

Financial Processing }

Transaction No.

Registration No.

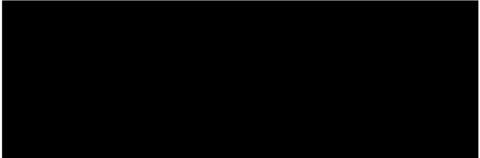


**Validation Claim Summary Sheet**

**ACA**

Please write or print clearly & attach to claim

**Member Supplier ID**



**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c exists)

**Text**



(i.e. period of claim)

**Invoice No. 23/5/05**



**Account code / Allowance**

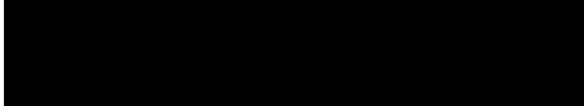


**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**04/05 / 05\_06**

**Expenditure type (Cat5) :**



*\* Validation purposes only (please tick to indicate compliance)*

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

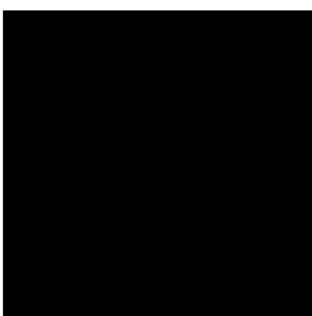
*\* Financial Processing purposes only*

Registered by (initials & date)

..... 26 MAY 2005 .....

Posted by (initials & date)

27 MAY 2005 .....





Member's claim form

05 APR 2005

04/05

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

KNOWSLAY N + SUTTON

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 30 1 05

to 31 1 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 495 : 00 p

Food

£ 180 : 00 p

Utilities

£ 15 : 00 p

Council Tax/Rates

£ 803 : 39 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 108 : 00 p

Repairs/insurance/security

£ 90 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

[Redacted]

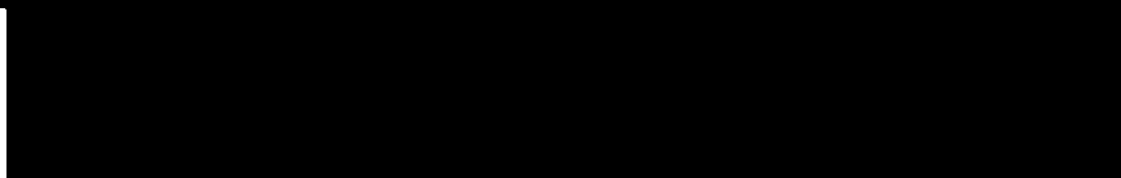
[Redacted]

£602.54

£147.88 Apr - Jun  
£602.54 July - Mar

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**



MP

**Date**

31.03.05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

**Send your completed  
form to**

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Date of Issue: 15-MAR-2005

MR G HOWARTH	
[REDACTED]	
Account reference	[REDACTED]

[REDACTED]	
Property reference	[REDACTED]

**Council Tax demand notice  
2005 to 2006**

803.39  
Apr - Jun = £200.85 ×  $\frac{67}{91}$  = £147.88  
July - Mar = £602.54

**Total**

**803.39**

Date of Issue: 15-MAR-2005

MR G HOWARTH	
[REDACTED]	
Account reference	[REDACTED]

Address of property (if different)	
[REDACTED]	
Property reference	[REDACTED]

**Council Tax demand notice  
2005 to 2006**

803.39  
Apr - Jun = £ 200.85 ×  $\frac{67}{91}$  = £ 147.88  
July - Mar = £ 602.54

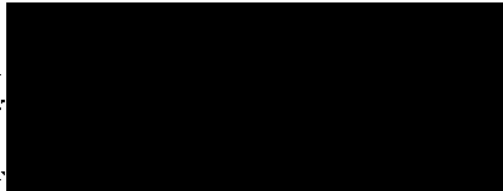
**Total**

**803.39**

Financial Processing }

Transaction No.

Registration No.

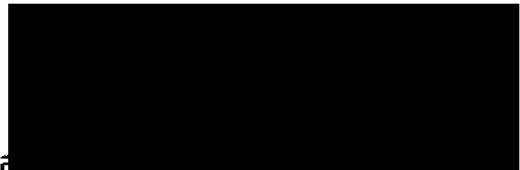


**Validation Claim Summary Sheet**

**ACA**

Please write or print clearly & attach to claim

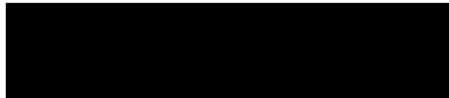
**Member Supplier ID**



**Pay recipient**

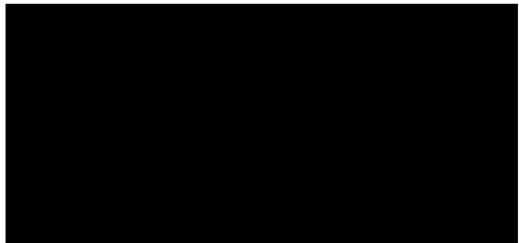
(NB Financial Processing to check whether a dedicated a...)

