



Member's claim form

04 APR 2007

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A

Your details

Name in CAPITAL LETTERS

DAE HAVARD

Constituency

MERTHYR TYDFIL & RHYMNEY

Office use  
Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1<sup>st</sup> Feb 2007 to 31<sup>st</sup> March 2007 X 2

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 2426 : 66 p ✓

Food

£ 800 : 00 p x 2

Utilities

£ 37 : 32 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3263 : 98 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

30<sup>th</sup> March 2007**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

- 5 FEB 2007

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Your details

Name in CAPITAL LETTERS

DAI HAVARD INV

Constituency

MERTHRYR TYDFIL & RHYDDYD

Office use only

Costs/Cal 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts — except for for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/01/2007 to 31/01/2007 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,213 : 33 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 18 : 66 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

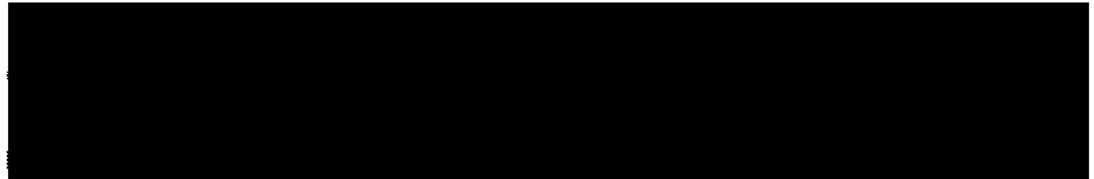
£ : p ▶ please specify

Total

£ 1,631 : 99 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

22nd Feb 2007

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form to

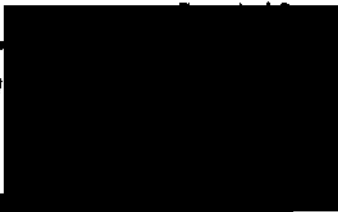
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 11.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

Dai Havard

Constituency

Merthyr Tydfil & Rhymney

Office use only  
Costs/Cat 2



Claim details

You can only claim for

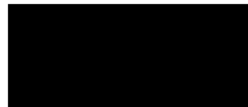
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1<sup>st</sup> Dec 2006 to 31<sup>st</sup> Dec 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 365:97 p

Food

£ 200:00 p

Utilities

£ 12:00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 6:66 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 584:63 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

[Redacted] MP

Date

20<sup>th</sup> Dec. 2006.

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Send your completed  
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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



05 OCT 2006

Member's claim form

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Your details

Name in CAPITAL LETTERS

DAE HAVARD INV.

Constituency

MERTHYR TYDFIL & RHYMNEY

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/08/06 to 30/09/06 x 2

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 2426.66 p

(interest only) or rent

Food

£ : p

Utilities

£ 24:00 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 13:32 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2463:98 P

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [Redacted] my main home for the purpose of performing my duties.

Signature

[Redacted] MP

Date

3rd Oct 2006

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

**ACA2**

Member's claim form

of 2

About filling in this form

- For details of costs you can claim for, see
- If you have any doubt about whether you can claim, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAVE HARVARD

INV

Constituency

MERTHYR TYDFIL & RHYMNEY

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Council Tax

Period of claim

from 1<sup>st</sup> May 2006

to 31<sup>st</sup> July 2006 X 3

Total cost of hotel stays  
attach all receipts

£ : P

Mortgage payments  
(interest only) or rent

£ 4064 : 41 P ✓

Food

£ 1200 : 00 P x 3

Utilities

£ 58 : 74 P ✓

Council Tax/Rates

£ 805 : 44 P \*

Telephone and telecommunications

£ 21 : 05 P ✓

Cleaning

£ : P

Service/maintenance

£ : P

Repairs/insurance/  
security

£ : P \*

Other

£ 1680 : 00 P ✓

▶ please specify

Rent Deposit \*

Other

£ 199 : 76 P ✓

▶ please specify

Ass. Moving Costs - see Statement \*

Other

£ 8029 : 40 P

▶ please specify

Total

£ 7992 : 96 P

Pay £ 805.44

Please pay £805.44

Date of issue: 15-MAR-2006

### Council Tax demand notice 2006/2007

Charge for Period 01-APR-2006 - 31-MAR-2007  
Adjustments

✓  
Period

805.44

Please, quote the full 11 digit account reference when making payment.

