



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAMIAN GREEN

Constituency

ASHFORD

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 13 106 to 31 13 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 400 : 00 p

Utilities

£ 230 : 00 p

Council Tax/Rates

£ 165 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 10 : 50 p

▶ please specify TV Licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1897 : 46 p

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

4/4/06

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

15 MAR 2006

About filling in this form

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Your details

Name in CAPITAL LETTERS

DAMIAN GREEN

Constituency

ASHFORD

Claim details

You can only claim for

- costs you have actually paid
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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 12 106 to 28 12 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 380 : 00 p

Utilities

£ 220 : 00 p

Council Tax/Rates

£ 165 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 10 : 50 p

▶ please specify TV LICENCE

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1867 : 46 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

14/3/06

**Data protection**

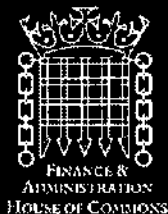
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Please list

Please attach

Period of claim

from 1 / 1 / 06 to 31 / 1 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 390 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 165 : 00 p

Telephone and telecommunications

£ 95 : 00 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 10 : 50 p

▶ please specify TV Licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1852 : 46 p

8 MAR 2006

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 / 3 / 06

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Constituency

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 12 05 to 31 12 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 380 : 00 p

Utilities

£ 195 : 00 p

Council Tax/Rates

£ 165 : 00 p

Telephone and telecommunications

£ 95 : 00 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 10 : 50 p

▶ please specify TV Licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1837 : 46 p

**Details of second home**

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

26/1/06

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Additional Costs Allowance

ACA2

12 DEC 2005

Member's claim form

12 DEC 2005

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Your details

Name in CAPITAL LETTERS

DAMIAN GREEN

Constituency

ASHFORD

Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/11/05 to 30/11/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00

Food

£ 370 : 00

Utilities

£ 190 : 00

Council Tax/Rates

£ 165 : 00

Telephone and telecommunications

£ 93 : 00

Cleaning

£ 84 : 00

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 190 : 50 p

▶ please specify TV License

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1820 : 46 p

**Details of second home** *(if applicable)*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

8/12/05

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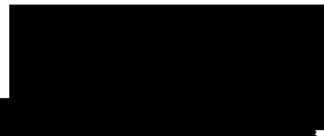


22 NOV 2005

Member's claim form

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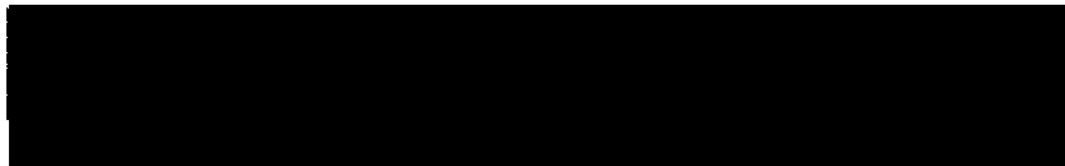
Your details

Name in CAPITAL LETTERS

DAMIAN GREEN

Constituency

ASHFORD



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 05 to 31 / 10 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 360 : 00 p

Utilities

£ 140 : 00 p

Council Tax/Rates

£ 165 : 00 p

Telephone and telecommunications

£ 89 : 00 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 9 : 60 p

▶ please specify TV Licence

Other

£ : p

▶ please specify

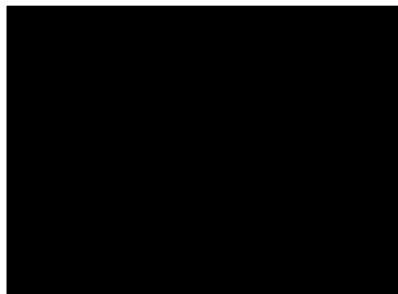
Other

£ : p

▶ please specify


Total

£ 1805 : 56 p



**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

21 / 11 / 05

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Member's claim form

13 OCT 2005

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Your details

Name in CAPITAL LETTERS

DAMIAN GREEN

Constituency

ASHFORD

Claim details

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 19 05 to 30 19 05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 360 : 00 p

Utilities

£ 190 : 00 p

Council Tax/Rates

£ 165 : 00 p

Telephone and telecommunications

£ 93 : 00 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 9 : 60 p

▶ please specify TV LICENCE

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1809 : 56 p

**Details of second home**

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

12 / 10 / 05.

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Member's claim form

08 SEP 2005

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Your details

Name in CAPITAL LETTERS

DAMIAN GREEN

Constituency

ASHFORD

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 8 / 05 to 31 / 8 / 05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 350 : 00 p

Utilities

£ 190 : 00 p

Council Tax/Rates

£ 165 : 00 p

Telephone and telecommunications

£ 45 : 50 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 9 : 60 p

▶ please specify TV Licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1752 : 06 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

4/8/05

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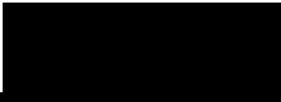


Member's claim form

08 AUG 2005

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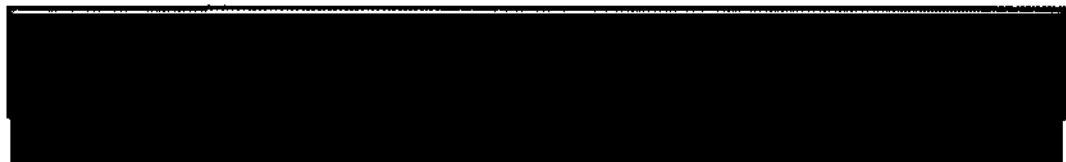
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Your details

Name in CAPITAL LETTERS DAMIAN GREEN

Constituency BISHOP



Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim from 1 / 7 / 05 to 31 / 7 / 05

Total cost of hotel stays £ : p

attach all receipts

Mortgage payments £ 780 : 00 p

(interest only) or rent

Food £ 340 : 00 p

Utilities £ 190 : 00 p

Council Tax/Rates £ 165 : 00 p

Telephone and telecommunications £ 42 : 50 p

Cleaning £ 84 : 00 p

Service/maintenance £ : p

Repairs/insurance/security £ 127 : 96 p

Other £ 9 : 60 p

▶ please specify TV licence

Other £ : p

▶ please specify

Other £ : p

▶ please specify

Total £ 1739 : 06 p

continued on page 2

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4/8/05

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