**Text**



(i.e. period of claim)

**Invoice No.**



**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

~~05~~ 05 / 05\_06

**Expenditure type (Cat5) :**



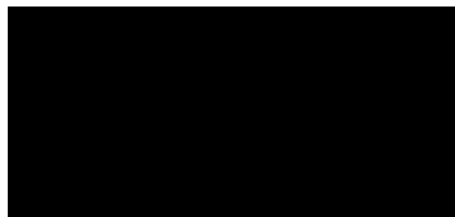
*\* Validation purposes only (please tick to indicate compliance)*

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

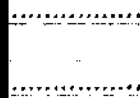
✓
/
/
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/

*\* Financial Processing purposes only*

Registered by (initials & date)



Posted by (initials & date)





# Member's claim form

04/05

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

KNOWSLEY N & SEFTON E

## Claim details

### Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 103105 to 31 103105

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1753 : 10 p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1753 : 10 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

U

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

18. 4 - 05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

CENTRAL HEATING • PLUMBING  
GAS FITTING

INVOICE

MR. G. HOWARTH.

✓ DATE 23-3-05

DESCRIPTION

COST

VAT  
AMOUNT

labour. Materials. Travelling.  
V.A.T.

1492.00

261.10

TOTAL COST 1492.00 261.10

TOTAL VAT 261.10

TOTAL DUE 1753.10

Financial Processing }

Transaction No. [REDACTED]

Registration No. [REDACTED]

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID** [REDACTED]

**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c exists)

**Text** [REDACTED]

**Invoice No.** [REDACTED]

**Account code / Allowance** [REDACTED]

**Members cost centre (Cat1)** [REDACTED]

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06

**Expenditure type (Cat5) :** [REDACTED]

*\* Validation purposes only (please tick to indicate compliance)*

<i>Mortgage documentation held</i>
<i>Addresses comply with central records</i>
<i>Invoices relate to 2<sup>nd</sup> home address</i>
<i>Budget checked</i>
<i>Claim signed</i>
<i>Claim correctly dated</i>

/
/
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/
/
/

*\* Financial Processing purposes only*

*Registered by (initials & date)* [REDACTED]

*Posted by (initials & date)* [REDACTED]



Member's claim form

05 APR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

KNOWSLAY N & SUTTON

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 13/3/05 to 31/3/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 495 : 00 p

Food

£ 180 : 00 p

Utilities

£ 15 : 00 p

Council Tax/Rates

£ 803 : 39 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 108 : 00 p

Repairs/insurance/security

£ 90 : 00 p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

[Redacted]

£1,105.88

£147.88 Apr-Jul
£602.54 July-Mar

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

31. 03. 05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Date of Issue: 15-MAR-2005

MR G HOWARTH	
[REDACTED]	
Account reference	[REDACTED]

[REDACTED]	
Property reference	[REDACTED]

**Council Tax demand notice  
2005 to 2006**

803.39  
Apr - Jun = £200.85 ×  $\frac{67}{91}$  = £147.88  
July - Mar = £602.54

**Total**

**803.39**

Financial Processing }

Transaction No. [REDACTED]

Registration No. [REDACTED]

**Validation Claim Summary Sheet**

**ACA**

Please write or print clearly & attach to claim

**Member Supplier ID** [REDACTED]

**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c exists)

**Text** [REDACTED]

**Invoice No.** [REDACTED]

**Account code / Allowance** [REDACTED]

**Members cost centre (Cat1)** [REDACTED]

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06

**Expenditure type (Cat5) :** [REDACTED]

*\* Validation purposes only (please tick to indicate compliance)*

<i>Mortgage documentation held</i>	<input checked="" type="checkbox"/>
<i>Addresses comply with central records</i>	<input checked="" type="checkbox"/>
<i>Invoices relate to 2<sup>nd</sup> home address</i>	<input checked="" type="checkbox"/>
<i>Budget checked</i>	<input checked="" type="checkbox"/>
<i>Claim signed</i>	<input checked="" type="checkbox"/>
<i>Claim correctly dated</i>	<input checked="" type="checkbox"/>

*\* Financial Processing purposes only*

*Registered by (initials & date)* [REDACTED]

*Posted by (initials & date)* [REDACTED]



3707 11/11 91

# Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

GEORGE HOWARTH

Constituency

KNOWSLY H & SKIPTON E.

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 DEC 104 to 11 103 105 + 3.

Total cost of hotel stays attach all receipts

£ : p ✓

Mortgage payments (interest only) or rent

£ 1485 : 00 p x3 ✓

Food

£ 450 : 00 p ✓

Utilities

£ 450 : 00 p x3 ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 450 : 00 p ✓

Cleaning

£ 100 : 00 p

Service/maintenance

£ 450 : 00 p x3 ✓

Repairs/insurance/security

£ : p

Other

£ 586 : 50 p x ✓

▶ please specify

REPLACEMENT ITEMS LONDON RNS

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3771 : 50 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.



Signature

MP

Date

23. 3. 05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Howarth

Description	Qty	Unit Price ex VAT	Total ex VAT	VAT(%)	Vat Charged	Total Inc VAT
Delivery: Standard delivery. (7999999)	1	£0.00	£0.00	17.50 %	£0.00	£0.00
Sharp Combination Microwave, Silver, R754SL (230199995)	1	£84.26	£84.26	17.50 %	£14.74	£99.00 ✓
Delivery: Usually delivered within 14 days. (7999999)	1	£0.00	£0.00	17.50 %	£0.00	£0.00
Sony WEGA Widescreen Television with Stand, KV28HX15, 28 Inch with Video Recorder and DVD Player (230210678)	1	£414.89	£414.89	17.50 %	£72.61	£487.50 ✓

**Total**

**£499.15**

**£87.35**

**£586.50**



Additional Costs Allowance

Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

GEORGE HOWLAND

Constituency

Knowsley N + Sefton C

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 17 104 to 20 12 104

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 2,097 : 21 p

Food

£ 200 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ : p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 2697 : 21 p

**Details of second home** *if applicable*

X  
 Address of  
 second home  
 for Additional  
 Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

X  
 Signature

MP

X  
 Date

1. 1. 05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
 form to

Members' Allowances Section, Operations Directorate,  
 Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

**NOTICE OF MORTGAGE RATE CHANGE**  
**MR GEORGE E HOWARTH**  


14th August 2004

Dear Member

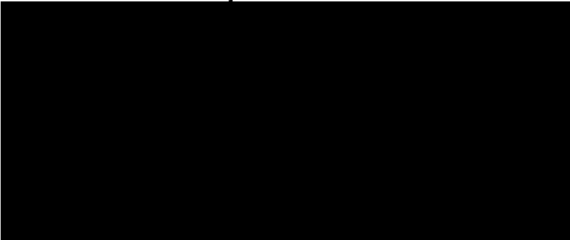
We have recently announced an increase in our Base Mortgage Rate to 5.99%.

I enclose full details of how this change affects your mortgage account and monthly payment.

At Nationwide we remain committed to giving you a better value mortgage. That's why all our mortgages come with daily interest, the fairest way of charging interest, at no extra cost.

You are not required to take any further action.

Please be aware that our telephone lines will be extremely busy following this rate change. The information overleaf answers most questions we receive.

Yours sincerely  
**PAYMENT DETAILS**  
GROSS INTEREST RATE 5.99% EFFECTIVE FROM 1st SEPTEMBER 2004

MONTHLY MORTGAGE PAYMENT (5.99%) £495.85

TOTAL MONTHLY PAYMENT DUE FROM SEPTEMBER 2004 £495.85

**APPLICATION FOR PAYMENT**

To: **G E Howarth**

**Date:** 8 Jun 2004

<b>Description</b>	<b>Period</b>	<b>Amount</b>
Ground Rent	1 Jul 2004 to 31 Dec 2004	57.50
Service Charge	1 Jul 2004 to 31 Dec 2004	587.43
	<b>Total:</b>	<b>£644.93</b>
	<b>b/fwd balance:</b>	<b>£462.28</b>
	<b>Total Due:</b>	<b>£1,107.21</b>

I wish to claim reimbursement of the following amounts in respect of additional costs which I have necessarily incurred for overnight stays away from my main home (as notified to the Fees Office) on Parliamentary duties during the period from 12/04/04 to 26/04/04 made up as follows:-

Hotel Accommodation

£

Residential Accommodation

£

718.85 \*

- (i) Rent/Rates .....
- (ii) Heat and Light .....
- (iii) Telephone .....
- (iv) Cleaning .....
- (v) Repairs and Maintenance .....
- (vi) Other (please specify) .....

£

Food

£

Other Expenses (please specify) .....

£

Total £ 718.85

Signed

.....M.P.

Print Name

George Howarth

Date

4/3/04

Constituency

Knowsley North East

**APPLICATION FOR PAYMENT**

For

To:

**Howarth**

Date: 30 Jul 2004

Total:	£73.92	
b/fwd balance:	£644.93	
Total Due:	<u>£718.85</u>	2