



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH

Constituency

WARRINGTON SOUTH

Office use Cost

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 11 / 07

to 29 / 02 / 08

(x4)

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 4400 : p

Food

£ 350 : p

Utilities

£ 167 : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 162 : p

Cleaning

£ 140 : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 5221 : p

continued on page 2

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

26th March 08 ✓**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

9/08

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Your details

Name in CAPITAL LETTERS

KEVIN SOUTHWORTH

Constituency

WARRINGTON SOUTH

Office use

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 07 / 03 / 08

to 31 / 03 / 08

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1100 : p

Food

£ 200 : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 46 : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 177.89 p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1463.89 p

1523.89

continued on page 2

Details of second home


Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date


20th May 2008 ✓

Data protection

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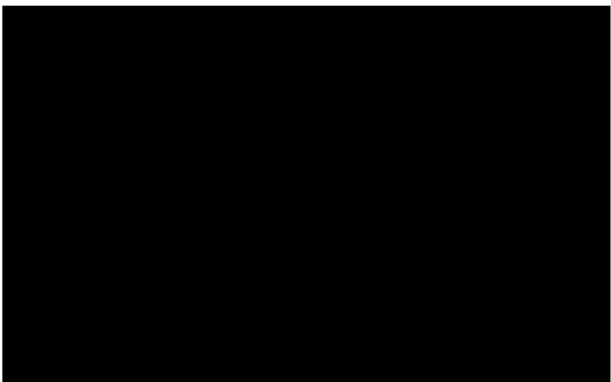
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form to

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Order no.:



Invoice

Invoice To:
Helen Southworth

Deliver To:
Helen Southworth

Phone:
Email: @



Date ordered: 09 Jan 2008

Payment method: Payment Details taken by phone or Sent Separately

Payment status:

Purchase order No.:

Shipping method:

Product code	description	Tax code(s)	Qty ship	Qty back	Unit price	Total cost
	Replacement Filters For Blueair 402	301	2	0		
	Smokestop filter for BlueAir 402	301	2	0	£75.70	£151.40

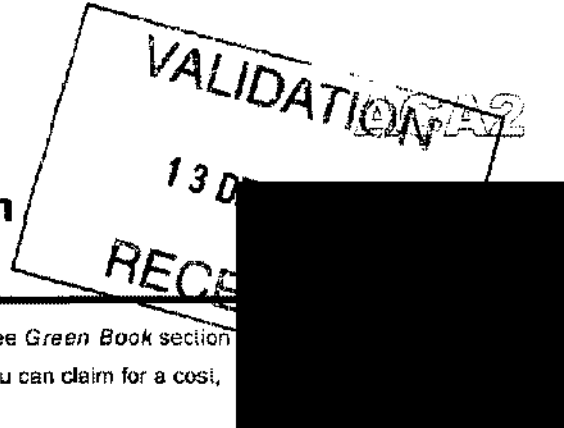
151.40 Sales	£194.88
Shipping	£7.00
Handling	£1.70
Subtotal	£201.76
26.49 VAT	£34.09
Total	£235.85

£177.89



Additional Costs Allowance

Member's claim form



About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HELEN SOUTH WORTON

Constituency

WARRINGTON SOUTH

Office use

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 10 / 07 to 31 / 10 / 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,100 : p ✓

Food

£ 250 : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 43 : p

Cleaning

£ 110 : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 103 : p

▶ please specify ICTUEN EQUIPMENT

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,606 : p ✓

continued on page 2

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

12 Dec 07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

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13 DEC
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About filling in this form

For details of costs you can claim for, see *Green Book* section 1. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH

Constituency

WARRINGTON SOUTH

Office title

Costs

Claim details

You can only claim for

costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 09 / 07 to 30 / 09 / 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1100 : p

Food

£ : p

Utilities

£ 87 : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 67 : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 40 : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1294 : p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

12 Dec 07

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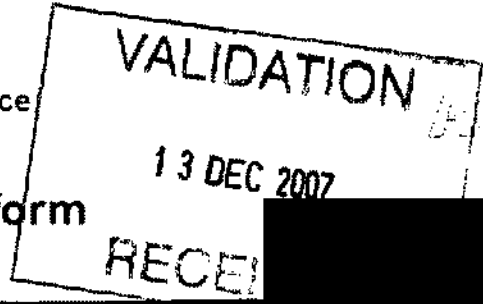
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Additional Costs Allowance

Member's claim form



About filling in this form

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Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH

Constituency

WARRINGTON SOUTH

Costs

Claim details

You can only claim for

costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim from 01 / 08 / 07 to 31 / 08 / 07

Total cost of hotel stays £ : p
attach all receipts

Mortgage payments £ 1,100 : p
(interest only) or rent

Food £ : p

Utilities £ 36 : p

Council Tax/Rates £ : p

Telephone and telecommunications £ 43 : p

Cleaning £ : p

Service/maintenance £ : p

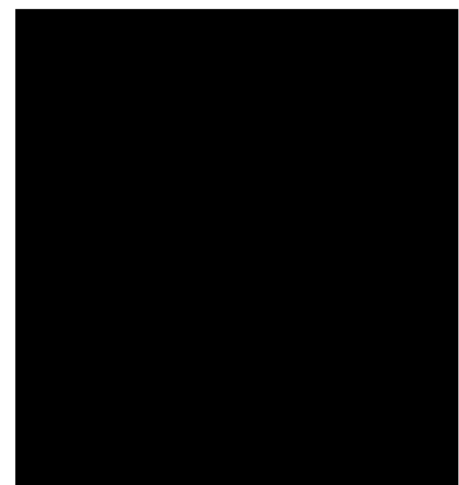
Repairs/insurance/security £ : p

Other £ : p

Other £ : p

Other £ : p

Total £ 1,179 : p



▶ please specify _____

▶ please specify _____

▶ please specify _____

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

12 Dec. 07.

Data protection

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Additional Costs Allowance

13 DEC 2007

AG/AG

Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH

Constituency

WARRINGTON SOUTH

Office use

Costs

Claim details

You can only claim for

costs you have actually paid

additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/07/07 to 31/07/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,100 : p ✓

Food

£ 250 : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 43 : p

Cleaning

£ 103 : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

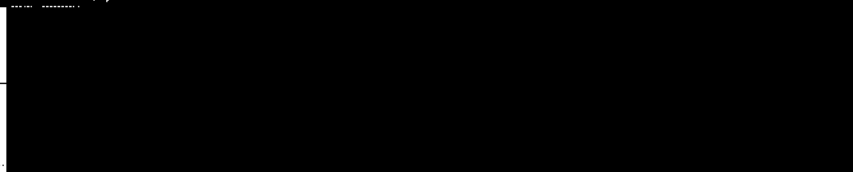
£ : p ▶ please specify

Total

£ 1,496 : p

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

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Signature



Date

12 Dec. 07

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Additional Costs Allowance

Member's claim form

VALIDATION 19 SEP 2007 RECEIVED

About filling in this form

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Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH

Constituency

WARRINGTON SOUTH

Office Use Cost

Claim details

You can only claim for

costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 04 / 07 to 30 / 04 / 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1100 : p ✓

Food

£ 200 : p ✓

Utilities

£ 32 : p ✓

Council Tax/Rates

£ 160 : p ✓

Telephone and telecommunications

£ 55 : p ✓

Cleaning

£ 81 : p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 65 : p ✓

▶ please specify

TV LICENCE

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1693 : - p ✓

continued

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address area]

✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature area]

MP

Date

13th September 07

✓

Data protection

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Member's claim form

19 SEP 2007

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Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH

Constituency

WARRINGTON SOUTH

Office use Cost

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 05 / 07

to 31 / 05 / 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1100 : p

Food

£ 240 : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 55 : p

Cleaning

£ 103 : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 76 : p

▶ please specify soft furnishings

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1574 : - p

24 SEP 2007



Additional Costs Allowance

VALIDATION

ACA2

Member's claim form

19 SEP 2007

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About filling in this form

For details of costs you can claim for, see Green Book section 3.

If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

HELEN SOUTHWORTH

Constituency

WARRINGTON SOUTH

Office use only
Cost

Claim details

You can only claim for

costs you have actually paid

additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 06 / 07

to 30 / 06 / 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1100 : p

Food

£ 200 : p

Utilities

£ 88 : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 185 : p

Cleaning

£ 117 : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 275 : p

Other

£ 91 : p

please specify Storage

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 2056 : - p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

13 September 07

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Southworth

Date 24 May 2007

Your Home Solutions Insurance for the next twelve months

Your Cover	Your Premium
Contents excluding Accidental Damage Legal Expenses	Insurance £524.32
	Insurance Premium Tax* £26.22
	Total Annual Premium £550.54