiums

please specify

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_

MP

Date

31/12/05

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 15 / 11 / 05 to 31 / 12 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1892 : 88 p

Food

£ 600 : 00 p

Utilities

£ 139 : 50 p

Council Tax/Rates

£ 134 : 74 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 442 : 05 p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 3269 : 17 p

£2827.12

+ See attached letter from Nottingham Building Society

+ insurance premium

▶ please specify

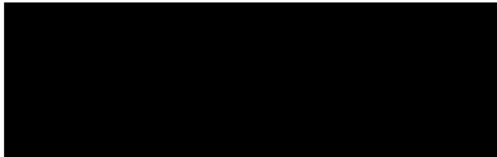
▶ please specify


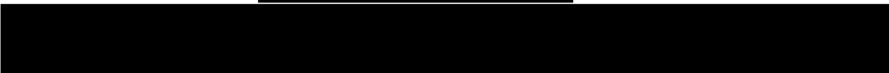
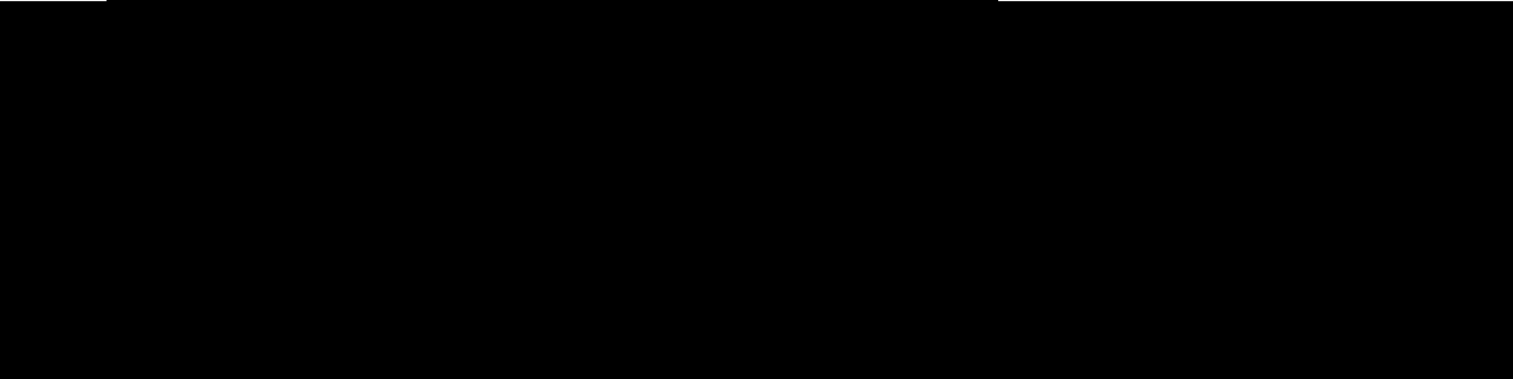
▶ please specify

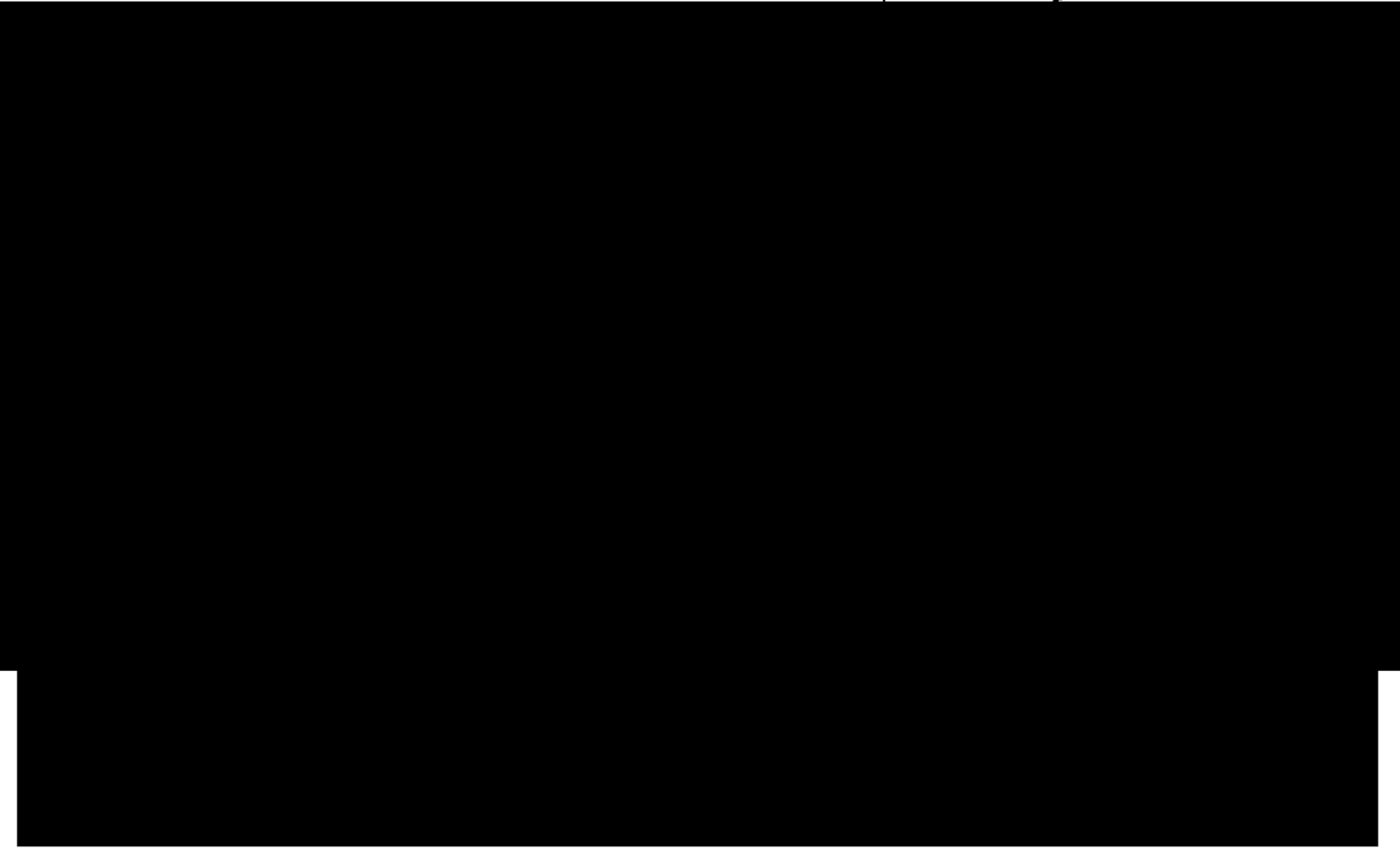


**NOTTINGHAM**  
**BUILDING SOCIETY**

Mr H N E Bayley    


Date: 17/11/2005  


Dear Mr Bayley   
  


We will collect your first Direct Debit payment of ~~£1892.88~~ £1225.00 on 14/12/2005 and then regular payments of £1225.00 on the 14th day of each month.  






Additional Costs Allowance

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

HUGH BAYLEY

Constituency

CITY OF YORK

Claim details

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost, even if it is less than £250

Period of claim

from 15 / 11 / 05

to 31 / 12 / 05

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 1892 : 88 p

Food

£ 600 : 00 p

Utilities

£ 139 : 50 p

Council Tax/Rates

£ 134 : 74 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 442 : 05 p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 3269 : 17 p

+ See attached letter from Nottingham Building Society

+ Insurance premium

▶ please specify

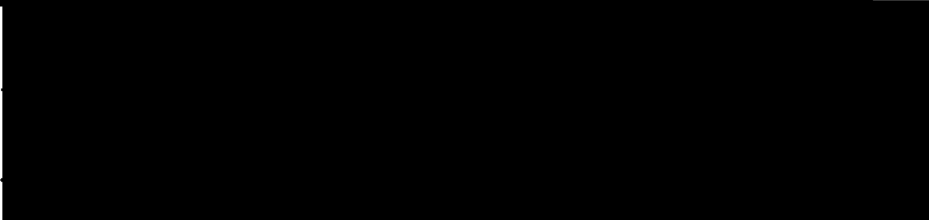
▶ please specify

▶ please specify

FROM 14/12/05

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

  
**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

31/12/05

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

ACA2

07 DEC 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HUGH BAYLEY

Constituency

CITY OF YORK

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please list

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 05 to 14 / 11 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 2935:94 p

(weeks)

Food

£ 600:00 p

Utilities

£ 68:25 p

Council Tax/Rates

£ 139:50 p

Telephone and telecommunications

£ : p

Cleaning

£ 180:00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 470:00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 4618:69 p

\* I redeemed my mortgage on 14/11/05. I paid £1212.36 interest on 1/10/05 and £1723.58 interest on 14/11/05 - see attached letter and mortgage repayment statement from Abbey.

(Repair plaster - receipt attached)

Pay 24,393.69

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

14/11/05

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Mr Hugh Bayley

September 2005

Dear Mr Bayley

Your mortgage number:

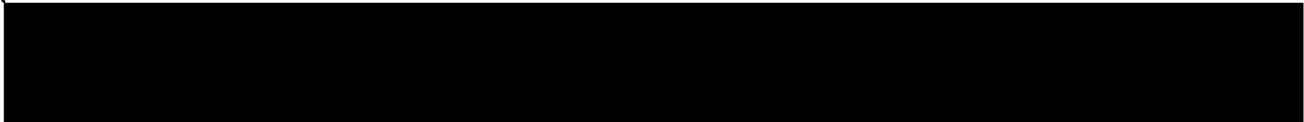
I'm writing to let you know that the interest rate on your variable rate loan(s) went down on 3 September 2005.

Here are the details of your mortgage:

Loan amount	Interest rate
£350,000.00	4.1400%

Here's how it'll affect your monthly payments:

Payment due	01/10/2005	£1,212.36
Payment due	01/11/2005	£1,207.50
Future payments		£1,207.50



**Building and Refurbishment Consultants**



12<sup>th</sup> October 2005.

Hugh Bailey,



**REQUEST FOR PAYMENT**

**INVOICE NO**



To undertake plastering works at the above address.

£ 400.00.

Plus VAT @ 17.5%

£ 70.00.

-----  
£ 470.00.  
-----  
-----





Additional Costs Allowance

ACA2

Member's claim form

04 OCT 2005

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Your details

Name in CAPITAL LETTERS

HUGH BAYLEY

Constituency

CITY OF YORK

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 7 / 05 to 30 / 9 / 05 X3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3841:26 p X3 ✓

Food

£ 1200:00 p X3 ✓

Utilities

£ 136:50 p ✓

Council Tax/Rates

£ 279:00 p X3 ✓

Telephone and telecommunications

£ : p

Cleaning

£ 360:00 p X3 ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 5816:76 / p

continued on page 2

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**



MP

**Date**

30/9/05

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

19 JUL 2005

ACA2

# Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



## Your details

Name in CAPITAL LETTERS

HUGH BAYLEY

Constituency

CITY OF YORK



## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please list

Please attach



Period of claim

from 6/05/05 to 30/06/05 x 2

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 2354:30 p

*£4000 pm*

*£400 x 2 = £800*

Food

£ 1135:00 p

*£ 56 / 61 = £ 934.42*

Utilities

£ 129:00 p

Council Tax/Rates

£ 173:00 p

Telephone and telecommunications

£ : p

Cleaning

£ 340:00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ ~~4131:30~~ p

*Pay £ 3730.72*

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

18/7/05

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# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- if you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

HUGH BAYLEY

Constituency

CITY OF YORK

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11 4 05 to 21 4 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1280 : 42 p ÷ 30 = £42.68 × 11 days = £469.48

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ : p

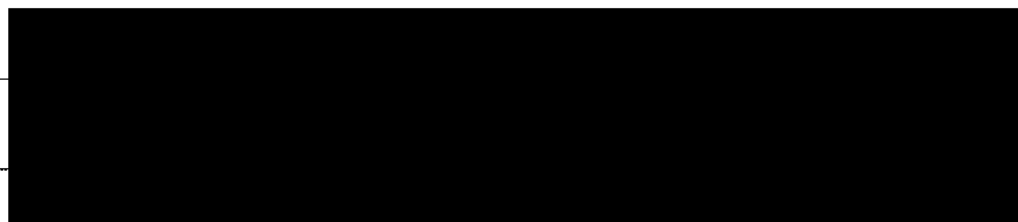
469.48

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1/4/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA