



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID WILLETTS  
HAVANT

Constituency

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 2 / 07

to 28 / 2 / 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 600 : 00 p ✓

Food

£ : p

Utilities

£ 200 : 00 p ✓

Council Tax/Rates

£ 200 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 234 : 00 p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1234 : 00 p ✓


**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

3/3/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

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Your details

Name in CAPITAL LETTERS

DAVID WILLETTS  
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Constituency

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 1/1/07 to 31/12/07

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 600 : 00 p

Food

£ : p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 200 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 234 : 00 p

Other

£ [redacted] p

Other

£ : p

Other

£ : p

Total

£ 2034 : 00 p

Receipt  
▶ please specify

▶ please specify

▶ please specify

Please Pay  
£ 1645.21 ✓

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

3/3/07

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Member's claim form

17 JAN 2007

About filling in this form

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Your details

Name in CAPITAL LETTERS

DAVID WILLETTS

Constituency

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Claim details

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- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 06 to 31 / 12 / 06 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 600 : 00 p

Food

£ : p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 200 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ ~~234~~ : 00 p

Repairs/insurance/security

£ 234 : 00 p ✓

Other

£ 650 : 00 p ✓

Other

£ : p

Other

£ : p

Total

£ 1884 : 00 p

▶ please specify

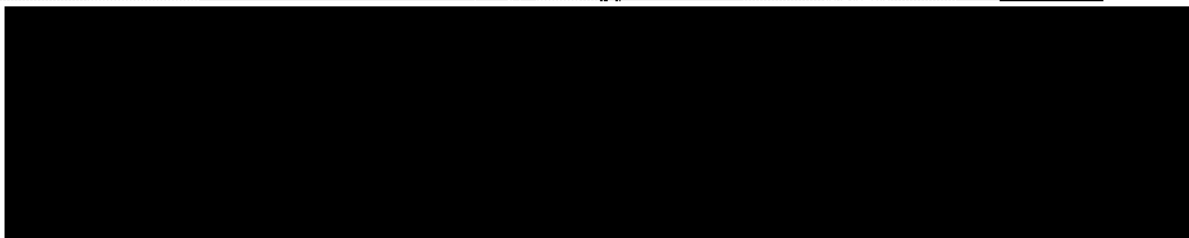
Some house repairs, including repainting & electrical: invoice enclosed

▶ please specify

▶ please specify

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

Date

8/1/07

**Data protection**

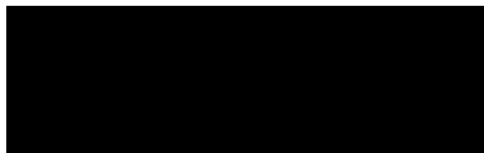
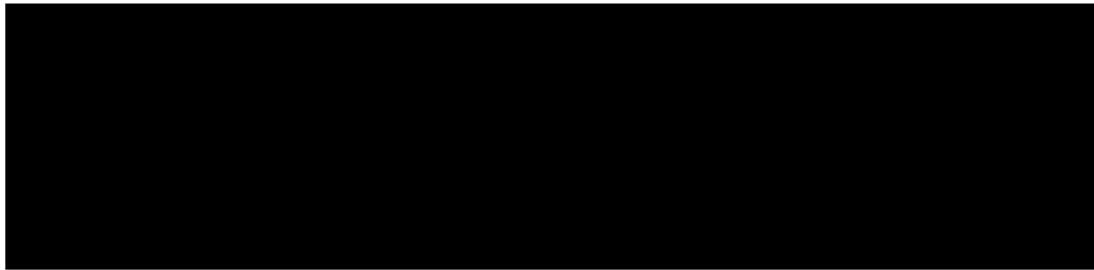
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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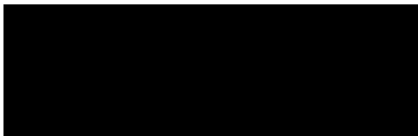
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

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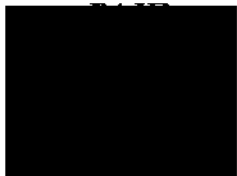
**DATE:** 09 December 2006  
**INVOICE NO:**  
**SITE:**



<b>DESCRIPTION</b>	<b>PRICE</b>
Repairing and maintenance job Provide all materials	£ 650

**TOTAL** £ 650

14 December 2006





# Member's claim form

13 DEC 2006

Members' Allowances

About filing in this form

- For details of costs you can claim for, see *Green Book* section 1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

DAVID WILHETIS

Constituency

WAVANT

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 11 / 06 to 30 / 11 / 06

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 600 : 00 p

Food

£ 250 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 200 : 00 p

Telephone and telecommunications

£ 150 : 00 p

Cleaning

£ 200 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 234 : 00 p

Other

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2034 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted Signature]

Date

8/12/06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.



Your details

Name  
in CAPITAL LETTERS

DAVID WILKETT

Constituency

HARTFORD



Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 06 to 31 / 10 / 06

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 600 : 00 p

Food

£ 250 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 200 : 00 p

Telephone and  
telecommunications

£ 150 : 00 p

Cleaning

£ 200 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/  
security

£ 234 : 00 p

Other

£ : p

Other

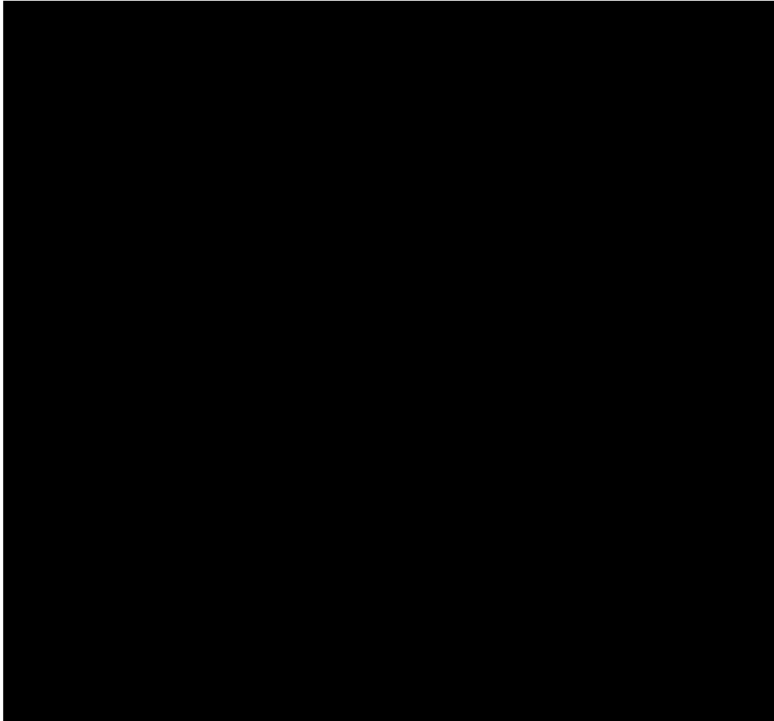
£ : p

Other

£ : p

Total

£ 2034 : 00 p



▶ please specify \_\_\_\_\_

▶ please specify \_\_\_\_\_

▶ please specify \_\_\_\_\_

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of the House of Commons.

Signature

\_\_\_\_\_

Date

8/12/06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 155

## Your details

Name  
in CAPITAL LETTERS

DAVID WILKETT

Constituency

HAVANT

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 9 / 06

to 30 / 9 / 06 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 600 : 00 p ✓

Food

£ 250 : 00 p ✓

Utilities

£ 200 : 00 p ✓

Council Tax/Rates

£ 200 : 00 p ✓

Telephone and  
telecommunications

£ 150 : 00 p ✓

Cleaning

£ 200 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/  
security

£ 234 : 00 p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2034 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted]

Date

30/9/06

✓

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

07 SEP 2006

07 SEP 2006

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

DAVID WILLETTS  
MP ANT

Constituency

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 8 / 06 to 31 / 8 / 06 ✓

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 600 : 00 p ✓

Food

£ 250 : 00 p ✓

Utilities

£ 200 : 00 p ✓

Council Tax/Rates

£ 200 : 00 p ✓

Telephone and telecommunications

£ 150 : 00 p ✓

Cleaning

£ 200 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/  
security

£ 234 : 00 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

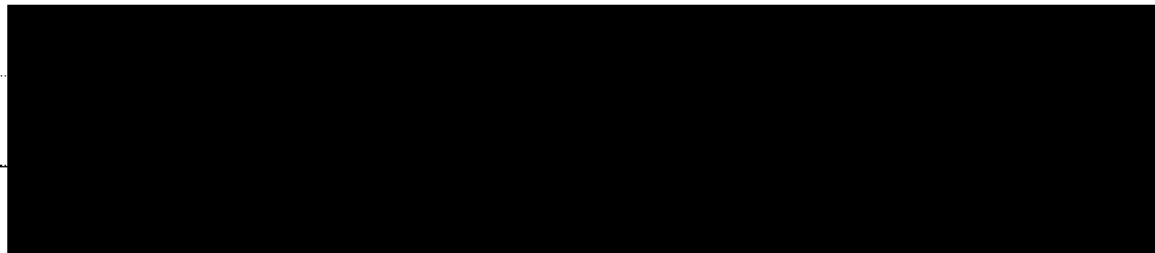
£ : p ▶ please specify

Total

£ 2034 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

MP

Date

4/9/06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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# Member's claim form

## Members' Allowances

2 3 2006

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

INV

## Your details

Name  
in CAPITAL LETTERS

DAVID WILLETTS

Constituency

HAVANT

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 7 / 06 to 31 / 7 / 06

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 600 : 00 p ✓

Food

£ : p

Utilities

£ 200 : 00 p ✓

Council Tax/Rates

£ 200 : 00 p ✓

Telephone and telecommunications

£ 150 : 00 p ✓

Cleaning

£ 200 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/  
security

£ 234 : 00 p ✓

Other

£ 241 : 79 p ✓

▶ please specify

Plumbing repairs #

Other

£ 141 : 00 p ✓

▶ please specify

Plumbing repairs \*

Other

£ : p

▶ please specify

Total

£ 2166 : 79 p

2 invoices enclosed

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

\_\_\_\_\_

Date

24/7/06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

[REDACTED]

Invoice

Page 1

WILLETTS  
[REDACTED]

[REDACTED]

19/04/2006

[REDACTED]

Quantity	Details	Discount %	Disc Amt	Net Amount	VAT Amount
----------	---------	------------	----------	------------	------------

CALL OUT TO SITE - UNDER CONTRACT,  
SUPPLY AND FIT A NEW C25 MAIN BOARD  
£135.00  
SUPPLY AND FIT A NEW C25 FLOW/RETURN  
THERMISTER £25.78  
LABOUR £45.00

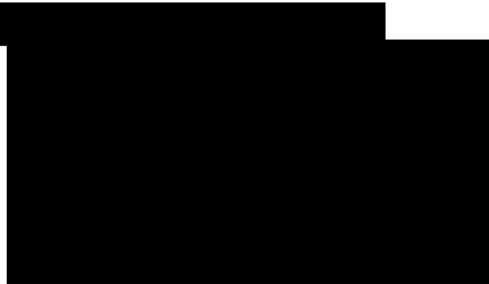
TOTAL £205.78 + VAT £36.01 = £241.79.

PAID BY CREDIT CARD WITH THANKS.

[REDACTED]

		0.00	0.00	205.78	36.01
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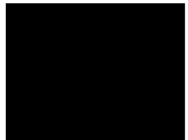
<b>Total Net Amount</b>	205.78
<b>Total VAT Amount</b>	36.01
<b>Carriage</b>	0.00
<b>Invoice Total</b>	241.79



WILLETTS,  
[Redacted]



19/04/2006



Quantity	Details	Discount %	Disc Amt	Net Amount	VAT Amount
	PAYMENT FOR A SERVICE CONTRACT 07/04/06 - 07/04/07.				
	TOTAL £141.00 INCLUSIVE VAT.				
	PAID BY CREDIT CARD WITH THANKS.				
	[Redacted]	0.00	0.00	120.00	21.00

Total Net Amount	120.00
Total VAT Amount	21.00
Carriage	0.00
Invoice Total	141.00



# Member's claim form

9802 100 9 0

## Members' Allowances

About filling in this form

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## Your details

Name  
in CAPITAL LETTERS

DAVID WILLETTS  
Havant

Constituency

## Claim details

### Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 6 / 06 to 30 / 6 / 06

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 600 : 00 p

Food

£ : p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 200 : 00 p

Telephone and telecommunications

£ 150 : 00 p

Cleaning

£ 200 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/  
security

£ 234 : 00 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ ✓ : p

▶ please specify \_\_\_\_\_

Total

£ 1794 : 00 p

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me to perform my duties as a Member of the House of Commons.

Signature

Date

6/17/06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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# Member's claim form

Members' Allowances

9503 1000 6 2

### About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

### Your details

Name  
in CAPITAL LETTERS

DAVID WILLETTS

Constituency

HAVANT

### Claim details

#### Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 5 / 06 to 30 / 5 / 06

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 600 : 00 p ✓

Food

£ 250 : 00 p ✓

Utilities

£ 200 : 00 p ✓

Council Tax/Rates

£ 200 : 00 p ✓

Telephone and  
telecommunications

£ 150 : 00 p ✓

Cleaning

£ 200 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/  
security

£ 234 : 00 p ✓

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 2034 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

22/5/06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

DAVID WILKETTS

Constituency

HAVANT

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 4 / 06 to 30 / 4 / 06

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 600 : 00 p ✓

Food

£ 250 : 00 p ✓

Utilities

£ 200 : 00 p ✓

Council Tax/Rates

£ 200 : 00 p ✓

Telephone and  
telecommunications

£ 150 : 00 p ✓

Cleaning

£ 200 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/  
security

£ 234 : 00 p ✓

Other

£ 1192 : 00 p ✓\*

▶ please specify

Replace windows

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3226 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

22/5/06

**Data protection**

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