



Member's claim form

19 APR 2006 05/06

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

D. HEATHCOAT-AMORY

Constituency

WELLS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 06 to 31 13 06

Total cost of hotel stays attach all receipts

£ — : p

Mortgage payments (interest only) or rent

£ — : p

Food

£ 960 : 00 p

Utilities

£ 648 : 55 p

Council Tax/Rates

£ 455 : 00 p

Telephone and telecommunications

£ 418 : 92 p

Cleaning

£ 730 : 00 p

Service/maintenance

£ 3182 : 60 p

Repairs/insurance/security

£ 516 : 25 p

Other

£ 131 : 50 p

▶ please specify TV Licence

Other

£ : p

▶ please specify

Other

£ : p

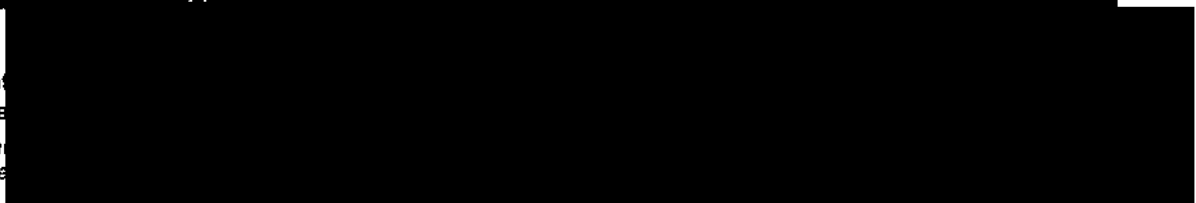
▶ please specify

Total

£ 7042 : 82 P

**Details of second home** *if applicable*

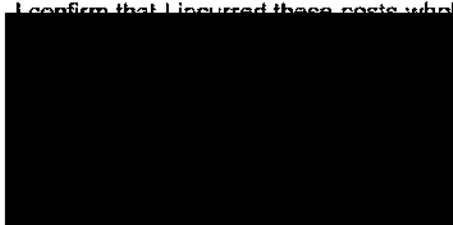
Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
[redacted] for main home for the purpose of performing

Signature



MP

Date

18.4.06

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

L. H. Amory

Account for December  
2005.

Mon	5 <sup>th</sup>	3 hrs.
Fri	9 <sup>th</sup>	4 hrs.
Mon	12 <sup>th</sup>	3 hrs.
Fri	16 <sup>th</sup>	4½ hrs.
Mon	19 <sup>th</sup>	2½ hrs.
Fri	23 <sup>rd</sup>	4 hrs.
Fri	30 <sup>th</sup>	2 hrs.

(70¢)  
21 Bags of  
House Manure.  
£14-70p

23 hrs. @ £9

£207.

£14-70p

£6 Use of Mower

£227/70p total

(12)

A. Amory.

Account for March  
1906.

Mon 6 <sup>th</sup>	3 hrs.
Fri 10 <sup>th</sup>	4 hrs.
Mon 13 <sup>th</sup>	3 hrs.
Mon 27 <sup>th</sup>	2 hrs.
Fri 31 <sup>st</sup>	4 hrs.

16 hrs @ \$9.50p

\$152

(Paid)

L. H. Amory.

Account for Feb 2006

Mon 6<sup>th</sup> 5 1/2 hrs.

Mon. 13<sup>th</sup> 5 hrs.

Mon 20<sup>th</sup> 7 hrs.

Mon 27<sup>th</sup> 3 hrs

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20 1/2 hrs @ \$9.50p

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\$ 192-75p

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H. Amory

# Account for Sandole

Fri	6 <sup>th</sup>	4 hrs.
Mon	9 <sup>th</sup>	3 hrs.
Fri	13 <sup>th</sup>	4 hrs.
Mon	16 <sup>th</sup>	7 hrs.
Mon	23 <sup>rd</sup>	4 hrs.
Mon	30 <sup>th</sup>	3 hrs.

25 hrs at 9-50p.

\$237.50p

\$6 for Use of Chainsaw.

\$243.50p

David Heathcoat/Amory

31.03.06

*Invoice: Gardening services*

---

<b>Date</b>	<b>Times</b>	<b>Hours worked</b>	<b>Cost</b>
03.03.06		7.5	67.50
06.03.06		7.5	67.50
10.03.06		7.5	67.50
13.03.06		7.5	67.50
17.03.06		7.0	63.00
21.03.06		7.0	63.00
24.03.06		7.0	63.00
27.03.06		Away	
30.03.06		7.5	67.50

Sub-total 531.00

Total 538.35



David Heathcoat-Amory



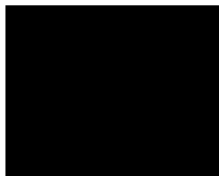
28.2.06

*Invoice: Gardening services*

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<b>Date</b>	<b>Times</b>	<b>Hours worked</b>	<b>Cost</b>
03.02.06	9.00-5.00	7.5	67.50
06.02.06	9.00-5.00	7.5	67.50
10.02.06	9.00-5.00	7.5	67.50
13.02.06	Away		
17.02.06	9.00-5.00	7.5	67.50
20.02.06	9.00-5.00	7.5	67.50
24.02.06	9.00-3.30	5.5	49.50
27.02.06	9.00-5.00	7.5	67.50
Sub-total			454.50
Petrol			5.00
Seeds	Meadow mix seeds		
	Woodland mix seeds		
	Poppy mix		9.00
Total			468.50

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David Heathcoat-Army

31.1.06

*Invoice: Gardening services*

<u>Date</u>	<u>Times</u>	<u>Hours worked</u>	<u>Cost</u>	<u>Costs</u>
06.01.06	9.00-4.00	6.5	58.50	
09.01.06	9.00-5.00	7.5	67.50	
13.01.06	9.00-5.00	7.5	67.50	
16.01.06	9.00-5.00	7.5	67.50	
20.01.06	9.00-5.00	7.5	67.50	
23.01.06	9.00-5.00	7.5	67.50	
27.01.06	9.00-5.00	7.5	67.50	
30.01.06	9.15-5.00	7.25	65.25	
Sub-total				528.75
Own tools used	Strimmer		3.00	
	Shredder		8.00	
Sundries			Nails	1.25
Total				541.00

David Heathcoat-Amory

31.12.05

*Invoice: Gardening services*

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<u>Date</u>	<u>Times</u>	<u>Hours worked</u>	<u>Cost</u>	<u>Costs</u>
02.12.05	9.00-3.30	6.0	54.00	
05.12.05	9.00-5.00	7.5	67.50	
09.12.05	9.00-4.30	7.0	63.00	
12.12.05	9.00-5.00	7.5	67.50	
15.12.05	9.00-4.30	7.0	63.00	
19.12.05	9.00-4.30	7.0	63.00	
		42		
Sub-total			378.00	
Own tools used	Strimmer		3.00	
	Leaf Blower		3.00	
Sundries	Fuel			10.00
	2 stroke oil			2.80
	Mouse poison			2.00
<hr/> Total				398.80







Additional Costs Allowance

11 JAN 2006

Member's Form

About filling in this form

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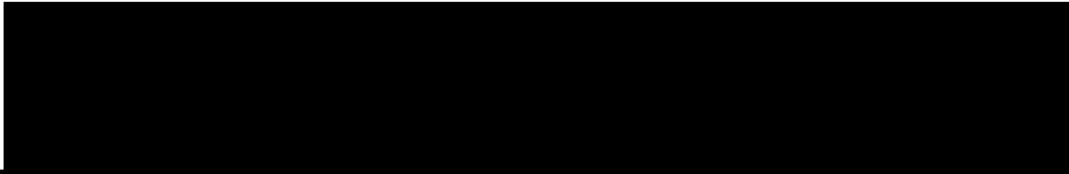
Your details

Name in CAPITAL LETTERS

D. HEATHCOAT-AMORY

Constituency

WELLS



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 05 to 31 / 12 / 05 x 3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 855 : 00 p ✓

Utilities

£ 419 : 55 p

Council Tax/Rates

£ 455 : 00 p

Telephone and telecommunications

£ 511 : 00 p

Cleaning

£ 840 : 00 p

Service/maintenance

£ 1631 : 85 p

Repairs/insurance/security

£ 338 : 00 p

Other

£ ~~1650~~ : p

please specify

Other

£ 858 : 00 p

please specify Heating oil - invoice

Other

£ : p

please specify

Total

£ 5908 : 40 p

Pay £ 840:00



Additional Costs Allowance

11 JAN 2006

Member of Parliament

About filling in this form

- For details of costs you can claim for, see Green Book section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

J. HEATHCOAT-AMORY

Constituency

WELLS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/10/05 to 31/12/05 x3

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ 855 : 00 p ✓

Utilities

£ 419 : 55 p

Council Tax/Rates

£ 455 : 00 p

Telephone and telecommunications

£ 511 : 00 p

Cleaning

£ 840 : 00 p

Service/maintenance

£ 1631 : 85 p

Repairs/insurance/security

£ 338 : 00 p

Other

£ ~~1650~~ : p

please specify

Other

£ 858 : 00 p

please specify

Heating oil - invoice

Other

£ : p

please specify

Total

£ 5908 : 40 p

Pay £5068.40

continued on page 2

**Details of second home**

Address  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

10.1.06

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

L. A. Amory.

Account for October  
2005.

Fri 7 <sup>th</sup>	9-1 <sup>m</sup>	4	\$225	
Mon 10 <sup>th</sup>	2-5 <sup>m</sup>	3	\$225	Horse
Wed 12 <sup>th</sup>	2-5 <sup>m</sup>	3	\$225	Name
Fri 14 <sup>th</sup>	9-1 <sup>m</sup>	4	\$12	Use
Mon 17 <sup>th</sup>	2-5 <sup>m</sup>	3		How
Fri 21 <sup>st</sup>	9-1 <sup>m</sup>	4		
Mon 24 <sup>th</sup>	2-5 <sup>m</sup>	3		
Fri 28 <sup>th</sup>	9-1 <sup>m</sup>	4		
Mon 31 <sup>st</sup>	2-5 <sup>p</sup>	3		

31 hrs @ \$9.

\$279  
\$54

ess 6hrs

225

11.

L. A. Amory.

# Account for Nov 2005.

Fri	4 <sup>th</sup>	4 hrs.
Mon	7 <sup>th</sup>	3 hrs.
Fri	11 <sup>th</sup>	4 hrs.
Mon	14 <sup>th</sup>	3 hrs.
Fri	18 <sup>th</sup>	4 hrs.
Mon	21 <sup>st</sup>	3 hrs.
Fri	25 <sup>th</sup>	4 hrs.
Mon	28 <sup>th</sup>	3 hrs.
Tue	29 <sup>th</sup>	4 hrs.

£288  
 £30/10p  
 Use of ~~£16~~  
 Power ~~£3410~~  
 Chains  
 Saw

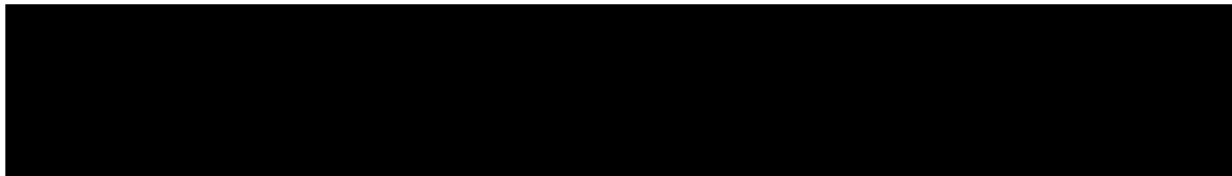
Total £334/10p

32 hrs @ £9

£288

(P.S.)

Horse Name  
 43 Bags  
 @ £79  
 £30/10p



David Heathcoat-Amory



31.10.05

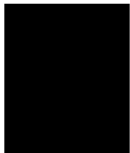
*Invoice: Gardening services*

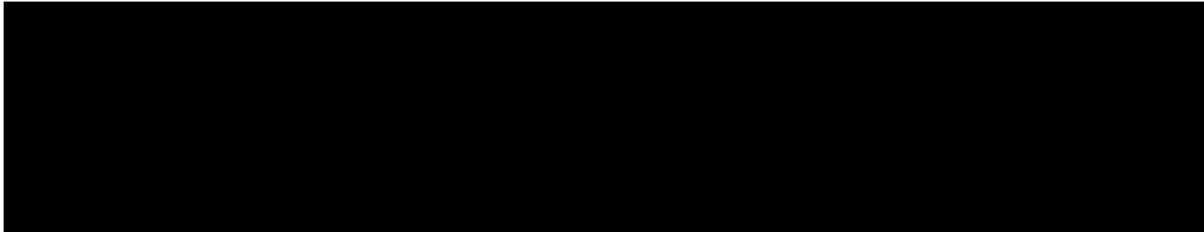
Date	Times	Hours worked	Cost
03.10.05	9.00-5.00	7.5	67.50
07.10.05	9.00-5.00	7.5	67.50
10.10.05	9.00-5.15	7.75	69.75
14.10.05	9.30-5.00	7.0	63.00
17.10.05	9.00-5.00	7.5	67.50
21.10.05	9.00-4.30	7.0	63.00
24.10.05	9.00-5.00	7.5	67.50
28.10.05	9.00-5.30	8.0	72.00
31.10.05	9.00-5.00	7.5	67.50

Sub-total 605.25  
 Own tools used Leaf blower 4.00  
 Sundries tray Sweet William 3.00

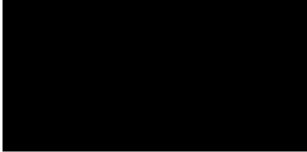
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Total 612.25





David Heathcoat-Amory

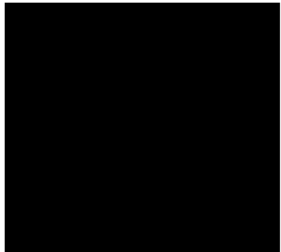


30.11.05

*Invoice: Gardening services*

---

<b>Date</b>	<b>Times</b>	<b>Hours worked</b>	<b>Cost</b>	<b>Costs</b>
04.11.05	9.00-5.00	7.5	67.50	
07.11.05	9.00-5.00	7.5	67.50	
11.11.05	9.00-4.45	7.25	65.25	
14.11.05	Away			
18.11.05	9.00-5.00	7.5	67.50	
21.11.05	9.00-5.00	7.5	67.50	
25.11.05	Away			
29.11.05	9.00-4.45	7.25	65.25	
Sub-total				400.50
Own tools used				20.00
Sundries	Fuel to station			3.00
<hr/> <b>Total</b>				<b>423.50</b>



D P HEATHCOAT-AMERY MP

A0 M1

Account No : [REDACTED]

Month ending : 31-Dec-05

Page : 1

Statement of Account

Items outstanding at statement date

<u>Date</u>	<u>Description</u>	<u>Ref No.</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
22/12/05	SHELL THERMO - f -	[REDACTED]	817.14	40.86	858.00
	Payment due by: 10-Jan-06				

Balance Outstanding

£858.00

TERMS: Payment is due by date(s) indicated

Balance Due

£858.00

CASH RECEIVED AFTER 03/01/06 IS NOT SHOWN ON THIS STATEMENT



11 OCT 2005

Member's claim form

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Your details

Name in CAPITAL LETTERS

Constituency

[Redacted Name] ✓

[Redacted Constituency]

[Redacted Address]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 7 / 05 to 30 / 9 / 05 X3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 755 : 00 p

Utilities

£ 723 : 14 p  
~~455 : 00~~

Council Tax/Rates

£ 455 : 00 p

Telephone and telecommunications

£ 486 : 18 p

Cleaning

£ 840 : 00 p

Service/maintenance

£ 869 : 25 p

Repairs/insurance/security

£ 526 : 93 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 4655 : 50 p

**Details of second home** *if applicable*

Address  
second  
for Address  
Costs Allowed

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

11.10.05

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

L. H. Amory

Account for July 2005.

Fri 1 <sup>st</sup>	4½ hrs.		
Mon 4 <sup>th</sup>	3½ hrs.		
Fri 8 <sup>th</sup>	5 hrs.		PS. 14-8-05
Mon 11 <sup>th</sup>	3½ hrs.		
Tue 12 <sup>th</sup>	1 hr	Waiting	
Wed 13 <sup>th</sup>	1½ hrs	Waiting	
Thurs 14 <sup>th</sup>	1 hr	Waiting	
Fri 15 <sup>th</sup>	5 hrs		
Mon 18 <sup>th</sup>	3½ hrs		Use of tower x 3.
Fri 22 <sup>nd</sup>	4½ hrs.		
Mon 20 <sup>th</sup>	3½ hrs.		
Fri 29 <sup>th</sup>	4½ hrs.		
<hr/>		41 hrs.	219
<hr/>		£369	



David Heathcoat-Amory



31.07.05

*Invoice: Gardening services*

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<u>Date</u>	<u>Times</u>	<u>Hours worked</u>	<u>Cost</u>	<u>Costs</u>
04.07.05	9.00-3.30	6.0	51.00	
08.07.05	9.00-6.00	8.5	72.25	
11.07.05	9.00-5.30	8.0	68.00	
15.07.05	9.00-3.30	6.0	51.00	
19.07.05	9.00-6.00	8.5	72.25	
22.07.05	9.00-4.30	7.0	59.50	
25.07.05	9.00-3.30	6.0	51.00	
29.07.05	9.30-4.30	6.5	55.25	
Sub-total				
Sundries	Fuel		10.00	
<hr/>				
Total			490.25	



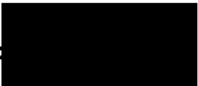
**REMITTANCE ADVICE**

(Please return with payment)

**Mr David P Heathcoat - Amory**



Client Code:

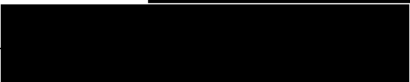


Policy Type: Household

Policy Number:



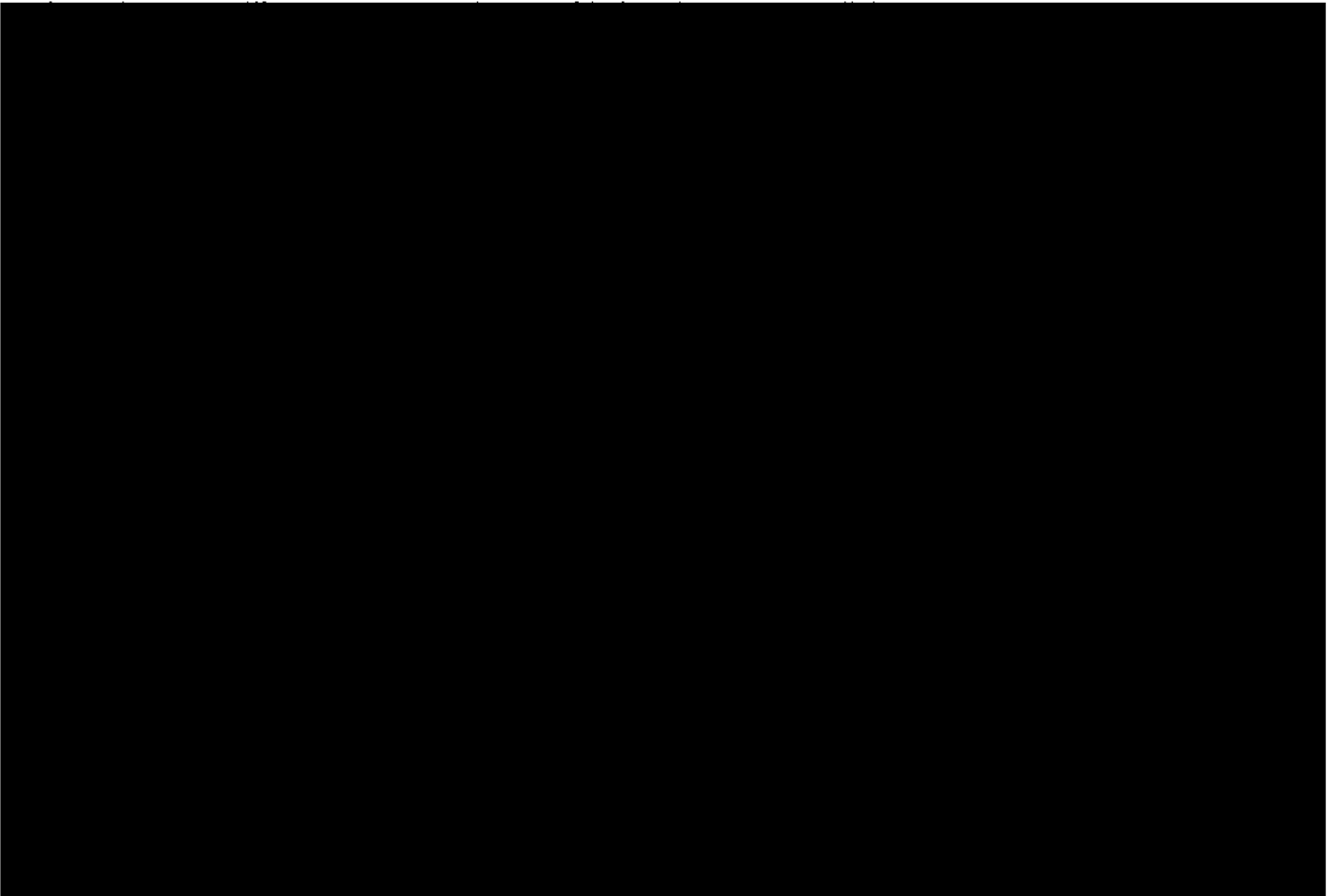
Insu



Renewal Date: 26 JUL 2005.

Premium Due: **£526.93**

Please make cheque payable to  if paying by this method.





Member's claim form 15 JUL 2005

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Your details

Name in CAPITAL LETTERS

D. HEATCOAT-ARMY

Constituency

WELLS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

reduced for disbursements

Period of claim

from 9 15 105 to 30 6 105 22

Total cost of hotel stays attach all receipts

£ - : p

Mortgage payments (interest only) or rent

£ - : p

Food

£ 582 : 00 p

Utilities

£ 390 : 00 p

Council Tax/Rates

£ 252 : 00 p

Telephone and telecommunications

£ 290 : 00 p

Cleaning

£ 456 : 00 p

Service/maintenance

£ 1332 : 49 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

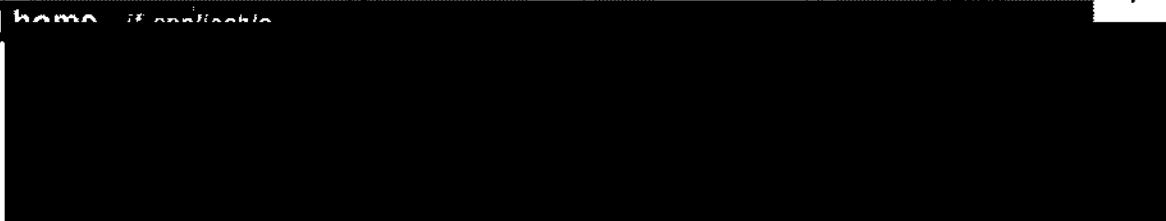
Total

£ 3,302 : 49 P

Pay £ 3262.40

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

14.7.05**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

A. Amory

Account for May 2008.

Wed	4 <sup>th</sup>	4 hrs. x
Fri	6 <sup>th</sup>	4 hrs.
Mon	9 <sup>th</sup>	3 1/2 hrs.
Fri	13 <sup>th</sup>	4 hrs.
Mon	16 <sup>th</sup>	3 1/2 hrs.
Fri	20 <sup>th</sup>	4 hrs.
Mon	23 <sup>rd</sup>	3 1/2 hrs.
Sat	28 <sup>th</sup>	3 1/2 hrs.

30 hrs. @ £9  
£270

(Law)

£270

£45 Horse Manure

£10 Mowed Petrol

£325 Total.

L. H. Amory

Account for June 20 as  
Mon 6<sup>th</sup> 3½ hrs.  
Fri 10<sup>th</sup> 4 hrs.  
Mon 13<sup>th</sup> 3½ hrs  
Fri 17<sup>th</sup> 4 hrs.  
Mon 20<sup>th</sup> 3½ hrs.  
Mon 27<sup>th</sup> 3½ hrs

---

22 hrs @ £9

£198

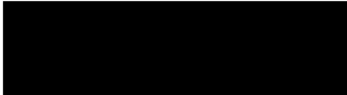
£12 Movers & Petrol. £

---

£210



David Heathcoat-Amory



30.06.05

*Invoice: Gardening services*

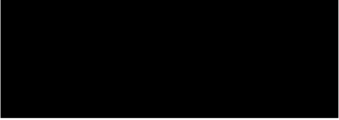
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<u>Date</u>	<u>Times</u>	<u>Hours worked</u>	<u>Cost</u>	<u>Costs</u>
03.06.04	9.00-2.30	5.0	42.50	
06.06.05	9.00-4.15	6.75	57.37	
10.06.05	9.00-5.00	7.5	63.75	
13.06.05	9.00-5.30	8.0	68.00	
17.06.05	11.00-5.30	6.0	51.00	
20.06.05	9.00-5.30	8.0	68.00	
23.06.05	9.00-1.00	4.0	34.00	
Sub-total			384.62	
Sundries	Fuel		10.00	
<hr/>				
Total			394.62	





David Heathcoat-Amory



31.05.05

Invoice: Gardening services

Date	Times	Hours worked	Cost	Misc costs
06.05.04	9.00-3.30	6.0	51.00	
08.05.04	1.00-2.30	1.5	12.75	
09.05.04	9.00-3.30	6.0	51.00	
13.05.05	9.00-4.00	6.5	55.25	
16.05.05	9.00-5.00	7.5	63.75	
20.05.05	9.00-3.45	6.25	53.12	
27.05.05	9.00-5.00	7.5	63.75	
28.05.05	9.00-1.30	4.5	38.25	
		45.75		

Sub-total  
Sundries

Fuel  
~~Peas~~  
~~Courgettes~~

388.87  
10.00  
~~1.00~~  
~~3.00~~

Total

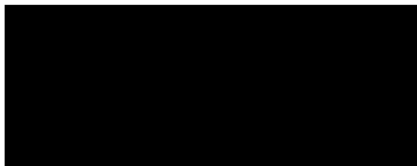
402.87

£398.87

Financial Processing }

Transaction No.

Registration No.



**Validation Claim Summary Sheet**

**ACA**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedica



**Text**



**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

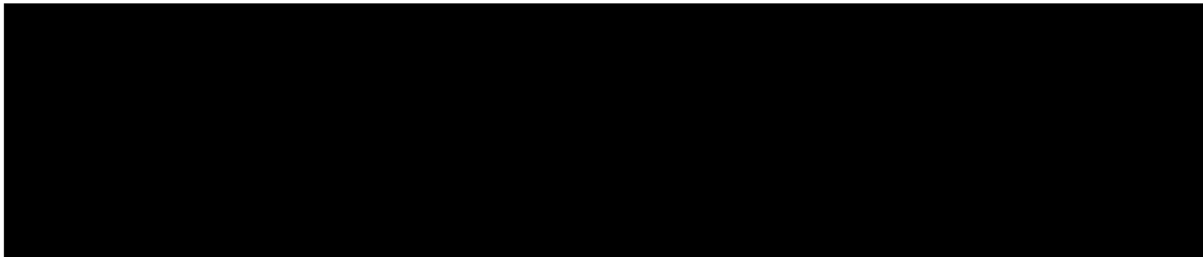
04\_05 / 05\_06

**Expenditure type (Cat5) :**



£504.84

\* Validation purposes only (please tick to indicate compliance)



\* Financial Processing purposes only

Registered by (initials & date)



6/6/05

Posted by (initials & date)

.....

16 MAY 2005

L. A. Amorel

# Account for April 2005.

Fri	hr	4 hrs.
Mon	4 <sup>+</sup>	3 1/2 hrs.
Fri	8 <sup>+</sup>	4 hrs.
Mon	11 <sup>+</sup>	3 1/2 hrs.
Fri	15 <sup>+</sup>	4 hrs.
Mon	18 <sup>+</sup>	3 hrs.
Fri	22 <sup>+</sup>	4 hrs.
Mon	25 <sup>+</sup>	3 1/2 hrs.
Fri	29 <sup>+</sup>	4 hrs.

33 1/2 hrs.

\$301-50p

\$45 - Horse Name.

\$12 Use of Power.

\$358-50p Total



# Member's claim form

## Members' Allowances

### About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

D. HEATHCOAT-AMORY

Constituency

WELLS

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 4 1 05

to 5 1 4 1 05

Total cost of hotel stays  
attach all receipts

£ \_\_\_\_\_ : \_\_\_\_\_ p

Mortgage payments  
(interest only) or rent

£ \_\_\_\_\_ : \_\_\_\_\_ p

Food

£ 45 : - p

Utilities

£ 91 : 44 p

Council Tax/Rates

£ 21 : 75 p

Telephone and  
telecommunications

£ \_\_\_\_\_ : \_\_\_\_\_ p

Cleaning

£ 40 : 65 p

Service/maintenance

£ 306 : 00 p

*Invoice enclosed*

Repairs/insurance/  
security

£ \_\_\_\_\_ : \_\_\_\_\_ p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

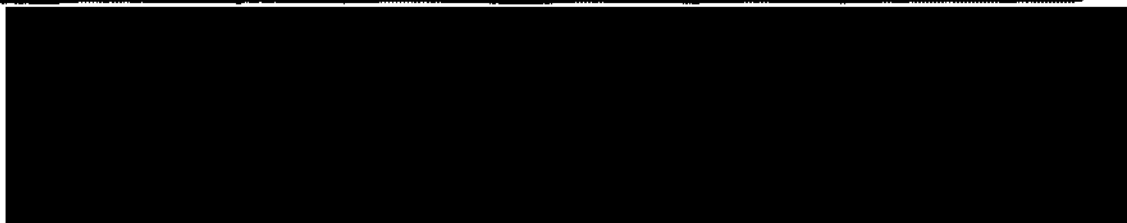
▶ please specify \_\_\_\_\_

Total


**£ 504 : 84 p**

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me  my main home for the purpose of performing

Signature

MP

Date

13.5.05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA