



HOUSE OF COMMONS

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

2009/10

22 APR 2009

Office use only  
Costs/Cat2

M HAMILDM1

Allowance 514602

**PAAE 2**

Supp/Res ID

661108

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

DAVID HAMILTON

MIDLOTHIAN

**Claim details**

Month/period to be claimed

From

01 04 2009

To

30 04 2009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

14

@ £25.00 per night £

350

Exp type/  
Cat5

514637

**Cost of accommodation**

5881809  
MB 29/4

Mortgage interest £

126 71

514 631

Hotel £

514 ---

Rent (inc deposits) £

514 ---

Council Tax/rates £

71 28

514 633

**Fixtures, fittings and furnishings**

|       |           |
|-------|-----------|
| £     |           |
| £     |           |
| £     |           |
| £     |           |
| £     |           |
| £     |           |
| Total | £ 514 --- |

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

422267  
RS 29/04

|                       |              |             |
|-----------------------|--------------|-------------|
| Home Care Agreement   | £ 28.00      | ✓           |
| [Redacted]            | £ [Redacted] | ✓ Increased |
| Utilities             | £ 55.31      | Gas         |
| Ground Rent (09-2010) | £ 100.00     | ✓           |
| Water Charges         | £ 277.01     | ✓           |
| Total                 | £ 496.52     | 514 636     |

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total

£ ~~694.51~~ £1044.51  
BM.

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date 17/4/09

**Data Protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. Under the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

About filling in this form.

If you have any questions about this form, please call 020 7219 1340

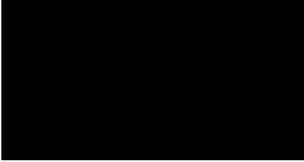
Send your completed form to:

Operations Directorate, Department of Resources  
House of Commons, London SW1A 0AA

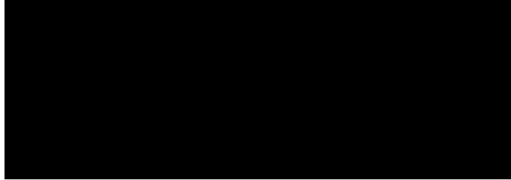
# INVOICE



Mr D Hamilton



For and on behalf of the Landlord:



Invoice No: [Redacted]  
Tax Point: 23 Feb 2009

Your Legal Landlord is: [Redacted]  
Re: [Redacted]

Vat Number: 436 2362 61  
Reference: [Redacted]

| Date                 | Description             | Nett<br>£ | Rate<br>% | Vat<br>£ | Total<br>£            |
|----------------------|-------------------------|-----------|-----------|----------|-----------------------|
| 25 Mar 09 -24 Mar 10 | Ground Rent             | 100.00    |           |          | <del>100.00</del>     |
|                      | Balance Brought Forward |           |           |          | <del>[Redacted]</del> |
|                      | <b>Total Now Due</b>    |           |           |          | <del>[Redacted]</del> |

Please make cheques payable to: [Redacted]  
Use the bank giro credit slip below to pay your remittance into any branch of Barclays Bank without charge. If you pay by Standing Order or Direct Debit then you need take no further action, this invoice is purely for your information.  
Should you wish to pay your account by Debit/Credit card or Direct Debit please ring the Accounts Department on [Redacted] SEE OVERLEAF FOR IMPORTANT STATUTORY INFORMATION

Amount Due £100.00

On behalf of the [Redacted] group of companies\*

*Paid by Debit Card on 7/4/09*

bank giro credit

Date \_\_\_\_\_

Cashier's Stamp

Paid in by  
Barclays Bank



Account



Sort Code

Account No.

Trans. Code



78

£

|       |             |  |  |
|-------|-------------|--|--|
| Notes | £50         |  |  |
|       | £20         |  |  |
|       | £10         |  |  |
|       | £5          |  |  |
| Coins | £2          |  |  |
|       | £1          |  |  |
|       | 50p and 20p |  |  |
|       | 10p and 5p  |  |  |
|       | 2p and 1p   |  |  |

Total Cash \*

Total CHQs +

No CHQs / PS





Account Number  
[REDACTED]

If you like the convenience of using online services, you can pay your bill, tell us you're moving and more, simply log on to [www.thameswater.co.uk](http://www.thameswater.co.uk)

JM0171541\_1S0P1\_12  
AA59B01000012000023

41122 129 3



MR DAVID HAMILTON  
[REDACTED]

MRS JEAN HAMILTON

Property Address: [REDACTED]

Your water services bill for the year 1 April 2009 to 31 March 2010

Current charges

Please pay the total shown by 1st April 09.

**£277.01**

See below

Service charges 1 April 2009 - 31 March 2010

|            | Chargeable value/rate per £ | Supply charge £ | Fixed charge £ | Totals £ |
|------------|-----------------------------|-----------------|----------------|----------|
| Water      | 215 @ 65.00p                | 139.75          | 27.00          | 166.75   |
| Wastewater | 215 @ 34.54p                | 74.26           | 36.00          | 110.26   |

Charges

**£277.01** ✓

Paying your bill

If paying at a bank, please allow 7 days for payment to reach us. There is no counter fee if you pay at a branch of your bank. Full details of how to pay are shown on the back.

