



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

E LEIGH MP

Constituency

GAINSBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/1/05 to 31/8/05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p ✓

Food

£ 200 : p ✓

Utilities

£ 115 : p ✓

Council Tax/Rates

£ 95 : p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 570 : p ✓

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

£ 1695 : p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm
me to s
my duti

enable
performing

Signature

Date

[Redacted Signature]

22 Sept 01

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

30 SEP 2005

Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

Constituency

E LEIGHT MIT
GLAUGSBOROUGH

Claim details

Notes

You can only claim for

Please list

Please attach

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 9 05 to 30 9 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p ✓

Food

£ 200 : p ✓

Utilities

£ 114 : p ✓

Council Tax/Rates

£ 912 : p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 570 : p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

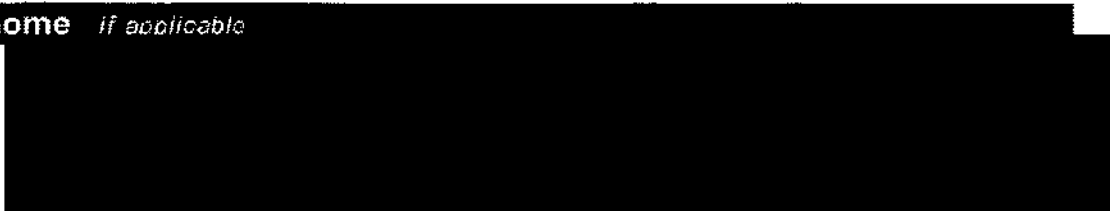
£ : p ▶ please specify

Total

£ 1699 : p ✓

Details of second home *If applicable*

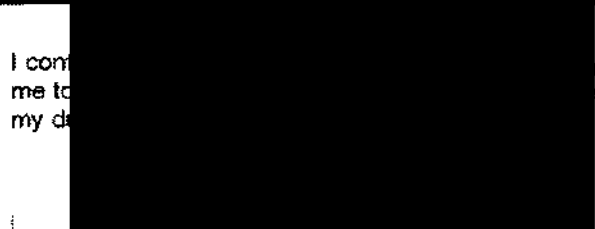
Address of second home
for Additional Costs Allowance



Declaration

I confirm that the information provided is true and necessarily to enable me to claim for the purpose of performing my duties.

Signature



MP

Date

29 July 05

Data protection

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Member's claim form

31 MAR 2006

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
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Your details

Name
in CAPITAL LETTERS

E LEIGHTON

Constituency

GAINSBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 3, 06 to 31, 3, 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p ✓

Food

£ 200 : p

Utilities

£ 119 : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 290 : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 970 : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

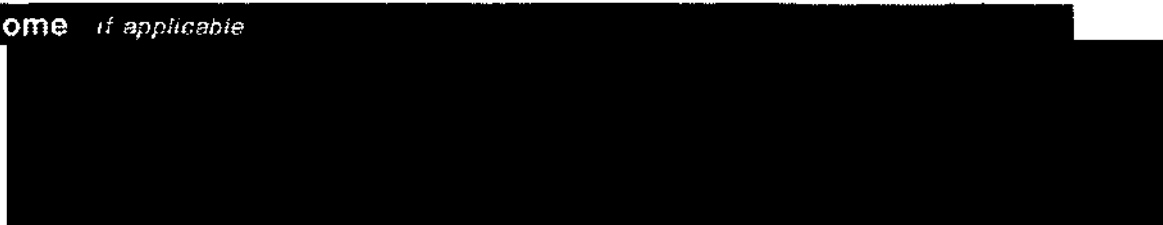
▶ please specify _____

Total

£ 1694 : 04

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*



Declaration

I confirm [redacted] and necessarily to enable
me to state [redacted] for the purpose of performing
my duties [redacted]

Signature

[redacted signature] MP

Date

2 Apr 1 06

Data protection

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Member's claim form

31 MAR 2008

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

E LEAH

Constituency

GANTSBUROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1.2.06 to 28.2.06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p

Food

£ 200 : p

Utilities

£ 119 : p

Council Tax/Rates

£ 95 : p

Telephone and
telecommunications

£ : p

Cleaning

£ 290 : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 970 : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

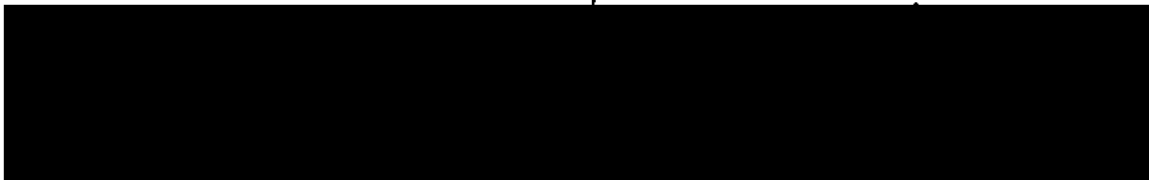
▶ please specify

Total

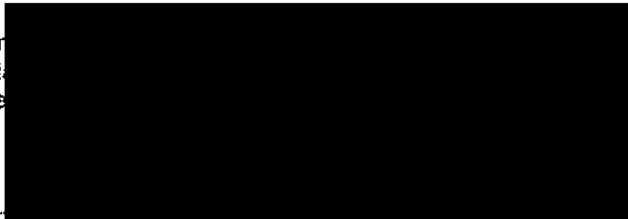
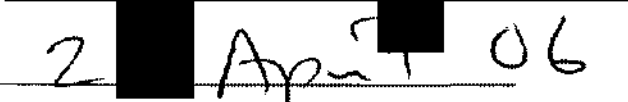

£ 1699 : p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

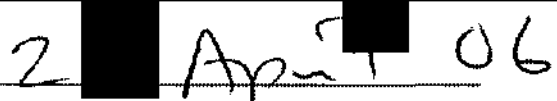


Declaration

I confirm  necessarily to enable
me to state  purpose of performing
my duties 

Signature

Date


2 April 06

Data protection

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Member's claim form

31 MAR 2006

Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

E (E90)

Constituency

Ganshargh

Claim details

Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 1, 06 to 31, 1, 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p

Food

£ 200 : p

Utilities

£ 119 : p

Council Tax/Rates

£ 95 : p

Telephone and telecommunications

£ : p

Cleaning

£ 290 : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 470 : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1694 : p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

[Redacted] and necessarily to enable
[Redacted] for the purpose of performing

MP

Date

[Redacted] 2 April 06

Data protection

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Member's claim form

20 JAN 2006

Members' Allowances

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

E LEIGH

Constituency

Gainsborough

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/12/05 to 31/12/05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p ✓

Food

£ 200 : p ✓

Utilities

£ 114 : p ✓

Council Tax/Rates

£ 95 : p ✓

Telephone and
telecommunications

£ : p

Cleaning

£ 290 : p

Service/maintenance
(kitchen)

£ : p

Repairs/insurance/
security

£ 470 : p

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

£ 1695 : p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted address]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stand for election for the purpose of performing my duties as a Member of the House of Commons.

Signature

[Redacted signature] MP

Date

19.1.06

Data protection

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Member's claim form

29 NOV 2005

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

E LEIGHT MP

Constituency

Chesham

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/1/05 to 28/11/05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p ✓

Food

£ 200 : p ✓

Utilities

£ 119 : p ✓

Council Tax/Rates

£ 95 : p ✓

Telephone and
telecommunications

£ : p

Cleaning

£ 240 : p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ 570 : p ✓

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

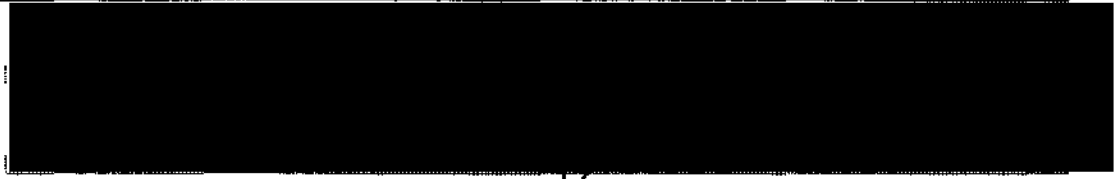
£ : p ▶ please specify _____

Total

£ 1699 : p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that the information provided is true and necessarily to enable
me to claim the Additional Costs Allowance for the purpose of performing
my duties.

Signature



MP

Date

27 Nov 05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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Member's claim form

Members' Allowances

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this form

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Your details

Name
in CAPITAL LETTERS

Constituency

E LEIGHTON MP
Gairburn

Claim details

Notes

You can only claim for

Please list

Please attach

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 10, 05 to 31, 10, 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p

Food

£ 200 : p

Utilities

£ 119 : p

Council Tax/Rates

£ 95 : p

Telephone and
telecommunications

£ : p

Cleaning

£ 240 : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 970 : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1699 : p

continued on page 2 ▶

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance



Declaration

I confirm [redacted] and necessarily to enable [redacted] the purpose of performing my duties

Signature

[Redacted signature]

MP

Date

28 NOV 05

Data protection

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Member's claim form

22 JUL 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

E LEIGH

Constituency

Cambridge

Claim details

Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

se attach

Period of claim

from 1.7.05 to 31.7.05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p ✓

Food

£ : p

Utilities

£ 115 : p

Council Tax/Rates

£ 95 : p

Telephone and telecommunications

£ : p

Cleaning

£ 290 : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 970 : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

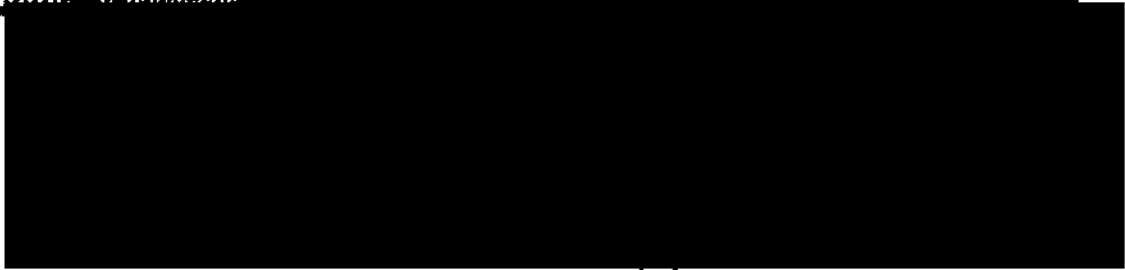
▶ please specify

Total

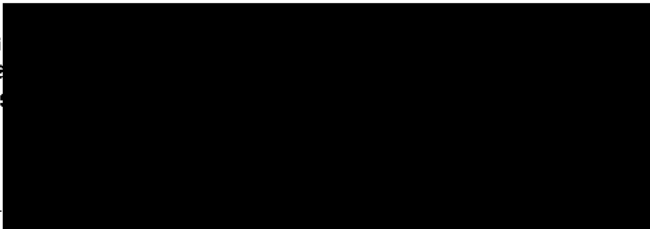
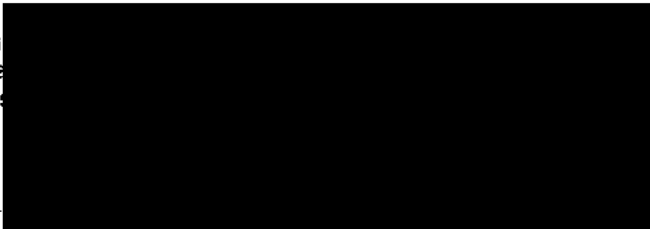
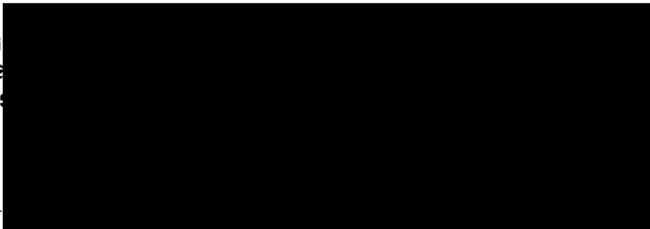
£ 1694 : p

Details of second home *if applicable*

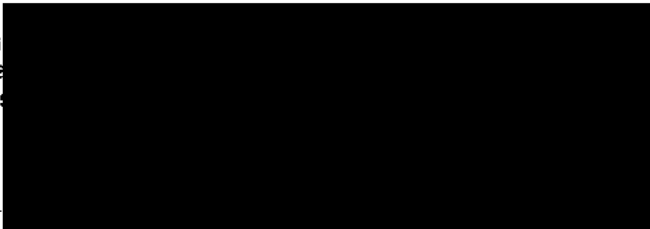
Address of
second home
for Additional
Costs Allowance



Declaration

I confirm  to enable
me to state  of performing
my duties 

Signature



Date

21 / 7 / 01

Data protection

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Member's claim form

22 JUL 2005

Members' Allowances

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name E WELGH
 ALL LETTERS
 Constituency Grainborough

Hotel stays

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1.6.05 to 30.6.05

Total cost of hotel stays
attach all receipts

£ _____ : _____ p

Mortgage payments
(interest only) or rent

£ 975 : _____ p

Food

£ 200 : _____ p

Utilities

£ 119 : _____ p

Council Tax/Rates

£ 95 : _____ p

Telephone and telecommunications

£ _____ : _____ p

Cleaning

£ 290 : _____ p

Service/maintenance

£ _____ : _____ p

Repairs/insurance/security

£ 970 : _____ p

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

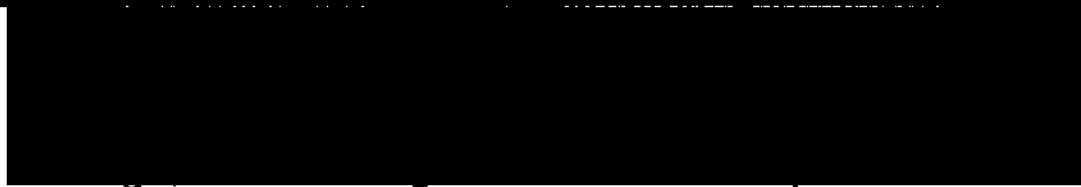
▶ please specify _____

Total

£ 1699 : _____ p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



✓

Declaration

I confirm that the information provided is true and correct to enable me to complete my duties and to ensure the efficient and effective performance of my duties.

