



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

D. MACFARLANE

Constituency

ROTHERHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts — except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 13 06 to 31 13 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 850 : - p ✓

Food

£ 400 : - p ✓

Utilities

£ 200 : - p ✓

Council Tax/Rates

£ 200 : - p ✓

Telephone and telecommunications

£ 230 : - p ✓

Cleaning

£ 200 : - p ✓

Service/maintenance

£ - : - p

Repairs/insurance/security

£ 210 : - p ✓

Other

£ : - p ▶ please specify

Other

£ : - p ▶ please specify

Other

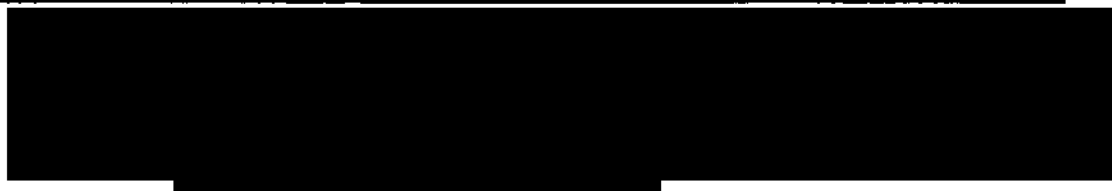
£ : - p ▶ please specify

Total

£ 2290 : - p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as

**Signature**



MP

**Date**

10/4/06

**Data protection**

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**Send your completed  
form to**

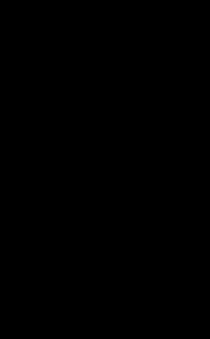
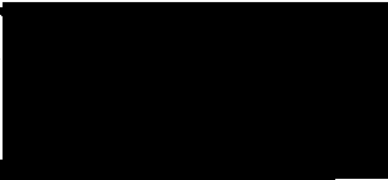
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

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Your details

Name in CAPITAL LETTERS

D. MACHANE

Constituency

ROTHERHAM



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 2 1 0 6 to 2 8 1 2 1 0 6

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 850 : - p

Food

£ 400 : - p

Utilities

£ 200 : - p

Council Tax/Rates

£ 200 : - p

Telephone and telecommunications

£ 270 : - p

Cleaning

£ 200 : - p

Service/maintenance

£ 150 : p

Repairs/insurance/security

£ 150 : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2380 : - p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

[Redacted Signature] P

**Date**

10/4/06

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**Send your completed  
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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



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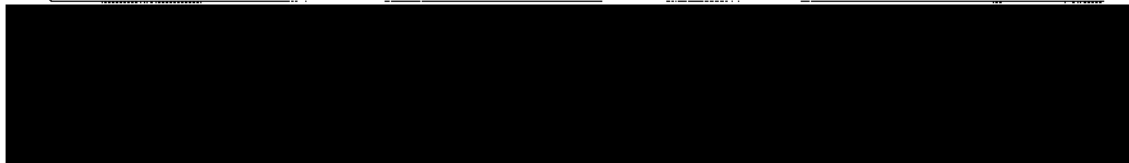
Your details

Name in CAPITAL LETTERS

D. MACHANE

Constituency

ROTHERHAM



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 1 1 06 to 31 1 1 1 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 350 : - p ✓

Food

£ 400 : - p ✓

Utilities

£ : p

Council Tax/Rates

£ 240 : - ✓

Telephone and telecommunications

£ 230 : - ✓

Cleaning

£ 220 : - p ✓

Service/maintenance

£ 250 : - p ✓

Repairs/insurance/security

£ 250 : - p ✓

Other

£ 200 : - p ✓

▶ please specify

Other

£ 200 : - p ✓

▶ please specify

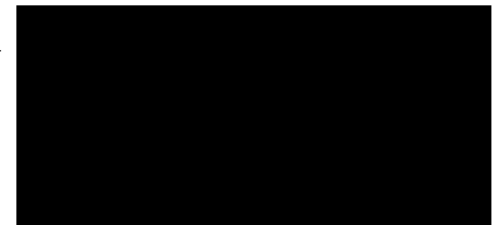
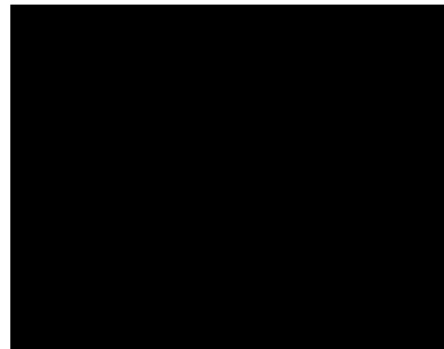
Other

£ : p

▶ please specify

Total

£ 2090 : - p



**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**



MP

**Date**

6-7-06

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

MACHANE

Constituency

ROTHERHAM

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 July 05 to 31 July 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 250 : - p

Food

£ 400 : - p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 250 : - p

Cleaning

£ 250 : - p

Service/maintenance

£ 180 : - p

Repairs/insurance/  
security

£ 250 : - p

Other

£ 100 : - p

▶ please specify

Other

£ 50 : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1730-00

Pay £1730-00

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay at [REDACTED] main home for the purpose of performing my duties as [REDACTED]

Signature

MP

Date

10/8/05.

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

D. MACSHANE

Constituency

ROTHERHAM

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts for all items if it is less than £250.

Period of claim

from 1 1 08 05

to 31 1 08 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 450 : - p ✓

Food

£ 400 : - p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 290 : - p x

Cleaning

£ 275 : p T

Service/maintenance

£ 220 : p ✓

Repairs/insurance/security

£ 250 : p x

Other

£ 150 : p please specify

Other

£ 80 : p please specify

Other

£ : p please specify

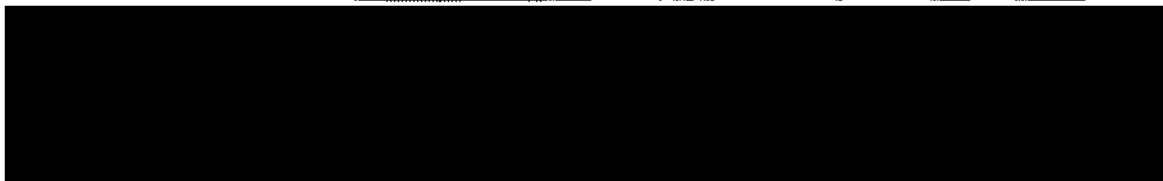
Total

[Redacted total amount]

1300 -> Please Pay

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

5/9/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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# Member's claim form

### About filling in this form

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### Your details

Name  
in CAPITAL LETTERS

D. WACHANE

Constituency

ROTHERHAM

### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost exceeding less than £200.

Period of claim

from 1, 9, 05 to 30, 9, 05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 350 : - p

(interest only) or rent

Food

£ 400 : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 240 : p

Cleaning

£ 230 : p

Service/maintenance

£ 220 : p

Repairs/insurance/security

£ 250 : p

Other

£ 150 : p

▶ please specify

Other

£ 80 : p

▶ please specify

Other

£ : p

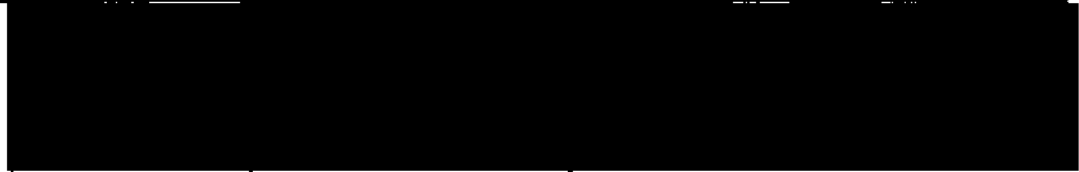
▶ please specify

Total

£ 1920 : - p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

14/12/05

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Additional Costs Allowance

Member's claim for

About filling in this form

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Your details

Name in CAPITAL LETTERS

D. MACHANE

Constituency

ROTHERHAM

Claim details

You can only claim for

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 05 to 31 / 10 / 05

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 350 : p

Food

£ 400 : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 240 : p

Cleaning

£ 230 : p

Service/maintenance

£ 220 : p

Repairs/insurance/  
security

£ 250 : p

Other

£ 150 : p

▶ please specify

Other

£ 80 : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1920 : = p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

MP

**Date**

9/16/05

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Additional Costs Allowance

13 DEC 2005

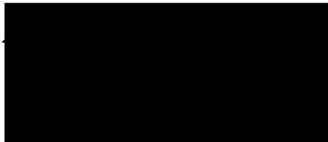
ACA2

Member's claim form

19 DEC 2005

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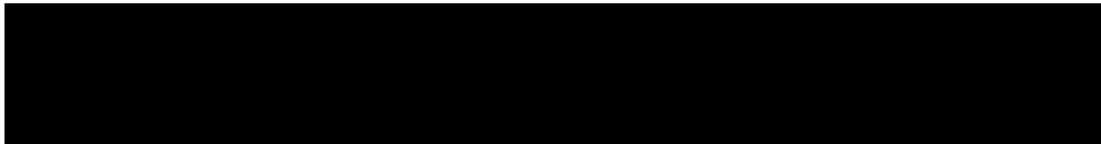
Your details

Name in CAPITAL LETTERS

D. MACMANN /

Constituency

ROTHMERHAM



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 11 05 to 30 11 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 350 : - p

Food

£ 400 : - p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 240 : - p

Cleaning

£ 230 : - p

Service/maintenance

£ 220 : - p

Repairs/insurance/  
security

£ 250 : - p

Other

£ 150 : - p

▶ please specify

Other

£ 250 : - p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2090 : 00 p



**Details of second home** *If applicable*

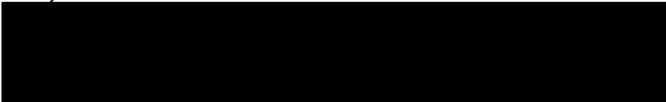
**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

 P  
12/12/05

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Mem form

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Your details

Name in CAPITAL LETTERS

D. MACMURDO

Constituency

ROTHAMHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 05 to 31 12 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 350 : - p

Food

£ 400 : - p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 240 : - p

Cleaning

£ 230 : - p

Service/maintenance

£ 220 : - p

Repairs/insurance/security

£ 250 : - p

Other

£ 200 : - p

▶ please specify

Other

£ 200 : p

▶ please specify

Other

£ : p

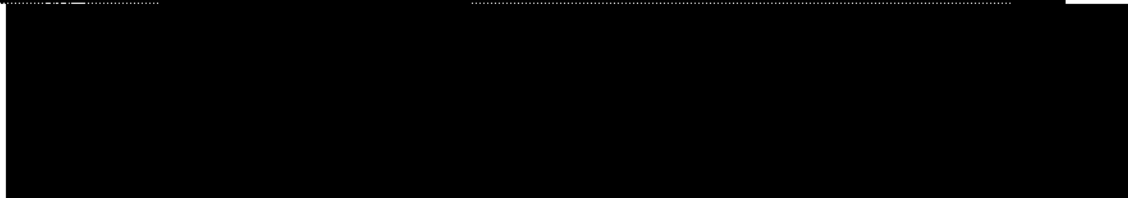
▶ please specify

Total

£ 2090 : - p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*



V

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**



MP

**Date**

16.6.06

**Data protection**

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