Total

805.44



**DAI HAVARD MP**  
**MERTHYR TYDFIL & RHYMNEY**

[REDACTED]  
Department of Finance & Administration  
House of Commons  
[REDACTED]

*10/8/06*

16<sup>th</sup> August 2006

**Additional Costs allowance 2006/2007 re Council Tax**

With regard to your letter concerning my claim dated 10<sup>th</sup> August and further to your conversation with my assistant I would like to confirm what she told you.

I paid the Council Tax bill in April when I was still living at [REDACTED] although I didn't claim it. When sorting through information for my latest claim following my move I realised that I hadn't claimed and therefore submitted it.

I have contacted the local authority informing of my change of address and they will transfer the payment made for [REDACTED] to cover the charge for [REDACTED]. I don't think that there is much difference in the charge because the flats are similar and in the same complex so the amount paid and claimed should be the same.

Yours sincerely,

[REDACTED]  
Dai Havard MP

[REDACTED]



Member's claim form

9502 8.12.01

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Your details

Name in CAPITAL LETTERS

DAI HAVARD

Constituency

MERTHYR TYDFIL & RHYMNEY

Office use only  
 Costs/Cat 2 [REDACTED]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please list

Please attach

receipts [REDACTED]

Period of claim

from 1<sup>st</sup> May 2006 to 31<sup>st</sup> July 2006 X 3

Total cost of hotel stays attach all receipts

£ : p [REDACTED]

Mortgage payments (interest only) or rent

£ 4064.41 p ✓

Food

£ 1200.00 p x 3

Utilities

£ 58.74 p ✓

Council Tax/Rates

£ 805.44 p \*

Telephone and telecommunications

£ 21.05 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p ✓\*

Other

£ 1680.00 p ▶ please specify Rent Deposit

Other

£ 199.76 p ▶ please specify Ass. Moving Costs - see Statement \*

Other

£ 802.40 p ▶ please specify

Total

£ 7223.96 Pay [Handwritten] Total

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

[Redacted]

MP

Date

10<sup>th</sup> Aug 2006

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form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

DATE \*

DATE	DESCRIPTION	RENT	OTHER CHARGES	PAYMENTS	BALANCE
	BALANCE BROUGHT FORWARD				0.00
1Apr06	RENT	1402.92 ✓			1402.92
14Apr06	TELEPHONE	6.66 ✓			1409.58
1Apr06	DIRECT DEBIT			1409.58	0.00
11May06	RENT	1402.92 ✓			1402.92
16May06	TELEPHONE	6.66 M2 ✓			1409.58
2May06	DIRECT DEBIT			1409.58	0.00
14Jun06	CASH DEPOSIT			20.00	20.00 C
15Jun06	RENT ADJUSTMENT			226.27	246.27 C
15Jun06	TELEPHONE			1.07	247.34 C
15Jun06	TRANSFER		127.34		120.00 C
15Jun06	RE-DECORATION		120.00		0.00

If you pay by Direct Debit we will be claiming the balance on this statement on or about the 15th of the month.

If you pay by Cash/Cheque please pay any rent due for the current period as well as the balance on this statement.

\* PAYMENTS RECEIVED AFTER THIS DATE ARE NOT INCLUDED

AMOUNT  
DUE

**REMITTANCE ADVICE**PLEASE RETURN THIS COPY  
WITH YOUR REMITTANCE

1300

TENANT No. [REDACTED]

DATE :: [REDACTED]

DATE	DESCRIPTION	RENT	OTHER CHARGES	PAYMENTS	BALANCE
	<b>BALANCE BROUGHT FORWARD</b>				0.00
1 Jun06	RENT DEBIT	3570.75			3570.75
31 May06	RENT DEBIT			3570.75	0.00
1 Jun06	RENT June	1213.33 ✓			1213.33
1 Jun06	TELEPHONE	6.66			1219.99
1 Jun06	DIRECT DEBIT			1409.58	189.99 C
15 Jun06	TRANSFER			127.34	316.93 C
15 Jun06	RENT ADJUSTMENT	234.83 ✓			82.10 C
14 Jun06	TELEPHONE	1.07			31.03 C
15 Jun06	RENT DEPOSIT		1630.00 * ✓		1598.97
15 Jun06	REFERENCE FEE		<del>23.98</del> ✓		1622.47
15 Jun06	CHECK DRAWT FEE		<del>87.13</del> ✓		1710.60
15 Jun06	TENANCY AGREEMENT FEE		<del>40.45</del> ✓		1792.73
1 Jul06	RENT	1213.33 ✓			3012.06
1 Jul06	TELEPHONE	6.66			3018.72

If you pay by Direct Debit we will be claiming the balance on this statement on or about the 15th of this month.

If you pay by Cash/Cheque please pay any rent due for the current period as well as the balance on this statement.

\* PAYMENTS RECEIVED AFTER THIS DATE ARE NOT INCLUDED

AMOUNT  
DUE





Additional Costs Allowance

VALIDATION ACA2

# Member's claim form

06 JUL 2006

Page 1 of 2

RECEIVED

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## Your details

Name in CAPITAL LETTERS

DAI HARROD

Constituency

MERTHYR TYDFIL & RHYMNEY

Office use only

Costs/Cat 2

## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1<sup>st</sup> May '06 to 30<sup>th</sup> June '06 x2

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 3570:75 p ✓

Food

£ 800:00 p ✓

Utilities

£ 116:74 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

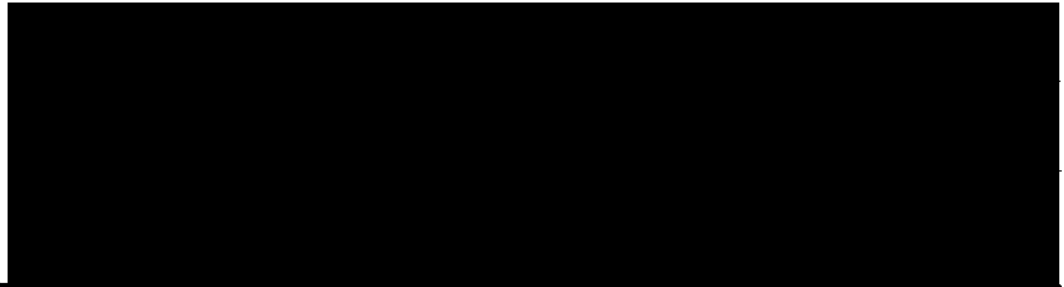
Total

£ 4417:49 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my d

Signature

MP

Date

3rd July 2006**Data protection**

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Member's claim form

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Your details

Name in CAPITAL LETTERS

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Constituency

MERTHYR TYDFIL & RHYMNEY

Office use only

Costs/Cat 2

Claim details

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 April 2006

to 30 April 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1402 : 92 ✓

Food

£ 250 : 00 ✓

Utilities

£ 33 : 00 ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 6 : 66 ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

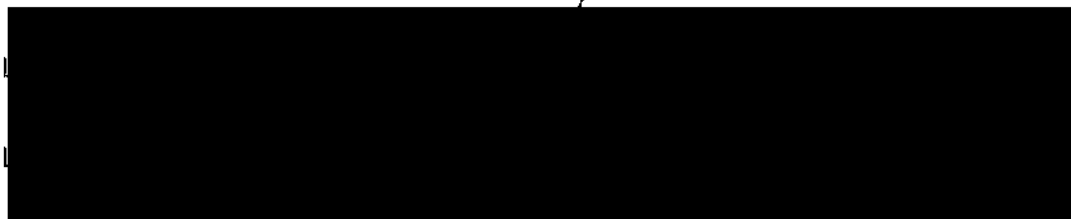
▶ please specify

Total

£ 1692 : 58 P

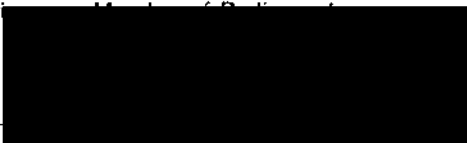
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

14<sup>th</sup> May 2006**Data protection**

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24Apr06

	BALANCE BROUGHT FORWARD			0.00
1Apr06	RENT	1402.92		1402.92
1Apr06	TELEPHONE	6.66		1409.58
3Apr06	DIRECT DEBIT		1409.58	0.00

If you pay by Direct Debit we will be claiming the balance on this statement on or about the 17th of this month.  
If you pay by Cash/Cheque please pay any rent due for the current period as well as the balance on this statement