

Financial Processing }

Transaction No. [Redacted]

Registration No. [Redacted]

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c exists)

**Text** 1/2 - 31/3/05

**Invoice No.** 10/5/05

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / ~~05\_06~~

**Expenditure type (Cat5) :**

Phone Rg £3195-00

\* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

\* Financial Processing purposes only

Registered by (initials & date) [Redacted]

Posted by (initials & date) [Redacted]



# Member's claim form



18 MAY 2005

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

### Your details

Name  
in CAPITAL LETTERS

GERRY ADAHS

Constituency

WEST BELFAST

### Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 1 to 31 / 3 / 05

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 3000 : - p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : - p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 135 : - p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3195 : - p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [Redacted] for the purpose of performing my duties as a [Redacted]

Signature

[Redacted Signature]

MP

Date

10/5/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

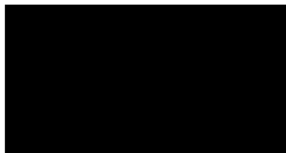
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

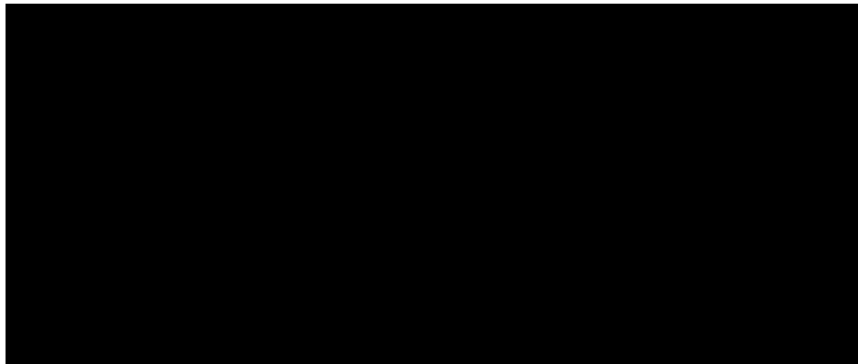
Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



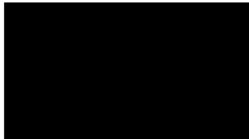
Mr G. Adams



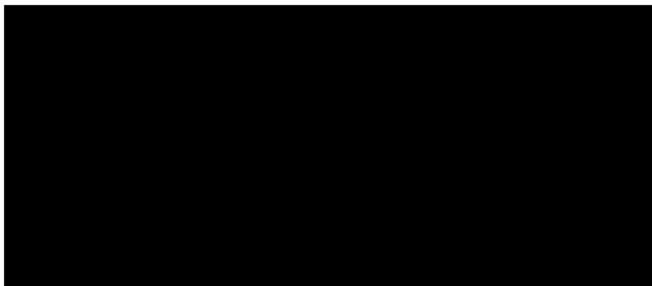
For period Commencing,  
1st March 2005  
for one month only  
£1500 Due.



Mr G. Adams



For period Commencing  
1st February 2005  
for one month only  
£1500 Due.



TRANSACTION REFERENCE  
(for Finance Office use)

RO/




**NOTIFICATION OF CHEQUE RECEIPT - MEMBERS VOTE**




**THIS FORM SHOULD ONLY BE USED TO NOTIFY THE FINANCE OFFICE OF CHEQUE RECEIPTS.  
CASH RECEIPTS SHOULD BE TAKEN IN AS PETTY CASH.**

This form serves as the authority to bank and account for cheques as well as the Finance Office's computer input document. Please ensure that the form is completed as fully as possible before passing to the Finance Office. Incomplete or inaccurate details may result in the form being returned by the Finance Office.

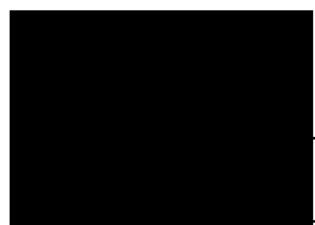
This form may be used for multiple cheques which are coded to the same account and analysis codes. In this case, the total value of cheques should be given in the amount column and a note of the number of cheques included in the total should be made in the remarks box. A general description for the receipts may be given, but details of the invoice/reference for each payment should be written on the reverse of each cheque.

**1. TO BE COMPLETED BY DEPARTMENTS**

Date of Cheque:  Cheque Number   
 Cheque Payee: 

Account Code	Amount		Cost C	Piro	Who	Exp_Type	Description
	£	p					
	<del>200</del> 120	00		04/05			REMAINING of Hotel Costs
	88	00		03/04			" " " "
<b>Total</b>							

COMPLETED BY:

Signature: 

Name: 

Date: 20/5/05

  
 \_\_\_\_\_

Please send this form together with the cheque and any background documentation (e.g. invoice or request for payment) to the Finance Office for processing.

See overleaf for Finance Office action.



04/05

# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

GERRY ADAMS

Constituency

WEST BELFAST

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 12 / 04 to 31 / 01 / 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 3000 : - p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 60 : - p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3060 : - p

**Details of second home** *if applicable*

Address  
second ho  
for Addit  
Costs Allow

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
the purpose of performing

Signature

MP

Date

17/1/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff

We will normally keep the information you give for three years following the year in which you incurred the expense.

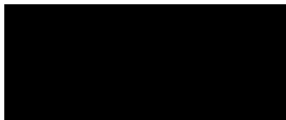
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

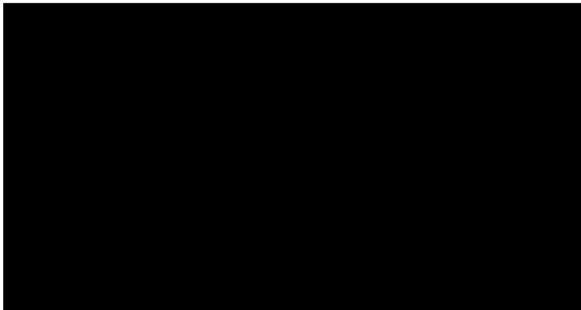


Invoice to: Mr G. Adams



For period commencing  
1st January 2005  
for one month only

£1500 = *due*





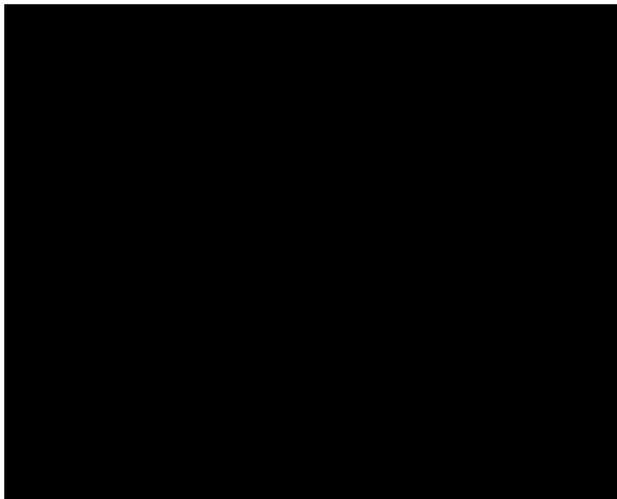
---

Invoice to: Mr G. Adams



For period commencing  
1st December 2004  
for one month only

£ 1500= June





# Member's claim form

Members' Allowances

About filling in  
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name GERRY ADAMS  
in CAPITAL LETTERS

Constituency WEST BELFAST

## Claim details

### Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 19 / 05 / 2004 to 30 / 09 / 2004

Total cost of hotel stays  
attach all receipts

£ 120 : - p

Mortgage payments  
(interest only) or rent

£ 6000 : - p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ : p

Cleaning

£ 80 : - p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ 279 : 50 p

▶ please specify

FURNISHING

Other

£ : p

▶ please specify

Other

£ : p

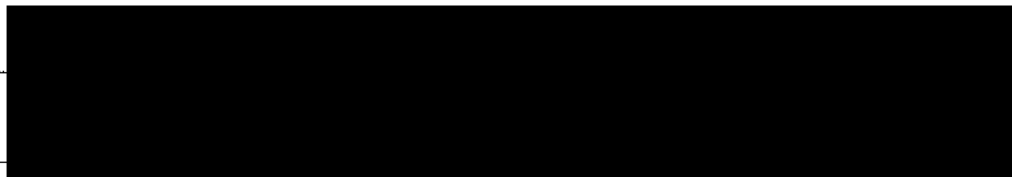
▶ please specify

Total

£ 6479 : 50 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

9/9/04

**Data protection**

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

[Redacted]

[Redacted]

Mr G Adams

[Redacted]

[Redacted]

rooms staying

[Redacted]

[Redacted]

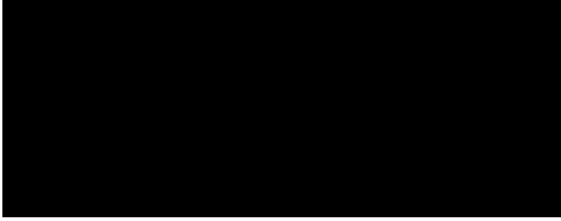
= £240.00

[Redacted]




Invoice to :-

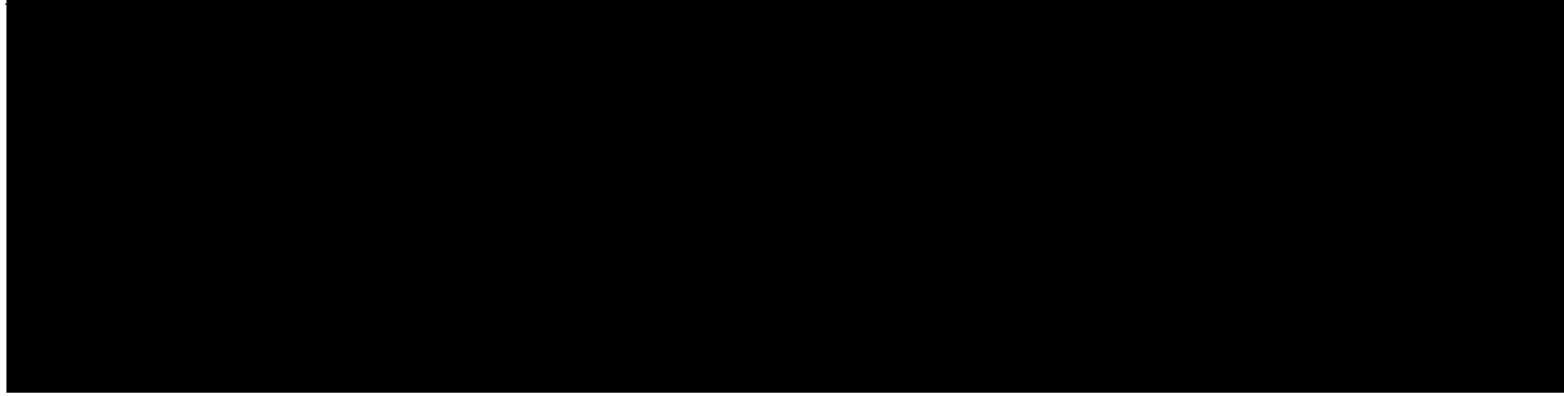
Mr G. Adams



for period commencing  
15<sup>th</sup> June 2004  
for one month only.

£1500 - June.

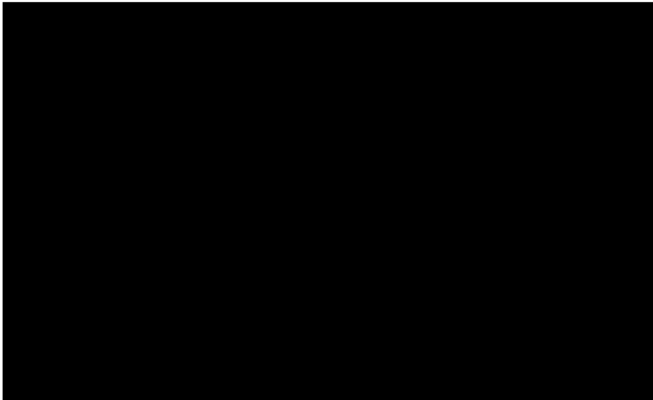


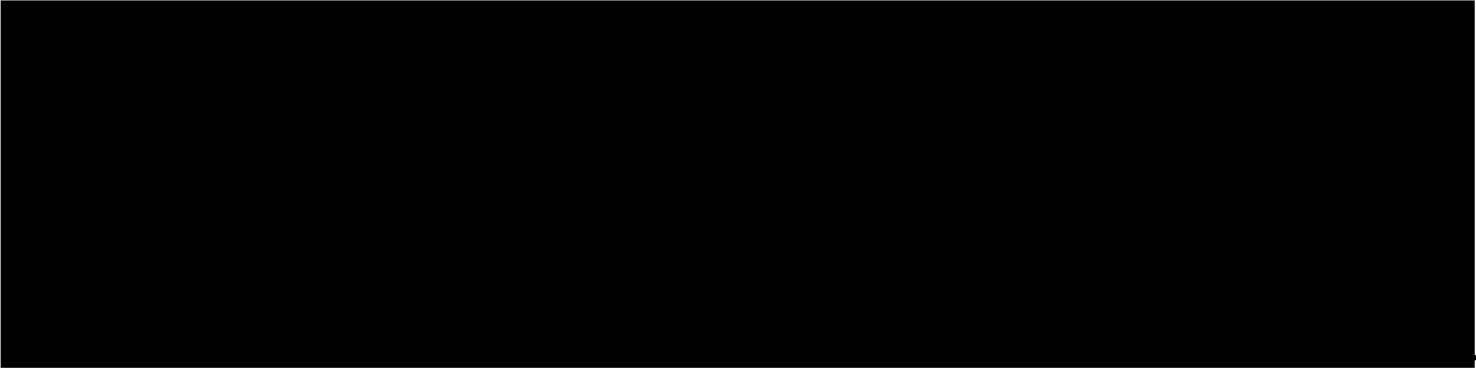


Invoice to:  
Mr G. Adams




For period commencing,  
1st July 2004  
for one month only  
£1500 Due







Invoice to:  
Mr G. Adams

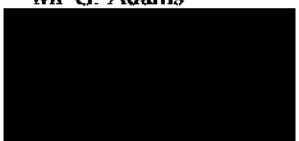


For period commencing,  
1st August 2004  
for one month only  
£1500 Due

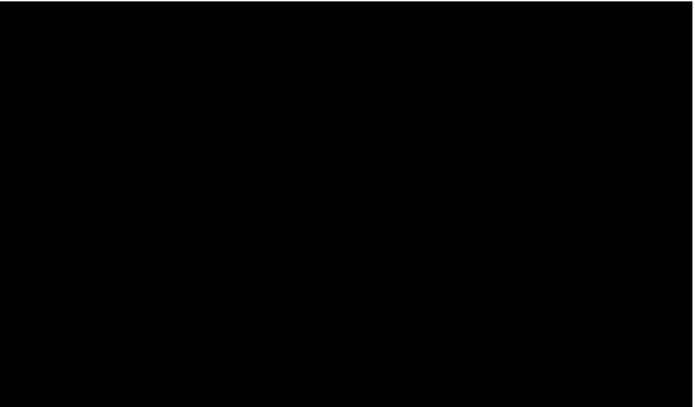




Invoice to:  
Mr G. Adams



For period commencing,  
1st September 2004  
for one month only  
£1500 Due



For the attn of Mr. G. Adams

In supplying:-

Samson 28" wide screen television	£329.
* DVD Sony, Cinema Surround Sounds	230.
payment due	<u>£559.</u>

PAID

Gerry Adams

£559 x 50% = £279.50



2004/05

Additional Costs Allowance

Form ACA2

Page 1 of 2

Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

GERRY ADAHS

Constituency

WEST BELFAST

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/04/04 to 31/05/04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3000 : - p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 80 : - p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3080 : - p

continued on page 2

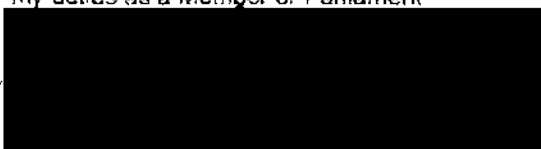
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date

18/5/04

**Data protection**

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**Send your completed  
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Invoice to G. Adams

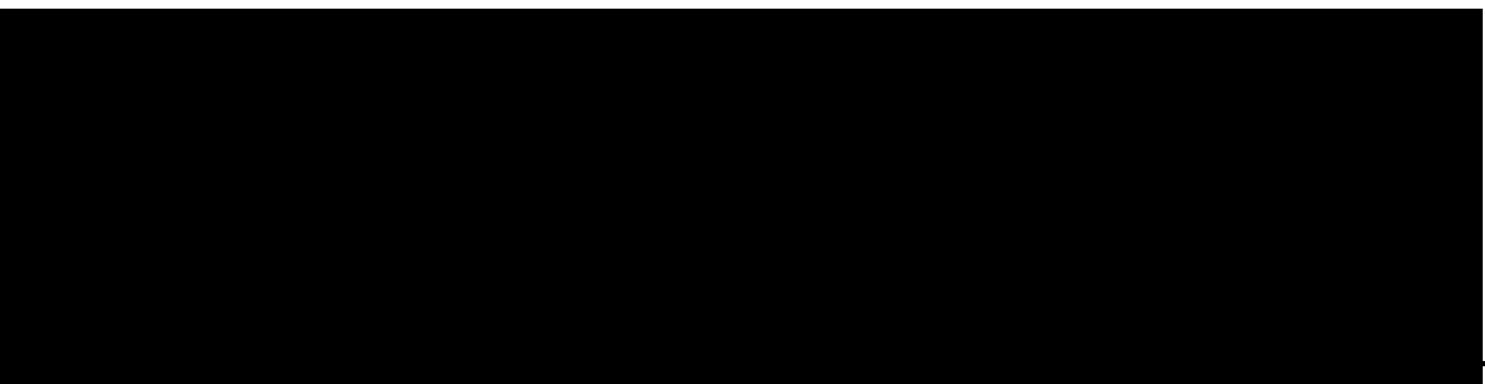


Rent due for this period commencing  
1st April 2004

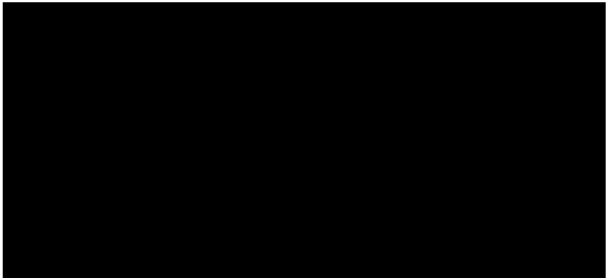
for one month only

£1500.00





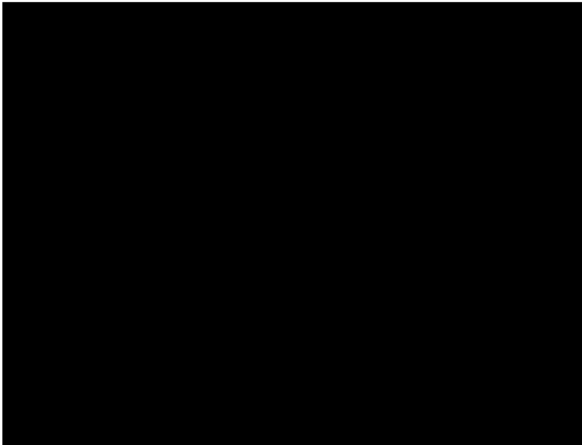
Invoice to G. Adams



Rent due for his period commencing  
1st May 2004.

for one month only.

£1500 = Due





# Member's claim form

## Members' Allowances

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name: GERRY ADAMS  
 in CAPITAL LETTERS  
 Constituency: WEST BELFAST

## Claim details

### Notes

You can only claim for

- costs you have actually paid
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 02 to 30 / 11 / 04

Total cost of hotel stays  
attach all receipts

£ \_\_\_\_\_ : \_\_\_\_\_ p

Mortgage payments  
(interest only) or rent

£ 3000 : - p

Food

£ \_\_\_\_\_ : \_\_\_\_\_ p

Utilities

£ \_\_\_\_\_ : \_\_\_\_\_ p

Council Tax/Rates

£ \_\_\_\_\_ : \_\_\_\_\_ p

Telephone and telecommunications

£ \_\_\_\_\_ : \_\_\_\_\_ p

Cleaning

£ 60 : - p

Service/maintenance

£ \_\_\_\_\_ : \_\_\_\_\_ p

Repairs/insurance/security

£ \_\_\_\_\_ : \_\_\_\_\_ p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

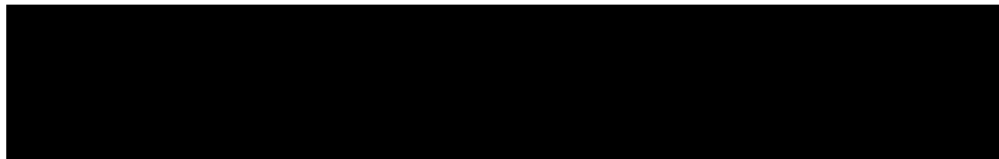
▶ please specify \_\_\_\_\_

Total

£ 3060 : - p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of the House of Commons.

Signature



MP

Date

22/11/04

**Data protection**

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Invoice to: Mr G. Adams

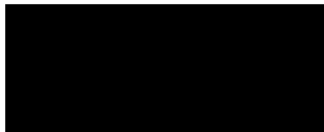
  
For period commencing  
1st November 2004  
for one month only

*£ 1500 - June.*

**PAID**

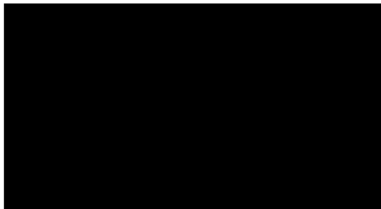


Invoice to: Mr G. Adams



For period commencing  
1st October 2004  
for one month only

*£1500- jue*



PAID