



Additional Costs Allowance

ACA2

Member's claim form

09/10  
418999  
APR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID CECILIAN INV. A 650901

Constituency

TYNE BRIDGE 514602

Office use only

Costc

M CLELDITY

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 09 to 01 11 10

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ : p

574636

Utilities

£ 34:67  
277:01 p

Direct debit

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 34:67  
277:01 p

pay: £34.67

continued on page 2

BM

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] [Redacted] MP

Date

01/04/2009

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Account Number  
[REDACTED]

If you like the convenience of using online services, you can pay your bill, tell us you're moving and more, simply log on to [www.thameswater.co.uk](http://www.thameswater.co.uk)

JM0172162\_1SOP1\_17114  
AA800661017114/034273

49043 209 2



### Your new payment plan, starting April 2009

1st instalment  
1st April 09

7 instalments  
1st May 09  
to 1st November 09

Current  
charges

Your new payment plan covers  
your water services bill for the  
year 1 April 2009 - see below

**£34.67**

**£34.62**

**£277.01**

The payments shown will be  
collected by Direct Debit from  
the account you have selected  
on or shortly after the 1st of the  
month

#### Service charges 1 April 2009 - 31 March 2010

	Chargeable value/rate per £	Supply charge £	Fixed charge £	Totals £
Water	215 @ 65.00p	139.75	27.00	166.75
Wastewater	215 @ 34.54p	74.26	36.00	110.26
			<b>Charges</b>	<b>£277.01</b>

*Original returned  
to Member.*

### Your Direct Debit details...

We will collect payments from the following account:

[REDACTED]  
If this is wrong, please let us know by calling  
0845 9200 805

**PRIVATE AND CONFIDENTIAL**

Mr David Clelland MP  
House of Commons  
Westminster  
London  
SW1A 0AA

Tel : 020 7219 [REDACTED]  
Fax : 020 7219 [REDACTED]  
Email : [REDACTED]@parliament.uk

6 April 2009

Dear Mr Clelland

**Additional Costs Allowance (ACA) 2009/2010**

Thank you for your Additional Costs Allowance claim, dated 1 April 2009, a copy of which is attached for ease of reference.

The Department of Resources is unable to allow the whole cost of your yearly Water Services bill, totalling £277.01 as the ACA is a reimbursement allowance and therefore we can only reimburse Members when the costs are incurred.

As the Water bill is paid via direct debit and the first payment of £34.67 is due on 1 April 2009, we have reimbursed this cost to you and would ask you to kindly claim for reimbursement of the monthly instalments as they are debited from your account.

If you have any questions about this matter please contact me on the numbers given above or the Enquiry and Advice team on extension [REDACTED]

Yours sincerely

[REDACTED]  
**Assistant Validation Officer**

Encl.

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER** CFFA  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **CHRIS RIDLEY** MBA FCCA (FINANCIAL MANAGEMENT)  
**TERRY BIRD** (OPERATIONS) **HEATHER BRYSON** MA FCIPD (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
**DEPARTMENT OF RESOURCES** HOUSE OF COMMONS LONDON SW1A 0AA





09/10

Member's claim form

424095 SP 11/5

05 MAY 2009

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- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID CLELAND

INV. A 668004

Constituency

TYNE BRIDGE

514602

514500

Office use only

Costc/Cat 2

M CLELDTY

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

5883650

MB 115

Please list

Please attach

Period of claim

from 01 10 4 109

to 30 10 4 109

Total cost of hotel stays

£ \_\_\_\_\_ p

attach all receipts

Mortgage payments

£ 336 : 40 p ✓

(interest only) or rent

Food 514637 £ 175 : 00 (x7) p

Utilities

514636 £ 72 : 67 p

Council Tax/Rates

514633 £ 85 : 49 p

Telephone and telecommunications

514636 £ 24 : 50 p

Cleaning

636 £ 22 : 00 p

Service/maintenance

514636 £ 69 : 71 p ✓

Repairs/insurance/security

£ : p

514636 = £239.35

Other

636 £ 9 : 95 p ✓

▶ please specify

TV LICENCE

Other

636 £ 23 : 52 p

▶ please specify

RAIT. GAS SERVICE

Other

636 £ 17 : 00 p

▶ please specify

Household goods.

Total

£ 836 : 16 p ✓

continued on page 2

BM,

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

1/5/09

**Data protection**

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form to

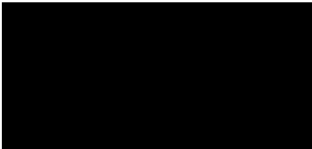
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



**Your account statement**

Selected account: **Gold Service** Sort code: Account number:

David Clelland



The personal data on this statement was correct at the time of printing. This statement is not an official Bank copy.

Date printed: 01 MAY 2009

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
01APR09					
01APR09	DD	THAMES WATER 	34.67	✓	
01APR09					
01APR09					
01APR09	DD	C&G 	336.40	✓	
01APR09					
01APR09					
02APR09					
02APR09					
02APR09					
02APR09					
03APR09					
03APR09	DD	BRITISH GAS SERVS 	23.52		

Please read through the entries on your statement. If you think something is incorrect, please contact us straight away and we'll check it for you.

BGC-Bank Giro Credit BP-Bill Payments CHG-Charge CHQ-Cheque(s) COMM-Commission COR-Correction CPT-Cashpoint CSH-Cash CSQ-Cash/Cheque DD-Direct Debit DEB-Debit Card DEP-Deposit DR-Overdrawn Balance EUR-Euro Cheque IB-Internet banking PAY-Payment PSV-Paysave SAL-Salary SO-Standing Order



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David Clelland



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Date printed: 01 MAY 2009

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
26MAR09					
26MAR09					
26MAR09	DD	EDF ENERGY ELEC	20.00		
27MAR09					
30MAR09					
30MAR09					
30MAR09					
31MAR09					
31MAR09					
31MAR09					
31MAR09					
31MAR09					
01APR09					
01APR09	SO	LONDON BOROUGH OF	69.71		
01APR09					
01APR09					

Please read through the entries on your statement. If you think something is incorrect, please contact us straight away and we'll check it for you.

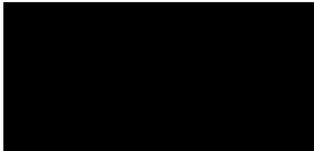
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David Clelland



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Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
26MAR09	DD	EDF ENERGY ELEC	20.00		
01APR09	DD	TV LICENCE MBP	9.95		

Please read through the entries on your statement. If you think something is incorrect, please contact us straight away and we'll check it for you.

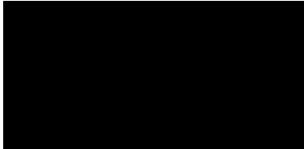
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## Your account statement





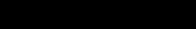



Selected account: **Gold Service** Sort code:  Account number: 

David Clelland 



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Date printed: 01 MAY 2009

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
06APR09					
06APR09	DD	EDF ENERGY GAS 	18.00	✓	
06APR09	DD	L/B OF LAMBETH 	85.41	✓	

Please read through the entries on your statement.  
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Selected account: **Gold Service** Sort code: Account number:

David Clelland



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Date printed: 01 MAY 2009

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
22APR09					
22APR09					
23APR09					
23APR09					
23APR09					
24APR09					
24APR09					
24APR09					
24APR09	DD	EDF ENERGY ELEC	20.00		
27APR09					
27APR09					
27APR09					
27APR09					
28APR09					

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Additional Costs Allowance

431136

MB 1816

ACA2

Member's claim form

6002 NTC 01 11 JUN 2009

mk

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- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

689605

514602

Your details

Name in CAPITAL LETTERS

DAVID CLELAND

Constituency

TYNE BRIDGE

Office use only

Costs/Cat 2

M CLELDKTY

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

5889952 MB 1816

Period of claim

from 01 / 05 / 2009

to 31 / 05 / 2009

Total cost of hotel stays

£ ~~\_\_\_\_\_~~ p

attach all receipts

Mortgage payments (interest only) or rent

£ 336 : 40 p

631

10 nights Food

£ 250 : 00 p

637

Utilities

£ 72 : 62 p

WATER 34.62  
ELEC 20.00  
GAS 18.00  
636

Council Tax/Rates

£ 82 : 00 p

633

Telephone and telecommunications

£ 24 : 50 p

636

Cleaning

£ 69 : 71 p

636

Service/maintenance

£ 43 : 19 p

? LAMBERT 69.71  
gas maintenance  
service charge

Repairs/insurance/security

£ : p

Other

£ ~~36 : 89~~ p

X please specify TV. ~~\_\_\_\_\_~~ / £.

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ ~~895 : 60~~ p

£835.23

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance

[Redacted address fields]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

6/6/09

**Data protection**

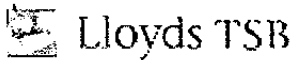
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Send your completed form to

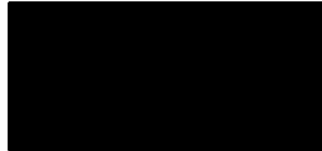
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



**Your account statement**

Selected account: **Gold Service** Sort code: [REDACTED] Account number: [REDACTED]

David Clelland [REDACTED]



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Date printed: 05 JUN 2009

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
30APR09	TFR	[REDACTED]			[REDACTED]
01MAY09	SO	LONDON BOROUGH OF	69.71	X	[REDACTED]
01MAY09	SO	[REDACTED]			[REDACTED]
01MAY09	SO	[REDACTED]			[REDACTED]
01MAY09	BP	[REDACTED]			[REDACTED]
01MAY09	DD	[REDACTED]			[REDACTED]
01MAY09	DD	136216239 BRITISH GAS SERVS	23.48	X	[REDACTED]
01MAY09	DD	[REDACTED]			[REDACTED]
01MAY09	DD	THAMES WATER	34.62		[REDACTED]
01MAY09	DD	[REDACTED]			[REDACTED]
01MAY09	DD	[REDACTED]			[REDACTED]
01MAY09	DD	C&G	336.40		[REDACTED]
01MAY09	DD	[REDACTED]			[REDACTED]
01MAY09	CPT	[REDACTED]			[REDACTED]
01MAY09	CPT	[REDACTED]			[REDACTED]

Please read through the entries on your statement.  
If you think something is incorrect, please contact us straight away and we'll check it for you.

BGC-Bank Giro Credit BP-Bill Payments CHG-Charge CHQ-Cheque(s) COMM-Commission COR-Correction CPT-Cashpoint CSH-Cash  
CSQ-Cash/Cheque DD-Direct Debit DEB-Debit Card DEP-Deposit DR-Overdrawn Balance EUR-Euro Cheque IB-Internet banking  
PAY-Payment PSV-Paysave SAL-Salary SO-Standing Order



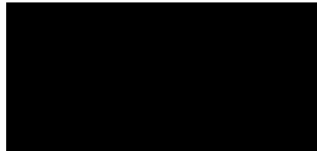
**Your account statement**

Selected account: **Gold Service**

Sort code: [REDACTED]

Account number: [REDACTED]

David Clelland [REDACTED]



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Date printed: 05 JUN 2009

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
05MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
05MAY09	CPT	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
05MAY09	CPT	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
<u>05MAY09</u>	<u>DD</u>	L/B OF LAMBETH [REDACTED]	82.00	[REDACTED]	[REDACTED]
05MAY09	CPT	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
05MAY09	CPT	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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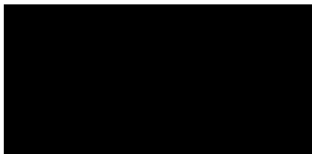
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 PAY-Payment PSV-Paysave SAL-Salary SO-Standing Order



**Your account statement**

Selected account: **Gold Service** Sort code: [REDACTED] Account number: [REDACTED]

David Clelland & Brenda Clelland



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Date printed: 05 JUN 2009

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
06MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
06MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
06MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
06MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
06MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
06MAY09	CPT	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
07MAY09	DD	EDF ENERGY GAS	18.00	[REDACTED]	[REDACTED]
08MAY09	SO	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
08MAY09	DD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11MAY09	CPT	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11MAY09		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11MAY09	FEE	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
12MAY09	BGC	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
12MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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**Your account statement**

Selected account: **Gold Service** Sort code: [REDACTED] Account number: [REDACTED]  
 David Clelland [REDACTED]



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Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
22MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
22MAY09	SO	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
22MAY09	BP	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
26MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
26MAY09	DD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
27MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
27MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
27MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
27MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
27MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
27MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
27MAY09	DD	BOF ENERGY ELEC	20.00		£ 1262.27
28MAY09	DEB	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
28MAY09	SO	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Please read through the entries on your statement. If you think something is incorrect, please contact us straight away and we'll check it for you.

BGC-Bank Giro Credit BP-Bill Payments CHG-Charge CHQ-Cheque(s) COMM-Commission COR-Correction CPT-Cashpoint CSH-Cash CSQ-Cash/Cheque DD-Direct Debit DEB-Debit Card DEP-Deposit DR-Overdrawn Balance EUR-Euro Cheque IB-Internet banking PAY-Payment PSV-Paysave SAL-Salary SO-Standing Order



**Your account statement**

Selected account: **Gold Service** Sort code: **30-93-43** Account number: **00294379**

David Clelland [REDACTED]



The personal data on this statement was correct at the time of printing. This statement is not an official Bank copy.

Date printed: 07 JUN 2009

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
29MAY09	BGC	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
29MAY09	BGC	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
29MAY09	BGC	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
29MAY09	BGC	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
29MAY09	SO	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
29MAY09	CHQ	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
01JUN09	TFR	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
01JUN09	SO	LONDON BOROUGH OF	69.71	[REDACTED]	[REDACTED]
01JUN09	SO	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
01JUN09	DD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
01JUN09	DD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
01JUN09	DD	THAMES WATER	34.62	[REDACTED]	[REDACTED]
01JUN09	DD	TV LICENCE QBP1	36.89	[REDACTED]	[REDACTED]
01JUN09	DD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
01JUN09	DD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
01JUN09	DD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
01JUN09	DD	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Please read through the entries on your statement.  
If you think something is incorrect, please contact us straight away and we'll check it for you.

BGC-Bank Giro Credit BP-Bill Payments CHG-Charge CHQ-Cheque(s) COMM-Commission COR-Correction CPT-Cashpoint CSH-Cash  
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S/Sheet update

Water Services Bill  
Tel: 0845 9200 805

Account Number  
[REDACTED]

If you like the convenience of using online services, you can pay your bill, tell us you're moving and more, simply log on to [www.thameswater.co.uk](http://www.thameswater.co.uk)

JM0172182\_1SOP1\_17114  
AA60066/017114/034273



### Your new payment plan, starting April 2009

1st Instalment 1st April 09	7 instalments 1st May 09 to 1st November 09	Current charges
<b>£34.67</b>	<b>£34.62</b>	<b>£277.01</b>

Your new payment plan covers your water services bill for the year 1 April 2009 - see below

The payments shown will be collected by Direct Debit from the account you have selected on or shortly after the 1st of the month

Service charges	1 April 2009 - 31 March 2010			Totals £
	Chargeable value/rate per £	Supply charge £	Fixed charge £	
Water	215 @ 65.00p	139.75	27.00	166.75
Wastewater	215 @ 34.54p	74.26	36.00	110.26
			<b>Charges</b>	<b>£277.01</b>

### Your Direct Debit details...

We will collect payments from the following account:

[REDACTED]  
If this is wrong, please let us know by calling 0845 9200 805

**PRIVATE AND CONFIDENTIAL**

Mr David Clelland MP  
House of Commons  
Westminster  
London  
SW1A 0AA

Tel : 020 7219 [REDACTED]  
Fax : 020 7219 [REDACTED]  
Email : [REDACTED]@parliament.uk

17 June 2009

Dear Mr Clelland

**Personal Additional Accommodation Expenditure (PAAE) 2009/2010**

Thank you for your PAAE claim for the period 01/5/09- 31/05/09, a copy of which is enclosed for ease of reference.

I refer to the previous correspondence from [REDACTED], Director General of Resources, dated 21 May 2009 informing Members of the changes to the rules relating to allowances as decided by The Members Estimate Committee, following Mr Speaker's statement of 19 May.

Effective from 20 May Members may now only use PAAE to claim rent, including ground rent, hotel accommodation, overnight subsistence, mortgage interest (which will be capped at £1,250 per calendar month) council tax, service charges, utility bills (gas, water, electricity, oil, telephone calls and line rental), insurance (buildings and contents).

Therefore, we can no longer reimburse you for the television licence and the gas service bill. Your claim has been reduced accordingly and the remainder of your claim totalling £835.23 has been processed. The funds should reach your account within the next few days.

If you have any questions concerning this matter then please contact the Enquiry & Advice team on the numbers shown above.

Yours sincerely

[REDACTED]  
**Validation Officer**

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **TERRY BIRD** (OPERATIONS)  
**HEATHER BRYSON MA FCIPD** (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
**CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT) **BONNIE MOHAN MCIPS** (COMMERCIAL SERVICES)  
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA



INVESTOR IN PEOPLE