



Additional Costs Allowance

Member's claim form

VALIDATION AC  
31 MAR 2008  
RECEIVED

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DR E. HANUS

Constituency

Oxford West & Abingdon

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 March 08 to 1 / 1 07/08

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 1 : p

Service/maintenance

£ 1,275 : 00 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,275 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

26/3/08 ✓

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

4719	LEV U/Matt Colours			
Note: S0502-Y50R				
ltr	3	@	20.07	60.21
2424	LEV Vinyl S/Sheen Col			
Note: S0502-Y50R				
ltr	1	@	25.01	25.01
4537	LEV Undercoat White			
150ml	1	@	5.33	5.33
4522	LEV Gloss R/White			
150ml	1	@	5.33	5.33
4474	S/Paper Yellow Sheet			
.20 Grit	2	@	0.37	0.74
4476	S/Paper Yellow Sheet			
.80 Grit	2	@	0.37	0.74

Before disc. (Ex. VAT)	97.36
Disc. @ 10.00% Excl. (*)	9.74
VAT	15.33
<b>AM PAYABLE INC. VAT</b>	

**£102.95**

Cash sale

4559 LEY Eggshell Colours

2.5ltr 1 @ 18.97 18.97

4709 LEY V/Matt B/White

2.5ltr 1 @ 8.68 8.68

963 Plastic Paint Kettle

1ltr 1 @ 0.83 0.83

653 Paper/Poly Dust Sheet

12x9 1 @ 3.56 3.56

9854 Red Slim Mohair Sleeve

100mm 4 In. E 1 @ 1.55 1.55

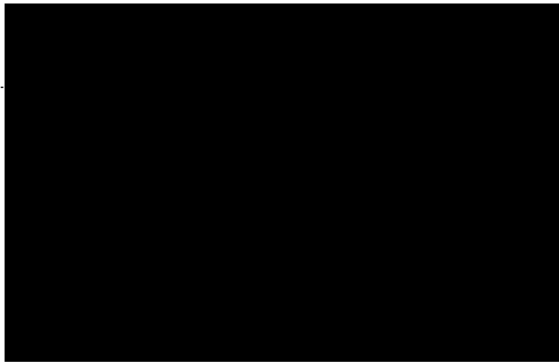
Before disc) (Ex. VAT) 31.59

Disc. @ 10.00% Excl. (\*) 3.16

VAT 4.98

NOW PAYABLE INC. VAT

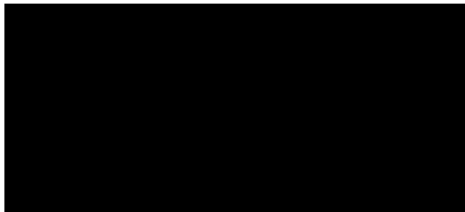
£33.41

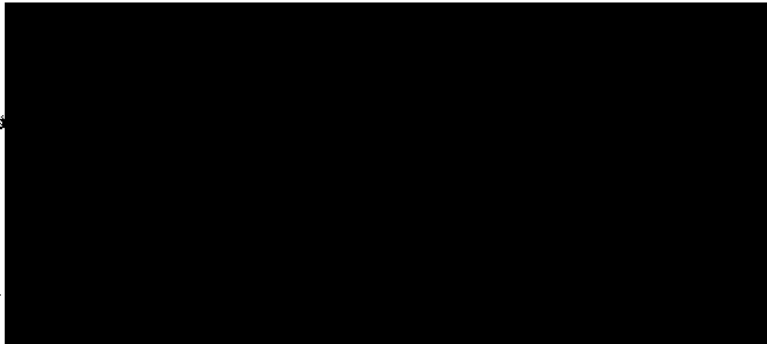


SALE

Total

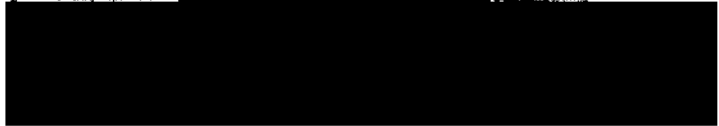
£175.00





Mr. Harris

Cartons/White/Wood	110.00
Sig/cartons/White/Wood	65.00
TOTAL AMOUNT DUE	175.00



## DOCUMENT TYPE

INVOICE

Queries To:

Invoice to:

Delivery to:

COLLECT

Sale Type

Document No

Document Date

Page No

COLLECT/ CASH

16/03/08

Customer No

Customer Order No

Despatch Date

Customer Signature

Print Name

Product Code

Description

Quantity

Price

Unit

Value

Code

ACORN 6 WOVEN ROLLER/FRAME PACK

1

8.29

EACH

6.29

TRAY BLACK PLASTIC 225mm 9in

2

Disc 24 %  
1.65

EACH

3.30

TETRION ALL PURPOSE FILLER 3kg

1

7.85

EACH

7.85

ACORN EMULSION MINI ROLLER KIT 5 HEADS

1

3.09

EACH

3.09

ACORN FALCON 5 BRUSH PACK

1

6.29

EACH

5.99

SACK REFUSE BLACK 20 ROLL PACK ULTRA

1

Disc 5 %  
2.35

EACH

2.35

POLYTHENE SHEET 3x3.6m MEDIUM SELCO

1

2.79

EACH

2.79

DECORATORS CAULK TRADE EVODE

1

1.19

EACH

1.19

ONE HOUR CAULK EU4 WHITE

1

0.75

EACH

0.75

HARRIER STRIPPING KNIFE 4IN

1

3.05

EACH

3.05

GEOCEL CONTRACTORS CAULK 380ML MAGNOLIA

1

0.95

EACH

0.95

MASKING TAPE 50mx38mm

5

1.19

EACH

5.95

MASKING TAPE 50mx25mm

3

1.15

EACH

3.45

Cash

55.22

Cheque

C/Card

Trade Pro

Voucher

Account

Balance

Code

VAT Rate

Goods

Value

STD

17.50

47.00

8.22

Total Nett  
Goods

47.00

Total VAT

8.22

Total

55.22

19/03/08

Paint + decorate

£ 1100



Member's claim form

13 AUG 2007

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Your details

Name in CAPITAL LETTERS

DR E HARRIS

Constituency

Oxford west - Abingdon

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 4 6 07 to 4 6 07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 798 : 82 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 798 : 82 p ✓

**Details of second home** *if applicable*

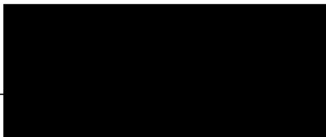
**Address of  
second home**  
*for Additional  
Costs Allowance*

\_\_\_\_\_  \_\_\_\_\_  
\_\_\_\_\_ code \_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

\_\_\_\_\_  \_\_\_\_\_ MP

**Date**

\_\_\_\_\_ 26/7/07 \_\_\_\_\_

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**A CUSTOMER AND INVOICE DETAILS**

Name: DR. E. HARRIS

Invoice No: [REDACTED]

Date: 04/06/07

Address: [REDACTED]

Work carried out by: [REDACTED]

**B WORK**

Disconnected and removed bath and set aside. Closed off tiles halfway up wall and cleared from site. Removed bath/shower screen and cleared from site. Fixed bath to wall. Retiled bath fixed to floor and levelled. Reconnected supply, fitted new bath waste, re-plate supply and test. Stripped around sink and bath. Replaced toilet ball-valve.

We are unable to fully guarantee this job. See Recommended work.  Warning Notice Issued in accordance with Gas & Safety Regulations.

MATERIALS USED 2x1 battens, clear and white silicon, 9.5 torbeck float valve 1-bath combined waste and overflow

RECOMMENDATIONS / COMMENTS Tiler to return on 18/06/07 to seal walls, re-tile, supply and fit bath/shower screen and re-fit bath panel.

Further work is costed as below.

Hourly Rate	£ 75 - per hour + MAT.+VAT
Fixed Price	£ : +VAT

Labour	£ 637 :50
Materials	£ 42 :35
Sub Total	£ 679 :85
VAT @ 17.5%	£ 118 :97
<b>TOTAL COST</b>	<b>£ 798 :82</b>
Deposit	£ :
Balance	£ :



Additional Costs Allowance

VALIDATION

ACA2

Member's claim form

26 JUL 2007

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Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DR E. HARRIS MP

Constituency

Oxford West & Abingdon

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 19/6/07 to 19/6/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1435 : 35 p + £703.90

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

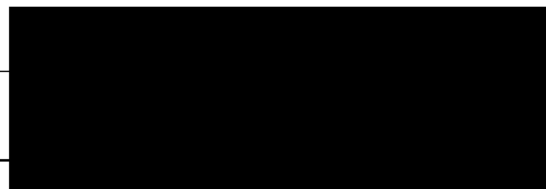
£ 2139 : 25 p

continued on page 2

**Details of second home** *if applicable*

*f*  
*x*  
Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as

Signature

\_\_\_\_\_  
\_\_\_\_\_ MP

Date

9/7/07

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form to

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Department of Finance & Administration, House of Commons, London SW1A 0AA

**A CUSTOMER DETAILS**

~~Mr/Ms/Mz~~ DOCTOR E. HARRIS.  
Addr: [REDACTED]

Invoice No [REDACTED]

Date 1/9/06

Engineer: [REDACTED]

**B WORK DESCRIPTION & MATERIAL - This section must be completed**

BATHROOM. RE LINE WALLS AROUND BATH/SHOWER  
AREA USING WOOD BOARD AND SEAL JOINT AND SILICONE.  
RE TRIM THIS AREA AND FINISH EDGES WITH CHROME TRIM  
GROUT AND SEAL MAKE UP NEW TRIM FINE AND FIT B/PANEL.  
MATERIALS USED TRIM ROSETTE, GROUT, SILICONE, TILES, TRIMMER, WOOD BOARD.

SUPPLY AND FIT BATH/SHOWER SCREEN AND SKIRTING  
TO BATH/PANEL AND SILICONE SEAL AROUND BATH.

Fixed Cost Only £

+ VAT

**C COST DETAILS & RATES - Please see overleaf for details**

LABOUR	£ 1162 : 50
MATERIALS	£ 314 : 40
Sub Total	£ 1476 : 90
VAT	£ 258 : 45
TOTAL COST	£ 1735 : 35

DOCTOR E, HARRIS,  
PLUMBING

Invoice No

090707

Engineer's Name

SHOWER SCREEN, SUPPLY AND FIT NEW BATHSHOWER  
SCREEN ADDING SILICONE GROUND WHERE NEEDED.  
FITTED NEW MANDOCAM SKERLING AROUND BATH PANEL  
TO FINISH BOTTOM EDGE.

MATERIALS USED

SHOWER SCREEN, SILICONE, SLEEPING COALS.

C COST DETAILS & RATES - Please see overleaf for details

LABOUR	£ 150.00
MATERIALS	£ 449.07
Sub Total	£ 599.07
VAT	£ 104.83
TOTAL COST	£ 703.90



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Your details

Name in CAPITAL LETTERS

DR E. HARRIS

Constituency

Oxford West & Abingdon

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

Sept-07 from / / to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 135 : 12 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 135 : 12 P

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
purpose of performing

Signature

Date

11/9/07

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A CUSTOMER AND INVOICE DETAILS

Mr/Ms/Mac **DR E HARRIS**

Invoice No [REDACTED] Date **08 09 07**

Work carried out by: [REDACTED] Corgi No. [REDACTED]

ID EXPLAINED VERBALLY TO THE CUSTOMER

**BLOCKED SINK'S WASTE PIPE WHICH PICKS UP KITCHEN SINK, WASHING MACHINE & WASTE DISPOSAL UNIT WAS BLOCKED. I ATTEMPTED TO CLEAR BLOCKAGE WITH AQUA VAC - BUT FAILED. I USED WASTE MACHINE TO CLEAR BLOCKAGE. REFITTED TRAPS ETC. TESTED. LEFT SAFE & WORKING.**

We are unable to fully guarantee this job. See Recommended work.  Warning Notice issued in accordance with Gas & Safety Regulations.

MATERIALS USED

**\* DR LEAKAGE DUE TO USE OF WASTE MACHINE.**

RECOMMENDATIONS / COMMENTS **WASTE PIPE, WHICH CONNECTS <sup>LEAKAGE</sup> TO WASTE ~~MACHINE~~ DISPOSAL UNIT IS NOT CORRECTLY INSTALLED - NEEDS ATTENTION. IF ANY MORE BLOCKAGES / LEAKAGE OCCURS FURTHER INVESTIGATION REQUIRED.\***

Further work is costed as below:  
 Hourly Rate **£ 75** per hour + Mat.+VAT  
 Fixed Price **£ -** +VAT

Labour	£ 115 : -
Materials	£ - : -
Sub Total	£ 115 : -
VAT @ 17.5%	£ 20 : 12
<b>TOTAL COST</b>	<b>£ 135 : 12</b>
Deposit	£ - : -



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Your details

Name in CAPITAL LETTERS

EVAN HARRIS

Constituency

OXFORD WEST + ABINGDON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 07 to 31 / 3 / 08 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

WATER

£ 412 : 83 p

Electric Utilities

£ 786 : 80 p ✓

Council Tax/Rates

£ 749 : 84 p ✓

Telephone and telecommunications

£ 238 : 40 p ✓

Cleaning

£ : p

Service/maintenance

£ 2642 - 78 : 14 p ✓

Repairs/Insurance/security

£ 99 - 88 p ✓

Other

£ 249 - 79 p ✓

▶ please specify

Electrical

Other

£ 199 - 857 p ✓

▶ please specify

Furnishings

Other

£ 135 : 50 p ✓

▶ please specify

TV licence

Total

£ 8,012 : 53 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date

30/5/08



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328/0530 BLUE TOWEL BALE  
106.49 NO PICK

084/1939 PHILIP DVD MICR  
249.79 249.79

~~056/0750~~  
~~159.99~~

517/1641 LAPTOP TAB  
29.99 29.99

014/0290 IVORY BAM TOWELS  
19.99 19.99

TOTAL 5 Items 466.25

RECEIVED

RECEIVED

RECEIVED

MR EVAN L HARRIS

08 April 2008

Total Brought Forward

0.00

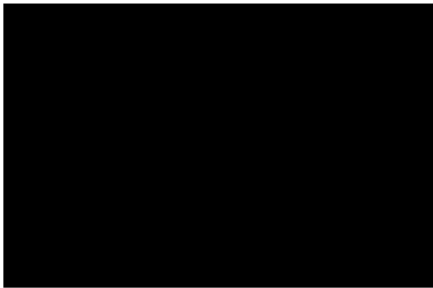
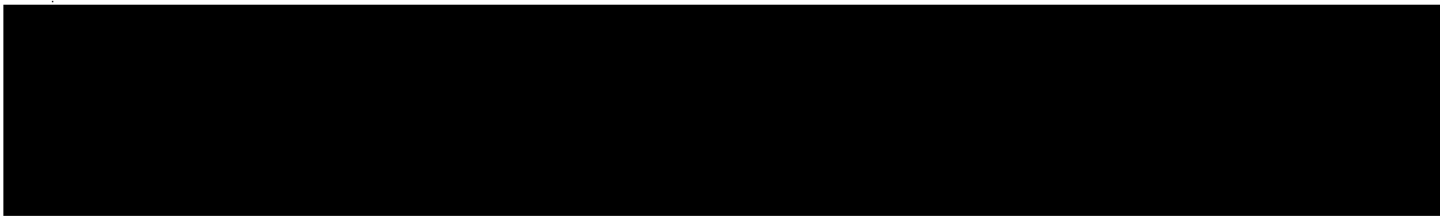
Electrical

143.10

£143.10

£5.72

03 May 08



DATE: 23-Apr-08

INV No:

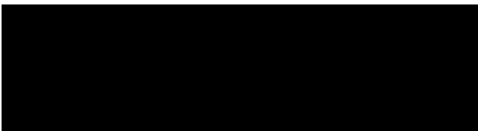
CUSTOMER:  
Dr E. HARRIS



CALL OUT TO REMOVE LIGHT FITTINGS IN KITCHEN AND BATHROOM AND REPLACE WITH NEW LIGHT FITTINGS AS REQUESTED BY PROFESSOR HARRIS. FILL AND PAINT CEILING AROUND LIGHTS .

£85.00

Sub Total	£85.00
VAT	£14.88
Total	£99.88



bill date **16 Jan 08**

---

Page 2 of 3

**electricity bill: £376.00**

Please pay **£376.00**.

DR E HARRIS

bill date 17 Oct 07

Page 2 of 3

**electricity bill: £116.18**

Please pay **£116.18**.

DRE HARRIS

bill date 17 Oct 07

Page 2 of 3

**electricity bill: £116.18**

Please pay **£116.18**.

DRE HARRIS

bill date **18 Apr 08**

Page 2 of 3

**electricity bill: £292.62**

based on an **estimated** reading

Please pay **£292.62**.

DR E HARRIS

DR E HARRIS

Date  
20 December 2007

**Total now due**

**£ 76.25**

Date  
19 March 2008

**Total now due**

**£ 80.57**

[REDACTED]

DR E HARRIS

[REDACTED]

Date  
20 September 2007

[REDACTED]

[REDACTED]

---

**Total now due**                      **£ 81.58**

---

[REDACTED]

[REDACTED]

Date  
29th August 2007

Water Services

MR E HARRIS

## Reminder

The second instalment of your water services charges is due on 1st October 2007.  
(For full details please refer to your original bill)

If you have paid your second instalment in the last seven days, please ignore the rest of this reminder.

CURRENT STATEMENT	£
Charges due - Shown on last bill	401.91
Paid - thank you	200.96
<b>Amount due on 1st October 2007</b>	<b>200.95</b>

Dr Evan Harris

Application dated: 01 July 2007

**Application for Payment**

Our Ref: [REDACTED]

Page: 1

Re: [REDACTED]

<b>Date</b>	<b>Details</b>		<b>Debit</b>	<b>Credit</b>
01 January 2007	Service Charge 1/1/07 - 30/6/07	*	2599.27	
01 January 2007	Ground Rent 1/1/07 - 30/6/07	*	10.00	
01 January 2007	Prov. Rebate re Major Works 2006	*		2575.76
01 July 2007	Service Charge 1/7/07 - 31/12/07	*	2599.27	
01 July 2007	Ground Rent 1/7/07 - 31/12/07	*	10.00	

