



Communications Allowance

Direct payment of suppliers

VALIDATION

17 SEP 2007

RECEIVED

Comms2

page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH MP

Constituency

WARRINGTON SOUTH

Office use only

Claim details

You can only request

payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___ Allowance year ___/___

Suppliers

Amount

Plus Print £293.00 p

Plus Print 298.45 ~~254~~ p

Office use only

Allow. / Supp ID / Exp.Type

Authorisation and declaration

Signature

Date

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

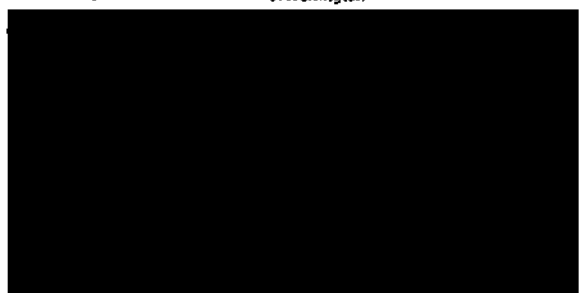
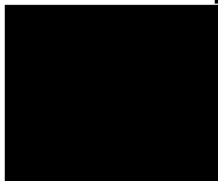
Validation
completed

Comments



Customer name and address

Helen Southworth [redacted] MP

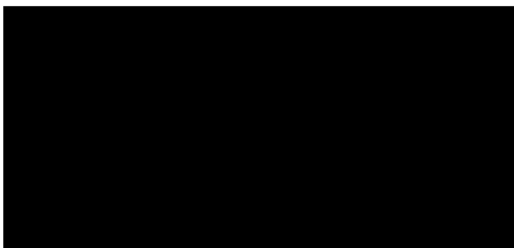


Date	Invoice Number	Customer Order Number	Account Number
20/08/2007	[redacted]		[redacted]

Quantity	Description	Amount
----------	-------------	--------

1.00 5000 Leaflets (Flooding)

293.00



FOR THE ATTENTION OF:-



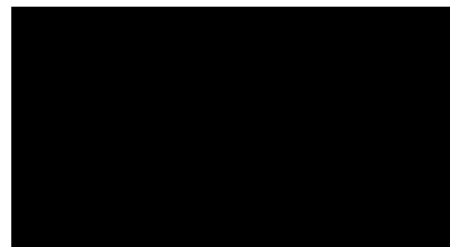
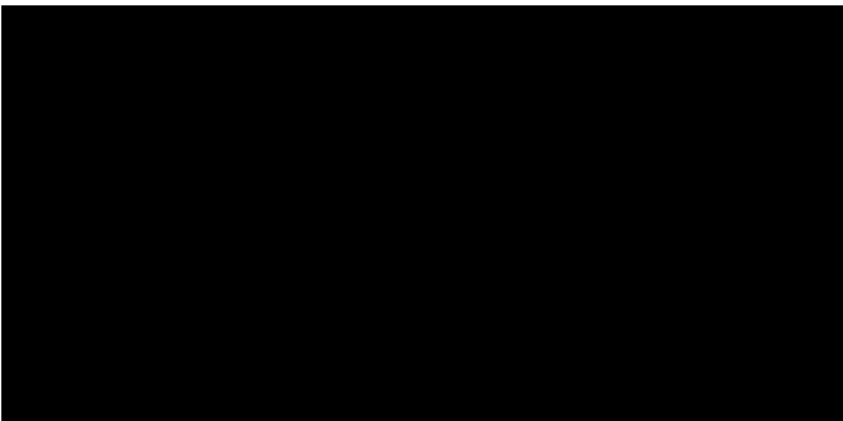
Carriage Net £ 0.00

Goods £ 293.00

VAT £ 0.00

Total

£ 293.00

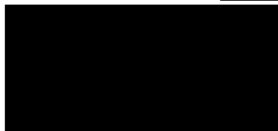


Plus Print

Customer name and address

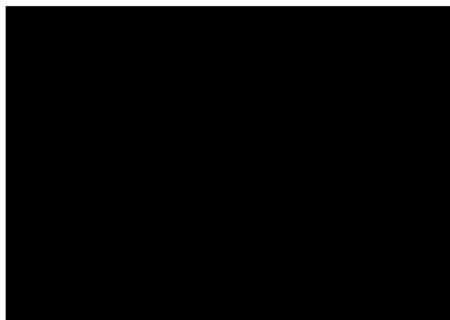


Helen Southworth [redacted] MP



Date	Invoice Number	Customer Order Number	Account Number
30/08/2007	[redacted]		[redacted]

Quantity	Description	Amount
1.00	2000 Flooding Shects	254.00



FOR THE ATTENTION OF:-

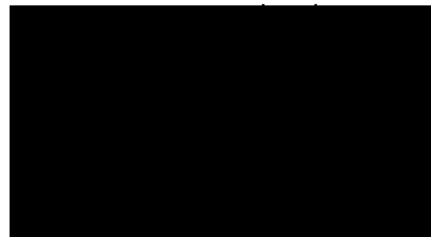
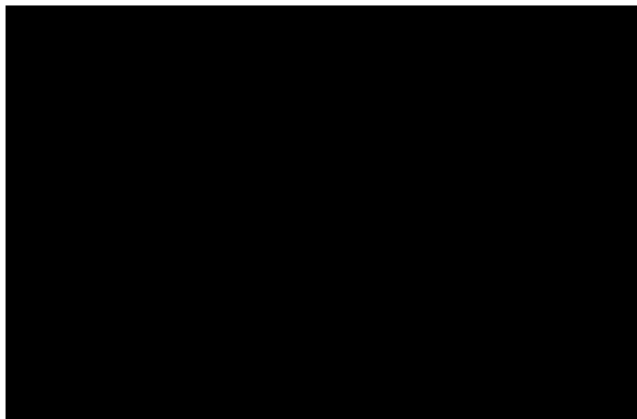


Carriage Net £ 0.00

Goods £ 254.00

VAT £ 44.45

Total £ 298.45





Communications Allowance Direct payment of suppliers

26 JUL 2007

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Your details

Name
in CAPITAL LETTERS

HELEN SOUTHWORTH

Constituency

WARRINGTON SOUTH

Office use only

Costs

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07/08

Supplier

Amount

Allow. / Supp ID / Exp.Type

Plus Print

£ 1084.53 p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly,
Parliamentary duties.

Signature

Date

25 July 07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

initials / Date

Validation completed

Comments

Plus Print

of Warrington

Customer name and address

Helen Southworth [REDACTED] MP

[REDACTED]

Account

[REDACTED]

Date

23/07/2007

Invoice Number

[REDACTED]

Customer Order Number

Account Number

[REDACTED]

Quantity	Description	Amount
1.00	30,000 Update Letters (Print & Fold)	923.00

[REDACTED]

FOR THE ATTENTION OF:-

[REDACTED]

Carriage Net £ 0.00

Goods	£	923.00
VAT	£	161.53
Total	£	1,084.53

[REDACTED]

[REDACTED]



Communications Allowance
Direct payment of suppliers

VALIDATION Comms2
03 DEC 2007
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Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH MP

Constituency

Warrington South

Office use only Cost

[Redacted] ✓

Claim details

You can only request

payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

you attach all supplier invoices.

Period of claim

from ___ / ___ / ___ to ___ / ___ / ___

Allowance year

07 / 08 ✓

Suppliers

Amount

Suppliers	Amount
Rendezvous Distribution	£ 329.00 p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p

Office use only

Allow / Supp ID / Exp.Type ✓

[Redacted]

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, substantially and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

to 30.11.07

Data protection

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Office use only

Initials / Date

Validation
completed

Comments

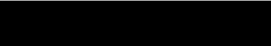
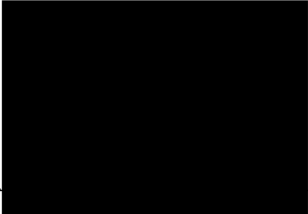




Rendezvous Distribution Ltd

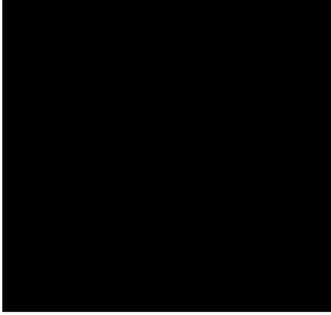
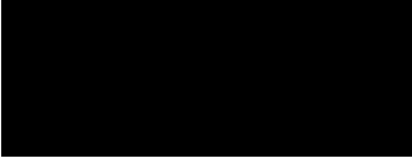
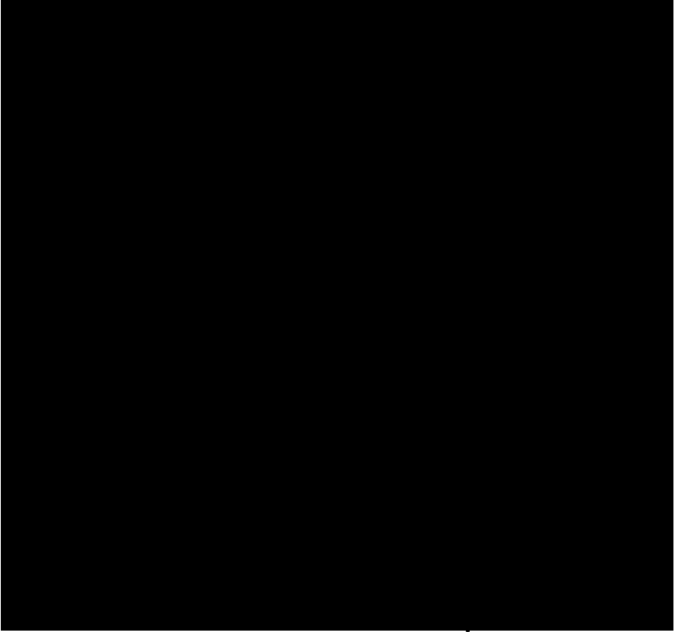


Invoice Page 1

Date: 26/11/2007


Helen Southworth MP ✓


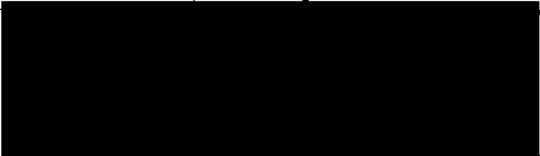
Invoice N°:	 ✓
Week Commencing:	26/11/2007 ✓
Customer order N°:	
Customer Ref:	

Service Details	Net Amount	VAT Amount
Leaflet Distribution 7000 @ £40 per '000.	280.00	49.00
		
		
		

Delivery Address:

E & O E

All distributions are as per our terms and conditions a copy of which is on the



Total Net Amount	280.00
Total VAT Amount	49.00
Carriage	0.00
Invoice Total	329.00 ✓



Communications Allowance
Direct payment of suppliers

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- If you have any doubt about whether you can claim for a cost, please call **020 7219 1340**.

Your details

Name
in CAPITAL LETTERS

HELEN SOUTHWORTH MP

Constituency

WARRINGTON SOUTH

Office use only

Claim details

*You can only request
Please ensure*

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/1/07 to 1/1/08

Allowance year

07/08

Suppliers	Amount
Royal Mail	£ 41.50 p
Plus Print	£ 2033.93 p
Plus Print	£ 450.03 p
...	£ ... p
...	£ ... p
...	£ ... p
...	£ ... p

Office use only
Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, or partly, on my Parliamentary duties.

Signature

[Redacted Signature]

Date

10 Jan 07

Data protection

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Send your completed
form to

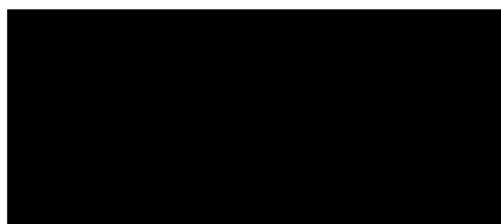
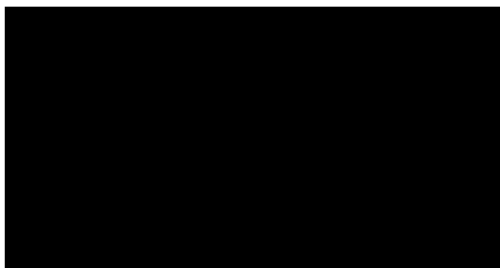
Validation Team, Operations Directorate,
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Initials / Date

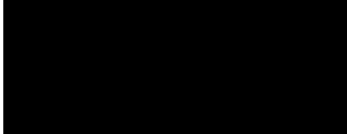
Validation
completed

Comments



Invoice date
3 Dec 2007
 Page
 of 2

To
HELEN SOUTHWORTH MP



Invoice
 for your reducing credit
 balance account
 Account held at
HELEN SOUTHWORTH MP

Customer account number

Legal entity number

Terms
30 days

Please pay by
22 Jan 2008

Docket no.	Posting date	Sender's ref.	Contract no.	Quantity	Weight (kg)	Unit cost (£)	Net value	VAT
------------	--------------	---------------	--------------	----------	-------------	---------------	-----------	-----

Opening balance on account 70.55 DR

Payment received - thank you 112.05 CR

RESPONSE SERVICES
 22 5.18 E
 22 items £0.235

Mon	Tue	Wed	Thu	Fri	Sat	Total
0	1	3	18	0	0	22
0	1	3	18	0	0	22

RESPONSE SERVICES
 31 7.29 E
 31 items £0.235

Mon	Tue	Wed	Thu	Fri	Sat	Total
31	0	0	0	0	0	31
31	0	0	0	0	0	31

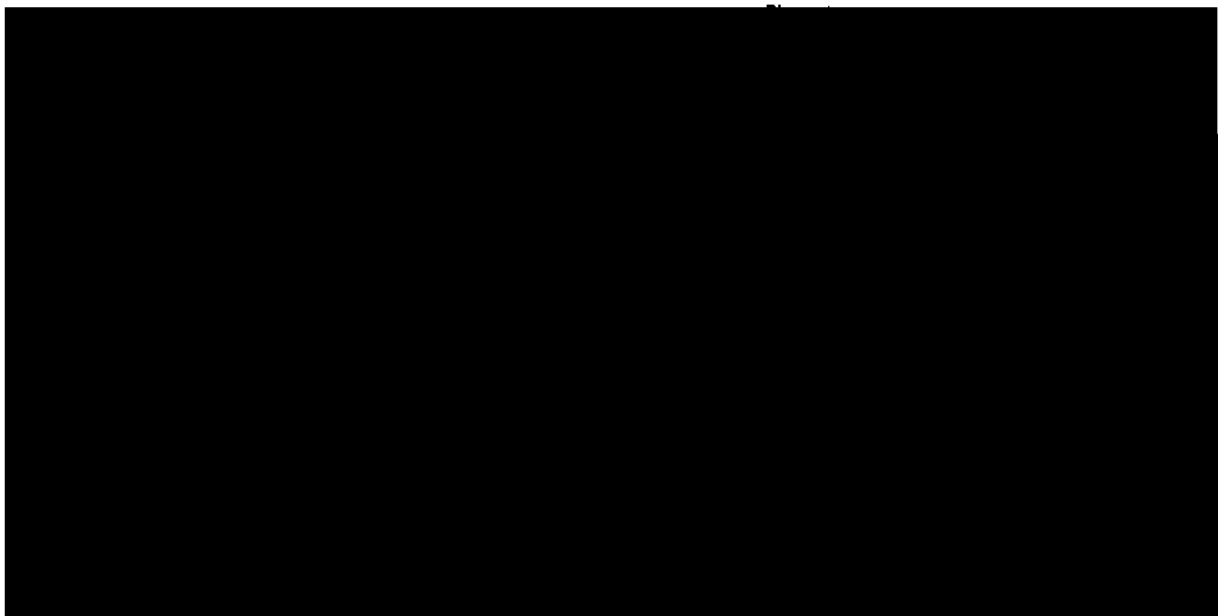
RESPONSE SERVICES
 55 12.94 E

Amount carried forward to next page 25.41

Payment advice

Paying by BACS?

Total amount due
£41.50





Invoice

Invoice Number [REDACTED]

Customer account number [REDACTED]

Invoice Date
23 Dec 2007

Legal entity number [REDACTED]

Page
2 of 2

Amount brought forward

25.41

Docket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT		
[REDACTED]			Letter	27 Items			£0.235				
			Letter	28 Items			£0.235				
				Saturday posting							
Breakdown w/e 08 Dec 2007											
				Mon	Tue	Wed	Thu	Fri	Sat	Total	
			Items @ £0.235	13	5	0	9	0	28	55	
			Totals	13	5	0	9	0	28	55	
15 Dec 2007 RESPONSE SERVICES											
				3						0.71	E
			Letter	3 Items						£0.235	
Breakdown w/e 15 Dec 2007											
				Mon	Tue	Wed	Thu	Fri	Sat	Total	
			Items @ £0.235	0	1	0	0	2	0	3	
			Totals	0	1	0	0	2	0	3	
15 Dec 2007 RESPONSE SERVICES											
				5						1.28	E
			Letter	4 Items						£0.235	
			Letter	1 Item						£0.335	
Breakdown w/e 15 Dec 2007											
				Mon	Tue	Wed	Thu	Fri	Sat	Total	
			Items @ £0.235	2	0	2	0	0	0	4	
			Items @ £0.335	0	0	1	0	0	0	1	
			Totals	2	0	3	0	0	0	5	

Total Net **27.40**

Total VAT E = exempt **0.00**

Total 27.40

Including this usage your balance is now **14.10 CR**

To maintain your credit balance please pay **41.50**

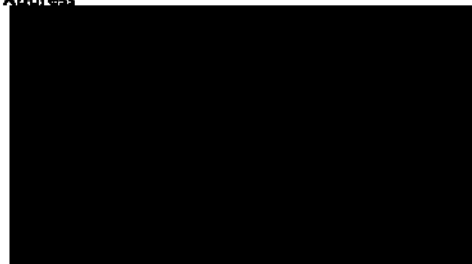
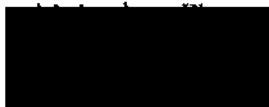
Plus Print

of Warrington

Customer name and address

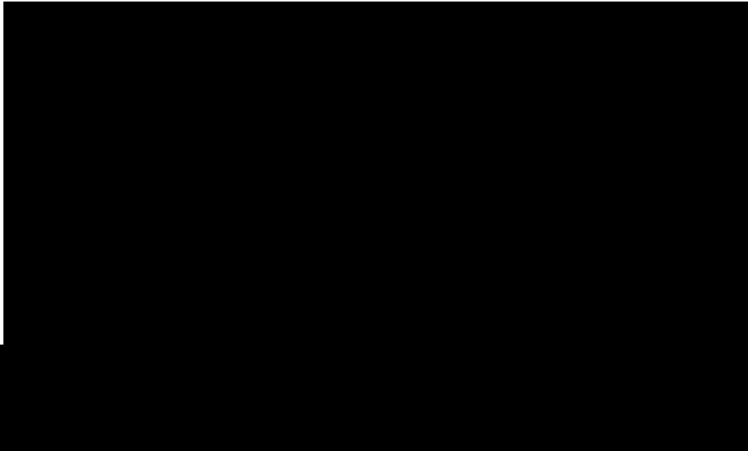
Accounts | Address

Helen Southworth Labour MP

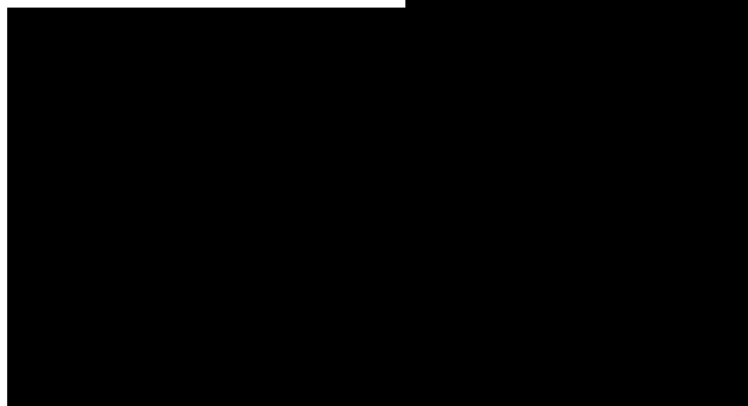


Date	Invoice Number	Customer Order Number	Account Number
23/11/2007	[Redacted]		[Redacted]

Quantity	Description	Amount
1.00	45,000 Calendar/Advice Cards	1,731.00



FOR THE ATTENTION OF:-

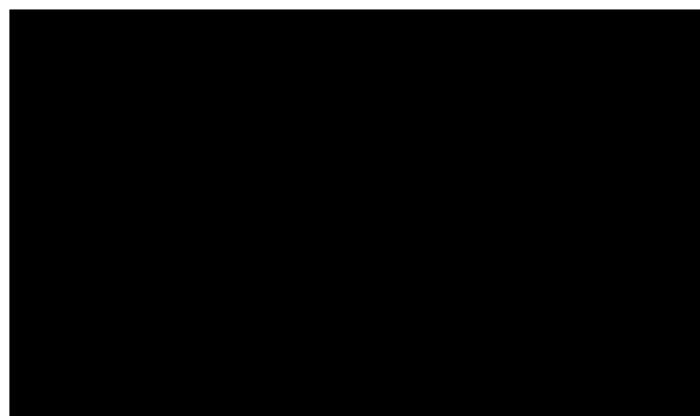


Carriage Net £ 0.00

Goods	£ 1,731.00
VAT	£ 302.93
Total	£ 2,033.93

All accounts are rendered on strictly net basis, and are due for settlement within 30 days.

VAT registration number



Plus Print

of Warrington

Customer name and address

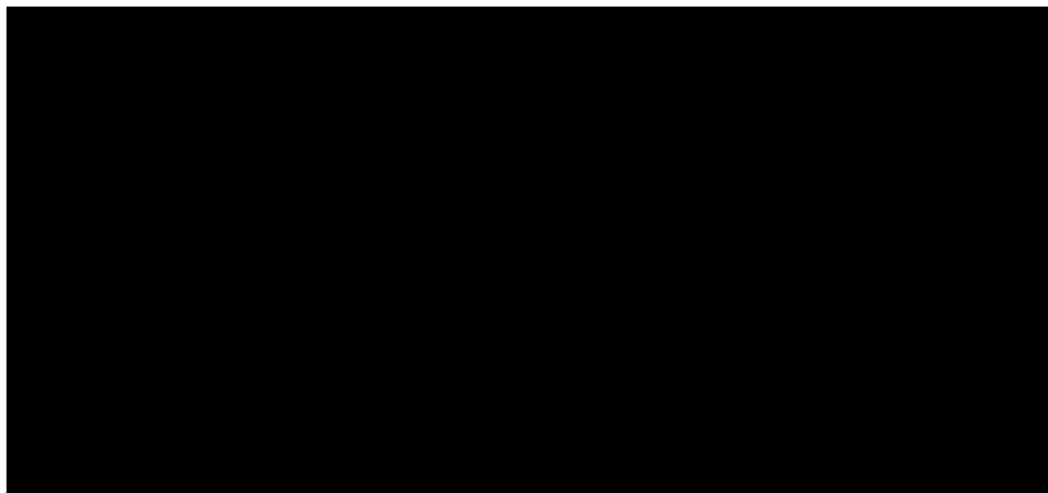
Helen Southworth Labour MP

Account

Date	Invoice Number	Customer Order Number	Account Number
20/12/2007			

Quantity	Description	Amount
1.00	2500 Flooding Sheets Booths Hill/6500 Sankey Green	383.00

FOR THE ATTENTION OF:-



£ 0.00

Goods	£	383.00
VAT	£	67.03
Total	£	450.03

Design | Print

All accounts are rendered on strictly net basis, and are due for settlement within 30 days.





Communications Allowance
Direct payment of suppliers

MEMBERS

Comms2
page 1 of 2

12 DEC 2007

BUDGETS

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Your details

Name
in CAPITAL LETTERS

HELEN SOUTHWORTH MP

Constituency

WARRINGTON SOUTH

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07/08

Suppliers	Amount	Office use only
<u>Newsquest</u>	<u>£513.15 p</u>	[Redacted]
_____	£ ____ : ____ p	
[Redacted]	£ ____ : ____ p	
_____	£ ____ : ____ p	
_____	£ ____ : ____ p	
_____	£ ____ : ____ p	
_____	£ ____ : ____ p	
_____	£ ____ : ____ p	

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, or in part, on my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

Dec. 11 07.

Comms2

page 2 of 2

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Newsquest

ORDER CONFIRMATION / PRO FORMA INVOICE

10/12/2007

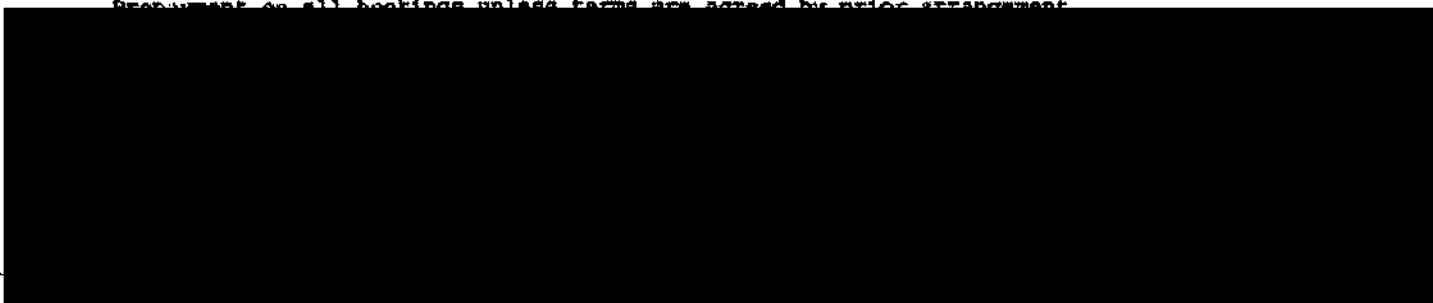
TO:

HELEN SOUTHWORTH MP

1
HELEN SOUTHWORTH MP

Area/Town	Post Code	QUANTITY	AMOUNT
WARRINGTON MIDWEEK GUARDIAN	WA13 0		
WARRINGTON MIDWEEK GUARDIAN	WA13 9		
WARRINGTON MIDWEEK GUARDIAN	WA4 1		
WARRINGTON MIDWEEK GUARDIAN	WA4 2		
WARRINGTON MIDWEEK GUARDIAN	WA4 3		
WARRINGTON MIDWEEK GUARDIAN	WA4 4		
WARRINGTON MIDWEEK GUARDIAN	WA4 5		
WARRINGTON MIDWEEK GUARDIAN	WA5 1		
WARRINGTON MIDWEEK GUARDIAN	WA5 2		
WARRINGTON MIDWEEK			
	Sub Total	27295	436.72
	Discount	0.00	0.00
	Surcharge	0.00	0.00
	Extras		0.00
			0.00
			0.00
	Net Total		436.72
	VAT@ 17.50		76.43
	TOTAL		513.15

Payment on all bookings unless terms are agreed by prior arrangement





Communications Allowance
Direct payment of suppliers

VALIDATION

17 JAN 2008

Comms2
page 1 of 2

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Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH MP

Constituency

WARRINGTON SOUTH

Office use only

Co

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07/08

Suppliers

Amount

Suppliers	Amount
Rendezvous Distribution	£ 235.00 p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Office use only
Allow. / Supp ID / Exp.Type

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, in respect of my Parliamentary duties.

Signature

[Redacted Signature]

Date

14 Jan 08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

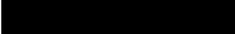
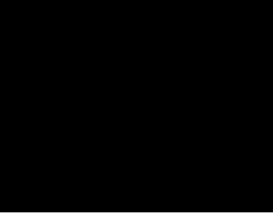
Comments






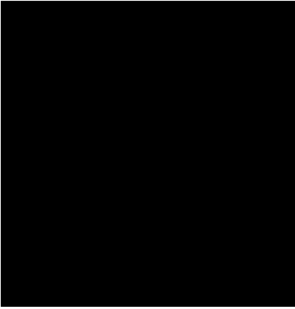
Rendezvous Distribution Ltd



Invoice		Page 1
Date:	14/01/2008	


Helen Southworth MP


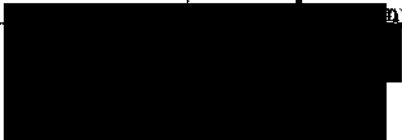
Invoice N°:	
Week Commencing:	14/01/2008
Customer order N°:	
Customer Ref:	

Service Details	Net Amount	VAT Amount
Leaflet Distribution 5000 @ £40 per '000.  	200.00	35.00

Delivery Address:

E & O E

All distributions are as per our terms and conditions a copy of which is on the



Total Net Amount	200.00
Total VAT Amount	35.00
Carriage	0.00
Invoice Total	235.00