Other ways to pay

Direct Debit is the easiest way to pay - simply call our Direct Debit Hotline on 0845 6410 055 or fill in the form on the reverse and return it to us within 7 days.



Trans cash



bank giro credit



COMMERCIAL BANK Bootle Merseyside CIR 0AA  
Reference (customer account number)

Credit account number

Standard fee payable at PO Counter

[REDACTED]

[REDACTED]

**£ 277.01**

Cheque NOT acceptable at Post Office

Cashiers stamp and initials

Signature

Date

MR DAVID HAMILTON  
[REDACTED]

**NatWest**  
Collection Account  
Thames Water  
Utilities Ltd

|         |  |  |
|---------|--|--|
| Cash    |  |  |
| Cheques |  |  |
| £       |  |  |

Terms Fee

Please do not write or mark below this line and do not fold this counterfoil



[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 23 April 2009 17:34  
**To:** HAMILTON, David (MP)  
**Subject:** PRIVATE AND CONFIDENTIAL

Dear Mr Hamilton

Personal Additional Accommodation Expenditure (PAAE) 2009/2010

Thank you for your PAAE claim dated 17 April 2009.

Your claim has been processed for payment and the funds should reach your account within the next few days.

I should be grateful, however, if you would let us have a copy of your Council tax bill for our records. It will not then be necessary for you to provide further documentation as you claim for reimbursement of this monthly expense.

Yours sincerely

[REDACTED]

Assistant Validation Officer  
Department of Resources  
House of Commons  
7 Millbank  
London  
SW1A 0AA

Tel: 020 [REDACTED]  
Fax: 020 [REDACTED]

23/04/2009

18 MAY 2009



HOUSE OF COMMONS

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

09/10

Office use only  
Costs/Cat2  
M HAMIDMI  
Allowance 514602

**PAAE 2**

Supp/Res ID

Member's Name (CAPITAL LETTERS)

DAVID HAMILTON

Constituency (CAPITAL LETTERS)

MIDLOTHIAN

676700

Claim details

Month/period to be claimed

From 01052009 To 31052009

Subsistence

(No receipts required)

Number of nights spent away from main home

9

@ £25.00 per night £

225.00  
514637

Exp type/  
Cat5

Cost of accommodation

5886927

Mortgage interest

£ 126.71

514 631

Hotel

£

514 ---

Rent (inc deposits)

£

514 ---

Council Tax/rates

£ 71 28

514 633

Fixtures, fittings and furnishings

9

427962

MB 01/6

Total

£

514 ---

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

Home Care agreement

£ 28.00 ✓ on file

Utilities

(Gas)

£ 55.31 increased on file

Total

£ 189.51

514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total

£ 542.50 ✓

Bm

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date 15-5-09

Data Protection

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**HAMILTON, Jean**

**From:** [REDACTED]  
**Sent:** 23 April 2009 17:34  
**To:** HAMILTON, David (MP)  
**Subject:** PRIVATE AND CONFIDENTIAL  
**Follow Up Flag:** Follow up  
**Flag Status:** Orange

Dear Mr Hamilton

Personal Additional Accommodation Expenditure (PAAE) 2009/2010

Thank you for your PAAE claim dated 17 April 2009.

Your claim has been processed for payment and the funds should reach your account within the next few days.

I should be grateful, however, if you would let us have a copy of your Council tax bill for our records. It will not then be necessary for you to provide further documentation as you claim for reimbursement of this monthly expense.

Yours sincerely

[REDACTED]  
Assistant Validation Officer  
Department of Resources  
House of Commons  
7 Millbank  
London  
SW1A 0AA

Tel: 020 [REDACTED]  
Fax: 020 [REDACTED]

FAO: [REDACTED]

Please find attached Council Tax bill for your records.



# COUNCIL TAX BILL 2009/10

COUNCIL TAX SECTION  
 PO Box 782  
 BROMLEY  
 BR1 3YE  
 Tel. 020 7525 1850  
 Email: soucounciltaxuk@liberata.com

Account Number: [REDACTED]  
 Date of Issue: 10th March 2009

MR DAVID HAMILTON MP  
 [REDACTED]  
 41122 021

Address of property if different to billing address:  
 [REDACTED]

Reason for Issue: Annual

Your property is in Council Tax band B. The amount due for the year 2009/10 for this band is 950.41. This represents an overall increase of 0.0% on the previous year.