Signature



Date

21/7/05

Data protection

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Member's claim form

05/06

Members' Allowances

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Your details

Name in CAPITAL LETTERS

E CAROL GAINSBOROUGH

Constituency

Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please list

Please attach

- receipts or invoices for any hotel cost even

Period of claim

from 1/05/05 to 31/05/05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p

Food

£ 200 : p ✓

Utilities

£ 119 : p ✓

Council Tax/Rates

£ 95 : p

Telephone and telecommunications

£ : p

Cleaning

£ 240 : p

$\frac{26}{31} = £201.29$

Service/maintenance

£ : p

Repairs/insurance/security

£ 970 : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

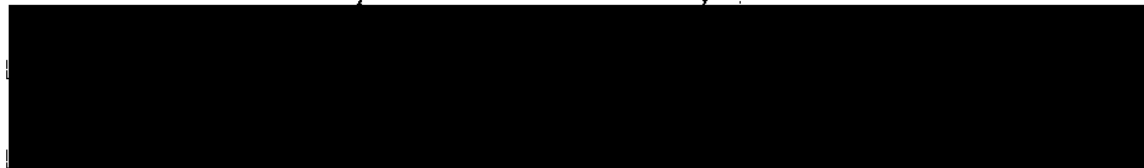
Total

£ 1694 : p

Pay
£1428.03

Details of second home *if applicable*

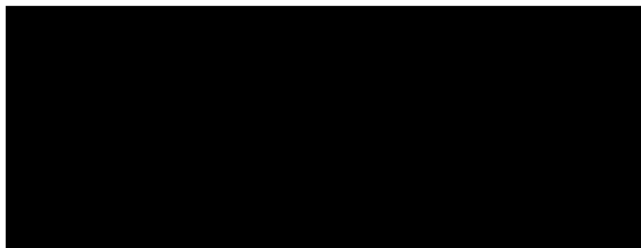
Address of
second home
for Additional
Costs Allowance



✓

Declaration

Signature



necessarily to enable
the purpose of performing

MP

Date

14 June 05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction N

Registration N

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedic

Text Apr 05 - Gain Reduced For
Dissolution Period

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

05_06

Expenditure type (Cat5) :

£1366.33

* Validation purposes only (please tick to indicate compliance)

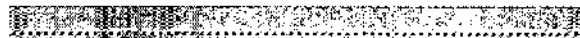
Mortgage documentation held	<input type="checkbox"/>
Addresses comply with central records	<input type="checkbox"/>
Invoices relate to 2 nd home address	<input type="checkbox"/>
Budget checked	<input type="checkbox"/>
Claim signed	<input type="checkbox"/>
Claim correctly dated	<input type="checkbox"/>

* Financial Processing purposes only

Registered by (initials & date)

 7/6/05

Posted by (initials & date)





Member's claim form

24 MAY 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

EDWARD LEIGH

Constituency

GAINSBOROUGH 1

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 4 1 0 5 to 2 8 1 9 1 0 5

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 975 : p

£357.50 (1/30)

Food

£ 200 : p

£150 (1/30)

Utilities

£ 119 : p

Council Tax/Rates

£ 95 : p

£34.83 (1/30)

Telephone and
telecommunications

£ : p

Cleaning

£ 290 : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 970 : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1 694 : p

£ 1366.33

Details of second home *if applicable*

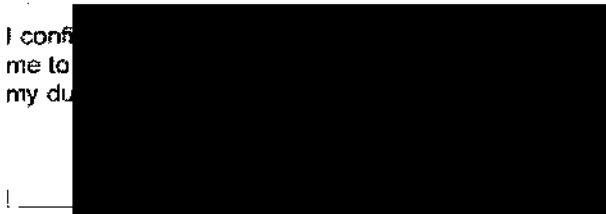
Address of
second home
for Additional
Costs Allowance



Declaration

I confirm and necessarily to enable
me to for the purpose of performing
my duties

Signature



MP

Date

18 May 05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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