



HOUSE OF COMMONS

2009/10  
30 APR 2009

PAAE 2

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

Office use only  
Costc/Cat2  
M JONEHWA  
Allowance \$14602

Supp/Res ID

666607

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

HELEN JONES

WARRINGTON NORTH

Claim details

Month/period to be claimed

From 01042009 To 30042009

Subsistence

(No receipts required)

Number of nights spent  
away from main home

7

@ £25.00 per night £ 175.00  
514 637

Exp type/  
Cat5

Cost of accommodation

5883169  
M & S

Mortgage interest	£ 651.33	514 631
Hotel	£	514
Rent (inc deposits)	£	514
Council Tax/rates	£ 134.62	514 633

Fixtures, fittings and furnishings

423637

S-S 8-5-09

£		
£		
£		
£		
£		
£		
Total	£	514

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

(part - awaiting bill for electrical repairs)

Service Charge	£ 951.84	✓
Ground Rent	£ 75.00	✓
Insurance	£ 70.76	✓
£		
£		
£		
Total	£ 1097.60	514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 2058.55  
~~1588.35~~ BM

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Signature]

Date 29.4.09

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

About filling in this form.  
If you have any questions about this form, please call 020 7219 1340

Send your completed form to:  
Operations Directorate, Department of Resources  
House of Commons, London SW1A 0AA

# Council Tax Bill for 2009/10



Your Account number  
[REDACTED]

HELEN JONES  
[REDACTED]

Date:  
**16 March 2009**

Account enquiries:  
**Call 0845 300 0328**

[REDACTED]  
012287

Your PayPoint reference:



This property is in valuation band E. The 2009/10 council tax for this band is £1509.58 (an increase of 0.0% on 2008/09)  
The tax comprises: London Borough of Lambeth £1130.91 (an increase of 0.0%)  
Greater London Authority £378.67 (an increase of 0.0%)

Council tax for period 01.04.2009 to 31.03.2010	£1509.58
less 10% discount: second home/furnished/unoccupied (01.04.2009 to 31.03.2010)	-£150.96

**Amount payable for 2009/2010**

**£1358.62**

Your payment method: **direct debit**. Payments for 2009/2010 will be debited directly from your bank account on, or shortly after, these dates:

15.04.2009	£134.62	15.09.2009	£136.00
15.05.2009	£136.00	15.10.2009	£136.00
15.06.2009	£136.00	15.11.2009	£136.00
15.07.2009	£136.00	15.12.2009	£136.00
15.08.2009	£136.00	15.01.2010	£136.00

025202

#### EFFICIENCY INFORMATION

Councils are required to have regard to economy, efficiency and effectiveness in their actions. An efficiency saving occurs when the cost of an activity falls, but its effectiveness is not reduced. By the end of March 2009, efficiency savings achieved since April 2008 are forecast to be:

Forecast efficiency savings	By March 2009	As a % of 2007/08 spend
Lambeth LB	£21,416,000	4.5%
London Fire & Rescue Authority	£4,724,000	1.1%

These efficiencies equal £216 for the average Band D dwelling.

[REDACTED]

**APPLICATION FOR PAYMENT**

For

To: **Ms HM Jones**

**All Enquiries:  
Customer Services Department**

Invoice No: [REDACTED]  
Date: 1 Apr 2009  
Account No: [REDACTED]

Payment Due	Description	Period	Amount
1 May 2009	Half Yearly Service Charge in advance	1 May 2009 to 31 Oct 2009	951.84
<b>Total:</b>			<b>£951.84</b>
<b>b/fwd balance:</b>			<b>£0.00</b>
<b>Total Due:</b>			<b>£951.84</b>

If you have a current payment arrangement, this invoice is for information purposes only.

Notices to the Landlord (including those in proceedings) may be served at: [REDACTED]

Where charged, Ground Rent is collected on behalf of the Landlord  
Service/Management Charges are collected on behalf of [REDACTED]

[REDACTED]

Account Number: [REDACTED]

Date of Notice: 8 Apr 2009

Ms H Jones or The Current Owner  
[REDACTED]

**RENT DEMAND NOTICE**

**COMMONHOLD AND LEASEHOLD REFORM ACT 2002, SECTION 166  
NOTICE TO LONG LEASEHOLDERS OF RENT DUE**

To: Ms H Jones (note 1)

This notice is given in respect of [REDACTED] ✓

It requires you to pay rent of £75.00 on 1 May 2009. (note 2)

This rent is payable in respect of the period 1 May 2009 to 31 Oct 2009

Payment should be made to [REDACTED] quoting our  
reference [REDACTED]

.....  
This notice is given by [REDACTED]

**NOTES FOR LEASEHOLDERS**

Read this notice carefully. It sets out the amount of rent due from you and the date by which you must pay. You are advised to seek help immediately, if you cannot pay, or dispute the amount. Those who can help you include a citizens' advice bureau, a housing advice centre, a law centre and a solicitor. Show this notice and a copy of your lease to whoever helps you.

The landlord may be able to claim additional sums from you if you do not pay by the date specified in this notice. You have the right to challenge the reasonableness of any additional sums at a leasehold valuation tribunal.

Section 167 of the Commonhold and Leasehold Reform Act 2002 and regulations made under it prevent your landlord from forfeiting your lease for non-payment of rent, service charges or administration charges (or a combination of them) if the amount owed is £350 or less, or none of the unpaid amount has been outstanding for more than three years.

**NOTES FOR LANDLORDS**

1. If you send this notice by post, address it to the leaseholder at the dwelling in respect of which the payment is due, unless he has notified you in writing of a different address in England and Wales at which he wishes to be given notices under section 166 of the Commonhold and Leasehold Reform Act 2002.
2. This date must not be either less than 30 days or more than 60 days after the day on which this notice is given or before that on which the leaseholder would have been liable to make the payment in accordance with the lease.



Renewed by phone 22.4.09

direct line Home Response 24

Online Customer Code:



Personal details

**Membership number:** [Redacted]

**Issue date:** 04/04/09

**Members name and risk address:** Ms H Jones

[Redacted]

**Date of birth:** [Redacted]

**Contact telephone number:** [Redacted] Daytime

This membership certificate forms part of the renewal invitation. Please read this in conjunction with your Home Response 24 Membership Booklet and keep it in a safe place. If any of the answers you gave in response to these specific questions are incorrect or if you are unsure, please call us as failure to do so may result in your membership not operating fully in the event of a home emergency.

Cover details

**Start date** 30/04/2009

**Renewal date** 30/04/2010

**Level of membership** Total Response

**Membership sections applicable** B

**Membership Fee** £70.76 (includes Insurance Premium Tax where applicable)

**Your chosen method of payment** Credit/Debit Card

**Special conditions** Town & Country Residence condition applies - please refer to the Membership Booklet.

House & heating

<b>Home ownership</b>	Mortgaged	<b>Primary source of heating</b>	Not included
<b>Permanent residence</b>	Town and countr		
<b>Occupancy</b>	Self and family only		
<b>Number of residents</b>	1		
<b>Bedrooms</b>	1		
<b>Type of property</b>	Flat		
<b>Age of property</b>	1990 +		

Need help?

In the event of an emergency simply call

**0845 246 0999**



direct line Home Response 24

Membership Certificate





HOUSE OF COMMONS

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

21 MAY 2009

Office use only

Cost/Cat2

M J O N E H W A

Allowance 514602

**PAAE 2**

Supp/Res ID

680704

Member's Name (CAPITAL LETTERS)

HELEN JONES

Constituency (CAPITAL LETTERS)

WARRINGTON NORTH

**Claim details**

Month/period to be claimed

From

01 05 2009

To

31 05 2009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

8

@ £25.00 per night £

200

Exp type/  
Cat5

174637

**Cost of accommodation**

Rate already sent

Mortgage interest

£ 651.33

514 631

Hotel

£

514

Rent (inc deposits)

£

514

Bill already sent

Council Tax/rates

£ 136.00

514 633

428331  
GR3/6

**Fixtures, fittings and furnishings**

£

£

£

£

£

£

Total

£

514

588.7159  
JE 1/6

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

£

£

£

£

£

£

Total

£

514

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total

£ 987.33

BM

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

Date 20.5.09.

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