**Amount Due: £2,642.78**

Account Number

MR E HARRIS

Your water services bill for the year 1 April 2008 to 31 March 2009

Current charges

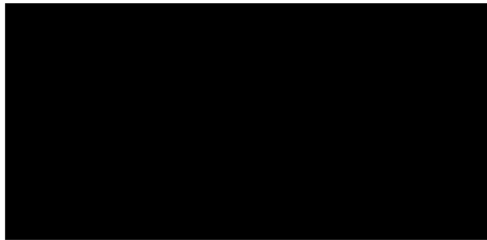
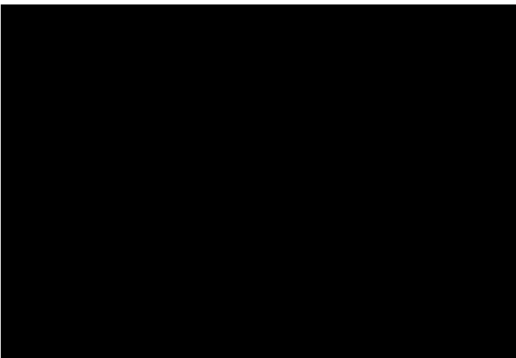
£423.76

See below

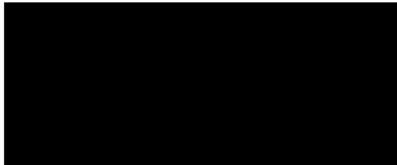
Amount to pay by  
1st April 08

£211.88

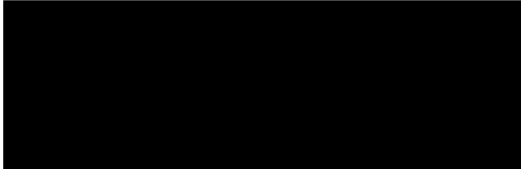




New Address:



**Dr Evan Harris**



Application dated: 22 January 2008

**Application for Payment**

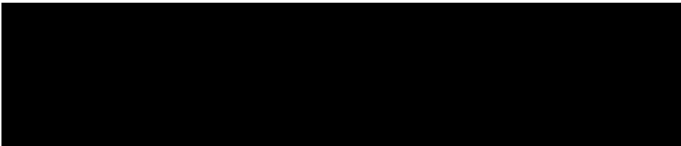
Our Ref:



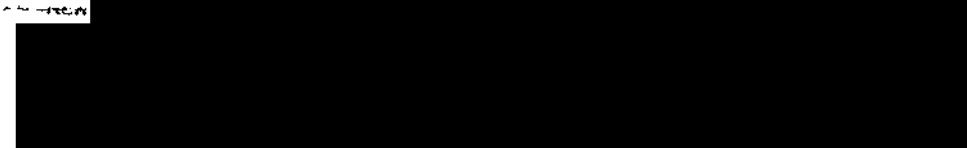
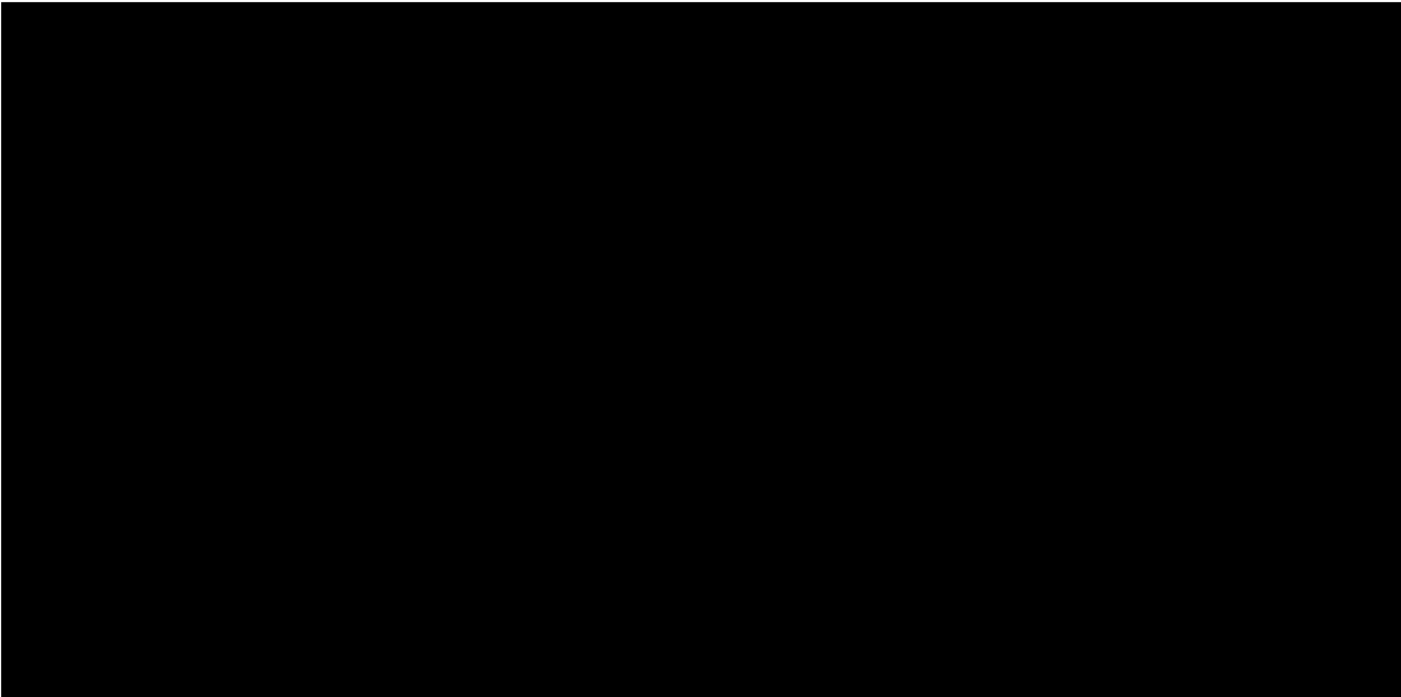
Page: 1

Re:

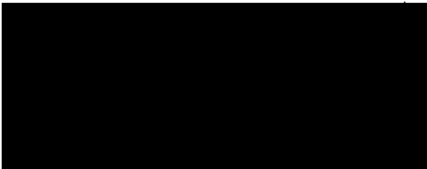
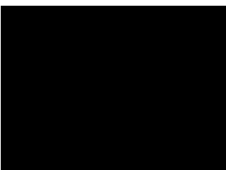
<b>Date</b>	<b>Details</b>		<b>Debit</b>	<b>Credit</b>
<i>31 December 2007</i>	Rebate re 2006	*		275.00
<i>01 January 2008</i>	Service Charge 1/1/08 - 30/6/08	*	2764.14	
<i>01 January 2008</i>	Ground Rent 1/1/08 - 30/6/08	*	10.00	



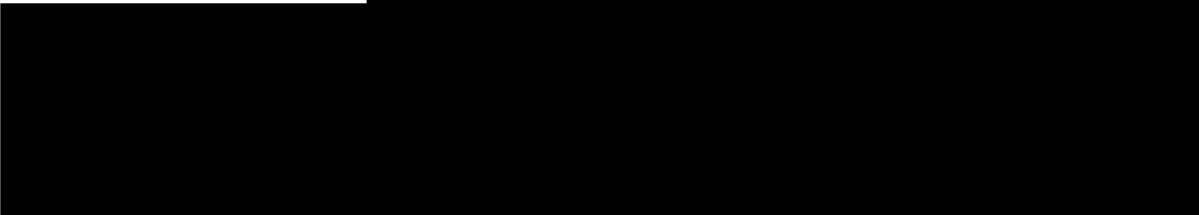
**Amount Due: £2,499.14** ✓



*Dr Evan Harris*



**Amount Due:  
£2,499.14**



22 January 2008



Member's claim form

07/10

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

EVAN HARRIS

Constituency

Oxford U + Abingdon

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 07 to 31 / 3 / 08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) ~~interest~~

£ 9064 : 13 p ✓

Food

£ 1656 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 10720 : 13 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

\_\_\_\_\_

MP

Date

\_\_\_\_\_

30/5/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA