



Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call **020 7219 1340**.

Your details

Name
in CAPITAL LETTERS

DAVID HOWARTH

Constituency

CAMBRIDGE

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 16 / 11 / 07

to 30 / 11 / 07

Allowance year

07 / 08

Suppliers

Amount

Lds	£ 461 : 13 p
Glisson Printers Ltd	£ 25 : 20 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

03.03.08

L d s

Rt. Hon. David Howarth MP

16th November 2007

INVOICE

Invoice Number [REDACTED]

Date	Quantity	Description	Area	Cost
12.11.07	1700	Leaflet	[REDACTED]	£117.30
14.11.07	1050	Leaflet	[REDACTED]	£72.45
16.11.07	1500	Leaflet	[REDACTED]	£103.45
16.11.07	200	Leaflet	[REDACTED]	£13.80
16.11.07	190	Leaflet	[REDACTED]	£13.00
16.11.07	550	Leaflet	[REDACTED]	£37.95
16.11.07	500	Leaflet	[REDACTED]	£34.50

Total £392.45
VAT £68.68
Amount Due £461.13

Payment due by 16.11.07

Please return with payment

Glisson Printers Limited




D Howarth MP (Accounts)



INVOICE

Date

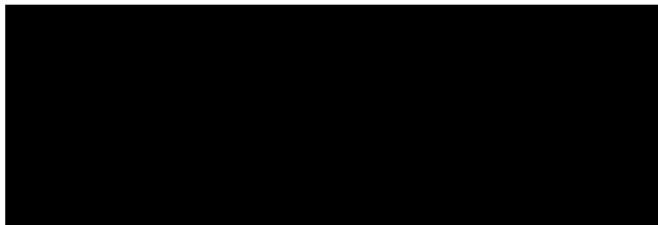

30-Nov-07

700 Climate Change Speech. 1 x s/s, 1 x d/s

Net
£ 25.20

Vat


6923



Totals

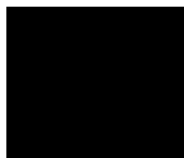
£ 25.20

£ 0.00

Payment due within 30 days of invoice date.
Please make cheques payable to 

Total Amount Payable:

£ 25.20





Communications Allowance
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27 DEC 2007

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Your details

Name in CAPITAL LETTERS

DAVID HOWARTH

Constituency

CAMBRIDGE

Office use only

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from 16 / 11 / 07 to 14 / 12 / 07 Allowance year 07 / 08

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Rows include LDS with amounts £ 602.48 p and £ 555.36 p.

Office use only Allow. / Supp ID / Exp.Type

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, by Parliamentary duties.

Signature

MP

Date

17/12/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

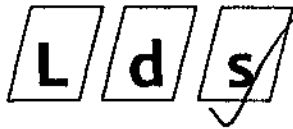
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

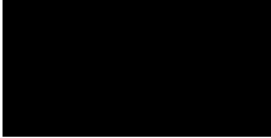
Comments



Leaflet distribution specialists



Rt Hon David Howarth MP



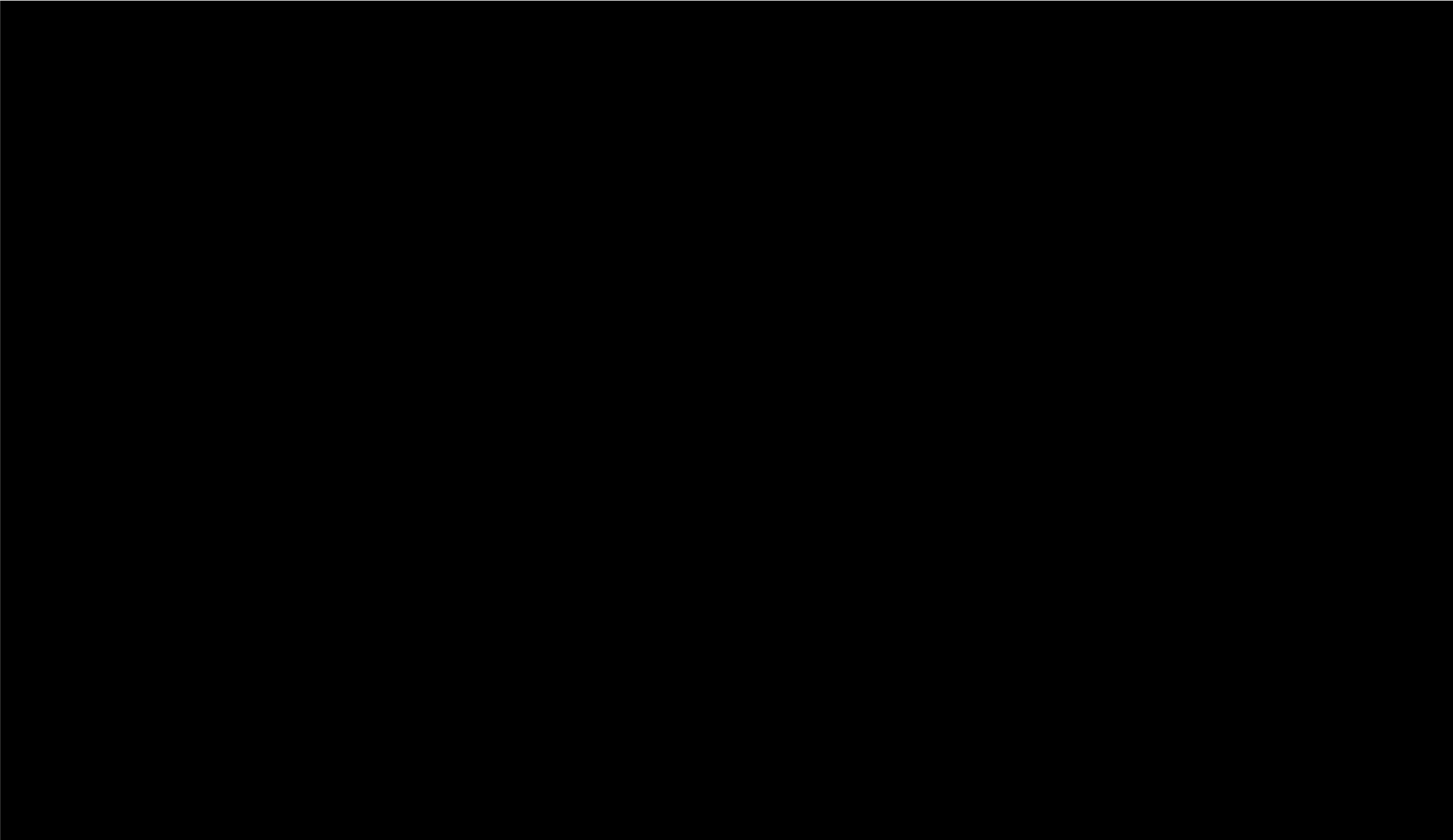
30th November 2007 ✓

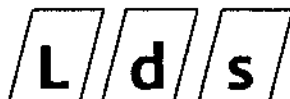
INVOICE

Invoice Number

Date	Quantity	Description	Area	Cost
19.11.07	900	Newsletter		£62.10
19.11.07	1000	Newsletter		£69.00
22.11.07	675	Newsletter		£47.00
29.11.07	1350	Newsletter		£93.15
29.11.07	1600	Newsletter		£110.40
30.11.07	1900	Newsletter		£131.10

Total £512.75
VAT £89.73
Amount Due £602.48 ✓





Leaflet distribution specialists

Rt Hon David Howarth MP

13 DEC 2007

7th December 2007

INVOICE

Invoice Number: [REDACTED]

Date	Quantity	Description	Area	Cost
03.12.07	2000	Newsletter	[REDACTED]	£138.00
06.12.07	800	Newsletter	[REDACTED]	£55.20
06.12.07	1600	Newsletter	[REDACTED]	£110.40
07.12.07	2450	Newsletter	[REDACTED]	£169.05

Total £472.65
VAT £82.71
Amount Due £555.36

Payment due by 14.12.07



FINANCE & ADMINISTRATION HOUSE OF COMMONS

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Your details

Name
in CAPITAL LETTERS

DAVID HOWARTH

Constituency

CAMBRIDGE

Office use only	Cost
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Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 01 / 11 / 07 to 10 / 11 / 07 Allowance year 07 / 08

24/10/07
Suppliers

Suppliers	Amount
Lds	£ 559.95 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only		
Allow.	Supp ID	Exp.Type

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

15/11/07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



15 NOV 2007

Leaflet distribution specialists

David Howarth MP

9th November 2007

INVOICE

Invoice Number

Date	Quantity	Description	Area	Cost
05.11.07	2700	News Letter		£183.30
06.11.07	2000	News Letter		£138.00
07.11.07	1200	News Letter		£82.80
09.11.07	1050	News Letter		£72.45

Total £476.55
VAT £83.40
Amount Due £559.95

Payment due by 16.11.07



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13 NOV 2007

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Period of claim from 01 / 10 / 07 to 31 / 10 / 07 Allowance year 07 / 08

24/10/07

Suppliers

Amount

Shannon & Company Ltd

£ 1211 :00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

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Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, of my Parliamentary duties.

Signature

MP

Date

9/11/07

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

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Initials / Date

Validation
completed**Comments**

Sharman & Company Ltd

INVOICE

29 OCT 2007

David Howarth MP ✓



Customer Order No

Account Code

Invoice Date

Invoice No.

26/10/07 ✓

Printing on 25th October, 2007 33,000 copies of 4pp tabloid Reporting Back newspaper on 70 gsm newsprint with full colour on all pages.

1091.00

Delivery (hand unload)

120.00

22 NOV 2007

Net Value

1211.00

VAT @ 0.00%

0.00

Payment due by 26/11/07

Invoice Total

£1211.00 ✓

Please note interest @ 3% over Barclays Base Rate will be added to amounts overdue.