



Additional Costs Allowance

ACA2

Member's claim form

24 APR 2007

About filling in this form

- For details of costs you can claim for, see Green Book section...
If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

Knowsley N & Skpton E

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 07 to 30 10 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 537 : 22 p

Food

£ 400 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 80 : 00 p

Telephone and telecommunications

£ 40 : 00 p

Cleaning

£ 150 : 00 p

Service/maintenance

£ 250 : 00 p

Repairs/insurance/security

£ 100 : 00 p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

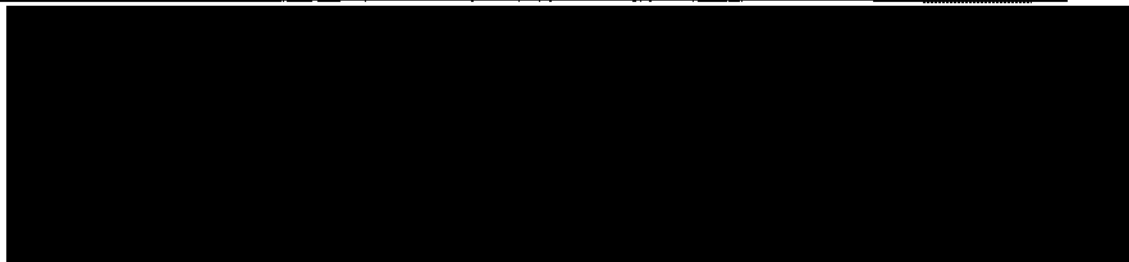
Total

£ 1677 : 22 p

continued on page 2

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 IP

Date

22.04.07

**Data protection**

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

Office use only
Cost/Cat

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 Jan 07 to 28 Feb 07 (X2)

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1074 : 44 p

Food

£ 200 : 00 p

Utilities

£ 150 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 15 : 00 p

Service/maintenance

£ 150 : 00 p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

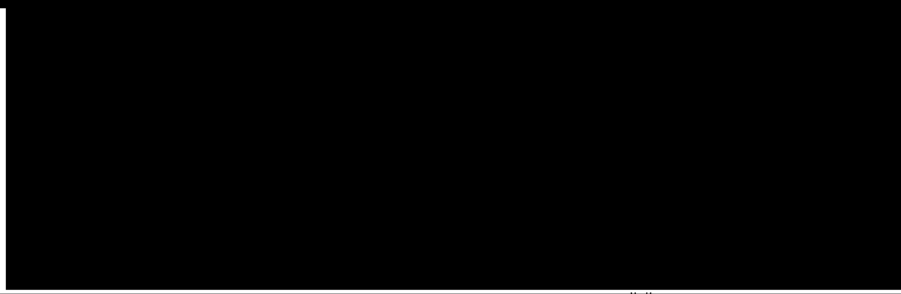
please specify

Total

£ 1,824 : 44 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP



Date

28. 2. 07**Data protection**

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Member's claim form

27 DEC 2006

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

Knowsley N & Sutton B

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 11 06 to 22 12 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1074 : 44 p (2 x 537.22)

Food

£ 200 : 00 p

Utilities

£ 150 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 50 : 00 p

Cleaning

£ 150 : 00 p

Service/maintenance

£ 87 : 14 p  
75 : 00 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1786 : 58 p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

MP

**Date**

22 / 12 / 06

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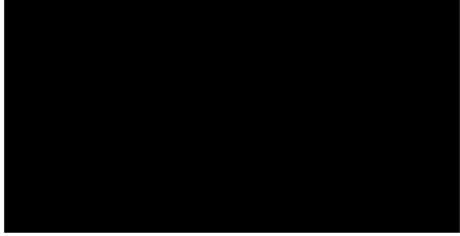
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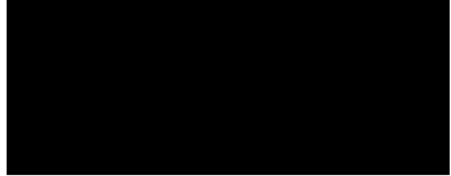
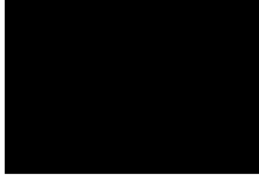
**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

APPLICATION FOR PAYMENT  
For

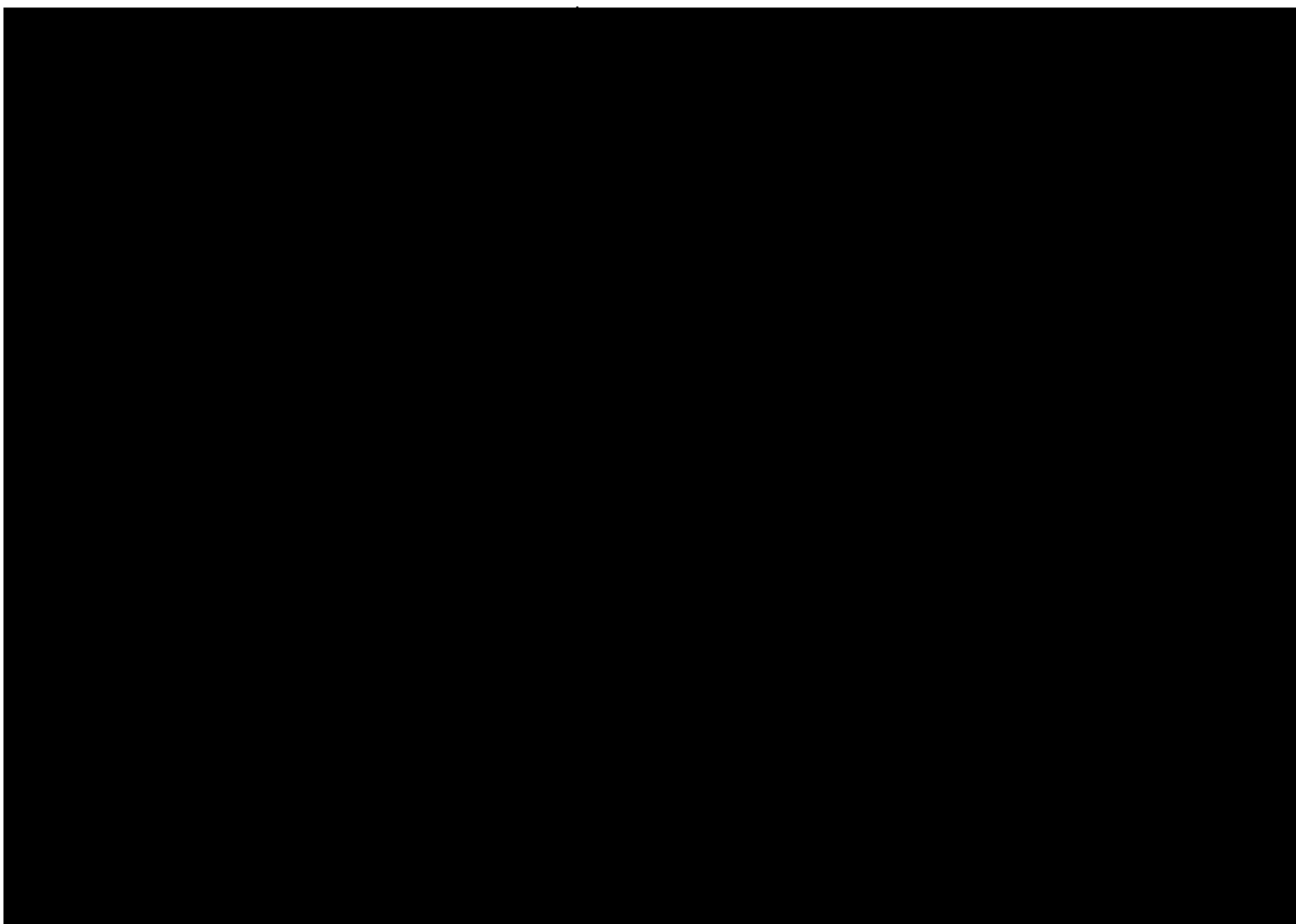


To: Mr. G E Howarth



Invoice No: [Redacted]  
Date: 8 Dec 2006  
Account No: [Redacted]

Payment Due	Description	Period	Amount
1 Jan 2007	Service Charge	1 Jan 2007 to 30 Jun 2007	737.12
<b>Total:</b>			<b>£737.12</b>
<b>b/fwd balance:</b>			<b>£-649.98</b>
<b>Total Due:</b>			<b>£87.14</b>



**GROUND RENT REQUEST NOTICE**

**COMMONHOLD AND LEASEHOLD REFORM ACT 2002, SECTION 166  
NOTICE TO LONG LEASEHOLDERS OF RENT DUE**

To: **Mr [REDACTED] G E Howarth**  
[REDACTED]

Demand No: [REDACTED]  
Account No: [REDACTED]  
Date Issued: 4 Dec 2006

To Mr [REDACTED] G E Howarth (note 1)  
[REDACTED]

It requires you to pay rent of £75.00 on 1 Jan 2007 (note 2)

This rent is payable in respect of the period from 1 Jan 2007 to 30 Jun 2007

[In accordance with the terms of your lease the amount of £75.00 is/was due on 1 Jan 2007 .](note 3)

[REDACTED]



# Member's claim form

900Z AON 4 0

31 OCT 2006

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* s
- If you have any doubt about whether you can claim for a please call: 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

Knowsley and Stretford

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 110 106 to 29 110 106

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 515 : 00 p

Food

£ 250 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 50 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 200 : 00 p

Other

£ 131 : 50 p

▶ please specify + J LICENCE

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1506 : 50 p

**Details of second home** *if applicable*

X Address of  
second home

X for Additional  
Costs Allowance

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

X Signature

MP

X Date

5. 11. 06

✓

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

KNOWLSLEY N & SEFTON C.

## Claim details

### Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 10 06 to 24 10 06 X2

Total cost of hotel stays  
attach all receipts

£ 495 : 00 p ✓

Mortgage payments  
(interest only) or rent

£ 516 : 52 p ✓ Sept

Food

£ 100 : 00 p ✓

Utilities

£ 200 : 00 p ✓

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ 100 : 00 p ✓

Cleaning

£ 200 : 00 p ✓

Service/maintenance

£ 150 : 00 p ✓

Repairs/insurance/  
security

£ 150 : 00 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

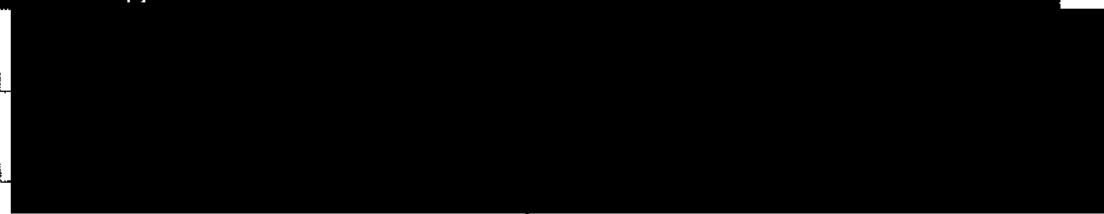
£ : p ▶ please specify

Total

£ 1911 : 52 p

**Details of second home** *if applicable*

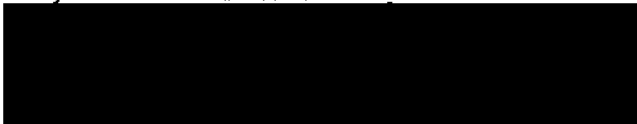
Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

29. 9. 06

**Data protection**

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**NOTICE OF MORTGAGE RATE CHANGE**



[REDACTED]  
MR GEORGE E HOWARTH  
[REDACTED]

12th August 2006

Dear Member

We have recently announced an increase in our Base Mortgage Rate to 6.24%.

I enclose full details of how this change affects your mortgage account and monthly payment.

**PAYMENT DETAILS**

ACCOUNT NUMBER	[REDACTED]
GROSS INTEREST RATE 6.24% EFFECTIVE FROM 1st SEPTEMBER 2006	
MONTHLY MORTGAGE PAYMENT	(6.24%) £516.52
TOTAL MONTHLY PAYMENT DUE FROM SEPTEMBER 2006	£516.52



Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

KNOWSLEY N & SUTTON C

Office only

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 06 to 18 07 06 X2

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 990 : 00 ✓

Food

£ 300 : 00 p/

Utilities

£ 300 : 00 p/

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 200 : 00 p/

Cleaning

£ 150 : 00 p/

Service/maintenance

£ 150 : 00 p/

Repairs/insurance/security

£ 150 : 00 p/

Other

£ : p

please specify

Other

£ : p

please specify

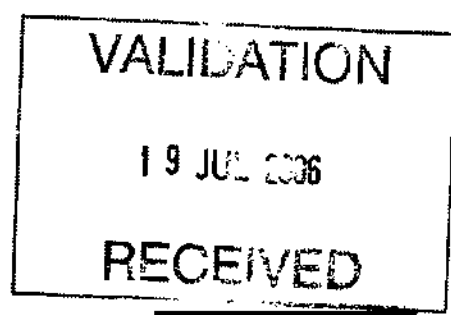
Other

£ : p

please specify

Total

£ 2240 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

18. 07. 06

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

KNOWSLEY N & SEFTON R

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/04/06 to 20/05/06 x2

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 990 : 00 p

Food

£ 250 : 00 p

Utilities

£ 15 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 50 : 00 p

Cleaning

£ : p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 250 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

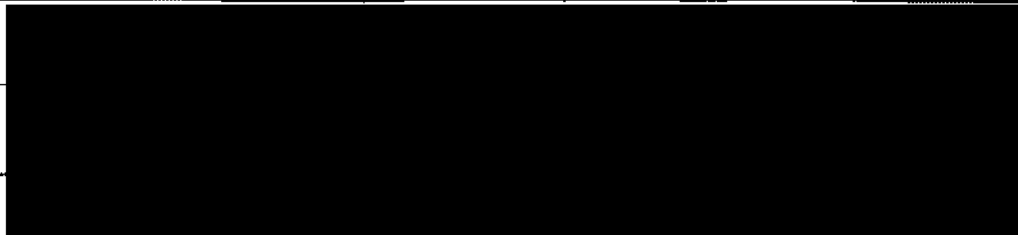
▶ please specify

Total

£ 1755 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

20.08.06**Data protection**

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Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

Knowsley North East

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 106 to 12 10 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 856 : 70 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 856 : 70 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

12.4.06**Data protection**

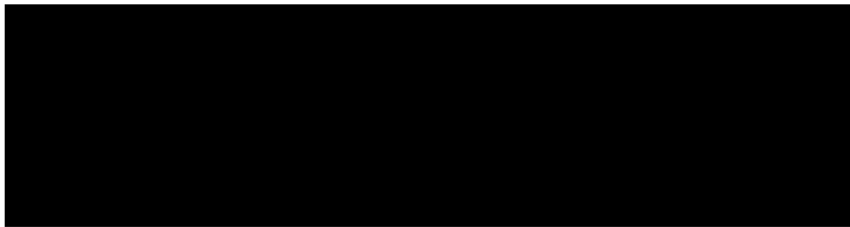
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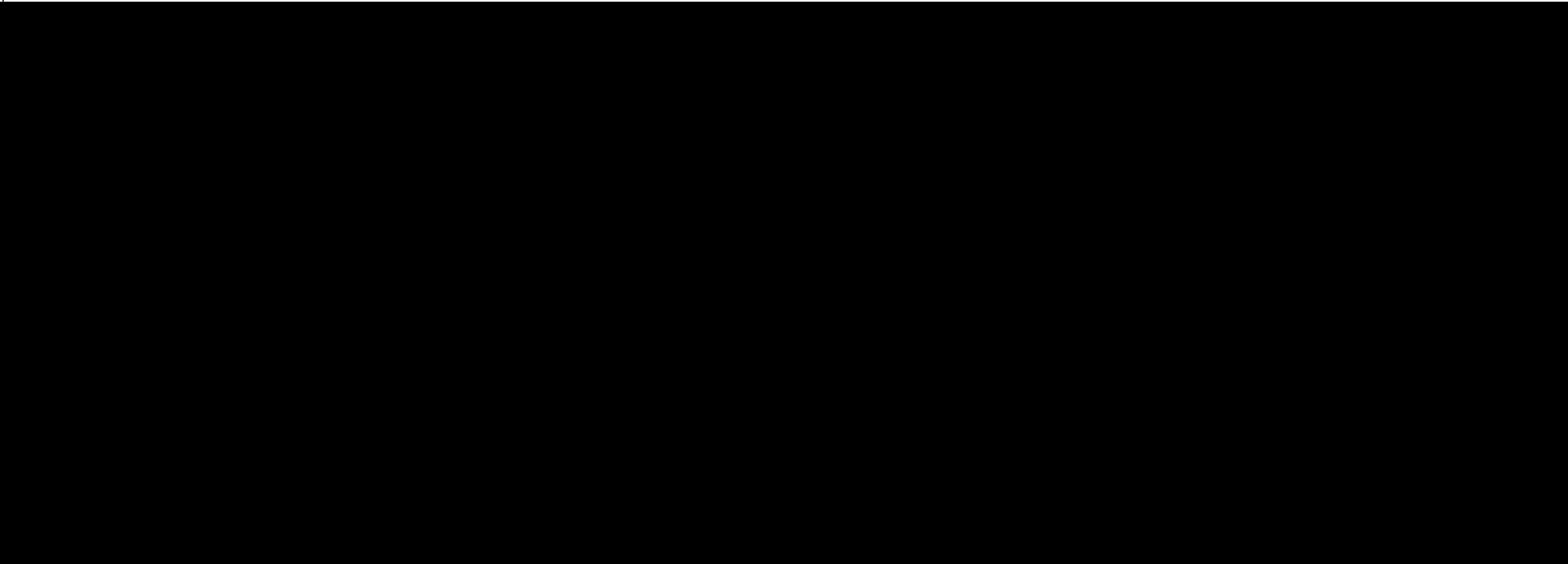
Date of issue: 15-MAR-2006

MR G HOWARTH

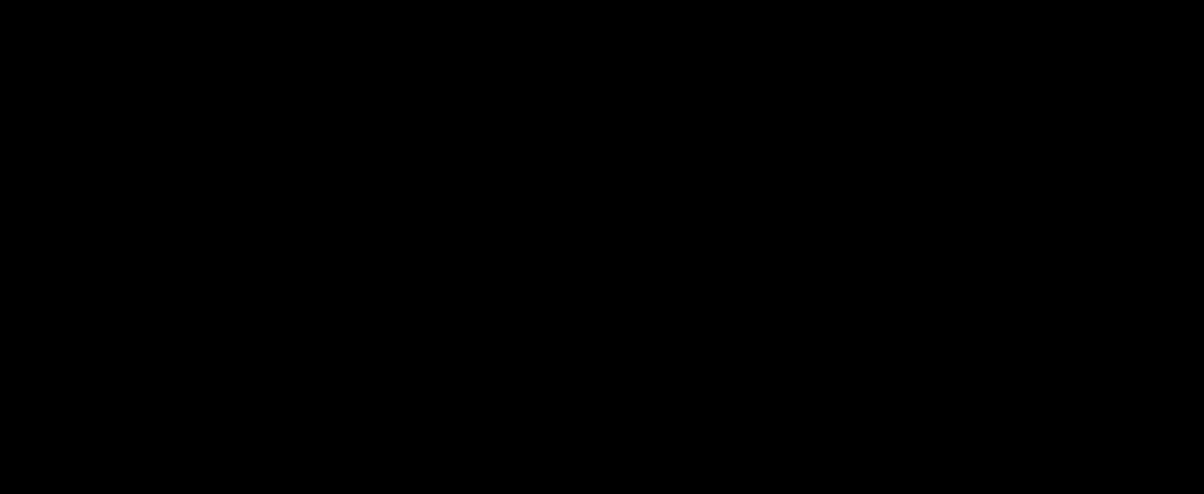
Address of property (if different)



**Council Tax demand notice  
2006/2007**



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856.70

