



Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book
If you have any doubt about whether you can claim for a please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLE

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/03/06 to 01/04/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1109 : 36 p

Food

£ 400 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 150 : 00 p

Telephone and telecommunications

£ 30 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/security

£ 100 : 00 p

Other

£ 684 : 00 p

please specify purchase of sofa.

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 2783 : 36 p

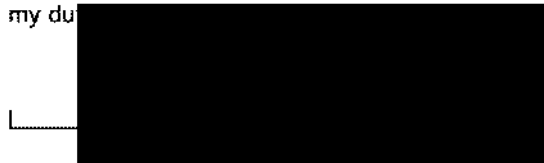
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as

Signature



MP

Date

7/4/06**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

06 MAR 2003

Member's claim

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts — except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/02/01 to 01/03/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1109 : 36 p ✓

Food

£ 350 : 00 p ✓

Utilities

£ 110 : 00 p ✓

Council Tax/Rates

£ 150 : 00 p ✓

Telephone and telecommunications

£ 30 : 00 p ✓

Cleaning

£ 100 : 00 p ✓

Service/maintenance

£ 100 : 00 p ✓

Repairs/insurance/security

£ 100 : 00 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify



Total

£ 2049 : 36 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature



MP

Date

Le / 3 / 06

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

03 JAN 2006

About filling in this form

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Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 12 / 05 to 01 / 01 / 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1109 : 36 p ✓

Food

£ 150 : 00 p ✓

Utilities

£ 110 : 00 p ✓

Council Tax/Rates

£ 150 : 00 p ✓

Telephone and telecommunications

£ 30 : 00 p ✓

Cleaning

£ 100 : 00 p ✓

Service/maintenance

£ 100 : 00 p ✓

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,749 : 36 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

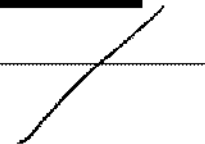
Signature



MP

Date

1/01/06

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Validation Team, Operations Directorate,
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Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

DAVID BORROW

Constituency

South Ribblesdale

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/11/05

to 01/12/05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1109 : 36 p

Food

£ 150 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 150 : 00 p

Telephone and
telecommunications

£ 30 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

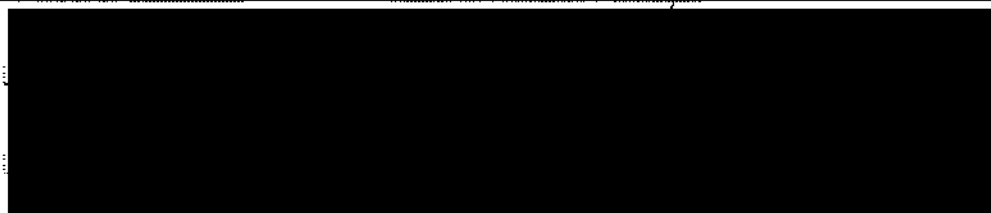
▶ please specify _____

Total

£ 1749 : 36 p

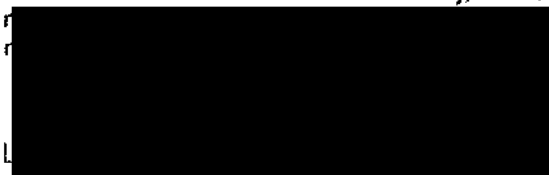
Details of second home *if applicable*

**Address of
second home**
for Additional
Costs Allowance


Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me for the purpose of performing

Signature



MP

Date

2/12/05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

**Send your completed
form to**

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

✓ DAVID BORROW

Constituency

SOUTH RIBBLIS

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/10/05

to 01/11/05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1109 : 36 p

Food

£ 150 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 150 : 00 p

Telephone and telecommunications

£ 30 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

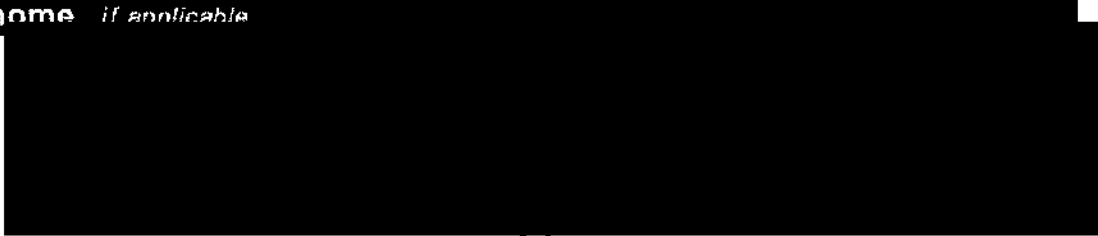
▶ please specify

Total

£ 1749 : 36 p

Details of second home *if applicable*

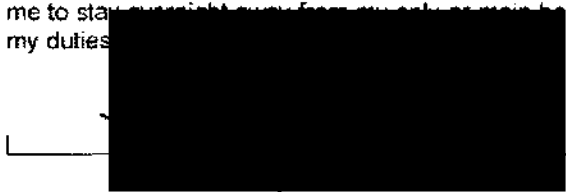
Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my normal home for the purpose of performing my duties

Signature



MP

Date

5/11/05

Data protection

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Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLIE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/10/05 to 01/10/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1109 : 36 p

Food

£ 150 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 150 : 00 p

Telephone and telecommunications

£ 30 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1749 : 36 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

_____ MP

Date

_____ 4/10/05

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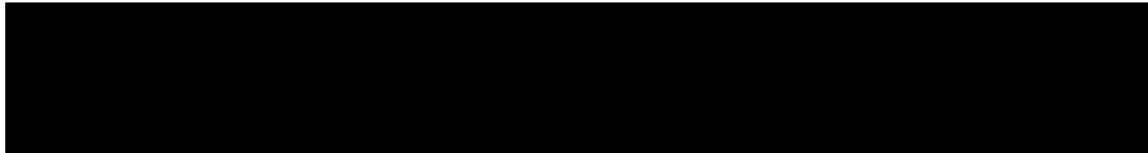
Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLE



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/07/05 to 01/08/05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 520 : 03 p ✓

Food

£ 350 : 00 p ✓

Utilities

£ 110 : 00 p ✓

Council Tax/Rates

£ 150 : 00 p ✓

Telephone and telecommunications

£ 45 : 00 p ✓

Cleaning

£ 35 : 00 p ✓

Service/maintenance

£ 50 : 00 p ✓

Repairs/insurance/
security

£ 190 : 00 p ✓

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

£ 1450 : 03 p

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [redacted] for the purpose of performing my duties as [redacted]

Signature



MP

Date

20/8/05

Data protection

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Member's claim form

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Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/06/05 to 01/07/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (Interest only) or rent

£ 520 : 03 p

Food

£ 350 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 150 : 00 p

Telephone and telecommunications

£ 45 : 00 p

Cleaning

£ 35 : 00 p

Service/maintenance

£ 50 : 00 p

Repairs/insurance/security

£ 190 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1450 : 03 p

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address area]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

[Redacted signature area]

MP

Date

3/7/05

Data protection

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07 JUN 2005

Member's claim form

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Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please list

Please

Period of claim

from 01/05/05 to 01/06/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 520 : 03 p - $\frac{26}{31} = £436.15$

Food

£ 350 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 150 : 00 p - $\frac{26}{31} = £125.81$

Telephone and telecommunications

£ 45 : 00 p

Cleaning

£ 35 : 00 p

Service/maintenance

£ 50 : 00 p

Repairs/insurance/security

£ 190 : 00 p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ ~~1450 : 03~~ p

Please pay £1341.96

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

6/6/05

Data protection

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Additional Costs Allowance

ACA 2
12 SEP 2005

Member's claim

02 SEP 2005

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Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/08/05 to 01/09/05 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1109 : 36 p ✓

Food

£ 150 : 00 p ✓

Utilities

£ 110 : 00 p ✓

Council Tax/Rates

£ 150 : 00 p ✓

Telephone and telecommunications

£ 30 : 00 p ✓

Cleaning

£ 30 : 00 p ✓

Service/maintenance

£ 100 : 00 p ✓

Repairs/insurance/
security

£ 100 : 00 p ✓

Other

£ 940 : 00 p ▶ please specify Solicitor Bill.

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

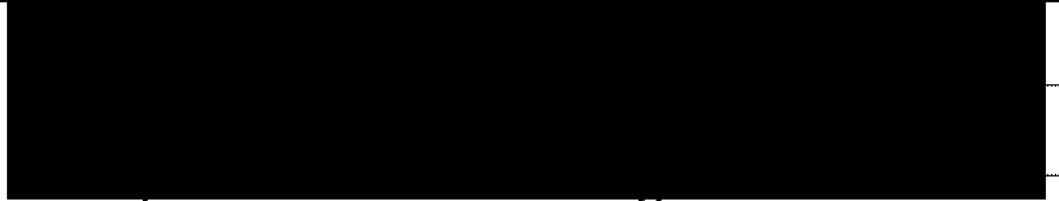
Total


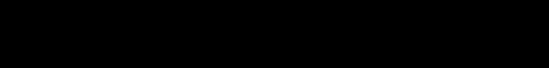
£ 2719 : 36 p ✓

continued on page 2 ▶

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me  for the purpose of performing
my 

