



Communications Allowance
Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

EDWARD DAVEY

Constituency

KINGSTON & SURBITON

Office use only

Costs

M

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from / / to / /

Allowance year

07/08

Suppliers

Amount

ARTECH LTD

£ 255.25p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ 255.25

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

28/5/08



# ARTECH (INTERNATIONAL) LTD

VAT Registration no: [REDACTED]

Edward Davey MP  
[REDACTED]

Invoice Number [REDACTED]  
Date & tax point

21.03.08

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## Invoice charges in respect of:

Letter Heads	49.23
HFE Letter	23.30
Surgery flyers - may/june 07	11.65
Surgery flyers - jul/aug 07	11.72
Surgery flyers - sep/oct 07	15.43
Surgery flyers - nov/dec 07	11.80
Surgery flyers - jan/feb 08	11.66
Advice Session Forms & Notes	32.09
Post Office Petition	65.26
Surgery Posters Base	23.11

[REDACTED] Total

£ 255.25 [REDACTED]

Registered at the above address

Registered in England [REDACTED]

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## REMITTANCE ADVICE

Amount:

Invoice no:

Attn: [REDACTED]  
[REDACTED]



LYRECO UK LIMITED

**LIBERAL DEMOCRATS**

DELIVERY ADDRESS

[Redacted]

[Redacted]

**LIBERAL DEMOCRATS**

INVOICE ADDRESS

[Redacted]

CUST. N° [Redacted] VAT [Redacted]

**INVOICE N°** [Redacted] **PAGE** 1

Representative [Redacted]

TAX POINT DATE **01/04/2008** **PAYMENT TERMS** 31/05/2008

CUSTOMER REFERENCE

[Redacted]

[Redacted]

Product Code	Quantity Delivered	Product Description	Unit gross price Excl. VAT	Unit net price Excl. VAT	Total net price Excl. VAT	VAT Code
--------------	--------------------	---------------------	----------------------------	--------------------------	---------------------------	----------

Do we have your name and address details correct?

If not, please fax your correct details to us on fax number : [Redacted]

Delivery [Redacted] of 01/04/2008

Order No [Redacted]

Your ref : LIZ 31.03.2008

100		BXS00 BONG IMP90C5 MAIL ENV WIN C5 90G W		6.46	646.00	1
40		BX1060 IMPEGA 90DL MAIL ENV WI DL 90G W		8.88	355.20	1
200		RMS00 EVOLVE BUSINESS COPIER PAP A4		2.41	482.00	1

[Redacted]

[Redacted]

See our general terms and conditions of sale in our catalogue.

\*\*\* IF YOU HAVE A QUERY ON THIS INVOICE PLEASE CALL OUR CUSTOMER SERVICE DEPARTMENT \*\*\*

**Total Excl. VAT** 1,483.20

**Total VAT** 259.56

VAT code % rate	1	17.50		
Total excl. VAT		1,483.20		
Freight				
Total VAT		259.56		
			<b>Amount Due Inc.VAT</b>	<b>GBP 1,742.76</b>



LYRECO UK LIMITED

LIBERAL DEMOCRATS

DELIVERY ADDRESS

[Redacted]

LIBERAL DEMOCRATS

INVOICE ADDRESS

CUST. N° [Redacted] VAT [Redacted]

INVOICE N° [Redacted] PAGE 1

Representative [Redacted]

TAX POINT [Redacted]

DATE 30/04/2008 PAYMENT TERMS 31/05/2008

CUSTOMER REFERENCE

[Redacted]

Product Code	Quantity Delivered	Product Description	Unit gross price Excl. VAT	Unit net price Excl. VAT	Total net price Excl. VAT	VAT Code
--------------	--------------------	---------------------	----------------------------	--------------------------	---------------------------	----------

Do we have your name and address details correct?  
 If not, please fax your correct details to us on fax number : [Redacted]

Delivery [Redacted] of 01/04/2008

Order No 24752627

[Redacted]	2	IMPEGA EPW/09A COMPAT LASER CART		39.99	79.98	1
[Redacted]	10	BX1000 IMPEGA 90DL MAIL ENV WI DL 9DG W		8.88	88.80	1

[Redacted]

[Redacted]

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\*\*\* IF YOU HAVE A QUERY ON THIS INVOICE PLEASE CALL OUR CUSTOMER SERVICE DEPARTMENT\*\*\*

Total Excl. VAT	168.78
Total VAT	29.54

VAT code % rate	1	17.50		
Total excl. VAT		168.78		
Freight				
Total VAT		29.54		
Amount Due Inc. VAT GBP				198.32



LYRECO UK LIMITED

[Redacted]

[Redacted]

[Redacted]

CUST. N° [Redacted] VAT [Redacted]

REMITTANCE N° [Redacted] PAGE 1

Representative: [Redacted]

TAX POINT DATE 30/04/2008 PAYMENT TERMS 31/05/2008

Date	Invoice / Credit note		Amount excl. VAT		Amount incl. VAT
01/04/2008	[Redacted]	+	1,483.20	+	1,742.76
30/04/2008	[Redacted]	+	168.78	+	198.32
			<b>Total amount due</b>	<b>+</b>	<b>1,941.08 GBP</b>

THIS PART OF THE FORM SHOULD BE RETURNED WITH YOUR PAYMENT FOR + GBP 1,941.08  
 DIRECT TO LYRECO UK LIMITED NO LATER THAN 31/05/2008

Representative: [Redacted]  
 REMITTANCE [Redacted]  
 Cust N°: [Redacted]

*Lyreco UK Limited,*  
 [Redacted]

**LIBERAL DEMOCRATS**  
 [Redacted]



**Communications Allowance**  
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**Your details**

Name  
in CAPITAL LETTERS

EDWARD DAVEY

Constituency

KINGSTON AND SURBITON

Office use only

Costs

M

**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08 ✓

Amount

MERIDIAN REPROGRAPHICS £ 150.33

£ : \_\_\_\_\_

£ : \_\_\_\_\_

£ : \_\_\_\_\_

£ : \_\_\_\_\_

£ 150.33 ✓

**Authorisation and declaration**

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

8/4/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

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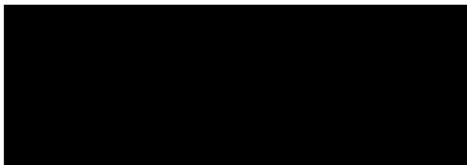
**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	

# Meridian Reprographics



**Invoice**

Invoice No. [Redacted]

**Invoice To:**

**Deliver To:**

Edward Davey MP  
[Redacted]

Edward Davey MP  
[Redacted]

Your Order #



Delivery Method



Terms

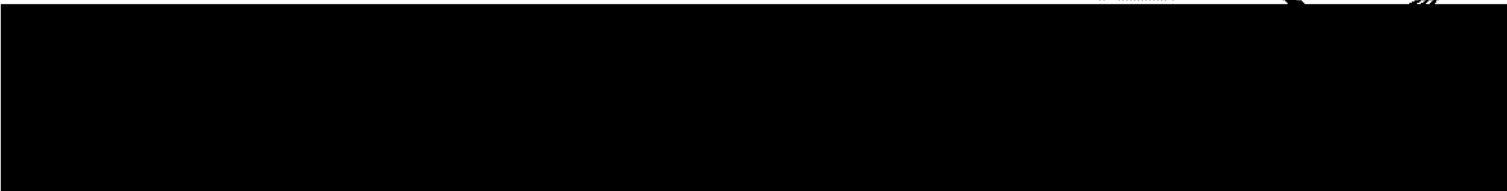
Net 30

31/03/2008

8	RISGRBLACK	RISO S539 GR BLACK INK CART	£15.03	1		£120.24	S
		[Redacted]			[Redacted]		

COMMENT	CODE	RATE	VAT	SALE AMOUNT
Thank you for your order	S	17.5%	£22.39	£127.94

Sale Amount	£120.24	
Carriage	£7.70	S
VAT	£22.39	
Total Amount	£150.33	
Paid Today	£0.00	
Balance Due	£150.33	





Communications Allowance

Comms2

page 1 of 2

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Name in CAPITAL LETTERS

EDWARD DAVEY MP

Constituency

KINGSTON & SURBITON

Office use only Cost M [Redacted]

Claim details

You can only request Please ensure

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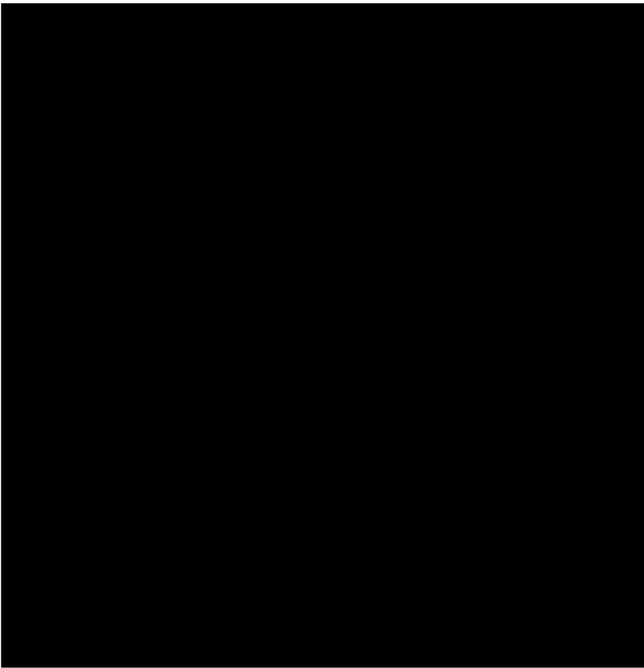
Period of claim

from 27/7/07 to 27/7/07 Allowance year 07/08

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Rows include PRINTED FORMS, EQUIPMENT LTD., 50% of cost of Maximailer inserter, Invoiced for £14,687.50, and a total of £7343.75.



- I confirm that the payments requested are in respect of costs incurred wholly, the performance of my Parliamentary duties.

Signature



MP

Date

27.7.07

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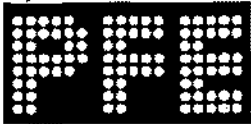
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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	



Printed Forms Equipment Ltd

**INVOICE**

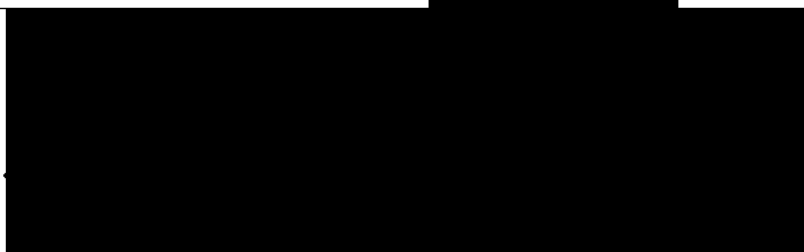
Invoice No.	[REDACTED]
Tax Point	10/07/07
Page No.	1
SO No.	[REDACTED]

**World Leaders**  
IN MAILROOM TECHNOLOGY

Invoice Address:

Delivery Address

Attn: Edward Davey MP



V.A.T. Code: BY ALREADY DELIVERED

Shipped By: ALREADY DELIVERED

Your Order No. [REDACTED] Account No. [REDACTED] Special Instructions [REDACTED]

Edward Davey 27 [REDACTED]

Part No.	Description	UM	Qty	Price	Disc %	Goods Value
E1430AA	MAXIMAILER INSERTER 220V Serial: [REDACTED]	EA	1	12500.00		12,500.00
E1443BA	3TRAY 3PL FOLDR 230V50HZ SINGLE OMR BOTTOM READ Serial: [REDACTED]	EA	1	0.00		0.00
E1452AA	FEEDER TWR AM4 230V 50HZ Serial: [REDACTED]	EA	1	0.00		0.00
A7049A	MAXI TWO MODULE STAND	EA	1	0.00		0.00

E.&O.E.

Due By
09/08/07

V.A.T. %	Goods Total	V.A.T. Total	Invoice Total
17.50 GBP	12500.00 GBP	2187.50 GBP	14687.50

Bank Details

Sort Code: [REDACTED] A/C No. [REDACTED]