|                             |         |                     |      |
|-----------------------------|---------|---------------------|------|
| London Borough Of Southwark | £709.44 | Percentage Increase | 0.0% |
| Greater London Authority    | £240.97 | Percentage Increase | 0.0% |

|                                     |        |             |             |         |
|-------------------------------------|--------|-------------|-------------|---------|
| Charge For Period                   | Band B | 01-APR-2009 | 31-MAR-2010 | £950.41 |
| 10% 2nd Home Unoccupied & Furnished |        | 01-APR-2009 | 31-MAR-2010 | £-95.04 |

$$\frac{1}{12} \times 950.41 = \pounds 79.20 \text{ PM}$$

**Amount you must pay £855.37**

Councils and Fire Authorities are required to have regard to economy, efficiency and effectiveness in their actions. An efficiency saving occurs when the cost of an activity falls, but its effectiveness is not reduced. By the end of March 2009, efficiency savings achieved since April 2008 are forecast to be:

|  | Efficiency Savings | as a % of 2007/08 spend |
|--|--------------------|-------------------------|
| London Borough of Southwark                  | £9,465,000         | 1.9%                    |
| London Fire and Emergency Planning Authority | £4,724,000         | 1.1%                    |

These efficiencies equal £105 for the average Band D dwelling

INSTALMENTS TO BE PAID BY: DIRECT DEBIT 1ST OF MONTH MONTHLY

FIRST INSTALMENT DUE ON 01/04/2009 1 X £81.37

OTHER INSTALMENTS DUE FROM 01/05/2009 TO 01/01/2010 9 X £86.00



HOUSE OF COMMONS

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

09/10 5891802  
24 JUN 2009  
Office use only  
Costs/Cat2  
M H A M I D M I  
Allowance 514602

**PAAE 2**  
Supp/Res ID  
[Redacted]

Member's Name (CAPITAL LETTERS) **DAVID HAMILTON** Constituency (CAPITAL LETTERS) **MIDLOTHIAN** 095208

Claim details  
Month/period to be claimed From **01062009** To **30062009**

Subsistence (No receipts required) Number of nights spent away from main home **14** @ £25.00 per night £ **350.00** Exp type/ Cat5 **514637** ✓

Cost of accommodation **433227 MB 30/6**

|                     |          |     |            |
|---------------------|----------|-----|------------|
| Mortgage interest   | £ 126.71 | 514 | <u>631</u> |
| Hotel               | £        | 514 | ---        |
| Rent (inc deposits) | £        | 514 | ---        |
| Council Tax/rates   | £ 71.28  | 514 | <u>633</u> |

Fixtures, fittings and furnishings

|       |   |         |
|-------|---|---------|
| £     |   |         |
| £     |   |         |
| £     |   |         |
| £     |   |         |
| £     |   |         |
| £     |   |         |
| Total | £ | 514 --- |

Other household costs (e.g. service charges, utilities, telecommunications, maintenance and repairs)

*No longer allowed after 19/10/09*

|                                |                     |                |
|--------------------------------|---------------------|----------------|
| <del>Home Care Agreement</del> | £ <del>28.00</del>  | ✓              |
| [Redacted] (House)             | £ [Redacted]        | ✓              |
| Utilities (Gas)                | £ 55.31             | ✓              |
|                                | £                   |                |
|                                | £                   |                |
|                                | £ 91.51             |                |
| Total                          | £ <del>119.51</del> | 514 <u>636</u> |

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ ~~667.50~~ **639.50** ✓ **BM**

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature [Redacted]

Date **26.6.09**

Data Protection

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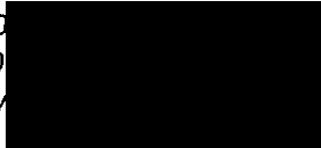
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**PRIVATE AND CONFIDENTIAL**

Mr David Hamilton



Tel : 020  
Fax : 020  
Email : may



21 July 2009

Dear Mr Hamilton

**Personal Additional Accommodation Expenditure (PAAE) 2009/2010**

Thank you for your PAAE claim, dated 26 June 2009, a copy of which is attached for ease of reference.

I refer to the previous correspondence from [redacted], Director General of Resources, dated 21 May 2009 informing Members of the changes to the rules relating to allowances as decided by the Members Estimate Committee, following Mr Speaker's statement of 19 May.

Effective from 20 May Members may now only use PAAE to claim rent, including ground rent, hotel accommodation, overnight subsistence, mortgage interest, (capped at £1250), council tax, service charges, utility bill (gas, water, electricity, oil, telephone calls and line rental), insurance (buildings and contents).

Therefore, we can no longer reimburse the costs of your 'Home Care Agreement' for £28.00. Your claim has been reduced accordingly and the remainder of your claim, totalling £639.50, has been processed for payment.

I notice that your household insurance has increased to £36.20. Please let us have a copy of the relevant documentation when you next claim for this cost.

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **TERRY BIRD** (OPERATIONS)  
**HEATHER BRYSON MA FCIPD** (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
**CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT) **BONNIE MOHAN MCIPS** (COMMERCIAL SERVICES)  
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA



INVESTOR IN PEOPLE

If you have any questions regarding the above, please contact me or the Enquiry and Advice team on extension 1340.

Yours sincerely



**Assistant Validation Officer**

Encl.