



Communications Allowance
Direct payment of suppliers

23 APR 2008

Comms2
page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Harriet HARMAN

Constituency

Camberwell + Peckham

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 09, 03, 08 to 09, 04, 08

Allowance year

07, 08

x1

Suppliers

Amount

Creantledge

£3000.00p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly,
Parliamentary duties.

Date

21/04/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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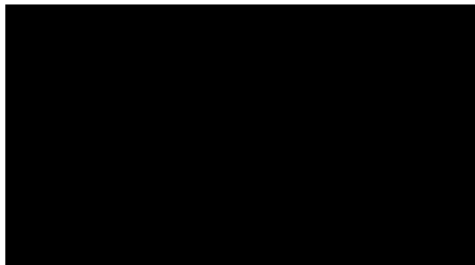
**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**

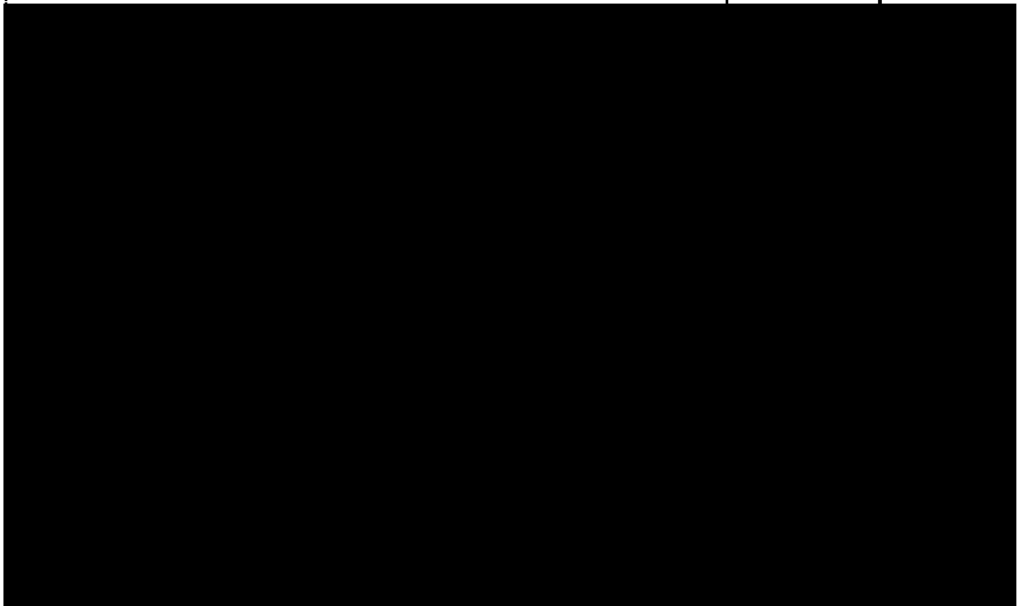


Invoice

Customer name Harriet Harman MP ✓ Address _____
 Tel No. _____
 Contact name _____
 Date of delivery / collection 28/3/08 ✓

Please accept our delivery note and invoice as follows

Quantity	Description	Price £
15000 ✓	16 page Annual Report 4 col 130gsm coated	3000.00



Sub Total	3000.00
Vat @ %	-
Total Inc. Vat	3000.00 ✓



Communications Allowance
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23 APR 2008

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Your details

Name in CAPITAL LETTERS

HARNET HARMAN

Constituency

Camberwell + Peckham

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 09/09/08 to 09/04/08

Allowance year

07/08

x 1

Suppliers

Amount

Banner

£ 94 : 00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

incurred wholly,
Parliamentary duties.

Date

21/04/08

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Initials / Date

Validation
completed

Comments

R00Z XVM C 7 25 MAR 2008

Invoice

*
*
*

Rt Hon H Harman MP

Charge To :

Rt Hon H Harman MP ✓



Banner Business Supplies Ltd

PAYMENT SLIP
Please see reverse
for terms of business
and how to pay

Delivered To :

Rt Hon H Harman QC

Page 1 Of 1 Date 19/03/2008

Order Date 18/03/2008

Inv. Date: 19/03/2008 ✓

Amt. Due : 94.00 ✓

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1	✓		DL MANILA WINDOW BLACK CREST ENV	8	BX1000	10.0000	18/03/08	80.00	17.5	14.00

V.A.T. Summary

Sales Order Total (VAT excl) 80.00

Rate	Taxable Sum	V.A.T. Amount
17.50	80.00	14.00

INVOICE GOODS	80.00
INVOICE V.A.T.	14.00
INVOICE TOTAL	94.00

Settlement : None
Discount Terms :

**Please
return
the slip**

from final page
of invoice with
your payment
by

16/04/2008



Communications Allowance
Direct payment of suppliers

VALIDATION **Comms2**

page 1 of 2

15 JAN 2008

RECEIVED

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Your details

Name
in CAPITAL LETTERS

Harriet HARMAN

Constituency

Camberwell + Peckham

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 05/04/07

to 05/04/08

Allowance year

07/08

Suppliers

Amount

Great ledge Printers	£ 350 : 00 p
Southwark News	£ 258 : 50 p
Southwark NEWS	£ 223 : 25 p
Banner (answer phone)	£ 41 : 10 p
	£ : p
	£ : p
	£ : p
	£ : p

Authorisation and declaration

incurred wholly,
on Parliamentary duties.

Date

11/01/08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Invoice

Customer name Harriet Harman MP Address _____
Tel No. _____
Contact name _____
Date of delivery / collection 10/11/07 _____

Please accept our delivery note and invoice as follows

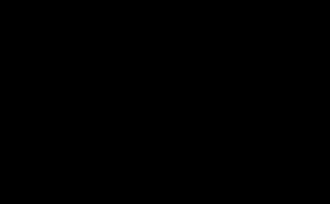
Quantity	Description	Price £
10000	Parliamentary News Letter, A4, 4 colour	350.00

Sub Total	350.00
Vat @ %	-
Total Inc. Vat	350.00

Southwark Newspaper Ltd



Harriet Harman MP



Invoice No



Date

4/1/2008

Booking ref



- 8 JAN 2008



ADVERTISING IN THE SOUTHWARK NEWS AND / OR WEEKENDER

Issue 838 - Cover Date 3 January 2008.



Total Ex VAT

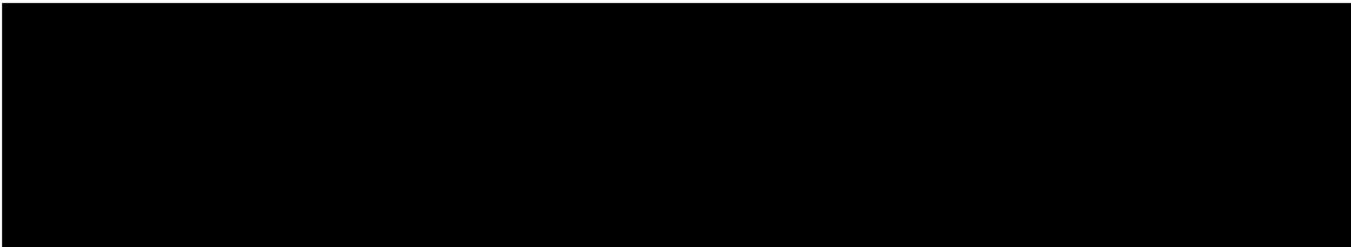
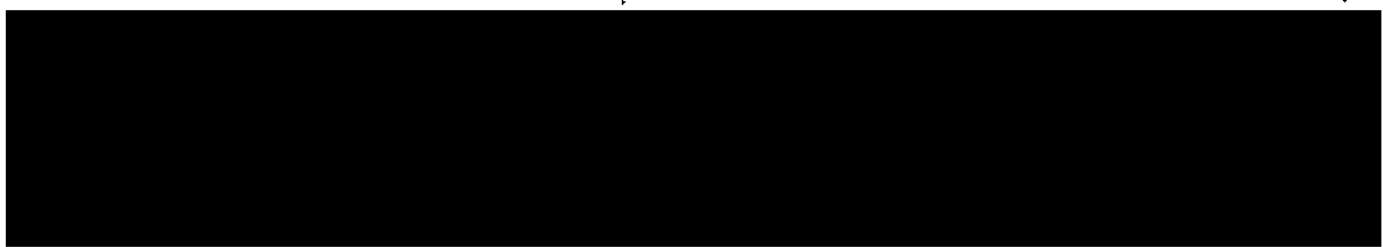
190.00

VAT @ 17.5%

£33.25

TOTAL

£223.25



Invoice

20 DEC 2007



PAYMENT SLIP
Please see reverse
for terms of business
and how to pay

* [Redacted]
* [Redacted]
* [Redacted]

Rt Hon H Harman MP

Charge To :

Rt Hon H Harman MP

Banner Business Supplies Ltd

[Redacted]

[Redacted]

[Redacted]

Delivered To

[Redacted]

Rt Hon H Harman MP

[Redacted]

1 Date 14/12/2007

Order Date 12/12/2007

[Redacted]

[Redacted]

[Redacted]

Inv. Date: 14/12/2007

Amt. Due : 41.10

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.D.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		[Redacted]	BT RESPONSE 75 ANSWER MACHINE SI	1	MCHNE	34.9800	12/12/07	34.98	17.5	6.12

[Redacted]

V.A.T. Summary

Sales Order Total (VAT excl) 34.98

Rate	Taxable Sum	V.A.T. Amount
17.50	34.98	6.12

[Redacted]

INVOICE GOODS	34.98
INVOICE V.A.T.	6.12
INVOICE TOTAL	41.10

Settlement : None
Discount Terms :

[Redacted]

Please return the slip
from final page of invoice with your payment by

11/01/2008

[Redacted]



Communications Allowance
Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Harriet HARMAN

Constituency

Camberwell + Peckham

Claims relating to

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/01/08 to 01/02/08 **Allowance year** 07/08

Description of service or goods	Amount
① banner stationery	£ 148 : 05 p
② stamps (SAB)	£ 251 : 00 p
③ Pensioners Centre mailing	£ 201 : 00 p
④ stamps (SAB)	£ 499 : 00 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
Total	£ 349 : 05 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties

MP

Date

31/01/08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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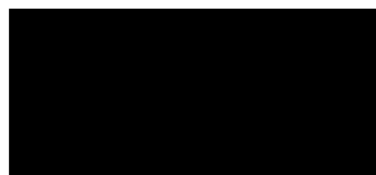


£

£

Comments

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Invoice

 * INVOICE NO. [REDACTED]
 * *****
 * Invoice To [REDACTED]

Rt Hon H Harman MP
 [REDACTED]

Charge To :

Rt Hon H Harman MP
 [REDACTED]

Banner Business Supplies Ltd
 [REDACTED]

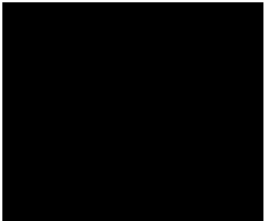
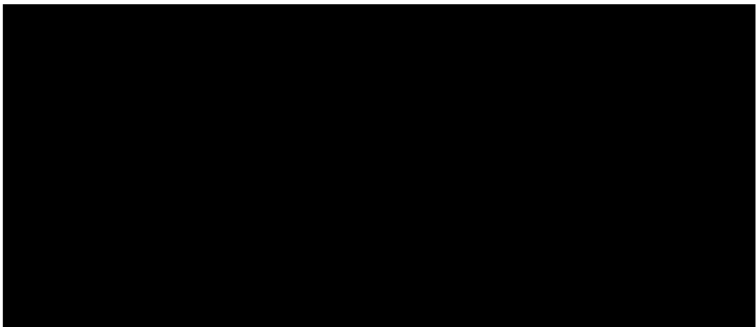
Delivered To : Charlotte

Rt Hon H Harman QC
 [REDACTED]

Date 31/12/2007

Date 30/11/2007

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		PRMISCELLANEDUS	HC19-116GA OVERPRINTED WITH HARRIET HARMAN MP PRINTED IN GREEN 20 X BX250 ARTWORK SUPPLIED	20	EACH	6.3000	31/12/07 31/12/07 31/12/07 31/12/07 31/12/07	126.00	17.5	22.05



V.A.T. Summary		
Rate	Taxable Sum	V.A.T. Amount
17.50	126.00	22.05

Sales Order Total (VAT excl) 126.00

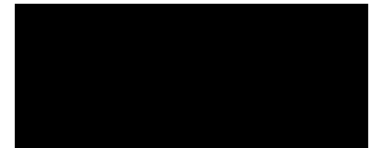
Settlement : None
 Discount Terms : [REDACTED]

INVOICE GOODS	126.00
INVOICE V.A.T.	22.05
INVOICE TOTAL	148.05

14 JAN 2008



PAYMENT SLIP
 Please see reverse
 for terms of business
 and how to pay



Inv. Date: 31/12/2007

Amt. Due : 148.05

**Please
 return
 the slip**

from final page
 of invoice with
 your payment
 by

[REDACTED]

From: [REDACTED]

Sent: 28 January 2008 13:19

To: HARMAN, Harriet

Subject: Southwark Pensioners Centre mailing

[REDACTED]

INVOICE

Insertion in February's 1 in 5 Newsletter

Stamps: 650 x 24p = £156.00

Additional admin costs: 4 hours @ £7.50 = £30.00

Envelopes £15.00

Total Amount due **£201.00**

[REDACTED]

Thanking you in anticipation

[REDACTED]



FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Comms1

page 1 of 2

Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Harriet HARMAN

Constituency

Camberwell + Peckham

Claim details

You can only claim for

- costs you have actually paid.

Please ensure

- you attach all receipts or invoices

Period of claim

from 05/04/07 to 05/04/08

Allowance year

07/08

Description of service or goods	Amount
<u>Great ledge</u>	£ <u>800</u> : <u>00</u> p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Total

£ 800 : 00 p

Authorisation and declaration

exclusively and necessarily

Date

15/01/08

Invoice

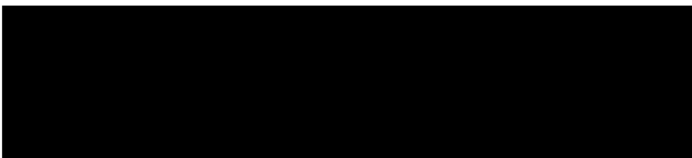
Customer name Harriet Harman MP Address _____
Tel No. _____
Contact name _____
Date of delivery / collection 6/8/07 _____

Please accept our delivery note and invoice as follows

Quantity	Description	Price £
30000	A4 leaflets 4 colour	800.00

Received by _____
Amount Paid _____
Cheque / Cash _____

Sub Total	800.00
Vat @ %	-
Total Inc. Vat	800.00





Communications Allowance
Direct payment of suppliers

1

14 JUN 2007

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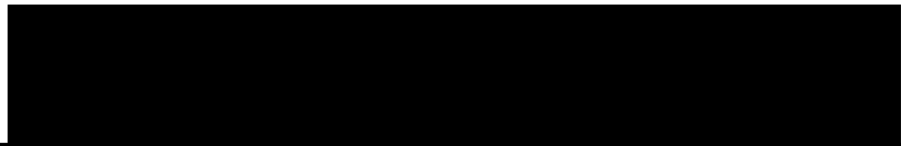
Your details

Name
in CAPITAL LETTERS

HARRIET HARMAN

Constituency

CAMBERWELL & PECKHAM



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 9 / 5 / 7 to / /

Allowance year

07 / 08

Suppliers

Amount

GREATLEDGE (GL) PRINTERS £ 1100.00 p

£ : p

£ : p

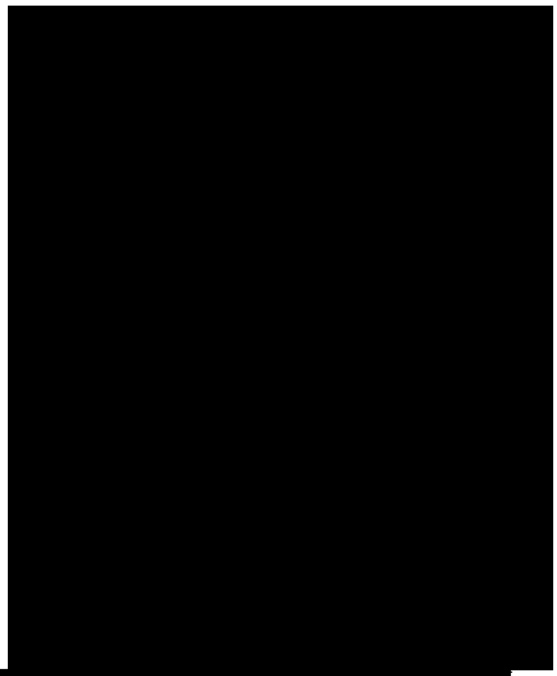
£ : p

£ : p

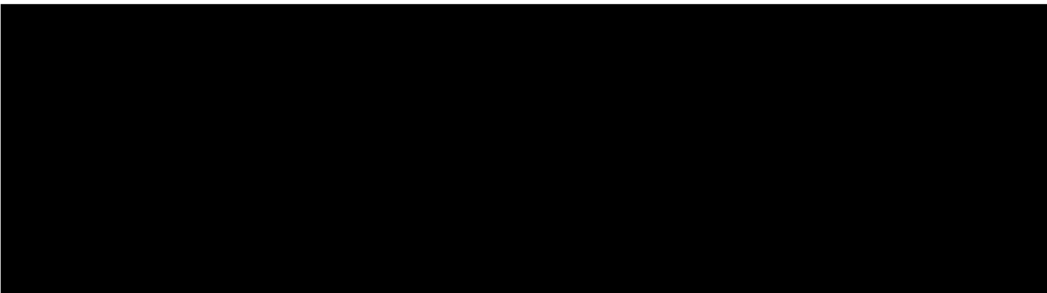
£ : p

£ : p

£ : p



Authorisation and declaration



is incurred wholly,
Parliamentary duties.

Date 12/6/7

Data protection

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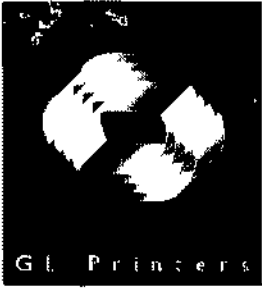
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Office use only

Initials / Date

Validation
completed**Comments**



Invoice

Customer name Harriet Harman QC MP

Address _____

Tel No. _____

Contact name _____

Date of delivery / collection 9/5/07

Please accept our delivery note and invoice as follows

Quantity	Description	Price £
45000	A4 Parliamentary report	1100.00

Received by _____

Amount Paid _____

Cheque / Cash _____

Sub Total 1100.00

Vat @ %

Total Inc. Vat 1100.00



FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

Comms2

page 1 of 2

27 MAR 2008

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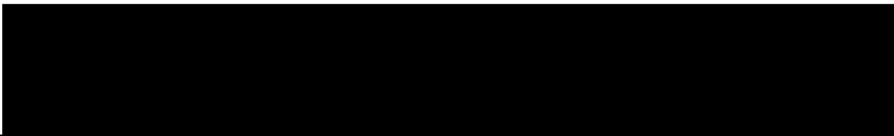
Your details

Name
in CAPITAL LETTERS

Harnet HARMAN

Constituency

Camberwell + Peckham



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 13/02/08 to 13/03/08

Allowance year

07/08

(1)

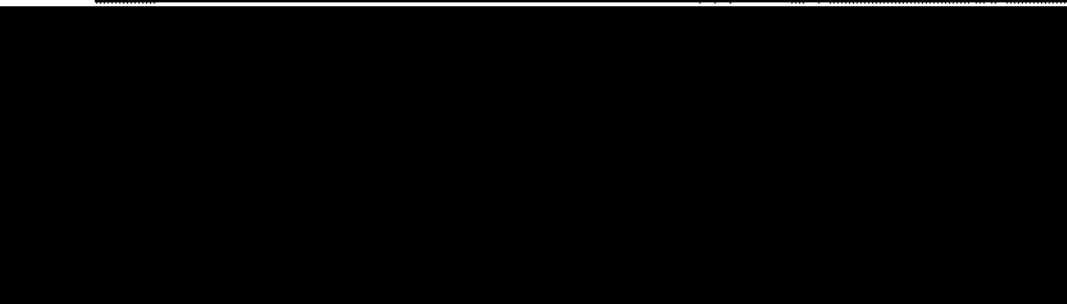
Suppliers

Amount

Suppliers	Amount
<u>Banner</u>	<u>£ 11 : 75p</u>
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p



Authorisation and declaration



incurred wholly,
Parliamentary duties.

Date _____

Data protection

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Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

Invoice

 * INVOICE NO. [REDACTED]
 * *****
 Invoice To [REDACTED]



PAYMENT SLIP
 Please see reverse
 for terms of business
 and how to pay

Rt Hon H Harman MP

Charge To :

Rt Hon H Harman MP

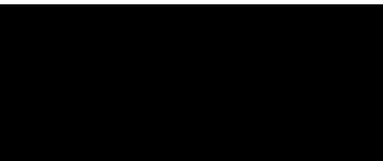
Banner Business Supplies Ltd

1 Date 28/02/2008

Order Date 27/02/2008

Rt Hon H Harman QC

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		[REDACTED]	DL MANILA WINDOW BLACK CREST ENV	1	BX1000	10.0000	27/02/08	10.00	17.5	1.75



Inv. Date: 28/02/2008

Amt. Due : 11.75

**Please
 return
 the slip**

from final page
 of invoice with
 your payment
 by

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	10.00	1.75

10.00	
INVOICE GOODS	10.00
INVOICE V.A.T.	1.75
INVOICE TOTAL	11.75

Settlement : None
 Discount Terms :

[Redacted]

Freelance Website Designer

[Redacted]

Harriet Harman MP

[Redacted]

[Redacted]

Invoice Date: 26/03/2008

Item / Description *Value (£)*

Configuration and upgrades of Typo3 Content Management System	150.00
Installation of Typo3 extensions	150.00
1 year of e-mail support, and online [Redacted]	200.00

Items Total: 500.00

Final Amount: - 500.00

[Redacted]