Signature

L



MP

Date

L

1/9/05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

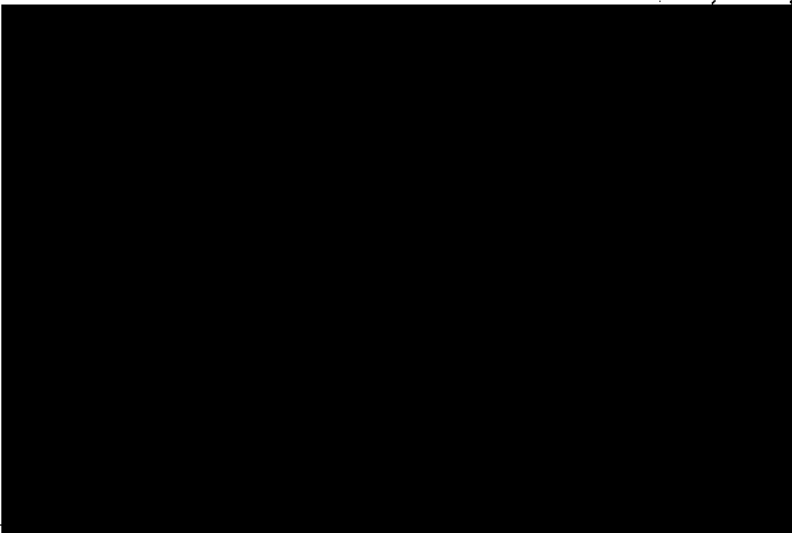
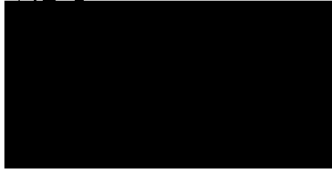
For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Mr D S Borrow



OUR REF
YOUR REF



DATE

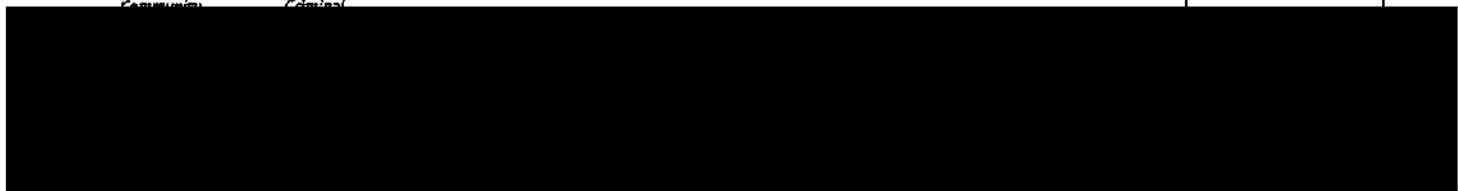
27 July 2005

PLEASE CONTACT



EMAIL

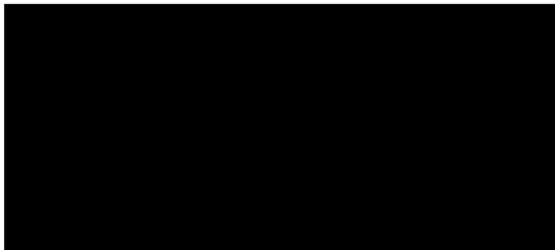
For services rendered	Charges	Disbursements	V.A.T.
Re: Purchase of			
To our professional charges in connection with all work undertaken on your behalf.			
Legal fees	£800.00		
VAT			£140.00
	£800.00		£140.00
			£940.00



Financial Processing }

Transaction

Registration



Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

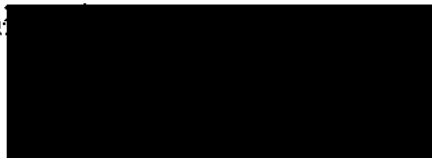


Member Supplier ID

Pay recipient

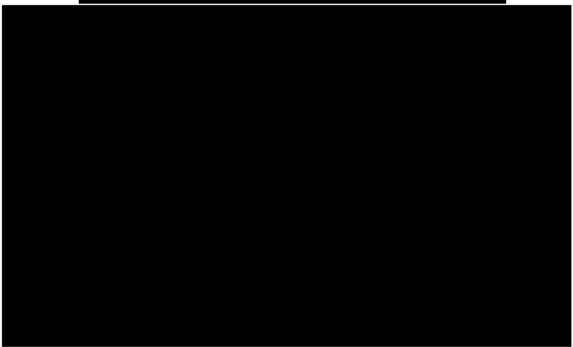
(NB Financial Processing to check whether a dedicated a/c exists)

Text 1-APRIL - 1 May 05 reduced for d



Invoice No. 4th May 05

Account code / Allowance



Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :

Pay £549.99 /

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

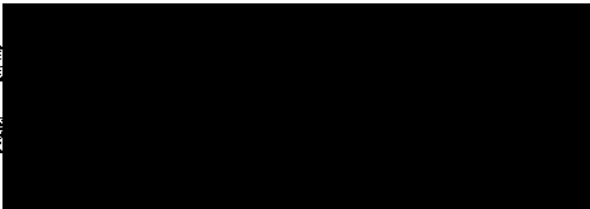
/
/
/
/
/
/

* Financial Processing purposes only

Registered by (initials & date)



Posted by (initials & date)





Member's claim form

11 MAY 2005

05/06

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

DAVID BORROW

Constituency

SOUTH RIBBLE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 104 105 to 1 105 105

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 520 : 03 p ÷ 30 = £190.67
146.66

Food

£ 150 : 00 p

Utilities

£ 60 : 00 p

Council Tax/Rates

£ 150 : 00 p

Telephone and telecommunications

£ 45 : 00 p

Cleaning

£ 35 : 00 p

Service/maintenance

£ 50 : 00 p

Repairs/insurance/security

£ 190 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1250 : 03 p

549.99

÷ 30 = £212.66

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

[Redacted]

MP

Date

7/5/05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA